

**NOTICE OF ALDERMANIC MEETING
OF
THE CITY OF NEW HAVEN
GREETINGS**

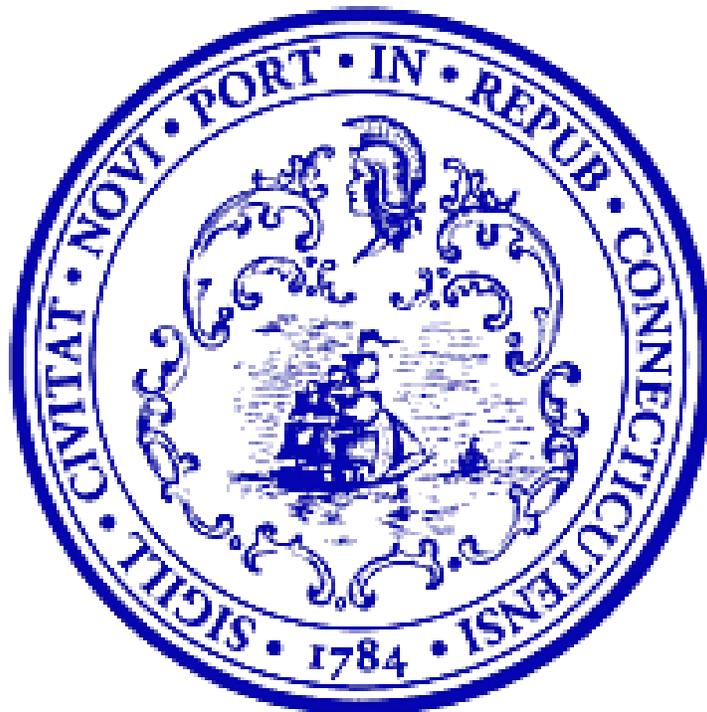
You are hereby required to meet in the Aldermanic Chambers of the City of New Haven on the date and time below.

MONDAY 5th DAY APRIL 2021

At 7:00 PM

Given under my hand this 2nd Day of April 2021


(Hon Justin Elicker)



The Seal of The City of New Haven

**BOARD OF ALDERS
REGULAR MEETING
April 5, 2021
AGENDA**

Attendance

Divine Guidance

Approval of The Journal of the March 15, 2021 Board of Alders Meeting

UNANIMOUS CONSENT

1. From Tax Collector, order De Tax Refunds (April 5, 2021).
2. Order concerning real property taxes of Josefina Berrios on motor vehicle tax account numbers 757401 and 757402.
3. Order concerning real property taxes of Hope Brodie on motor vehicle tax account numbers 56128, 889958, 909476, 936551, and 926552.
4. Order concerning real property taxes of Keithon Davis on motor vehicle tax account numbers 911271, 928465, and 62573.
5. Order concerning real property taxes of Dawn Gilmore on motor vehicle tax account numbers 69863, 70467, 85610, 85783, and 877241.
6. Order concerning real property taxes of Shirley Hampton on motor vehicle tax account numbers 86284 and 72731.
7. Order concerning real property taxes of Dale Jones on motor vehicle tax account numbers 76215, 76570, 77051, and 87794.
8. order concerning real property taxes of Latara M. Miller on motor vehicle tax accounts numbers 682774, 7002735, 700274, And 700275.
9. Order concerning real property taxes of JaJuan Newton on motor vehicle tax accounts 865803, 864804, and 864805.
10. Order concerning real property taxes of Antoine Paige on motor vehicle tax account numbers 91087, 89560, and 89626.
11. Order concerning real property taxes of Kyrasia and Lillie Pickett on motor vehicle tax account numbers 90140, 90862, 90863l, 90864, 91431, and 91990.
12. Order concerning real property taxes of Albert Reed on motor vehicle tax account numbers 8866469 and 91891.
13. Order concerning real property taxes of Dennis Robinson on motor vehicle tax account numbers 92966, 94428, and 94932.

**BOARD OF ALDERS
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14. Order concerning real property taxes of Luis Enrique Rivera on motor vehicle tax account numbers 883711, 837112, 883713, 8837114, 8837115, 883716, 901507, and 901508.
15. Order concerning real property taxes of Kayle Shade on motor vehicle tax account numbers 802685 and 802686.
16. Order concerning real property taxes of Jennifer Solivan on motor vehicle tax account numbers 818000, 818001, 834996, 834997, and 834998.
17. Order concerning real property taxes of Tiffany Thomas on motor vehicle tax accounts 95177, 101863, and 102652.
18. Order concerning real property taxes of Shalee Thompson on motor vehicle tax account numbers 802685 and 802686.
19. Order concerning real property taxes of Ricardo Vidal on motor vehicle tax account numbers 96191, 105737, 1057378, 106310, 106311.
20. Order concerning real property taxes of Alexis Boyd on motor vehicle tax account changing the effective date to April 5, 2021.
21. Order concerning real property taxes of Leighton Dennis on motor vehicle tax account numbers changing the effective date to April 5, 2021.

22. **Tax Abatement. Favorable.**

Order concerning real property taxes of Keysha Lowden on her motor vehicle tax account numbers 934238 And 80420.

23. From Alder Santiago submitting a Resolution of the New Haven Board of Alders acknowledging the City Hall Security Officers who have been on the frontline during the pandemic and authorizing the Mayor hold a recognition event to give them a Key to the City.

COMMUNICATIONS

24. From the Mayor submitting the required Updated Budgetary and Financial Reports for the month of February 2021 in compliance with Article VIII Section 5 of the Charter.
25. From the Director Youth and Recreation submitting a Resolution of the New Haven Board of Alders authorizing the multi-year contract for Leadership, Education, and Athletics in Partnership, Inc. (LEAP) not to exceed \$100,000 to provide manage for the Dixwell Community Center (Q-House).
26. From the Chief Financial Office of the The Towers at Tower Lane submitting a request for an extension of its tax abatement agreement.

**BOARD OF ALDERS
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27. From Clarus Global Alliance submitting on behalf of Community Preservation Partners dba Fairbanks Community Partners LP an Application for a tax agreement regarding its 100% affordable housing rehabilitation at 355 Ferry Street.
28. From William B. Meyer submitting an Order abating (deferring collection of) real property taxes due on his residence for grand list of 2019.
29. From the Chapel West Special Services District submitting an order approving the fiscal year 2021-2022 budget and imposing a levy as municipal tax levy for the Chapel West Special Services District.
30. From the Grand Avenue Special Services District submitting an order approving the fiscal year 2021-2022 budget and imposing a levy as municipal tax levy for the Grand Avenue Special Services District.
31. From the Town Green Special Services District submitting an order approving the fiscal year 2021-2022 budget and imposing a levy as municipal tax levy for the Town Green Special Services District.
32. From the Whalley Avenue Special Services District submitting an order approving the fiscal year 2021-2022 budget and imposing a levy as municipal tax levy for the Whalley Avenue Special Services District.
33. From the Economic Development Administrator submitting an order of the board of alders of the City of New Haven approving an easement agreement between the City of New Haven and 44 Olive Street Ground Owner LLC for the construction and/or maintenance of certain landscaping, lighting, benches, and decorative concrete improvements on land owned by the City of New Haven which borders Union Street for the Olive & Wooster project.
34. From the Economic Development Administrators submitting a Resolution of the New Haven Board of Alders approving the disposal of a parcel of land constituting a portion of 200 Derby Avenue in the form of a defined traffic easement to the State of Connecticut Department of Transportation.
35. From the City Engineer requesting authorization for the Mayor to sign Project Authorization Letters (PALS) for major corridor improvement projects which include Lighthouse Road, South Frontage Road, Quinnipiac Avenue, Valley St, Whalley Avenue, and Whitney Avenue utilizing Local Transportation Capital Improvement Program (LOTICIP) funding.
36. From the Youth Services Director submitting a Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell

**BOARD OF ALDERS
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Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

