



**NOTICE OF REGULAR MEETING OF THE
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

THURSDAY, OCTOBER 10, 2024 AT 5:30 PM

Via Zoom:

<https://newhavenct.zoom.us/j/81510083616?pwd=PdaRcqanfb7aeaKcbO7Gc8XOislUAh.1&from=addon>

AGENDA

1. Call to Order
2. Approval of the Minutes from the September 12, 2024 Regular Meeting
3. Treasurers' Report
4. Tonnage Report
5. Discussion of Schedule of Monthly Regular Meetings for Calendar Year 2025
6. Appointment or Reappointment of Directors by Mayor and submission to the Board of Aldermen for approval
7. Executive Director Report
 - a. Communications
 - i. Hometown Recycling Day Update
 - b. Operations Update
 - i. Residential Drop Off Project
 - ii. Transfer Station Equipment
 - iii. Transfer Station Operator Rotation
8. Executive Session pursuant to Section 1-213(b)(2) of the General Statutes of Connecticut, for the purpose of discussing personnel matters
9. Old Business
 - a. Strategic Plan Consultant Update
10. New Business
11. Public Comments
12. Adjournment



September 12, 2024

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on September 12, 2024, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, L. Davis Cannon, J. Logan, C. May, S. Miller, K. Pedersen and S. Winter
Board member absent:

Others present: Lori Vitagliano, Executive Director
Malinda M. Figueroa, Secretary
Kathy O’Brien, Executive/Admin Assistant of Operations

Kyle Pedersen began the meeting at 5:32 p.m. with approval of the minutes from the August 8, 2024, Regular Meeting. Rose Bonito made a motion to approve the minutes, seconded by Linda Davis Cannon. There was no further discussion.

Voice Vote:

AYES: R. Bonito, L. Davis Cannon, J. Logan, C. May, and K. Pedersen

NAYES: NONE

ABSTENSIONS: S. Winter

Ms. Vitagliano presented the treasurers’ report for August 2024.

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of August 2024. She stated that there were plans to do more grassroots work. Mr. Winter remains concerned about the commercial tonnage and said that tonnage enforcement is necessary.

Under the Executive Director’s agenda item Ms. Vitagliano mentioned that Hometown Recycling Day will be held on Saturday, October 26 at Amistad Academy. 94.3 WYBC will be there and is advertising the event on their website and out on the radio. The same vendors from October 2023’s event will be participating in this event except for mattress collection as there was not a great turnout for that. Mr. Pedersen asked that the Executive Director connect with the New Haven Public Schools information officer to pass along the information to staff, parents and students

{Directors May and Miller joined.}

Ms. Vitagliano stated the Laydon Industries has started dropping off materials at the transfer station for the residential wall capital project. She anticipates a two-to-four-week construction schedule. Operations have been modified to accommodate residential drop off. The Transfer Station will be extending Saturday hours on September 21 and 28 from 7 am to 1 pm and an overbridge notification will go out asking residents to avoid the Transfer Station between Monday and Fridays during the construction schedule.

In August the tag reader for preloaded payers had a port malfunction but is operational now. The lower scales had a component malfunction after the deluge of rain but was replaced immediately. Mr. Winter asked if there were plans to upgrade the scales. Ms. Vitagliano stated that there is planned replacements to the scales and operation systems. Ms. Vitagliano reported that August's operator started out challenging as she received reports from companies that they did not receive a copy of the ticket, or their ticket was wrong. Issues like this create a distraction from the administrative offices' core work. She stated that the office is keeping a record of the issues and will continue to monitor and make invoice corrections when necessary.

Ms. Vitagliano indicated that operating the residential license scanners could commence after the residential wall project was completed. Mr. Winter stated that a second scanner was received last week, and that Ms. Ricci had programmed both units. Department of Public Works operators were to be trained on using the devices shortly. Ms. Vitagliano asked where the data would be stored. Mr. Winter indicated that the information would be stored on a cloud database.

Mr. Winter made a motion to go into Executive Session to discuss personnel matters under CGS Sec 1-210(b)(2) seconded by Ms. Cannon Davis, there was no further discussion.

Voice Vote:

AYES: R. Bonito, L. Davis Cannon, J. Logan, C. May, S. Miller, K. Pedersen and S. Winter

NAYES: NONE

ABSTENSIONS: NONE

The Board entered executive session at 6:11 pm.

The Board exited executive session at 6:27 pm.

Ms. Vitagliano reported under old business that she has been in contact with a couple of consultants for the Strategic Plan framework and developing a framework to review expectations to make sure the process and fair and equitable and that she will have more to report at the next meeting.

Under new business Mr. Winter reported that the Office of Sustainability will be attending an information session hosted by the Connecticut Department of Energy and Environmental Protection concerning funding available for Materials Management Infrastructure Grant Program.

There were no public comments.

Ms. Bonito made a motion to adjourn, seconded by Ms. Davis Cannon. There was no further discussion. Mr. Pedersen adjourned the meeting at 6:48 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary

NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY

2025 REGULAR MEETING SCHEDULE

Unless otherwise noticed in the posting, all meetings will be held by via Zoom
Teleconference and will convene at 5:30 p.m.

<https://www.newhavenct.gov/government/boards-commissions/boards-commissions-listed/solid-waste-and-recycling-authority-board>

January 9

February 13

March 13

April 10

May 8

June 12

July 10

August 14

September 11

October 9

November 13

December 11