



City of New Haven
Office of Management and Budget
Justin M. Elicker, Mayor
Michael Gormany, City Budget Director and Acting Controller

Agenda
Transfer Committee Meeting
Friday, September 16, 2022

There will be a transfer committee meeting on the above meeting date at 4:00 PM. The meeting will be held via zoom. The transfer to be discussed are noted below.

Notice Date Thursday, September 15, 2022

Meeting Date Friday, September 16, 2022

ZoomLink:

<https://newhavenct.zoom.us/j/85062144616?pwd=ZHRUVIU2TmJaTE9pN1Nub1pTUDVEQT09&from=addon>

Items for Approval:

1. Chief Administrative Office
 - a. Transfer amount \$5,000
 - b. Description – Funds are being transferred from Other Contractual Services to the Salary line account to cover temporary salary increase for the personnel director salary due to the retirement of the Manager of Human Resources and Benefits. The Personnel Director will be taking on additional duties in the Human Resources office during the search for a new HR Manager. The anticipated timeline is not expected to extend the beyond the first month of 2023.



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Justin M. Elicker, Mayor
Michael Gormany, City Budget Director
Budget Transfer Form

Agency Name		Chief Administrative Officer				Fiscal Year		2023				
Date Prepared		September 15, 2022				Fiscal Year Quarter		1st				
Transfer Number		2023-132-01										
Transfer Explanation												
<p>Funds are being transferred from Other Contractual Services to the Salary line account to cover temporary salary increase for the personnel director salary due to the retirement of the Manager of Human Resources and Benefits. The Personnel Director will be taking on additional duties in the Human Resources office during the search for a new HR Manager. The anticipated timeline is not expected to extend the beyond the first month of 2023.</p>												
FROM					TO							
	Organization Name	Organization Code	Object Code Name	Object code	Transfer Amount		Organization Name	Organization Code	Object Code Name	Object code	Transfer Amount	
1	CAO	11321010	Contractual Services	56694	5,000		CAO	11321010	Salary	50110	5,000	
2					0.00						0.00	
3					0.00						0.00	
4					0.00						0.00	
5					0.00						0.00	
Total					\$5,000.00		Total					\$5,000.00

Department Head/Chief or Deputy/Assistant _____ Date _____

Coordinator of Deputy Coordinator _____ Date _____

Chief of Staff/Budget Director/Controller/OMB Staff _____ Date _____



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Department Head/Chief or Deputy/Assistant	09/15/2022 Date
Coordinator of Deputy Coordinator	9/15/22 Date
Chief of Staff/Budget Director/Controller/OMB Staff	9/15/22 Date