



**NOTICE OF REGULAR MEETING OF THE
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

THURSDAY, MAY 9, 2024 AT 5:30 PM

Via Zoom:

<https://newhavenct.zoom.us/j/89931407096?pwd=5X5C8E88tWpVoaCNUUFN4alZNbshyI.1&from=addon>

AGENDA

1. Call to Order
2. Approval of the Minutes from the April 11, 2024 Regular Meetings
3. Treasurers' Report
4. Tonnage Report
5. Discussion of the draft 2025 budget
6. Selection of a date and time for the public hearing for the FY2025 budget
7. Executive Director Report
 - a. Communications
 - i. Hometown Recycling Day Update
 - b. Operations Update
 - i. Residential Drop Off Project
 - ii. Transfer Station Equipment
 - iii. Transfer Station Operator Rotation
8. Old Business
9. New Business
 - a. Outreach & Education
 - a. Illegal Dumping Prevention
10. Public Comments
11. Adjournment



April 11, 2024

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on April 11, 2024, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, L. Davis Cannon, J. Logan, S. Miller, K. Pedersen, and S. Winter
Board member absent: C. May

Others present: Lori Vitagliano, Executive Director
Malinda M. Figueroa, Secretary
Kathy O’Brien, Executive Administration/Operations Assistant
Jeffrey Simon, Materials Management Coordinator

Kyle Pedersen began the meeting at 5:31 p.m. with approval of the minutes from the February 8, 2024, and March 14, 2024, regular meetings. Rose Bonito made a motion to approve the minutes, seconded by Sarah Miller. There was no further discussion.

Voice Vote:

AYES: R. Bonito, L. Davis Cannon, J. Logan, K. Pedersen, and S. Winter

NAYES: NONE

ABSTENSIONS: S. Miller

The February 8, 2024, regular meeting minutes item was table due to lack of quorum.

Ms. Vitagliano presented the treasurers’ report for March 2024 and gave a brief overview to the new directors.

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of March 2024. Steven Winter asked for a side-by-side comparison percentage of the total recycling rate.

Ms. Vitagliano gave an overview of the proposed increases to the tonnage fees which are based on the transfer stations’ operator’s fee contractual increase that takes affect at the beginning of the new fiscal year, market conditions, as well as anticipated administrative and operating expenses. Mr. Winter asked if the tipping rates applied to residents after they have exhausted their residential waste drop off tickets. Ms. Vitagliano indicated in the affirmative. Mr. Winter asked about the recycling rate and if it was changing as well. Ms. Vitagliano indicated that the recycling rate is subject to change and not a firm gate rate as required by State Statute.

Ms. Rose Bonito made a motion to approve the new user fee rates as presented, seconded by Ms. Linda Cannon Davis. There was no further discussion.

Voice Vote:

AYES: R. Bonito, L. Davis Cannon, J. Logan, S. Miller, K. Pedersen, and S. Winter

NAYES: NONE

ABSTENSIONS: NONE

Under the Executive Directors report, Ms. Vitagliano stated that the plans were moving forward to host a Hometown Recycling Day on Saturday, April 13, 2024, from 9 am to 1 pm, at Hill Regional Career High School. She was interviewed by the Yale Daily News. The New Haven Independent posted the event on their calendar, Mr. Simon dispersed flyers to the Community Management Teams and Alders. Ms. Sarah Miller noted that the New Haven Public Schools could also send out a robo call to all parents. Mr. Simon stated that the Authority usually gets an end of event report from the different vendors to calculate how much waste they took in. We also have student volunteers who receive community service hours to assist in the event.

Laydon Industries submitted a revised plan concerning the soil displacement at the Residential drop off. We are looking at an eight (8) week construction timing for the repairs to the block wall. Ms. Vitagliano informed the Board that she was dealing with an equipment malfunction at the scale house credit card reader this week but had a temporary fix in place to mitigate any loss of revenue.

Ms. Miller made a motion to approve appointing RSM as the Authority's auditor for fiscal year 2024, seconded by Ms. Bonito. There was no further discussion.

Voice Vote:

AYES: R. Bonito, L. Davis Cannon, J. Logan, S. Miller, K. Pedersen, and S. Winter

NAYES: NONE

ABSTENSIONS: NONE

Ms. Vitagliano stated that there were no items under old business to report.

Ms. Vitagliano stated that there were no items under new business to report.

There were no public comments.

Ms. Miller made a motion to adjourn, seconded by Ms. Bonito. There was no further discussion. Mr. Pedersen adjourned the meeting at 6:34 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary