

**NEW HAVEN PORT AUTHORITY
MINUTES
REGULAR MEETING #199
NOVEMBER 9, 2023**

This was an entirely remote meeting.

Chairman Fabiani called Regular Meeting #199 of the New Haven Port Authority (NHPA) to order at 5:02 p.m.

Commissioners Present: Nick Fabiani, Chair; Sal Punzo, Vice-Chair**; Tom Cavaliere, Treasurer; Eugene Harris, Secretary; Katharine Goodbody**: Giovanni Zinn*

Staff Present: Sally Kruse

Counsel: Carolyn Kone - Brenner, Saltzman & Wallman, LLP

AGENDA

MINUTES

1. Approval of the Minutes of the Regular Meeting held on October 12, 2023. No comments were provided. Upon a motion by Commissioner Harris, seconded by Commissioner Goodbody, the minutes of the October 12, 2023, Regular Meeting were unanimously approved by all Commissioners present at the meeting.

FINANCIAL REPORT

*Commissioner Zinn joined the meeting at 5:06 p.m.

2. Review of Bank Statements and Reconciliations for October 31, 2023 (all accounts). 3. Balance Sheet and Profit and Loss Statement for period ending October 31, 2023. Commissioner Cavaliere reviewed the relevant financial reports. ED reported that an NHPA check had been stolen and "washed." The account from which that check had been written was closed and a new account was opened. The bank returned the sum fraudulently drawn on the NHPA account. The matter was reported to the NHPD and the USPS Investigative service. ED outlined future changes to reduce the risk of a reoccurrence. Upon a motion by Commissioner Punzo, seconded by Commissioner Goodbody, the financial report was unanimously approved by all Commissioners present at the meeting.

4. Expenditures requiring Board approval. – There was only one expenditure above \$1,500.00 during October 2023, which was exempt under Article X of the Procurement Policy. ED reported that an upcoming expenditure for a Phase 1 ESA was approved by the Board in September 2022 and that the contractor has agreed to do the work for the same price.

UPDATES

Connecticut Maritime Coalition (CMC) – A CMC Board meeting was held on October 31st. At the Board meeting, ED was advised to get a booth at the Connecticut Maritime Association's Expo in the Spring, as a way to meet potential customers for the port.

Connecticut Port Authority (CPA) – At its October 17th meeting, the CPA approved a resolution to transfer bonded money to the NHPA for the purchase of the DOT properties. ED working with CPA staff on the paperwork needed to accomplish this.

Army Corps of Engineers (ACOE) – Channel Deepening Project – The ACOE Project Manager attended New Haven Harbor Co-Op meeting on November 8th to provide an update. ACOE is working on the geotechnical investigation, the beneficial reuse of dredged materials plan, and the ship simulations report. This work scope will probably require about 10 months. ACOE still believes that they can start dredging in October 2025 and finish either in February 2027 or in February 2028. Identified risks to the schedule include the Cross Sound Cable (CSC) relocation and the schedule for West Haven Combined Sewer Overflow project which currently would impact tidal marsh construction (ACOE is working with West Haven to coordinate).

In addition, ACOE is going to build a CAD cell (Confined Aquatic Disposal). They will size it for 20 years of maintenance dredge material for both their upcoming needs and those of the terminals. They requested the terminals provide them with expected future dredging volumes next Spring.

ACOE received the CSC's plan for relocation of the cable in the area of the entrance channel around the breakwaters. They are currently evaluating their alternatives and will be discussing it with them in the coming weeks.

New Haven Marine Group/New Haven Harbor Co-Op – Co-Op held its annual Tabletop drill in October. USCG held a semi-annual Contingency Response Plan Meeting on 10/24.

OLD BUSINESS

Strategic Port Master Plan RFP Update – ED reported that 6 responses to the RFP had been received on 11/8 after an extra week had been granted to all prospective bidders. Board members discussed a review plan and potential sources of grant money. They also suggested that the ED respond to all bidders indicating that review and selection might take some time.

Update on Perimeter Fence Agreement with DOT – Attorney Kone reported the DOT was unwilling to agree to the NHPA's desired revisions to their standard terms for a License Agreement that would allow NHPA to install fence on DOT property. NHPA will wait to take possession of the property prior to installing a fence.

Tire removal and cleanup – ED reported that the City of New Haven was ready to commence cleanup of the tires in the port district and wanted NHPA to share the cost. After much discussion, the Board determined that more information was needed to decide.

Update on the purchase of DOT parcels – ED reported that the deeds had been sent for signature.

NEW BUSINESS