

## NEW HAVEN CITY PLAN COMMISSION ADMINISTRATIVE SITE PLAN REVIEW

**1556-19**      **23 LYNWOOD PLACE.** Administrative Site Plan Review for the conversion of two floors of an existing building into administrative offices for The Saint Thomas More Chapel and the Thomas E. Golden, Jr. Student Center.  
(Owner/Applicant: Harold Attridge for The Saint Thomas More Corporation;  
Agent: Carolyn Kone of Brenner, Saltzman & Wallman LLP)

**Review Date: April 8, 2019**

**Submission received April 1, 2019:**

- DATA, WORKSHEET, and SITE forms
- Narrative
- \$150 application fee
- Langan Memorandum dated March 13, 2019.
- Application drawings. 14 sheets. Revisions received April 12, 2019.
  - A-0: Title Page. Dated March 29, 2019. Received April 1, 2019.
  - S-1: Parking Access Route Plan. Drawing date March 29, 2019. Received April 1, 2019.
  - L-001: Permitting Plan. Drawing date March 29, 2019. Received April 1, 2019. Revised April 12, 2019. Received April 12, 2019.
  - L-002: Site Details. Drawing date March 29, 2019. Received April 1, 2019.
  - L-003: Site Details. Drawing date March 29, 2019. Received April 1, 2019.
  - L-004: Planting Details. Drawing date March 29, 2019. Received April 1, 2019.
  - E-1: Photometric Plan. Drawing date March 29, 2019. Received April 1, 2019.
  - C-100: Drainage and Site Utility Plan. Drawing date March 29, 2019. Received April 1, 2019.
  - C-150: Drainage Details. Drawing date March 29, 2019. Received April 1, 2019.
  - C-151: Site Utility Details. Drawing date March 29, 2019. Received April 1, 2019.
  - A-1: Building Floor Plans. Drawing date March 29, 2019. Received April 1, 2019.
  - A-2: Exterior Elevations. Drawing date March 29, 2019. Received April 1, 2019.
  - A-3: Exterior Elevations. Drawing date March 29, 2019. Received April 1, 2019.
  - Property Survey. Dated July 2017. Received April 1, 2019.


**Proposed activity:**

The applicant proposes to convert the first two floors of a vacant three-story building into administrative offices to support The Saint Thomas Moore Chapel and the Thomas E. Golden, Jr. Student Center. The third floor of the building will remain an apartment. Proposed site work includes replacing the parking lot with permeable pavers, constructing a handicap accessible ramp in the rear of the building, repainting the parking lot to include a van-accessible space, installing a new garden on the south side of the site, and replacing the existing pavers and concrete surfaces along the front and sides of the building with landscaped ground cover.

**ACTION**

Plans noted above are approved.

**Date:**      April 17, 2019  
Reported to the City Plan Commission

  
Aicha Woods  
Director, City Plan Department