



July 25, 2024

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE  
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A special meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on July 25, 2024, at 5:00 p.m. online via Zoom Video Conference call.

Board members present: L. Davis Cannon, J. Logan, C. May, S. Miller, K. Pedersen, and S. Winter  
Board member absent: R. Bonito

Others present: Lori Vitagliano, Executive Director  
Malinda M. Figueroa, Secretary

Kyle Pedersen began the meeting at 5:03 p.m.

Ms. Vitagliano gave an overview of the history of the Authority and its mission. Bylaws allow for seven (7) directors, six (6) of which are appointed by the Mayor and one (1) Alder representative. Two (2) of the directors must be in the ward or a ward downstream from the Transfer Station. There are a total of six (6) scale house operators which are Public Works Department employees assigned to the Transfer Station.

There is one (1) full-time employee, the executive director, and two (2) part-time employees, the executive administrative and operations assistant and the material management coordinator. The facilities of the Authority consist of the administrative office located at 14 Trumbull Street which is leased office space and the Transfer Station itself on Middletown Avenue. The operator of the transfer station, CWPM is its second five (5) year renewal option of a Request for Proposal let out in 2017, the second renewal option expires in June 2027. The scales at the Transfer Station operate with AMCS scale software.

Revenue Sources for the Authority include residential permit account, permitted (licensed) haulers and cash and credit card customers. Expenses incurred are for contractual services, i.e. attorney fees, hauling and disposal of MSW as well as operation, maintenance and management of the transfer station. Audits are conducted annually by the Authority’s designated auditor, RSM.

Community engagement currently consists of a biannual hometown recycling day event, the Authority’s website, monthly newsletter, printed bifold handouts, phone inquiries, emails and in-person outreach which includes attending community management meetings.

There were no public comments.

Ms. Miller made a motion to adjourn, seconded by Mr. Logan. There was no further discussion. Mr. Pedersen adjourned the meeting at 6:08 pm.

Respectfully submitted,

Malinda M. Figueroa  
Secretary