

**CITY OF NEW HAVEN CIVIL SERVICE BOARD  
MINUTES OF MEETING – August 2022 Regular Meeting**

August 24, 2022

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none"> <li>• Commissioner Wendy Mongillo</li> <li>• Commissioner Carmen Rodriguez</li> <li>• Commissioner Dennis Daniels</li> <li>• Commissioner Lesly Negron</li> <li>• Noelia Marcano Secretary</li> </ul>	<ul style="list-style-type: none"> <li>• Acting Budget Director and City Controller, Michael Gormany</li> <li>• Sr Personnel Analyst HR, Heather O’Grady</li> <li>• Personnel Analyst HR, Jordanne Bryan</li> <li>• Personnel Analyst HR, Paola Acosta</li> <li>• Administrative Assistant HR, Emma Acampora</li> <li>• Supervisor of Management Services, Alissa Ebbson</li> <li>• Demolition Officer, Jose Romero</li> <li>• Other members of the Public</li> </ul>
<p><u>Absent</u></p> <ul style="list-style-type: none"> <li>• Assistant Corporation Counsel Att. Robert Scott</li> </ul>	

Meeting opened at 12:38 pm.

**#1 Job Descriptions**

*IT Project & Support Supervisor*

Ms. Marcano presented the item and then introduced Michael Gormany, Acting Budget Director and City Controller to explain the new position and job description to the Board. He explained and gave an overview of the structure of the IT Department and the role of that position within the department’s structure.

Commissioner Rodriguez motioned to accept the job description. Seconded by Commissioner Daniels. Votes taken, all yeas, none opposed. Job description for IT Project & Support Supervisor approved.

*Purchasing Agent*

Ms. Marcano presented the item, and then once again introduced Michael Gormany, Acting Budget Director and City Controller to explain the new position and job description to the Board. Mr. Gormany gave reason for the revisions.

Commissioner Rodriguez motioned to accept the job description. Seconded by Commissioner Daniels. Votes taken, all yeas, none opposed. Job description for Purchasing Agent.

**#2 Eligibility List**

The Board was given the opportunity to view the list virtually on screen before deliberating or voting. Guests were placed in the virtual waiting room.

Ms. Marcano presented results and provided pass/fail data for list #22-37 Emergency Medical Supervisor. Commissioner Rodriguez motioned to approve the list for an initial period of one year. Seconded by Commissioner Daniels. Votes taken: all yeas; none opposed.

Ms. Marcano presented results and provided pass/fail data for list #22-38 Drillmaster. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken: all yeas; none opposed.

Ms. Marcano presented results and provided pass/fail data for list #22-39 Assistant Drill Master. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken: all yeas; none opposed.

Ms. Marcano presented results and provided pass/fail data for list #22-40 Police Officer Lateral. Commissioner Rodriguez motioned to approve the list for an initial period of one year. Seconded by Commissioner Daniels. Votes taken: all yeas; none opposed

Ms. Marcano presented results and provided pass/fail data for list #22-41 Assistant City/Town Clerk. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken: all yeas; none opposed.

Ms. Marcano presented results and provided pass/fail data for list #22-42 Program Director Nursing. Commissioner Rodriguez motioned to approve the list for an initial period of one year. Seconded by Commissioner Daniels. Votes taken: all yeas; none opposed

**#3 List Removals**

Guests were moved to the virtual waiting room so that Ms. Marcano could present the names that were being brought to the Board for removal. Once guests were placed in the waiting room, Ms. Marcano presented the names for list #22-02 Personnel Analyst, list #22-14 Assessment Clerk II, and list #22-17 Police Officer, citing the reasons for removal. She also informed the Board that the listed candidates were notified that their names were bring brought to the Board for removal.

Guests were then admitted back into the meeting from the virtual waiting room.

Commissioner Daniels moved to approve the name to be removed from edibility list #22-02 Personnel Analyst (Afiyah Charles-Cunningham) and list #22-14 Assessment Clerk II (Varina Rhodes). Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed. No Abstentions.

List removals approved

Guests were then moved back to the virtual waiting room. Ms. Marcano presented the names for list #22-17 Police Officer. Commissioner Daniels moved to approve the names to be removed from edibility list #22-17. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed. No Abstentions.

List removals approved.

List #22-02 Personnel Analyst – Removals

Rank	Last Name	First Name
3	Charles-Cunningham	Afiyah

List #22-14 Assessment Clerk II - Removals

Rank	Last Name	First Name
1	Rhodes	Varina

List #22-17 Police Officer- Removals

Rank	Last Name	First Name
11	Thomas	Spencer
18	John	Shaqun
25	Foster	Hadiyah
32	Nolan	Tyler
47	Watkins	Dakary
48	Duran	Keibbyn
50	Nieves, Jr.	Victor
52	Carbone	James

#### **#4 List Amendments/Corrections/Extensions /Expirations**

Ms. Marcano informed that list #21-28CE2 Parking Enforcement Officer expiration date at 15 months was nearing and requested to extend a period of 6 months. Commissioner Rodriguez moved to approve the list extension. Seconded by Commissioner Daniels. Votes taken: all yeas; none opposed.

#### **#5 Temporary Pending Test Request(s)**

Ms. Marcano presented Jose Romero, Demolition Officer, designee of Jim Turcio Building Official to represent him at this meeting to discuss the requests to appoint on a test pending basis the positions of Electrical Plans Examiner and Plumbing & Mechanical Plans Examiner. Mr. Romero informed the Board of current staff shortages in his department and the impact of the shortages. He also stated that temporary pending test hires would help with the Department's current situation.

Ms. Marcano then presented Alissa Ebbson, Supervisor of Management Services for the New Haven Police Department. Ms. Ebbson informed the Board of a vacancy for the position of Superintendent of Motor Vehicles. She gave reason for the need for a temporary pending test hire. Minor questions pertaining to the position were asked and answered.

Commissioner Daniels motioned to approve the TPT requests presented. Commissioner Rodriguez seconded. Votes taken: all yeas; none opposed.

#### **#6 Discussion on Civil Service Rules**

Ms. Marcano summarized the rule changes. Commissioner Daniels motioned to approve all revisions made public through the public hearing process. Commissioner Rodriguez seconded the motion. Votes taken: all yeas; none opposed.

#### **#7 Reinstatement Request(s)**

None received this month

#### **#8 Transfer request(s)**

None received this month

#### **#9 Board Correspondence**

None received this month

#### **#10 Corporation Counsel Update**

None received this month

#### **#11 Temporary Pending Test Report**

Acknowledged. No Board action required.

#### **#12 Meeting Minutes**

Ms. Marcano presented the minutes from the meeting conducted on July 6, 2022, and July 27, 2022. Motioned to accept the meeting minutes as presented was made by Commissioner Rodriguez. Seconded by Commissioner Daniels. Votes taken: All yes; none opposed. Meeting minutes approved.

#### **#13 Other Business**

Next special meeting date requested for September 14, 2022 was discussed and confirmed to take place at 12:00 pm, noon. The next regular meeting date scheduled for September 28, 2022 at 12:30pm was confirmed.

There being no further business to conduct, Commissioner Mongillo motioned to adjourn meeting. Seconded by commissioner Rodriguez. Meeting adjourned at 1:34 p.m.

Noelia Marcano  
Secretary

**NOTE:** For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision and approval by the Civil Service Board.

**Civil Service Board Approval Date:** 09/28/22