37. From the Director of Food System Policy submitting a Resolution of the Board of Alders of the City of New Haven authorizing the Mayor of the city of new haven to submit an application to the Connecticut Department Of Agriculture, in an amount not to exceed \$75,000 over three years, for the Food System Policy Division to partner with community members and organizations to develop a series of plans and activities that will create an enabling environment for urban agriculture, specifically for specialty crop production and market opportunities in new haven, so that all residents will equitably benefit from the positive environmental, health, and socioeconomic outcomes of urban agriculture.
38. From the Director of Food System Policy submitting a Resolution of the Board of Alders of the City of New Haven authorizing the Mayor of the City of New Haven to submit a proposal to and accept any award from the Kendall Foundation, in an amount not to exceed \$250,000 over a period of two years, for the food system policy division to identify, research, and develop a series of plans and activities that will create an enabling environment for food entrepreneurship and values-based institutional food procurement and in which all residents will equitably benefit from the positive environmental, health, and socioeconomic outcomes of a just and sustainable food system.

FIRST READINGS

39. **Aldermanic Affairs. Favorable.**
 - a. Order of the New Haven Board of Alders approving the appointment of James Bhandary-Alexander to the Democracy Fund Board.
 - b. Order of the New Haven Board of Alders approving the appointment of Doreen Abubakar to the Environmental Advisory Council.
 - c. Order of the New Haven Board of Alders approving the appointment of Victor Fasano to the Solid Waste and Recycling Authority Board.
 - d. Order of the New Haven Board of Alders approving the appointment of William Augustine Jr. to the Solid Waste and Recycling Authority Board.
40. **Health and Human Services. Favorable.**

Resolution of the New Haven Board of Alders authorizing the Mayor of the City of New Haven to apply for and accept a non-competitive grant from the Connecticut Department of Mental

**BOARD OF ALDERS
REGULAR MEETING
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Health and Addiction Services in the amount of \$36,000 for the period of April 1, 2021 to July 31, 2022 an to conduct academic detailing for prescribers and pharmacists and to execute, acknowledge, implement and deliver any and all documents as may be considered necessary or appropriate with respect thereto.

41. Public Safety. Favorable.

Resolution of the Board of Alders of the City of New Haven authorizing The Mayor of The City of New Haven to submit an application to Federal Emergency Management Agency/AFG for \$895,455.00 with a 10% Match of \$81,405.00 to replace a 23 year old pumper with a new quint; and to accept such funds if offered and to execute all documents and contracts as necessary.

SECOND READINGS

42. Finance. Favorable.

From the Director of the Office of Building Inspection and Enforcement submitting an Ordinance Amendment to Appropriating Ordinance #1 authorizing budget transfer #721-21-1 transferring funds from the Office of Building, Inspection and Enforcement salary account in the amount of \$25,000 to the overtime account.

MISCELLANEOUS

43. Motion to Amend A Matter Previously Adopted.

From Alder Winter submitting a motion to amend **LM-2019-0716 -Order Approving The Disposition Of A Portion Of 181 Pine Street To Antonio Capriglione For \$666.00; A Portion Of 181 Pine Street To Gilberto Gonzales For \$108.00; 53 Shelton Avenue To Believe In Me Empowerment Corporation For \$1,000.00; 258 Starr Street To Carol Pollard For \$871.25 as follows**

“Amend the use of 53 Shelton Avenue from “single room occupancy structure at this site and may also develop an office on-site” to “a mix of affordable units at 80% AMI or below (efficiency and one (1) bedroom) as permitted by the New Haven Zoning Ordinance to create two new structures containing the apartments with the first structure developed within 24 months from closing date, and the completion of the entire project within the 48 months from closing.”

FROM TAX COLLECTOR, ORDER DE TAX REFUNDS (APRIL 5,2021)

ORDERED by the New Haven Board of Aldermen that the tax refund applications specified hereinafter by taxpayer's name, account number, and refund amount be and hereby are approved pursuant to the Connecticut General Statutes and the certification of the Tax Collector. The Tax Collector shall draw orders upon the City Treasurer for each payee specified and, pursuant to Section 2-37 of the City Ordinances, the Controller or his designee shall surrender each payment to the payee named thereon after obtaining satisfaction of any and all debts owed to the City of New Haven by the Payee.

