



**NOTICE OF REGULAR MEETING OF THE  
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

**THURSDAY, NOVEMBER 16, 2023 AT 5:30 PM**

**Via Zoom:**

**[https://newhavenct.zoom.us/j/87815761739?pwd=LEPh04kzKb8a4ivnTPTPEuxDONa7f3.1  
&from=addon](https://newhavenct.zoom.us/j/87815761739?pwd=LEPh04kzKb8a4ivnTPTPEuxDONa7f3.1&from=addon)**

**AGENDA**

1. Call to Order
2. Approval of the Minutes from the August 10, 2023, September 14, 2023, and October 12, 2023 Regular Meetings and the October 24, 2023 Special Meeting
3. Treasurers' Report
4. Tonnage Report
5. Communications
6. Old Business
  - a. Status of emergency procurement of construction services to repair block wall at Citizen Drop Off area
  - b. Discussion of the Memorandum of Understanding allowing the City of New Haven's contractor to utilize the Authority's access road to the landfill to install a solar array on the New Haven Landfill
7. New Business
8. Public Comments
9. Adjournment

**August 10, 2023**

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on August 10, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, J. Crespo, C. May, and K. Pedersen

Board member absent: W. Augustine, V. Fasano, and M. Targove

Others present: Lori Vitagliano, Executive Director  
Malinda M. Figueroa, Secretary  
Brian Popovich, USA Hauling

Rose Bonito began the meeting at 5:32 p.m. with the treasurers’ report for July. Lori Vitagliano presented the treasurers report for the month of July 2023.

*[Director Crespo joined the meeting.]*

Mr. Jose Crespo made a motion to approve the June 8, 2023, regular meeting minutes, seconded by Mr. Cyril May. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, and C. May

NAYES: NONE

ABSTENSIONS: K. Pedersen

Mr. Crespo made a motion to approve the July 13, 2023, regular meeting minutes, seconded by Mr. Kyle Pedersen. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, and K. Pedersen

NAYES: NONE

ABSTENSIONS: C. May

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of July 2023. Mr. May inquired what recycling facility the Authority’s tonnage is transported to. Ms. Vitagliano indicated the tonnage is received in Willimantic facility. He asked if the facility is seeing a normal rate of contamination for New Haven and what the tipping fee is. Ms. Vitagliano stated she would get the exact cost, but she was confident that it was over a hundred dollars per ton.

There were no items to report under communications.

Under old business Ms. Vitagliano indicated that she and the design engineer were continuing to evaluate the revised proposal from the original bidder concerning the block wall repair however in the meantime they have placed another large barrier support the wall. She updated the Directors on progress concerning outreach and advertising Hometown Recycling Day 2023 which includes attending community management team meetings, flyer and postcards distribution, advertising on social media platforms, email blasts and media outlets.

There was no new business.

There were no public comments.

Mr. Crespo made a motion to adjourn, seconded by Mr. May. There was no further discussion. Ms. Bonito adjourned the meeting at 6:02 pm.

Respectfully submitted,

Malinda M. Figueroa  
Secretary

DRAFT

**September 14, 2023**

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on September 14, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, C. May, K. Pedersen, and M. Targove

Board member absent: W. Augustine, V. Fasano, and

Others present: Lori Vitagliano, Executive Director  
Malinda M. Figueroa, Secretary  
Brian Popovich, USA Hauling

Rose Bonito began the meeting at 5:35 p.m. tabling the August 10, 2023, minutes with no quorum present. Lori Vitagliano presented the treasurers report for the month of August 2023.

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of August 2023.

Ms. Vitagliano had no items under communication to report.

Under old business Ms. Vitagliano updated the Directors on efforts to advertise the Hometown Recycling Day event. The Authority addressed several Neighborhood Management Teams, the Environmental Advisory Committee via its Chair Laura Cahn. There will also be advertising in the New Haven Register, Inner City News, a billboard, and radio spots.

*[Director Targove joined the meeting.]*

Ms. Vitagliano informed the Directors that she was in the process of drafting construction contract documents to Laydon Industries for repair of the block wall at the Citizen Drop Off area. She will have the Authority’s legal firm review the documents prior to executing them with the vendor.

There were no items to discuss under new business.

There were no public comments.

Mr. May made a motion to adjourn, seconded by Ms. Targove. There was no further discussion. Ms. Bonito adjourned the meeting at 5:58 pm.

Respectfully submitted,

Malinda M. Figueroa  
Secretary

**October 12, 2023**

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on October 12, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: C. May

Board member absent: W. Augustine, R. Bonito, J. Crespo, V. Fasano, K. Pedersen, and M. Targove

Others present: Lori Vitagliano, Executive Director  
Malinda M. Figueroa, Secretary  
Steven Winters the City of New Haven’s Executive Director of Climate and Sustainability

Lori Vitagliano began the meeting at 5:35 p.m. tabling the August 10, 2023, and September 14, 2023, minutes with no quorum present. Lori Vitagliano presented the treasurers report for the month of September 2023.

