



**NOTICE OF REGULAR MEETING OF THE
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

THURSDAY, JANUARY 11, 2024 AT 5:30 PM

Via Zoom:

<https://newhavenct.zoom.us/j/86279641652?pwd=UI6bZnQpUC9GP4DQaGljo6pS8xnNkr.1&from=addon>

AGENDA

1. Call to Order
2. Approval of the Minutes from the November 16, 2023 and December 14, 2023 Regular Meetings
3. Election of Chairman and Vice-Chairman (Per Sections 2.8 and 2.9 of the Bylaws)
4. Appointment of Secretary and Treasurer (Per Sections 3.3 and 3.4 of the Bylaws)
5. Treasurers' Report
6. Tonnage Report
7. Executive Session pursuant to Section 1-213(b)(2) of the General Statutes of Connecticut, for the purpose of discussing personnel matters
8. Communications
9. Old Business
10. Discussion of the Memorandum of Agreement allowing the City of New Haven's contractor to utilize the Authority's access road to the landfill to install a solar array on the New Haven Landfill
11. New Business
12. Public Comments
13. Adjournment

November 16, 2023

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on November 16, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, J. Crespo, V. Fasano, C. May, K. Pedersen, and M. Targove

Board member absent: W. Augustine

Others present: Lori Vitagliano, Executive Director
Malinda M. Figueroa, Secretary
Steven Winters the City of New Haven’s Executive Director of Climate and Sustainability
Regina Rush Kittle, Chief Administrative Officer

Rose Bonito began the meeting at 5:44 p.m. with the approval of the minutes from August 10, 2023, September 14, 2023, and October 12, 2023 Regular Meetings and the October 24, 2023 Special Meeting. Mr. Victor Fasano made a motion to approve the minutes as presented, seconded by seconded by Mr. Pedersen. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, C. May, K. Pedersen, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Ms. Vitagliano presented the treasurers’ report for October 2023

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of October 2023.

Ms. Vitagliano stated that there were no items under communication to report.

Under old business Ms. Vitagliano stated that she was continuing in the process of drafting construction contract documents in the meantime she has closed one of the residential drop off bays at the transfer station in an abundance of caution. There are still off-loading areas for residents to use so there is no impact in service to the public.

Mr. Fasano made a motion to enter executive session for the purpose of discussing the negotiation of the proposed memorandum of understanding, seconded by Mr. Pedersen. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, C. May, K. Pedersen, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session began at 5:54 pm.

Ms. Bonito made a motion to come out of Executive Session, seconded by Mr. Fasano. There was no further discussion.

Under new business Ms. Vitagliano mentioned that the Authority was exploring holding another Hometown Recycling Day on April 20, 2024, based on feedback she received at the September 2023 event. Trying to plan around the Rock-to-Rock bicycling event, offer the pharmaceutical collection.

Mr. Steven Winters spoke under the public comments portion of the meeting to express his appreciation to the Board for their consideration of the Memorandum of Understanding and emphasized the critical timeline the project is under. Mr. Jose Crespo asked what the time frame is tied to. Mr. Winters stated that there are two timeframes one is the agreement with United Illuminating, which is due on Friday, which is a subsidy payment to share with the developer to set the solar up likened to a reverse auction, the second is a low-income census tract tax credit in which the deadline is Saturday, and if successful there would be an additional \$17,000 allocated to the City.

There were no further public comments.

Mr. Pedersen made a motion to adjourn, seconded by Mr. Crespo. There was no further discussion. Ms. Bonito adjourned the meeting at 6:43 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary



December 14, 2023

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on December 14, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, V. Fasano, and K. Pedersen
Board member absent: W. Augustine, J. Crespo, C. May, and M. Targove

Others present: Lori Vitagliano, Executive Director
Malinda M. Figueroa, Secretary
Regina Rush Kittle, Chief Administrative Officer

Rose Bonito began the meeting at 5:37 p.m. by tabling the minutes from November 16, 2023 regular meeting as there was no quorum.

Ms. Vitagliano presented the treasurers’ report for November 2023.

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of November 2023.

Ms. Vitagliano stated that there were no items under communication to report.

Under old business Ms. Vitagliano stated that she was continuing in the process of drafting construction contract documents. There was an unexpected repair needed for one of gate arms at the transfer station. Mr. Pedersen asked if the Authority had an ongoing assessment for short-term and long-term maintenance repairs. Ms. Vitagliano stated she has a short list of items. Preventative maintenance continues to take place. Ms. Vitagliano noted that the Memorandum was retitled from a Memorandum of Understanding to Memorandum of Agreement. The Authority’s legal counsel reviewed and noted that an easement was not needed. She was waiting for Mr. Winter to provide feedback on the Authority's redline document.

Under new business Ms. Vitagliano mentioned that the Authority plans were moving forward to host a Hometown Recycling Day on Saturday, April 13, 2024, at Hill Regional Career High School more information on participating vendors to follow.

Mr. Vitaliano noted that she was contacted by the Arts Council which was seeking support from the Authority to promote the MakeHaven Fashion show, which utilizes recycled textiles and materials.

There were no public comments.

Mr. Fasano made a motion to adjourn, seconded by Mr. Pedersen. There was no further discussion. Ms. Bonito adjourned the meeting at 6:05 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary

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