

January 7, 2021, **Minutes** Regular Meeting, #158,  
held *virtually*

**Commissioners Virtually Present:** Matt Desfosses, Chair; Patricia Drax, Treasurer. John Abbagnaro; Katharine Goodbody, Giovanni Zinn, Chuck Mascola, Jody Ortiz:

**Staff & Public:** Bill Gash, CMC, Judi Sheiffele, Rep. Al Paolillo, Jr. Kayla Wallace, Maggie Targove, Al Stiewing, TM Byxbee

Chairman Matt Desfosses called the meeting to order at 5:33 PM.

A. **Minutes:** September and October 2020, meeting minutes were both approved with a motion by Commissioner Chuck Mascola and seconded by Commissioner Giovanni Zinn.

B1. **Financial Report:** Treasurer Drax reviewed reconciliations for accounts and were reported all to be in good order.

B2. **Balance Sheet and Profit and Loss statements** were also noted to be in good order by Treasurer Drax.

C. **Annual Audit:** 7/1/2019-6/30/2020 annual financial statement has been completed by TM Byxbee Co. Mr. Stiewing offered a clean opinion on the financial responsibilities of the NH Port Authority. No misstatements.

D.1 **Old Business:** License for Parcel D & E. Gateway questioned the addition of 90 notice to vacate property. After discussion, it was decided that the 90 day clause should be mutual. In the current agreement under Term, 2c, Atty Wallman will make the change and return to staff to forward to Mr. Dillman of Gateway for signature. Commissioner Drax made a motion to make the change and Commissioner Goodbody seconded it.

D.2 Staff reported that the City's DPW will begin the cleanup of abandoned equipment on parcel D. License will not be signed until cleanup begins.

E.1. **Updates:** CPA- no report

E. 2 CMC: Bill Gash reported on approval for dredging of Bridgeport Harbor. Anticipated to begin in 2024.

E. 3. ACOE- Dredging Project has been approved by the Senate and has been included with the WRDA in the approved Bipartisan Omnibus bill. It is now an authorized project and can move forward.

**F. New Board Members:** Mayor would like to add new members to replace as commissioners that have reached their term limits.

**G. 1 Executive Directors Report:** Annual Liability Insurance- voted to go out for quotes by Wellstone Insurance. Commissioner Goodbody made a motion to approve this action, seconded by Commissioner Ortiz.

2. Staff gave update on 19 Wheeler St. project. Will send additional opposing letter to DEEP. January 20<sup>th</sup> is next City Plan Commission meeting.

3. Staff gave description of wish list to “beatify the port”. The signage rendition on the Thomlinson Bridge was sent to DOT. We will wait to hear on their decision about attaching sign to the State bridge. Commissioner Mascola will research other options.

4. **NOTE:** Please refer to City website for agendas and minutes.

**H.** There was no public comment

**I.** Commissioner Mascola made a motion to enter into **Executive Session** to discuss parcels in the port. Commissioner Goodbody seconded that motion and invited Kayla Wallace, Maggie Targove, Rep Al Paolillo and Judi Sheiffele to join at 6:40. After discussion, Commissioner Mascola made a motion to leave Executive Session and it was seconded by Commissioner Goodbody.

Chair Desfosses asked for a motion to adjourn at 6:57. Commissioner Drax so moved, seconded by Commissioner Goodbody.