

**CITY OF NEW HAVEN CIVIL SERVICE BOARD
MINUTES OF MEETING – November 2023 Special Meeting**

November 8, 2023

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none"> • Commissioner Wendy Mongillo • Commissioner Dennis Daniels • Commissioner Christopher Mordecai • Susan Baldwin, Secretary 	<ul style="list-style-type: none"> • Administrative Assistant HR, Emma Acampora • Assistant Corporation Counsel Atty. John Lenoard • Assistant Corporation Counsel Atty. Robert Scott • Other members of the Public
<u>Absent</u> <ul style="list-style-type: none"> • Commissioner Leasley Negron • Commissioner Carmen Rodriguez 	

Meeting opened at 12:41 pm.

#1 Eligibility Lists

The Board was given the opportunity to view the lists virtually on screen before deliberating or voting. Guests were placed in the virtual waiting room. After review, guests were brought back into the meeting.

Mrs. Baldwin presented results and provided pass/fail data for list #23-96 Assistant Building & Plans Official. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

Mrs. Baldwin presented results and provided pass/fail data for list #23-97CR Project Leader. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

Mrs. Baldwin presented results and provided pass/fail data for list #23-98 Park Foreperson. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

#2 Candidate Removal(s) from Eligibility List

Guests were moved to the virtual waiting room. Ms. Baldwin presented the names for removal from list eligibility #22-68CR Police Officer, #22-69CR Administrative Assistant, and #23-52 Elections / Land Records Specialist. After review, guests were brought back into the meeting.

List #22-68R Police Officer- Removals

Rank	Last Name	First Name
18	Czubat	Damian
24	Bidon	Ralph
9	Tuccinardi	Gabriella
11	Saint-Fleur	Edward

List #22-69CR Administrative Assistant

Rank	Last Name	First Name
2	Green	Mary Ann

List #23-52 Elections / Land Records Specialist

Rank	Last Name	First Name
1	Ayala	Filomena

Commissioner Daniels moved to approve the names to be removed from eligibility lists #22-68CR Police Officer, #22-69CR Administrative Assistant, and #23-52 Elections / Land Records Specialist. Seconded by Commissioner Mordecai. Votes taken; all yeas, none opposed. No Abstentions. List removals approved.

#3 List Amendments/Corrections/Extensions /Expirations

Mrs. Baldwin presented lists #23-91C Project Coordinator Engineering to be corrected. Mrs. Baldwin presented the item and explained to the Board that a calculation mistake was made that affected the scores for every candidate on the list. Mrs. Baldwin always explained that some ranks were affected, but the department did start the interview process yet.

Commissioner Daniels moved to correct lists #23-91C Project Coordinator Engineering. Seconded by Commissioner Mordecai. Votes taken; all yeas, none opposed. No Abstentions

#4 Temporary Pending Testing Request

Program Director Nursing

Mrs. Baldwin presented the temporary pending test request for the position of Program Director Nursing for the Health Department. Mrs. Baldwin spoke on behalf of the item and explained to the Board that the department is trying to fill the vacancy as soon as possible its vital role in the department and they have a candidate in mind who previously worked for the City, in this exact role.

Commissioner Daniels motioned to approve the temporary pending test request for the position Program Director Nursing. Seconded by Commissioner Mordecai. Votes taken; all yeas, none opposed. No Abstentions

There being no further business to conduct, Commissioner Daniels motioned to adjourn meeting. Seconded by Commissioner Mordecai. Meeting adjourned at 12:59 p.m.

Susan Baldwin
Secretary

NOTE: For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision and approval by the Civil Service Board.

Civil Service Board Approval Date: Susan Baldwin 11/29/23