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of September 2023.

Ms. Vitagliano had no items under communication to report.

Under old business Ms. Vitagliano stated that she was continuing in the process of drafting construction contract documents to Laydon Industries for repair of the block wall at the Citizen Drop Off area. Despite the rain we had over 120 folks come out to dispose of 3700 pounds of electronics and 17 mattress/box springs among the items. Ms. Vitagliano said the Authority is looking to do a similar same event in the spring around the time the college students are leaving.

Discussion of Schedule of Monthly Regular Meetings for Calendar Year 2024 item was tabled.

Under new business Ms. Vitagliano introduced Steven Winters the City of New Haven’s Executive Director of Climate and Sustainability. Ms. Vitagliano gave a summary of the City of New Haven’s plans to implement a solar array on the City’s capped landfill. Specifically, the City is requesting a memorandum of understanding supporting the project that shall allow access to the landfill by the Authority’s access road.

There were no public comments.

The meeting was adjourned by Mr. May at 5:43 pm.

Respectfully submitted,

Malinda M. Figueroa  
Secretary

**October 24, 2023**

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE  
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A special meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on October 24, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, V. Fasano, C. May, K. Pedersen, and M. Targove

Board member absent: W. Augustine, J. Crespo

Others present: Lori Vitagliano, Executive Director  
Malinda M. Figueroa, Secretary  
Regina Rush Kittle, Chief Administrative Officer  
Steven Winters the City of New Haven’s Executive Director of Climate and Sustainability

Rose Bonito began the meeting at 5:36 p.m. and introduced Steven Winters, the City of New Haven’s Executive Director of Climate and Sustainability. Mr. Winters gave a summary of the City of New Haven’s plans to implement a solar array on the City’s capped landfill. Specifically, the City is requesting a memorandum of understanding supporting the project that shall allow access to the landfill by the Authority’s access road. Said agreement would have a 20-year term based on a State of Connecticut incentive program. Mr. Pedersen asked if there are other municipalities considering similar arrays. Mr. Winters indicated that the contractor is currently working with seven other municipalities across Connecticut, specifically West Haven and Hamden, whose landfills are also capped. Ms. Targove asked if there were any improvements or repairs needed to the cap prior to the installation by the contractor. Mr. Winters stated that the City Engineer is confident that the settling process is mostly over or complete and there were no improvements necessary to complete the installation. Mr. May asked how the contractor would access the array after hours or after a weather event. Mr. Winters stated that the Contractor would make arrangements with the City’s Department of Parks and Public Works to gain access and make the area safe if necessary. Ms. Vitagliano asked if reflective glare would be a hindrance to the transfer station operators. Mr. Winters stated that it shouldn’t be an issue as the array will be placed at a 45-degree angle on top of the elevated cap. Ms. Bonito asked if there is any indication that the array would have an adverse effect on birds. Mr. Winters answered in the negative.

Mr. Fasano made a motion to enter executive session for the purpose of discussing the negotiation of the proposed memorandum of understanding, seconded by Mr. Pedersen. There was no further discussion.

Voice Vote:

AYES: R. Bonito, V. Fasano, C. May, K. Pedersen, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

*Executive session began at 6:01 pm.*

Ms. Bonito made a motion to come out of Executive Session, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: R. Bonito, V. Fasano, C. May, K. Pedersen, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

*Executive session ended at 6:28 pm.*

Mr. Fasano made a motion that the Authority's Executive Director negotiate the memorandum of understanding between the City of New Haven and the Solid Waste Authority on the Board of Directors behalf concerning the installation of solar array on the landfill, seconded by Mr. Pedersen. There was no further discussion.

Voice Vote:

AYES: R. Bonito, V. Fasano, C. May, K. Pedersen, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

The next item was discussion and approval of Schedule of Monthly Regular Meetings for Calendar Year 2024. The Secretary informed the board that the meetings will take place via Zoom Video Conference call on the second Thursday of every month and that there was no conflict with 2024 holiday observances. Mr. Fasano made a motion to approve the schedule as presented, seconded by Mr. Pedersen. There was no further discussion.

Voice Vote:

AYES: R. Bonito, V. Fasano, C. May, K. Pedersen, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

There were no public comments.

Mr. Pedersen made a motion to adjourn, seconded by Mr. May. There was no further discussion. Ms. Bonito adjourned the meeting at 6:39 pm.

Respectfully submitted,

Malinda M. Figueroa  
Secretary