



**NOTICE OF REGULAR MEETING OF THE
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

THURSDAY, JUNE 13, 2024 AT 5:30 PM

Via Zoom:

**[https://newhavenct.zoom.us/j/86463564042?pwd=HmN5u0xMgNi4zaplso3PrTbmE6V9gT.1
&from=addon](https://newhavenct.zoom.us/j/86463564042?pwd=HmN5u0xMgNi4zaplso3PrTbmE6V9gT.1&from=addon)**

AGENDA

1. Call to Order
2. Approval of the Minutes from the May 9, 2024 Regular Meeting
3. Treasurers' Report
4. Tonnage Report
5. Discussion and Approval of the FY2024-2025 Budget
6. Executive Director Report
 - a. NHSWRA Lease Vehicle Term Discussion
 - b. Communications
 - i. Hometown Recycling Day Update
 - ii. EPA Environmental and Climate Justice Community Change Grant Work Session
 - c. Operations Update
 - i. Residential Drop Off Project
7. Old Business
8. New Business
9. Public Comments
10. Adjournment



May 9, 2024

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on May 9, 2024, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, J. Logan, C. May, S. Miller, K. Pedersen, and S. Winter
Board member absent: L. Davis Cannon

Others present: Lori Vitagliano, Executive Director
Malinda M. Figueroa, Secretary
Kathy O’Brien, Executive Administration/Operations Assistant
Jeffrey Simon, Materials Management Coordinator
Edwin Martinez, Resident

Kyle Pedersen began the meeting at 5:31 p.m. with approval of the minutes from the April 11, 2024, regular meeting. JR Logan made a motion to approve the minutes, seconded by Sarah Miller. There was no further discussion.

Voice Vote:
AYES: J. Logan, C. May, S. Miller, K. Pedersen, and S. Winter
NAYES: NONE
ABSTENSIONS: NONE

Ms. Vitagliano presented the treasurers’ report for April 2024. Mr. Logan asked if the treasurers’ report could include the line items that the respective payments are being made from could be reflected in the report.

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of April 2024. The executive director noted that she anticipates initiating the revised reporting format requested by the Directors in July. Of note, the Town of North Haven brought waste to the transfer station as the plant could not accommodate them.

Ms. Vitagliano gave an overview of the proposed budget for the fiscal year 2024-2025. The draft is based on receiving 112,807 tons at the new gate rate in effect on July 1, 2024. Executive Director Vitagliano noted that the Authority’s operator at the transfer station is in year 3 of 5 of their contract.

The Board Secretary gave an overview of the procedures for the Authority to hold a public meeting as required by section 6.4 of the bylaws. Ms. Miller made a motion to hold the public hearing of the Authority's FY2025 budget on June 13, 2024, at 5:30 p.m. seconded by Mr. Winter. There was no further discussion.

Voice Vote:

AYES: J. Logan, C. May, S. Miller, K. Pedersen, and S. Winter

NAYES: NONE

ABSTENSIONS: NONE

{Director Bonito joined.}

Under the Executive Directors report, Ms. Vitagliano stated there were about 150 residents participating in the Hometown Recycling Day. Electronic disposal seemed to be the main draw at the event. The residential drop off repairs are expected to take four to six weeks. Executive Director Vitagliano noted that the draft FY2025 budget accommodates transfer station equipment upgrades for the scale system/ticket software and computers. Transfer Station Operators are employees of the Parks and Public Works Department, who rotate schedules per the Memorandum of Understanding there can be up to six. There is a fifth person training, and a sixth person may be assigned shortly. Concerns surround proper training and skill sets of the individuals assigned to the transfer station. Ms. O'Brien noted that the administrative offices have real-time access to the scales and cameras and that there are daily reconciliations.

Ms. Vitagliano stated that there were no items under old business to report.

Under new business Ms. Miller introduced Edwin Martinez under the outreach and education, illegal dumping prevention agenda item. Mr. Martinez lives near the intersection of Wolcott and Lloyd Streets and testified to the illegal dumping that occurs regularly in his neighborhood. He also noted that the coupons offered by the Parks and Public Works Department for New Haven residents are hard to access as the Department is only open Monday through Friday from 7 a.m. till 4 p.m. Ms. Vitagliano pointed out that the Authority has no oversight of the coupons as the program is maintained by the City. Mr. May stated that the City of Waterbury offers residents dumping two times per year and residents only provide their drivers license at the gate. Ms. O'Brien stated that there were other ways for residents to access the coupons such as a phone call or entering a SeeClickFix ticket, so they could be mailed. Mr. Winter suggested that Ms. Miller, Ms. O'Brien, and Ms. Vitagliano form a working group. Chair Pedersen asked that they bring back suggestions to the next meeting. Ms. Miller noted that litter across the City costs either way.

There were no public comments.

Ms. Miller made a motion to adjourn, seconded by Ms. Bonito. There was no further discussion. Mr. Pedersen adjourned the meeting at 7:13 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary