

CITY OF NEW HAVEN CIVIL SERVICE BOARD
MINUTES OF MEETING – June 2022
Regular Meeting by Zoom
 June 22, 2022

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none"> • Commissioner Wendy Mongillo • Commissioner Lesly Negron • Commissioner Dennis Daniels • Noelia Marcano, Secretary • Commissioner Carmen Rodriguez <p><u>Absent</u></p> <ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • Assistant Corporation Counsel Atty. Robert Scott • Deputy CAO, Rebecca Bombero • Director of Parks & Public Works Jeffrey Pescosolido • Deputy Director of Parks & Public Works, William Carone • Sr Personnel Analyst HR, Heather O’Grady • Personnel Analyst HR, Jordanne Bryan • Other members of the Public

Meeting opened at 12:34 P.M.

#1 Job Descriptions

Coordinator of Resident Services

Ms. Marcano presented the item and then introduced Rebecca Bombero, Deputy CAO to explain the reason for the updated/re-titled job description to the Board. Ms. Bombero gave an overview of the position and its responsibilities. She explained that the previous individual who held the position worked at the Department of Public Works, but reported jointly to the CAO and the Director of Parks and Public Works. The position would be moved back into the Chief Administrator’s Office to support departments City wide. The Board inquired if the job description had already been approved. Ms. Bombero explained that it has been modified and re-titled. Ms. Marcano asked Ms. Bombero to inform the Board what the previous title was, which is Public Information Officer.

Commissioner Daniels motioned to accept the job description. Seconded by Commissioner Negron. Votes taken; all yeas, none opposed, no abstentions. Job description for Coordinator of Resident Services approved.

Parks and Public Works Technician

Ms. Marcano presented the item, and introduced Deputy Director of Parks of Public Work, Bill Carone to the Board. Mr. Carone explained that the previous individual holding that position was under the title of Welder, but based on the Department needs, the Department needed someone to do more than welding, including repair/maintenance of parks, playgrounds, inspections, and other projects. Director of Parks and Public Works Jeffrey Pescosolido was also available to answer questions. The Board asked minor questions, which were answered by Ms. Marcano and Mr. Carone to the Board’s satisfaction.

Commissioner Daniels motioned to accept the job description. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. Job description for Parks and Public Works Technician approved.

#2 Eligibility Lists

The Board was given the opportunity to view the list virtually on screen before deliberating or voting. Guests were placed in the virtual waiting room. Prior to viewing the lists, Commissioner Negron inquired about the job description for Zoning Officer, which was on the agenda. Ms. Marcano explained that the description needed more changes and was not ready for the agenda at this time.

Ms. Marcano then presented results and provided testing and pass/fail data for list #22-29 Administrative Assistant. The Board asked minor questions, which Ms. Marcano answered to their satisfaction.

After viewing the list, the guests were brought back into the meeting from the virtual waiting room.

Commissioner Rodriguez moved to approve eligibility list #22-29 Administrative Assistant for a period of one year. Seconded by Commissioner Daniels. Votes taken; all yeas, none opposed, no abstentions. List approved.

#3 List Removals

Guests were moved to the virtual waiting room so that Ms. Marcano could present the names that were being brought to the Board for removal. Once guests were placed in the waiting room, Ms. Marcano presented the names from list #22-03 Library Technical Assistant, list #22-11 911 Operator/Dispatcher Bilingual, and list #22-17 Police Officer, citing the reasons for removal. She also informed the Board that the candidates were notified that their names were being brought to the Board for removal.

Guests were then admitted back into the meeting from the virtual waiting room.

Commissioner Daniels moved to approve the name to be removed from eligibility list 22-03 Library Technical Assistant (I. Shub); list 22-11 911 Operator/Dispatcher Bilingual (S. Perez-Ruiz); and list 22-17 Police Officer. Seconded by Commissioner Negron. Votes taken; all yeas, none opposed, no abstentions. List removals approved.

