



**NOTICE OF REGULAR MEETING OF THE
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

THURSDAY, APRIL 11, 2024 AT 5:30 PM

Via Zoom:

<https://newhavenct.zoom.us/j/81047991323?pwd=Ko0DLb6ZAhQusGu1gFjqdfWr2A1bra.1&from=addon>

AGENDA

1. Call to Order
2. Approval of the Minutes from the February 8, 2024, and March 14, 2024 Regular Meetings
3. Treasurers' Report
4. Tonnage Report
5. Discussion and Approval of Change in User Fees
6. Executive Director Report
 - a. Communications
 - i. Hometown Recycling Day Update
 - b. Operations Update
 - i. Residential Drop Off Project
 - ii. Transfer Station Equipment
 - c. Discussion and Approval of Appointment of Auditor
7. Old Business
8. New Business
9. Public Comments
10. Adjournment



February 8, 2024

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on February 8, 2024, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, C. May, S. Miller, and K. Pedersen

Board member absent: NONE

Others present: Lori Vitagliano, Executive Director
Malinda M. Figueroa, Secretary
Regina Rush Kittle, Chief Administrative Officer
Alder Gerald Antunes, Ward 14
Steven Winter, Executive Director, Climate and Sustainability Office
Kathy O’Brien, Executive Administration/Operations Assistant

Rose Bonito began the meeting at 5:35 p.m. with the approval of the January 11, 2024, regular meeting minutes. Cyril May made a motion to approve the minutes, seconded by Sarah Miller, there was no further discussion.

Voice Vote:

AYES: R. Bonito, C. May, S. Miller, and K. Pedersen

NAYES: NONE

ABSTENSIONS: NONE

Ms. Miller made a motion to nominate Kyle Pedersen as Chairman of the Solid Waste and Recycling Authority Board of Directors, seconded by Mr. May. There was no further discussion.

Voice Vote:

AYES: R. Bonito, C. May, S. Miller, and K. Pedersen

NAYES: NONE

ABSTENSIONS: NONE

Ms. Miller made a motion to nominate Rose Bonito as Vice Chairman of the Solid Waste and Recycling Authority Board of Directors, seconded by Mr. Pedersen. There was no further discussion.

Voice Vote:

AYES: R. Bonito, C. May, S. Miller, and K. Pedersen

NAYES: NONE

ABSTENSIONS: NONE

Ms. Vitagliano presented the treasurers' report for January 2024.

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of January 2024.

Ms. Vitagliano stated that there were no items under communication to report.

Under old business Ms. Vitagliano reported that the solar vendor was added to the agreement between the Authority and City of New Haven to secure the indemnification from the vendor that the Authority sought.

Ms. Vitagliano stated that the Agreement for the repairs to the block wall at the Citizens' Drop Off area was reviewed by the Authority's Counsel and the outside design consultant and that she expects to execute the agreement shortly.

Ms. Vitagliano stated that the plans were moving forward to host a Hometown Recycling Day on Saturday, April 13, 2024, from 9 am to 1 pm, at Hill Regional Career High School which is awaiting final approval from a city agency. Flyers and outreach efforts are being planned for the event, more to follow.

Ms. Vitagliano stated that there were no items under new business to report.

There were no public comments.

Mr. Pedersen made a motion to adjourn, seconded by Ms. Miller. There was no further discussion. Ms. Bonito adjourned the meeting at 5:50 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary



March 14, 2024

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on March 14, 2024, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, C. May, and K. Pedersen
Board member absent: S. Miller

Others present: Lori Vitagliano, Executive Director
Malinda M. Figueroa, Secretary
Scott Bassett, RSM
Steven Winter, Executive Director, Climate and Sustainability Office
Kathy O’Brien, Executive Administration/Operations Assistant

Kyle Pedersen began the meeting at 5:34 p.m. with the presentation of the Authority’s fiscal year 2023 audit. Scott Bassett from RSM gave an overview of the independent auditor’s report, statements of net position and change in net position. He confirmed that the monthly financial reports that are presented are fair and accurate and that there are no deficiencies or adjustments needed for internal controls. Lori Vitagliano thanked Kathy O’Brien as well as the former Executive Director for their guidance and expediting materials to RSM to complete the audit.

The February 8, 2024, regular meeting minutes item was table due to lack of quorum.

Ms. Vitagliano presented the treasurers’ report for February 2024.

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of February 2024.

Under the Executive Directors report, Ms. Vitagliano stated that the plans were moving forward to host a Hometown Recycling Day on Saturday, April 13, 2024, from 9 am to 1 pm, at Hill Regional Career High School. WYBC (94.3FM) radio asked to be a part of onsite event and will run free adverting for the event.

The Authority’s On Call Engineering firm, Fuss & O’Neil are monitoring the soil displacement at the Residential drop off while the contractor continues repairs to the wall.

Jeff Simon and Ms. Vitagliano hosted students from High School in the Community at the Transfer Station covering aspects of operations and highlighting career ideas in the waste industry. Ms. O'Brien continues to work closely with inspectors from the Department of Parks and Public Works concerning the Market Barrels which are in public open spaces and are sometimes overused by the public depositing bags of household waste instead of the usual passerby tossing inconsequential waste into the barrels. Alex Covell continues to monitor and review site cleanliness plans.

{Rose Bonito joined the meeting.}

Ms. Vitagliano stated that there were no items under old business to report.

Ms. Vitagliano stated that there were no items under new business to report.

There were no public comments.

Mr. Pedersen made a motion to adjourn the meeting at 6:01 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary