



**NOTICE OF REGULAR MEETING OF THE
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

THURSDAY, NOVEMBER 14, 2024 AT 5:30 PM

Via Zoom:

<https://newhavenct.zoom.us/j/85876200967?pwd=0aCp1wCnUEC3CxsSTF2o4m99dzMD7H.1&from=addon>

AGENDA

1. Call to Order
2. Approval of the Minutes from the October 10, 2024 Regular Meeting
3. Strategic Plan Consultant: Fio Partners
4. Treasurers' Report
5. Tonnage Report
6. Consideration and Approval of Schedule of Monthly Regular Meetings for Calendar Year 2025
7. Executive Director Report
 - a. Communications
 - i. Hometown Recycling Day Update
 - b. Operations Update
 - i. Residential Drop Off Project
 - ii. Transfer Station Equipment
 - iii. Transfer Station Operator Rotation
8. Executive Session pursuant to Section 1-213(b)(2) of the General Statutes of Connecticut, for the purpose of discussing personnel matters
9. Old Business
10. New Business
11. Public Comments
12. Adjournment



October 10, 2024

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on October 10, 2024, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, L. Davis Cannon, J. Logan, C. May, K. Pedersen and S. Winter
Board member absent: S. Miller

Others present: Lori Vitagliano, Executive Director
Malinda M. Figueroa, Secretary
Kathy O’Brien, Executive/Admin Assistant of Operations
Michael Ferro, Member of Public
Giovanni Zinn, City Engineer, City of New Haven

Kyle Pedersen began the meeting at 5:32 p.m. with approval of the minutes from the September 12, 2024, Regular Meeting. Cyril May made a motion to approve the minutes, seconded by Rose Bonito. There was no further discussion.

Voice Vote:

AYES: R. Bonito, L. Davis Cannon, J. Logan, C. May, K. Pedersen and S. Winter

NAYES: NONE

ABSTENSIONS: NONE

Ms. Vitagliano presented the treasurers’ report for September 2024. Along with the quarterly budget expenditures with their associated line-item balances. Discussion ensued concerning salary line items vs contractual line items being utilized for contracted services/staff. Ms. Bonito suggested that a working group maybe useful in distinguishing the nature of work. Mr. Winter added that it would be great to identify what staff members are receiving 1099’s vs W2’s.

Ms. Vitagliano presented the municipal solid waste and recycling tonnage reports for the month of September 2024. Mr. Winter remains concerned about the commercial tonnage and said that tonnage enforcement is necessary.

The Board Secretary advised that the 2025 calendar of regular meeting dates was a discussion item only for this meeting and that the 2025 meeting dates do not conflict with any holidays. The Secretary noted that two directors’ terms were due to expire at the end of this year and would send the appropriate information to each director should they want to be reconsidered for reappointment by the Mayor.

Under the Executive Director's agenda item Ms. Vitagliano mentioned that Hometown Recycling Day will be held on Saturday, October 26 at Amistad Academy. 94.3 WYBC will be there and is advertising the event on their website and out on the radio. Jeff and Lori will be on the air being interviewed by the host prior to the event. Notices have been provided to the Alders, Community Management Teams as well as dispersed by the New Haven Public Schools. Mr. May indicated that he had also shared the flyer on his personal Facebook account.

Ms. Vitagliano noted that there was a slight delay with the capital construction project as the contractor was awaiting guiderails that had been on backorder. Training on the ID scanners was to take place in early November. Operator rotation is business as usual.

(Director Bonito exited the meeting.)

Mr. Winter asked about the software upgrades to the transfer station. Ms. Vitagliano stated that the upgrades was going to be apart of the strategic plan process.

Mr. Winter made a made a motion to go into Executive Session to discuss personnel matters under CGS Sec 1-210(b)(2) seconded by Mr. Logan, there was no further discussion.

Voice Vote:

AYES: L. Davis Cannon, J. Logan, C. May, K. Pedersen and S. Winter

NAYES: NONE

ABSTENSIONS: NONE

The Board entered executive session at 6:19 pm.

The Board exited executive session at 6:48 pm.

{Director May exited the meeting.}

Ms. Vitagliano reported under old business that she has been in contact with four consultants for the Strategic Plan framework and developing a framework to review expectations and subsequent proposals to make sure the process is fair and equitable and that she will have more to report at the next meeting.

Under new business Mr. Winter along with the City Engineer, Mr. Giovanni Zinn, informed the Board that the City of New Haven was pursuing two available grants in which the City would be lead on the grants. The first is a materials management grant through the Connecticut Department of Energy Environmental Protection and the seconded from the United States Environmental Protection Agency for Solid Waste Infrastructure for Recycling grant. They envision infrastructure enhancement to process composting and initiating a swap shop. The pre grant activity would be for the City to engage a geotechnical engineering firm along with environmental testing to determine whether the old incinerator building structure could support these activities. To that end, the City is seeking approval to engage the Authority through the Executive Director by entering into Access Memorandum to allow the research to take place. There would be impediments to regular operations while this investigation is going on. Ms. Vitagliano stated that the Authority's counsel was reviewing the agreement. Mr. Pedersen clarified that the City is not seeking an endorsement of the project at the is time. Mr. Logan made a motion to authorize the Executive Director to enter into an access agreement with the City of New Haven so long as the

Authority's counsel reviewed and the Authority's interests are protected, seconded by Ms. Cannon Davis. There was no further discussion.

Voice Vote:

AYES: L. Davis Cannon, J. Logan, C. May, K. Pedersen and S. Winter

NAYES: NONE

ABSTENSIONS: NONE

There were no public comments.

Mr. Winter made a motion to adjourn, seconded by Mr. Logan. There was no further discussion. Mr. Pedersen adjourned the meeting at 7:16 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary

DRAFT

NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY

2025 REGULAR MEETING SCHEDULE

Unless otherwise noticed in the posting, all meetings will be held by via Zoom
Teleconference and will convene at 5:30 p.m.

<https://www.newhavenct.gov/government/boards-commissions/boards-commissions-listed/solid-waste-and-recycling-authority-board>

January 9

February 13

March 13

April 10

May 8

June 12

July 10

August 14

September 11

October 9

November 13

December 11