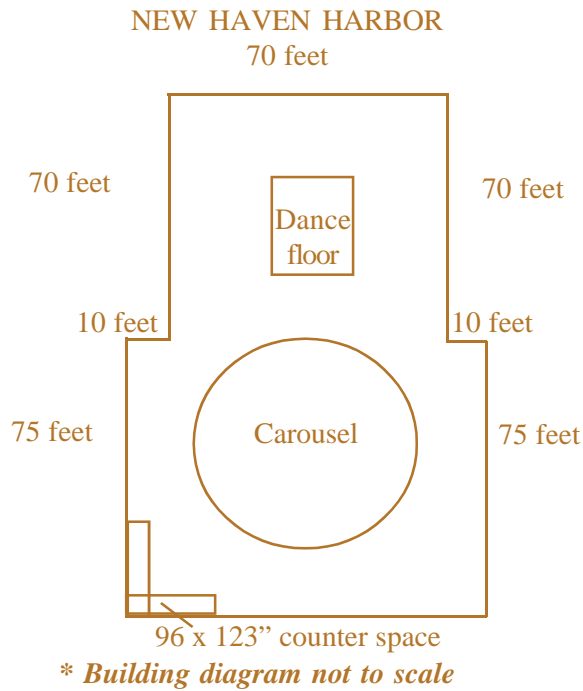


Floor Plan



Recommended Seating

Up to 275 guests can be accommodated at round tables with up to 8 chairs at each table. The arrangement can also include head table set-ups as well as tables for food service, place cards, cake, gifts and bar service.

Directions

- ❖ *From Hartford:* I-91 into New Haven to I-95 North to exit 50 (Woodward Avenue). At third stoplight, take a right onto Townsend Avenue. Take a right onto Lighthouse Road.
- ❖ *From New York:* I-95 North to exit 50 (Woodward Avenue). At third stoplight, take a right onto Townsend Avenue. Take a right onto Lighthouse Road.
- ❖ *From New London:* I-95 South to exit 51. At stoplight, take a left onto Townsend Avenue. Take a right onto Lighthouse Road.

Watch for signs directing you to the park

Telephone: (203) 946-8327
FAX: (203) 946-6556

www.cityofnewhaven.gov/parks

New Haven's Historic Carousel at Lighthouse Point Park



“As close to living a fairy tale as you’re likely to come.”

Connecticut Magazine

Justin Elicker, Mayor
Rebecca Bombero,
Acting Director Parks/
DPW

Welcome to Lighthouse Point Park!

Lighthouse Point Park is an 84-acre park that lies on the east side of New Haven’s harbor at its southernmost point.

Central among the attractions at Lighthouse Point Park is the restored antique carousel. It has 69 horses, one camel and two dragon chariots. The outer rim of the carousel contains original oil paintings of local scenes of New Haven as well as various boats, trains, mermaids and lighthouses. Beveled mirrors and pastoral paintings decorate the inner housing. In 1983, the carousel was placed on the National Register of Historic Places.

A 75-year-old pavilion houses the antique carousel and has an adjoining 5,000 square feet of banquet space that is perfect for weddings or other festive occasions.



Availability

The Carousel Pavilion is available for rental seven days a week from May to October. Between Memorial Day weekend and Labor Day, events may begin only after 5 p.m., although set-up may begin before that time.

If you are interested in reserving a date for a function at the Carousel Pavilion, please call the events coordinator at (203) 946-8327 or email sbruno@newhavenct.gov

Accommodations

Handicapped Accessibility: The Carousel Pavilion at Lighthouse Point Park is fully accessible to persons with physical disabilities. Any special needs you might have should be discussed with Parks staff in advance of your event. Every effort will be made to accommodate you and your guests.

Staffing

All Carousel events are staffed with experienced Parks Department personnel in charge of the event on-site. Additional staff, including security, will be assigned based upon the nature of the event and the number of guests invited. Security is required at all events where alcohol (including wine and beer) is served or available.

General Policies

Smoking: Smoking is prohibited in all areas of the Carousel Pavilion and restroom facilities. Anyone wishing to smoke must step outside and dispose of smoking materials in the receptacles provided.

Decorations: Decorations or signs may not be taped, glued, nailed, stapled or attached in any way to any part of the facility including the walls, windows or ceilings. Candles, fog machines, confetti and Silly String are strictly prohibited. Only free-standing or table-top decorations may be used. Sterno encased within a chafing dish or other protective rack may be used. Environmentally friendly balloons may be considered under certain circumstances and conditions that must be discussed with the events coordinator prior to any use.

Conduct: The renter is responsible for the conduct of all those in attendance, as well as for any loss or damage to the facility caused by the attendees. Children must be supervised by adults at all times.

Parking: Lighthouse Point Park provides ample parking for every event and is fully accessible to persons with physical disabilities. Any special needs you might have should be discussed with the events coordinator. Persons may not park next to the Carousel building or on the access road without prior discussion with the events coordinator and/or permission from the park manager on-site.

Rates and Deposits

After making your reservation for the Carousel with the events coordinator, a non-refundable deposit of \$500 is required. This deposit will be applied towards the final rental costs of your event. The final rental costs will be determined as the details of your event unfold and must be paid in full prior to the event.

Final rental costs are determined by adding base staffing, building rental, administrative and permit fees to the total cost of a number of factors that are customized to support the details of the renter's event. As each event differs according to the nature and scope of the event, so do the total costs. Variant costs are calculated on the hours rented, the Parks employees required or requested to staff the event, the number of guests, and the renter's selection of optional services and additional facility usage.

All events are contracted with specific start and conclusion times -- all start and conclusion times will be calculated to include ample set-up and clean-up time. Set-up for your event cannot begin until the designated time and must end on time with the clean-up completed within the stated conclusion time. Any additional hours, or parts thereof, after the event for clean-up or breakdown will be billed directly to the renter at the full overtime charge for the entire event staff. Further, if the facility is not restored to its original rental condition at the end of your event and it is necessary for Parks Department

employees to restore the facility to rental condition, you will be charged the full overtime charge for their work.

Renters are fully responsible to see that all decorations, equipment, rentals and all other items associated with their event are removed at the conclusion of the event. The Parks Department is unable to store, save or accept responsibility for any items left before or after a Carousel event.

Insurance and Permits

Renter: The renter is required to provide a \$1,000,000 insurance policy that covers personal injury and property damage. Sample certificates are available from the events coordinator.

Caterer: When the function is catered, the caterer or other parties preparing food must obtain a license from the City of New Haven Health Department and present it to the events coordinator prior to the event. The caterer must also present a certificate of insurance as evidence that commercial general liability, workers compensation and employer's liability insurance are in effect.

Alcoholic Beverages: The consumption of alcoholic beverages is permitted in the Carousel Pavilion. Alcohol may not be sold at any function.