

**CITY OF NEW HAVEN CIVIL SERVICE BOARD
MINUTES OF MEETING – May 15, 2024 Special Meeting**

May 15, 2024

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none">• Commissioner Wendy Mongillo• Commissioner Dennis Daniels• Commissioner Christopher Mordecai• Susan Baldwin Personnel Director	<ul style="list-style-type: none">• Assistant Corporation Counsel Atty. John Leonard• Executive Administrative Assistant HR, Emma Acampora• HR Associate, Jennifer Canas• Other members of the Public

Meeting opened at 12:37 pm.

#1 Job Descriptions

Junior Accountant

Mrs. Baldwin presented the item and Dr. Kristy Sampieri spoke on behalf of it. Robert Mignosa pointed out that the job description has not approved.

Commissioner Daniels motioned to table the job description. Seconded by Commissioner Mordecai. Votes Taken, all yeas, none opposed. Job description for Junior Accountant has been tabled.

#2 Eligible Lists

The Board was given the opportunity to view the lists virtually on screen before deliberating or voting. Guests were placed in the virtual waiting room. After review, guests were brought back into the meeting.

Commissioner Mongillo presented results and provided pass/fail data for list # 22-68CR Police Officer. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

Commissioner Mongillo presented results and provided pass/fail data for list # 24-21 Tax Collector. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

Commissioner Mongillo presented results and provided pass/fail data for list # 24-22 Senior Accountant. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

Commissioner Mongillo presented results and provided pass/fail data for list # 24-23 Special Mechanic Fire. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

Commissioner Mongillo presented results and provided pass/fail data for list # 24-24 Police Sergeant. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

#3 Candidate Removal(s) from Eligibility List

Guests were moved to the virtual waiting room. Ms. Baldwin presented the names for removal from list eligibility #22-68CR Police Officer, #23-51 Police Records Clerk, #24-14 911 Operator/Dispatcher Bilingual. After review, guests were brought back into the meeting.

List #22-68CR Police Officer - Removals

Rank	Last Name	First Name
1	Trevis	Ifandy-Smith
34	Gonzalez	Edgar
37	James	Benjamin
39	Franco	Glendys

List #23-51 Police Records Clerk - Removals

Rank	Last Name	First Name
6	Pettola	Matthew
6	Cruz	Gabriel
6	Kleine	Alexander
6	Perry-Lambert	Taylor

List #24-14 911 Operator/Dispatcher Bilingual - Removals

Rank	Last Name	First Name
1	Ginin	Marylene

Commissioner Daniels moved to approve the names to be removed from eligibility lists #22-68CR Police Officer, #23-51 Police Records Clerk, #24-14 911 Operator/Dispatcher Bilingual. Seconded by Commissioner Mordecai. Votes taken; all yeas, none opposed. No Abstentions.

#4 Temporary Pending Testing Request

Deputy Director Economic Development

Mrs. Baldwin presented the temporary pending test request for the position of Deputy Director Economic Development. Mrs. Baldwin introduced Carlos Eyzaguirre, Deputy Economic Development Administrator who spoke on behalf of the item and explained to the Board that the department is trying to fill the vacancy as soon as possible its vital role in the department.

Commissioner Daniels motioned to approve the temporary pending test request for the position Deputy Director Economic Development. Seconded by Commissioner Mordecai. Votes taken; all yeas, none opposed. No Abstentions.

#5 Board Correspondence

Acknowledged– no action needed.

#6 Corporation Counsel Update

Acknowledged– no action needed.

#7 Meeting Minutes

Commissioner Mongillo presented the minutes from the meeting conducted on April 24, 2024. Motion to accept the meeting minutes as presented was made by Commissioner Mordecai for meeting minutes dated April 24, 2024; And, seconded by Commissioner Daniels. Votes taken; all yeas, none opposed. Meeting minutes approved.

Next Meeting

The next regular meeting date scheduled for May 29, 2024 at 12:30 pm was discussed and confirmed.

There being no further business to conduct, Commissioner Mordecai motioned to adjourn meeting. Seconded by Commissioner Daniels. Meeting adjourned at 1:01 pm.

Susan Baldwin
Personnel Director

NOTE: For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision and approval by the Civil Service Board.

Civil Service Board Approval Date: Susan Baldwin 5/30/24