

**LCI Board Meeting Minutes
October 23, 2024 (Via Zoom)**

PRESENT: Dolores Colòn, Addie Kimbrough, John Russo, Liam Brennan, Executive Director

Guests: Evan Trachten

Absent: Hon. Richard Furlow, Hon. Evelyn Rodriguez, Taneha Edwards

Meeting called to order at 6:05 P.M.

Roll call of members

Review of LCI Board meeting minutes from June 26, 2024

Minutes passed over

New Business / Action Items None

Open Discussion

LCI Executive Director Liam Brennan apologized for the short notice of this meeting, there were some challenges since Evan Trachten left LCI and EDA. Director Brennan provided an update about departmental changes, ordinance updates, staff updates, and the disposition process. LCI will focus on code enforcement (blight, Housing Code, rental licensing, and Section 8) and EDA will focus on real estate, housing development, and loan programs. LCI Board will continue to approve dispositions until there are ordinances updates.

Director Brennan told the Board he is focused on beefing-up and streamlining functions of the code enforcement agency. The focus will be on constituent services and timely re-inspections. LCI is utilizing new software that will allow for better tracking and case management. The new Housing Code Ordinance will take effect on November 1, 2024, the previous ordinance required many updates due to being antiquated and ineffective in many ways.

Board members asked questions about blight, licensing, code enforcement, and other elements of process improvement. Director Brennan said he will continue to try to improve internal systems and eliminate silos. Director Brennan said a new attorney was hired and there are job postings for Housing Code Inspectors and administrative staff. The Board asked Director Brennan to share reporting metrics and reports at future meetings when the new software contains ample data, and is fully functional. Director Brennan mentioned that we need more Board members and to email him if anyone has any recommendations.

A motion to adjourn was made by Dolores Colòn, seconded by John Russo.

Meeting adjourned 6:35 PM