List #22-03 Library Technical Assistant

Rank	Last Name	First Name
1	Shub	Isaac

List #22-11 911 Operator/Dispatcher Bilingual - Removals

Rank	Last Name	First Name
5	Perez-Ruiz	Sandra

List #22-17 Police Officer- Removals

Rank	Last Name	First Name
3	Iacobucci	John
6	Perez	Luis
10	Edo	Kyle
12	Evans	Shamari
14	Rivas	Emilio
16	Nelson	Alex
23	Herbette	Steven

#4 List Amendments/Corrections/Extensions/Exhaustions

Ms. Marcano presented list #22-11 911 Operator/Dispatcher, explaining that this is actually the Bilingual list that was just presented to the Board for a list removal. With this removal, the list is now exhausted.

Ms. Marcano then presented list #21-21 Caretaker, explaining that when offers went out for that list and hires were made, the list became exhausted. No action is needed.

#5 Temporary Pending Test Request(s)

There are no requests at this time; the item was placed on the agenda in error.

#6 Transfer Request(s)

Ms. Marcano presented a transfer request from Marisol Natal, who is looking for placement on the transfer list to be considered for vacancies similar to her current title of City Town Clerk Bilingual Specialist in any department. Commissioner Daniels motioned to approve the transfer request for Marisol Natal. Seconded by Commissioner

Negron. Votes taken; all yeas, none opposed, no abstentions. Transfer request approved.

#7 Board Correspondence

Ms. Marcano received an email from Samod Rankin, who inquired about meeting minutes regarding the Civil Service Rule revisions, wanting to know if the revisions would affect the Firefighter process. Ms. Marcano corresponded with the individual to let him know that these rule changes only have to do with Police Officer Entry and would not affect the Fire Fighter process. No action required.

#8 Corporation Counsel Update

None.

#9 Temporary Pending Test Report

Acknowledged. Ms. Marcano summarized various updates and shared the report on the screen for the Board to view. No action required.

#10 Meeting Minutes – May 25, 2022 Regular Meeting

Ms. Marcano presented the meeting minutes for the May 25, 2022 Regular Meeting. The Board took a moment to review.

Commissioner Negron motioned to approve the May 25, 2022 Regular meeting minutes as presented. Seconded by Commissioner Daniels. Votes taken; all yeas, none opposed, no abstentions. Meeting minutes approved.

#11 Other Business

The Board confirmed the July 6th Special meeting to be held at 12:30 p.m. All Commissioners confirmed their availability. The next Regular meeting scheduled for July 25th, 2022 at 12:30 was also confirmed.

Ms. Marcano then shared the document showing the edits made to the rule revisions draft for the new continuous list rule. Ms. Marcano shared this summary of revisions with the Board, going through each revision one by one. Ms. Marcano pointed out various edits to the rules, focusing on changes in definitions. Ms. Marcano informed the Board that they can stop and discuss each definition at any time.

Ms. Marcano explained the various changes and addition of subsections to the rules. The Board asked various questions, which Ms. Marcano answered to the Board's satisfaction. After the presentation had concluded, it was determined that the Board was in agreement with the changes to the Rules, thus coming in under the draft deadline of July 1st. The proposed revisions must now be sent to Corporation Counsel for legal review by way of a motion and a vote ordering Ms. Marcano to do so. This would allow following subsequent steps to take place, with the next step being a series of Public Hearings. Commissioner Daniels motioned to forward the changes to Corporation Counsel for approval. Seconded by Commissioner Negron. Votes taken; all yeas, none opposed, no abstentions. Motion approved.

There being no more business to conduct, Commissioner Negron motioned to adjourn; seconded by Commissioner Daniels. All yeas. Meeting adjourned at 1:29 p.m.



Noelia Marcano
Secretary

NOTE: For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision, and approval by the Civil Service Board.

Civil Service Board Approval Date: July 27th, 2022