

**CITY OF NEW HAVEN CIVIL SERVICE BOARD
MINUTES OF MEETING – February 2023 Regular Meeting**

February 22, 2023

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none"> • Commissioner Wendy Mongillo • Commissioner Dennis Daniels • Commissioner Leasley Negron • Commissioner Carmen Rodriguez • Noelia Marcano Secretary 	<ul style="list-style-type: none"> • Assistant Corporation Counsel Atty. Robert Scott • Administrative Assistant HR, Emma Acampora • Other members of the Public
<u>Absent</u> <ul style="list-style-type: none"> • None 	

Meeting opened at 12:40 pm.

#1 Job Descriptions

None received this month

#2 Exam Eligibility or Late Request

None received this month

#3 Temporary Pending Test Request

Municipal Assistant Animal Control Officer

Ms. Marcano presented this item to the Board and spoke on behalf of the item. Ms. Marcano explained the need for and importance of this temporary pending test appointment as it would start to close the gap of coverage that is currently taking place in the department until the position is tested for and certified. Minor questions were asked by the Board and Ms. Marcano answered adequately.

Commissioner Daniels motioned to approve the temporary pending test request Municipal Assistant Animal Control Officer. Seconded by Commissioner Negron. Votes taken; all yeas, none opposed. No Abstentions.

#4 Reinstatement Request(s)

None received this month

#5 List Removals

Guests were moved to the virtual waiting room. Ms. Marcano presented the names for removal from list eligibility #22-68 Police Officer. After review, guests were brought back into the meeting. Commissioner Rodriguez moved to approve the names to be removed. Seconded by Commissioner Daniels. Votes taken; all yeas, none opposed. No Abstentions.

List removals approved.

List #22-68 Police Officer- Removals

Rank	Last Name	First Name
37	Campbell	William
12	Duran	Anthony

18	Merced	Alex
15	Fidalgo	Ivan
31	Ramadan	Yasmin
14	Cruz	Harold
28	Nocera	Andrea
17	Compolattaro	Chris
1	Briggs	Treyvon
5	Prescott III	Prince
7	Cook	Karina
9	Spruance	David
10	Kelly	Kayla

#6 Eligibility Lists

The Board was given the opportunity to view the lists virtually on screen before deliberating or voting. Guests were placed in the virtual waiting room. After review, guests were brought back into the meeting.

Ms. Marcano presented results and provided pass/fail data for list #23-11 Building Department Program Coordinator. Commissioner Negrón motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodríguez. Votes taken: all yeas; none opposed.

Ms. Marcano presented results and provided pass/fail data for list #23-12 Project Leader Coordinator. Commissioner Negrón motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodríguez. Votes taken: all yeas; none opposed.

Ms. Marcano presented results and provided pass/fail data for list #23-13 Chief Payable Auditor. Commissioner Negrón motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodríguez. Votes taken: all yeas; none opposed.

Ms. Marcano presented results and provided pass/fail data for list #23-14 Chief School Crossing Guard. Commissioner Negrón motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodríguez. Votes taken: all yeas; none opposed.

#7 List Amendments/Corrections/Extensions /Expirations

Ms. Marcano presented list #22-22 Legislative Assistant Bilingual to be extended by 6 months.

Commissioner Daniels moved to approve list #22-22 Legislative Assistant Bilingual extension for a period of 6 months. Seconded by Commissioner Rodríguez. Votes taken; all yeas, none opposed. No Abstentions

Ms. Marcano presented list #22-27 Municipal Assistant Animal Control Officer to be exhausted. Ms. Marcano explained there is one active candidate on the list who the department was not interested in interviewing due to reference check results.

Commissioner Daniels moved to exhaust list #22-27 Municipal Assistant Animal Control Officer. Seconded by Commissioner Rodríguez. Votes taken; all yeas, none opposed. No Abstentions.

#8 Transfer Request(s)

Ms. Marcano presented a transfer request from Filomena Ayala, who is looking for placement on the transfer list to be considered for vacancies with her current title in any department and vacancies similar to her position of Bilingual Administrative Assistant in any department.

Commissioner Negrón motioned to approve the transfer request for Filomena Ayala, Bilingual Administrative Assistant. Seconded by Commissioner Rodríguez. Votes taken; all yeas, none opposed, no abstentions. Transfer request approved.

Ms. Marcano presented a transfer request from AnnaMaria Mauhs, who is looking for placement on the transfer list to be considered for vacancies with her current title in her position of Administrative Assistant in any department.

Commissioner Negrón motioned to approve the transfer request for AnnaMaria Mauhs, Administrative Assistant. Seconded by Commissioner Rodríguez. Votes taken; all yeas, none opposed, no abstentions. Transfer request approved.

Ms. Marcano presented a transfer request from Tanice Doman, who is looking for placement on the transfer list to be considered for vacancies similar to her position of Field Representative in any department.

Commissioner Negrón motioned to approve the transfer request for Tanice Doman, Field Representative. Seconded by Commissioner Rodríguez. Votes taken; all yeas, none opposed, no abstentions. Transfer request approved.

Ms. Marcano presented a transfer request from Yesenia Cruz, who is looking for placement on the transfer list to be considered for vacancies with her current title in any department and vacancies similar to her position of Administrative Assistant in any department.

Commissioner Negrón motioned to approve the transfer request for Yesenia Cruz, Administrative Assistant. Seconded by Commissioner Rodríguez. Votes taken; all yeas, none opposed, no abstentions. Transfer request approved.

#9 Board Correspondence

None received this month

#10 Corporation Counsel Update

No update this month

#11 Temporary Pending Test Report

Acknowledged. No Board action required.


#12 Meeting Minutes

Ms. Marcano presented the minutes from the meeting conducted on January 25, 2023 and February 8, 2023. Motioned to accept the meeting minutes as presented was made by Commissioner Rodríguez for meeting minutes dated January 25, 2023 and February 8, 2023. And seconded by Commissioner Negrón. Votes taken: All yes; for January 25, 2023; none opposed. Three yeas and one abstain (Commissioner Negrón) February 8, 2023; none opposed. Both sets of minutes approved.

#13 Other Business

The next regular meeting date scheduled for March 29, 2023 at 12:30 pm was confirmed. Next special meeting date requested for March 15, 2023 was discussed and confirmed to take place at 12:30 pm.

There being no further business to conduct, Commissioner Mongillo motioned to adjourn meeting. Seconded by Commissioner Rodriguez. Meeting adjourned at 1:06 p.m.



Noelia Marcano
Secretary

NOTE: For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision and approval by the Civil Service Board.

Civil Service Board Approval Date: 3/29/2023