

**NOTICE OF REGULAR MEETING OF THE  
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

**THURSDAY, SEPTEMBER 10, 2020 AT 5:30 PM  
via ZOOM LINK:**

<https://newhavenct.zoom.us/j/98083875231?pwd=Z2lEYU9UZkhSUzllISjZ3ZzNMMUd6UT09>

**AGENDA**

- 1) Call to Order
- 2) Approval of Minutes from the June 11, 2020 and August 13, 2020 Regular Meetings
- 3) Treasurer's Report
- 4) Tonnage Report
- 5) Communications:
  - a.) Advice of pending hearing with the City Plan Commission of the siting of a Putrescible (wet) Garbage Transfer Station at 19-Wheeler Street
  - b.) Request from community group(s) for the NHSWRA to sign onto postponement of 19-Wheeler Street hearing with City Plan Commission for a period of 90 days to considerations of the COVID-19 pandemic
- 6) Old Business
  - a. Update: Construction Design Services by Fuss & O'Neil
  - b. Update: Hometown Recycling Day
- 7) New Business
- 8) Public Comments
- 9) Adjournment

**June 11, 2020**

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on June 11, 2020 at 5:30 p.m. online via Zoom Video Conference call.

Board members present: D. Abubaker, G. Antunes, W. Augustine, and R. Miller

Others present            Pierre Barbour, Executive Director  
                                 Malinda M. Figueroa, Secretary

Gerald Antunes began the meeting at 5:42 p.m. with the May 14, 2020 regular meeting minutes. Richard Miller made a motion to approve the minutes, seconded by William Augustine. There was no further discussion.

Voice Vote:  
AYES: D. Abubaker, G. Antunes, W. Augustine, and R. Miller  
NAYES: NONE  
ABSTENSIONS: NONE

Pierre Barbour presented the treasurers’ report for May 2020.

Mr. Barbour presented the tonnage reports for May 2020.

Mr. Barbour gave an overview of the Authority’s Fiscal Year 2020-2021 budget. He indicated that there were no changes made to the budget as presented to the Board in May’s regular meeting. Mr. Miller made a motion to approve the Authority’s fiscal year 2020-2021 budget as presented, seconded by Mr. Augustine. There was no further discussion.

Voice Vote:  
AYES: D. Abubaker, G. Antunes, W. Augustine, and R. Miller  
NAYES: NONE  
ABSTENSIONS: NONE

Mr. Barbour presented operating protocols for City and contracted operations on Authority controlled property to the Directors. This document covers the leased Chapman property as well as the Transfer Station itself. The purpose of the document is to preserve and hold harmless the New Haven Solid Waste Authority and its Board of any and all contractors, vendors, and operators doing business on the properties.

There were no communications to the Board reported.

Mr. Barbour noted that Fuss and O'Neil had finalized the wall and canopy design and the plan has been submitted to the City Plan Commission for coastal site plan review and approval.

Mr. Barbour informed the Board that the Transfer Station Attendant-Scale Operator job position had been advertised and would update the Board once interviews are scheduled.

Ms. Doreen Abubakar asked if market barrel pick-up was affected by the COVID-19 operations. Mr. Barbour indicated that he was unsure and DPW would need to address her concern.

There were no comments from the public.

Mr. Miller made a motion to adjourn at 6:45 p.m., seconded by Mr. Augustine. There was no further discussion.

Voice Vote:

AYES: D. Abubakar, G. Antunes, W. Augustine, and R. Miller

NAYES: NONE

ABSTENSIONS: NONE

Respectfully submitted,  
Malinda M. Figueroa  
Secretary

**August 13, 2020**

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on August 13, 2020 at 5:30 p.m. online via Zoom Video Conference call.

Board members present: G. Antunes, W. Augustine, and R. Miller

Others present            Pierre Barbour, Executive Director  
                                 Malinda M. Figueroa, Secretary

Gerald Antunes began the meeting at 5:32 p.m. Pierre Barbour presented the treasurers reports for June and July 2020.

Mr. Barbour presented the tonnage reports for June and July 2020. He noted that there a few haulers with past due balances over 90 days. There is also pending litigation against haulers to collect tonnage fees owed that have been delayed because of the pandemic those cases are calendared for December 2020. There was also a significant increase to the Authority’s insurance costs which will be addressed with the Authority’s broker.

Mr. Barbour stated Ms. Abubakar Community Compost and Food Reduction Project is advised the group on the corrected statistics for MSW for New Haven. Mr. Barbour also wrote a letter of support for the CCFWR Food Waste and Composting project on behalf of the Authority.

Mr. Barbour noted that the wall and canopy design has been approved by the City Plan Commission. The next step will be for the Board to approve alternative routing at the Transfer Station in order to not interrupt traffic flow at the facility. That may entail expanding hours to allow for larger commercial vehicles to maneuver without effecting the smaller residential vehicles. Details will need to be discussed and negotiated with Contractor.

Mr. Barbour informed the Board that the Transfer Station Attendant-Scale Operator job position had one applicant and that he would advertise the position with indeed.com and update the Board accordingly.

Mr. Barbour informed the Board that City of New Haven contractors have conformed with the Authority’s facility use and regulations. The Authority may still need to pursue a memorandum of understanding with the City of New Haven.

Mr. Antunes will assist Mr. Barbour with securing the use of schools permit approval from the Board of Education in order to utilize a school parking lot for the Hometown Recycling Day festivities.

There were no comments from the public.

The meeting adjourned at 6:19 p.m.

Respectfully submitted,  
Malinda M. Figueroa  
Secretary

DRAFT