



FAIR RENT COMMISSION
CITY OF NEW HAVEN
165 Church Street 1st Floor, New Haven 06510
Tel: 203.946.8156 Facsimile: 203.946.8587
www.newhavenct.gov



Justin Elicker
Mayor

Wildaliz Bermúdez
Executive Director

October 28, 2022

To Whom It May Concern:

On September 6, 2022, the City of New Haven Board of Alders approved an amendment to the Fair Rent Commission Municipal Code Section 12³/₄ of the Fair Rent Practices recognizing Tenants' Unions and allowing them to register with the Fair Rent Commission (FRC). This new ordinance allows the Fair Rent Commission (FRC) to: 1) register a Tenants' Union; 2) receive Tenants' Union requests for investigations; 3) provide workshops between the Tenants' Union representatives and the landlord; and 4) protect Tenants' Union members against retaliation by a landlord for being a member of a Tenants' Union.

Tenants' Unions in New Haven that would like to register with the City of New Haven's Fair Rent Commission (FRC), need to fill out the attached ***Tenants' Union Registration Form*** which serves as the form to register each Tenants' Union that wishes to go before the FRC. Upon registering, it is the responsibility of the Tenants' Union Representative(s) to maintain their membership rolls and provide updated membership to the FRC on a biannual basis.

Please Note: Upon registering with the Fair Rent Commission, if the Tenants' Union seeks an investigation by the FRC, the Tenants' Union's authorized representative shall make a written request to the FRC by sending an email to Executive Director: wibermudez@newhavenct.gov. The more information that a Tenants' Union can provide to the FRC, the better understanding the FRC will have about the condition(s) in question so that appropriate investigation can be conducted, and action can be taken.

If you have any questions, please send email inquiries to the Executive Director, Wildaliz Bermudez at: wibermudez@newhavenct.gov. The name of the Tenants' Union must be included in the subject line of the email.

Sincerely,

Wildaliz Bermudez
Executive Director

Fair Rent Commission

CC: Members of the Board of Commissioners
Kevin Casini, Esq., Assistant Corporation Counsel

TENANTS' UNION REGISTRATION FORM

NAME OF TENANTS' UNION: _____

Date: _____

Is this a building complex? Y/N

Main Address of Building Complex: _____

If not a complex, provide addresses in question for adjoining parcels of land (owned by same landlord):

Landlord's Name: _____

Total Number of Units in Housing Complex: _____

Total Number of Tenants' Union Members: _____

Total Number of Tenants living in the Housing Complex: _____

Tenants' Union Representatives

For Tenants' Union Representatives:

By signing this document below, you confirm that you are the designated Tenants' Union Representative as selected by your respective Tenants' Union group. As a Tenants' Union Representative, you understand that you serve as a liaison to the Fair Rent Commission on behalf of your Tenants' Union. As the Tenants' Union Representative, you must maintain your Tenants' Union membership rolls up to date and provide the City of New Haven's Fair Rent Commission with a biannual update of your Tenants' Union membership after being recognized by the Commission. By signing below, as a Tenants' Union Representative, you also attest and affirm that the tenant union members signing this form, are indeed who they say they are, to the best of your knowledge and understanding.

	<u>Phone Number</u>	<u>Email</u>
1. _____ (Printed Name)	_____	_____
_____ (Signature)		
2. _____ (Printed Name)	_____	_____
_____ (Signature)		

Please provide the names of the Tenants' Union Representatives, if any, who reside in the complex and/or properties in question?

- 1. _____
- 2. _____

By signing this document below, as a lease holding tenant of [insert address of apartment complex and/or adjoining apartment buildings owned by the same landlord],
I hereby attest and affirm, that I am part of [insert name of Tenants' Union] Tenants' Union and wish to formally register myself as a member of this Tenants' Union with the City of New Haven's Fair Rent Commission, and that the information provided is true and correct, based upon my knowledge, information and belief.

<u>Name of Tenant Union Member</u>	<u>Unit #</u>	<u>Date Lease Began</u>	<u>Tenant Signature</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
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98.	_____	_____	_____	_____
99.	_____	_____	_____	_____
100.	_____	_____	_____	_____

NOTARY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual(s) who signed the document as an authorized representative of the Tenants' Union named in the registration form..

State of Connecticut
 County of _____ ss. (Town / City)

On this the _____ day of _____, 20____, before me, (name of notary), the undersigned officer, personally appeared (name of individual or individuals), known to me (or satisfactorily proven) to be the person(s) whose name(s) (is or are) subscribed to the within instrument and acknowledged that (he, she or they) executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand.

 Signature of Notary Public:

Date Commission Expires:

RETURN SUBMISSIONS TO: Fair Rent Commission
City of New Haven
Email: wibermudez@newhavenct.gov -or-
Mail To: 165 Church Street, 1st FL Annex,
New Haven, CT, 06510

FOR STAFF PURPOSES ONLY: Receipt Date: _____ % of Membership: _____ Staff Signature: _____
