**HUMANE COMMISSION, CITY OF NEW HAVEN  
ROBIN I. KROOGMAN NEW HAVEN ANIMAL SHELTER**  
**REGULAR MEETING AGENDA   
Monday, June 17, 2024  
 6 p.m. to 8 p.m.**

**LOCATION:**  Police Substation 10, 332 Whalley Avenue, New Haven, CT 06511

**CALL TO ORDER:**

**ROLL CALL:** Commissioners Kaufman, Nicholas, Moscowitz, Chatterton,

(Commissioner Archie Crouse has formally resigned due to personal reasons)

**Quorum**

**Motion that in the absence of a recording Secretary, Commissioner Chatterton act as Secretary Pro Tempore to prepare the Minutes for the meeting.**

**ALSO ATTENDING:**  
Assistant Chief Manmeet Bhagtana

M.A.C.O. Luis Lopez

**MEETING RULES**

* Robert’s Rules apply.
* Please raise your hand to be recognized by the Chair.
* Ask your question or make your comment.
* All Topics follow the same procedure.

**STANDARD BUSINESS:**

* **Minutes**:

**Motion to approve the Minutes from the April 15, 2024meeting as distributed by email.**

* **Reports**:

Giovanni Zinn, Civil EngineerM.A.C.O. Luis Lopez   
Assistant Chief Manmeet Bhagtana  
Chair Rachel Kaufman

**UNFINISHED BUSINESS:**

* Shelter Access Policy
* Special Report Animal Shelter SOP’s Draft Discussion - current practices and/or policies on Intake, Record Keeping, Animal Maintenance, Enrichment, Adoption, Transfer to Rescues, Euthanasia
* Status of new hire Veterinarian
* Update on Credit Card Machine
* Update on the Robin I Kroogman Facebook page posts – no animal posts since May 14 –

**MOTION that all lost and found animals are posted to the Facebook page.**

* Deputy Corporation Counsel Catherine LeMarr to give a talk on FOIA at August 19, 2024 meeting

**NEW BUSINESS:**

* Reminder Chair and Vice Chair elections happen at the July 15 meeting per the Bylaws.
* Animal Shelter software discussion

**PUBLIC:**

**ADJOURNMENT:**

**NEXT SCHEDULED MEETING: July 15, 2024**