

**CITY OF NEW HAVEN CIVIL SERVICE BOARD
MINUTES OF MEETING – August 28, 2024 Regular Meeting**

August 28, 2024

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none">• Commissioner Wendy Mongillo• Commissioner Dennis Daniels• Commissioner Christopher Mordecai• Commissioner Carmen Rodriguez• Commissioner Anne Massaro• Susan Baldwin Personnel Director	<ul style="list-style-type: none">• Assistant Corporation Counsel Atty. John Leonard• Executive Administrative Assistant HR, Emma Acampora• HR Associate, Jennifer Canas• Other members of the Public

Meeting opened at 12:34 pm.

#1 Swearing in of Commissioner

John Leonard, Commissioner of the Superior Court and Assistant Corporation Counsel, administered an oath for Commissioner Massaro to swear or affirm by. Commissioner Leonard administered the oath and Commissioner Massaro followed. Commissioner Massaro has been sworn in as a Commissioner of the Office of Commissioners of Civil Service.

#2 Eligible Lists

The Board was given the opportunity to view the lists virtually on screen before deliberating or voting. Guests were placed in the virtual waiting room. After review, guests were brought back into the meeting.

Mrs. Baldwin presented results and provided pass/fail data for list #24-47 Senior Sanitarian. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken: all yeas; none opposed.

Mrs. Baldwin presented results and provided pass/fail data for list #24-48 Public Space Code Enforcement Officer. Commissioner Rodriguez motioned to approve the list for an initial period of one year. Seconded by Commissioner Daniels. Votes taken: all yeas; none opposed.

Mrs. Baldwin presented results and provided pass/fail data for list #24-49 Assistant Building & Plans Official. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken: all yeas; none opposed.

Mrs. Baldwin presented results and provided pass/fail data for list #24-50 Building Department Program Coordinator. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodriguez and Commissioner Mordecai. Votes taken: all yeas; none opposed.

Mrs. Baldwin presented results and provided pass/fail data for list #24-51 Deputy Director Public Safety Communications, Administration. Commissioner Rodriguez motioned to approve the list for an initial period of one year. Seconded by Commissioner Daniels and Commissioner Mordecai. Votes taken: all yeas; none opposed.

Mrs. Baldwin presented results and provided pass/fail data for list #24-52 Firefighter. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken: all yeas; none opposed.

Mrs. Baldwin presented results and provided pass/fail data for list #24-53 Firefighter Paramedic. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Rodriguez and Commissioner Mordecai. Votes taken: all yeas; none opposed.

#3 List Correction

#22-68Rc Police Offer

Mrs. Baldwin presented results and provided pass/fail data for list #22-68CRc Police Officer. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

#4 Candidate Removal(s) from Eligibility List

Guests were moved to the virtual waiting room. Ms. Baldwin presented the names for removal from list eligibility #24-25 911 Operator Dispatcher and #23-104CR Firefighter Paramedic Lateral. After review, guests were brought back into the meeting.

List #24-25 911 Operator Dispatcher - Removals

Rank	Last Name	First Name
8	Brown	Shawn

List # 23-104CR Firefighter Paramedic Lateral - Removals

Rank	Last Name	First Name
2	Marren	Sean
3	Reitmeyer	John
4	Gleason	Jordan
7	Prajer	Jesse

Commissioner Daniels moved to approve the names to be removed from eligibility lists #24-25 911 Operator Dispatcher and #23-104CR Firefighter Paramedic Lateral. Seconded by Commissioner Moredcai and Commissioner Rodriguez. Votes taken; all yeas, none opposed. No Abstentions.

#5 Eligibility List Exhaust/Extension Request

#24-35 Traffic Safety Engineer, Vision Zero

Mrs. Baldwin presented list #24-35 Traffic Safety Engineer, Vision Zero to be exhausted. Commissioner Daniels moved to approve list #24-35 Traffic Safety Engineer, Vision Zero to be exhausted. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed. No Abstentions

Mrs. Baldwin requested to add #23-78E Police Mechanic and #23-84E Crime Analyst to the agenda for Eligibility List Extension. Commissioner Rodriguez motioned to approve to add #23-78E Police Mechanic and #23-84E Crime Analyst to the agenda. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed. No Abstentions.

#23-78E Police Mechanic

Mrs. Baldwin presented list #23-78E Police Mechanic to be extended for a period of 6 months. Commissioner Daniels moved to approve list #23-78E Police Mechanic to be extended for a period of 6 months. Seconded by Commissioner Rodriguez and Commissioner Mordecai. Votes taken; all yeas, none opposed. No Abstentions

#23-84E Crime Analyst

Mrs. Baldwin presented list #23-84E Crime Analyst to be extended for a period of 6 months. Commissioner Rodriguez moved to approve list #23-78E Police Mechanic to be extended for a period of 6 months. Seconded by Commissioner Daniels and Commissioner Mordecai. Votes taken; all yeas, none opposed. No Abstentions

#5 Temporary Pending Testing Status Update

Mrs. Baldwin updated the Board on the status of Temporary Pending Tests. Department for the Chief Auditor has decided not to offer TPT candidate the position. Deputy Director Arts & Culture position has been appointed. Labor Relations Staff Attorney still waiting on applicants. Public Safety Support Specialist has been appointed to two candidates. Deputy Director Operations – Parks has been placed on hold while they appoint for the Department Head.

#6 Board Correspondence

Acknowledged– no action needed.

#7 Corporation Counsel Update

Acknowledged– no action needed.

#8 Meeting Minutes

Commissioner Mongillo presented the minutes from the meeting conducted on July 24, 2024, and August 14, 2024. Motion to accept the meeting minutes as presented was made by Commissioner Rodriguez for meeting minutes dated July 24, 2024, and August 14, 2024.; And, seconded by Commissioner Daniels. Votes taken; all yeas, none opposed. Meeting minutes approved.

#9 Next Meeting

The next regular meeting date was requested for September 25, 2024, at 12:30 pm was discussed and not confirmed. The next meeting will be scheduled and confirmed offline.

There being no further business to conduct, Commissioner Mordecai motioned to adjourn the meeting. Seconded by Commissioner Rodriguez and Commissioner Daniels. Meeting adjourned at 1:08 pm.

Susan Baldwin
Personnel Director

NOTE: For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision and approval by the Civil Service Board.

Civil Service Board Approval Date: _____