



CITY OF NEW HAVEN

Justin Elicker, Mayor

BUILDING DEPARTMENT

200 Orange Street, 5th Floor

New Haven, CT 06510

Phone: (203) 946-8045 Fax: (203) 946-8049

www.newhavenct.gov



Michael Piscitelli

Economic Development

Administrator

Robert Walsh
Acting Building Official

CONTACTS FOR REQUIRED PLAN REVIEW SIGN-OFFS

(Please Call for Appointment)

1. **WPCA, 260 East Street, www.gnhwpca.com**
 - [] Ricardo Ceballos, RCeballos@gnhwpca.com203-466-4122
Sewer connections and/or outside grease traps
 - [] Christopher Findley, CFindley@gnhwpca.com203-466-5277 ext. 274

2. **City Engineer, 200 Orange Street, 5th Fl., Suite 503 (plan review and E-2 slips for new addresses)**
 - [] Dawn Henning, Project Manager, DHenning@newhavenct.gov (o) 203-946-8101
..... (c) 475-434-1643

3. **Traffic & Parking, 200 Orange Street, Ground Fl.**
 - [] Bruce Fischer, Traffic Engineer, BFischer@newhavenct.gov203-946-8073

4. **Zoning, 165 Church Street, 5th Fl.**
 - [] Esther Rose-Wilen, Planner II, ERoseWillen@newhavenct.gov 203-946-6375
 - [] Historic Commission, hdc@newhavenct.gov 203-946-7842

5. **Environmental Health, 54 Meadow Street, 9th Fl.**
 - [] Lorraine Reed, lreed@newhavenct.gov 203-946-8174
 - [] Shelly Longo, Senior Sanitarian, slongo@newhavenct.gov 203-946-8332
 - [] Brian Wnek, Senior Sanitarian bwnek@newhavenct.gov 203-946-6760
 - [] Glenda Buenaventura, Sr Sanitarian, gbuenaventura@newhavenct.gov 203-946-7373

6. **Fire Marshal, 952 Grand Avenue**
 - []203-946-6232
 - [] Scott Dillon, Fire Marshal, sdillon@newhavenct.gov 203-946-6228
 - [] Douglas Wardlaw, Acting Deputy Fire Marshal, dwardlaw@newhavenct.gov 203-946-6227

7. **Assessor, 165 Church Street, 1st Fl.**
 - [] Alex Pullen, Acting City Assessor, APullen@newhavenct.gov203-946-6353

8. **Other**
 - [] _____

Additional Requirements

- | | |
|---|---|
| 1. [] Geotech Report | 4. [] Schedule of Values--entire cost of project including cost of all mechanicals broken down by trades |
| 2. [] Statement of Special Inspections | 5. [] Worker's Compensation Certificate |
| 3. [] Energy Code Compliance Report | 6. [] Three (3) Copies of Plans |
| [] RES Check | 7. [] Peer review Threshold Letter |
| [] Com Check | |



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CITY OF NEW HAVEN
AN ECONOMIC DEVELOPMENT DEPT.

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**PLAN REVIEW PROTOCOL AND
CITY DEPARTMENTAL APPROVAL PROCESS**

(Effective March 1, 2018)

Pursuant to the Connecticut State Building §105.3.1 the Building Official is required to issue or deny a permit within a 30-day period. To facilitate this process, we require three (3) sets of plans for departmental review and approval. If the Applicant obtains **all** required approvals the permit will be issued.

If we have not received **all** of the required plan approvals by the 30th day of receipt of the permit application, the permit application and plans will be returned to the Applicant and marked “**Denied for Lack of Approval**” from the following City Department(s):

- WPCA 203-466-5280
- City Engineer..... 203-946-8101
- Traffic & Parking Traffic Engineer..... 203-946-8073
- Zoning 203-946-6375
203-946-7842
- Environmental Health..... 203-946-8174
- Fire Marshal 203-946-6232
- Assessors 203-946-6353
- Other: _____
- Other: _____

Please contact the department indicated above for more information on the status of your plan review. Detailed contact information provided on the back of this form.

Date Plans Returned: _____

Dept. Staff Initials: _____