

**NEW HAVEN DEPARTMENT OF EDUCATION
PARAPROFESSIONAL MONEY PURCHASE PLAN (PMPP)
SUPERVISORY COMMITTEE MEMBERS MEETING MINUTES
JUNE 07, 2023 3:30PM
VIRTUAL MEETING**

Dial in Numbers: US: +1 929 205 6099 or +1 301 715 8592

Password: 87619330

Meeting ID: 825 2843 4959

Meeting URL:

<https://newhavenct.zoom.us/j/82528434959?pwd=S0ZHSWIOSGtURnZ4ZExEUHp4Q1pXQT09>

Meeting ID: 825 2843 4959

Password: EqfL70uG

MEMBERS PRESENT: *Leanna Ambersley*, PMPP Supervisory Committee Member,
Pension Administrator
Lisa Schweizer, PMPP Supervisory Committee Member,
Members' Representative
Hyclis Williams, PMPP Supervisory Committee Member,
Paraprofessional Union President, Members' Representative
Thomas Lamb, PMPP Supervisory Committee Member, BOE
Chief Operating Officer

MEMBERS ABSENT: *Michael Gormany*, PMPP Supervisory Committee Member, Acting
Controller

ALSO PRESENT: Derek Ciampini, Raymond James Financial Consultant
Wendy Coppola, Raymond James Financial Consultant
Jessica Criscuolo, Payroll Supervisor
Taylor Cannon, Payroll/Benefit Auditor
Fayan Robinson-Sims, Payroll/Benefit Auditor
Raina Menchetti
Donna A.
Caterine Delgado

Committee Member Leanna Ambersley convenes the meeting at 3:31 p.m.

ITEM 1: INVESTMENT REPORT:

A. RAYMOND JAMES PRESENTS

ITEM 2: APPROVAL OF MEETING MINUTES:

**A. APPROVAL OF THE MINUTES FOR MARCH 22ND, 2023 VIRTUAL
MEETING**

MOTION: Made by Committee Member Williams to approve the minutes
MOTION SECONDED: by Committee Member Schweizer.
MOTION CARRIED: by unanimous vote.

ITEM 3: ADMINISTRATIVE MATTERS:

A. DISCUSSION: REGARDING POSSIBLE RFP FOR LEGAL COUNSEL

MOTION: Made by Committee Member Williams to start the process for RFP for legal counsel

MOTION SECONDED: by Committee Member Lamb.

MOTION CARRIED: by unanimous vote.

ITEM 4: OLD BUSINESS:

Committee Member Williams wanted an update on the status of the fees that were taken from participants statements whether they have started receiving their fees back to them. Committee Member Lamb confirmed the BOE is in receipt of the excel file from Michael Gormany's office that includes all the para's names and fee amounts but needs to confirm where they are in the process of having this paid. Committee Member Williams would like this item to stay on the agenda until it is finalized. Jessica Criscuolo said NWPS is on board to apply to members' accounts once the money is received, and even to those members who have already withdrawn.

ITEM 5: NEW BUSINESS:

Committee Member Williams asked if the forms that participants are to fill out for withdrawals were corrected to include the option for a partial withdrawal, which is now allowed. Committee Member Schweizer confirmed the forms have been updated and fixed. Jessica Criscuolo mentioned that members are to fill out the withdrawal forms online through the NWPS website, but most have been bringing them to her to submit in person or via email.

ITEM 6: ADJOURNMENT:

MOTION: Made by Committee Member Williams to adjourn the meeting.

MOTION SECONDED: by Committee Member Lamb.

MOTION CARRIED: by unanimous vote.

The meeting adjourned at 4:10 p.m.

ATTEST:



Michael Gormany, Acting Controller, Paraprofessional Money Purchase Plan Supervisory
Committee Member