NAME	ACCOUNT	AMOUNT
CAB EAST, LLC	81644	\$143.62
CCAP AUTO LEASE LTD.	97711	\$880.66
CCAP AUTO LEASE LTD	59109	\$1,043.98
HONDA LEASE TRUST	75043	\$646.80
HONDA LEASE TRUST	74972	\$578.22
ISSIFOU MANSOUR	85971	\$153.71
KONG LINGSONG	86684	\$14.90
NISSAN INFINITI LT	88716	\$165.26
NISSAN INFINITI LT	88374	\$303.22
ROGERS MARILYN	96308	\$164.77

TOTAL: \$ 4,095.14

..Title

ORDER CONCERNING REAL PROPERTY TAXES OF LATARA M. MILLER ON MOTOR VEHICLE TAX ACCOUNTS 682774, 7002735, 700274, AND 700275

..Body

WHEREAS: Ms. Miller has old motor vehicle tax accounts; and

WHEREAS: Ms. Miller wants to pay these tax bills; and

WHEREAS: Ms. Miller is asking for assistance with these accounts.

NOW THEREFORE BE IT ORDERED by the New Haven Board of Alders that the interest for account numbers: 682774, 7002735, 700274, and 700275 be forgiven.

BE IT FURTHER ORDERED that Ms. Latara M. Miller will pay the outstanding taxes less the interest within ninety days of the passage of this Order or the interest shall be restored on motor vehicle tax accounts: 682774, 7002735, 700274, and 700275.

..Title

ORDER CONCERNING REAL PROPERTY TAXES OF JENNIFER SOLIVAN ON MOTOR VEHICLE TAX ACCOUNTS 818000, 818001, 834996, 834997, AND 834998.

..Body

WHEREAS: Ms. Solivan has old motor vehicle tax accounts; and

WHEREAS: Ms. Solivan wants to pay these tax bills; and

WHEREAS: Ms. Solivan is asking for assistance with these accounts.

NOW THEREFORE BE IT ORDERED by the New Haven Board of Alders that the interest for account numbers: 818000, 818001, 834996, 834997, and 834998 be forgiven.

BE IT FURTHER ORDERED that Ms. Jennifer Solivan will pay the outstanding taxes less the interest within ninety days of the passage of this Order or the interest shall be restored on motor vehicle tax accounts: 818000, 818001, 834996, 834997, and 834998.

..Title

ORDER CONCERNING REAL PROPERTY TAXES OF TIFFANY THOMAS ON MOTOR VEHICLE TAX ACCOUNTS 95177, 101863, AND 102652.

..Body

WHEREAS: Ms. Thomas has old motor vehicle tax accounts; and

WHEREAS: Ms. Thomas wants to pay these tax bills; and

WHEREAS: Ms. Thomas is asking for assistance with these accounts.

NOW THEREFORE BE IT ORDERED by the New Haven Board of Alders that the interest for account numbers: 519750, 885347, and 903295 be forgiven.

BE IT FURTHER ORDERED that Ms. Tiffany Thomas will pay the outstanding taxes less the interest within ninety days of the passage of this Order or the interest shall be restored on motor vehicle tax accounts: 95177, 101863, and 102652.

CITY OF NEW HAVEN

MONTHLY FINANCIAL REPORT **FISCAL YEAR 2020-2021**



FOR THE MONTH ENDING
FEBRUARY 28, 2020
SUBMITTED MARCH 28, 2021

City of New Haven
Justin M. Elicker, Mayor



March 28, 2021

The Honorable Board of Alders
City of New Haven
165 Church Street
New Haven, CT 06510

Dear Honorable Board:

In compliance with Article VIII, Section 5 of the Charter of the City of New Haven, please find attached the required budgetary and financial reports for the month of February 2021.

As required by City Charter, the report shall be filed in the Office of the City Clerk where it shall be available for public inspection. Copies will also be made available to members of the Financial Review and Audit Commission.

Thank you.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Justin M. Elicker", with a long horizontal line extending to the right.

Justin M. Elicker,
Mayor

City of New Haven, Monthly Financial Report Disclosure Note

The information set forth herein is for internal use purposes only and is not based on audited financial information. Such information provided herein is not guaranteed as to accuracy or completeness by the City and is not intended to be and is not to be construed as a representation by the City.

Statements in these monthly financial statements that are not historical facts are forward-looking statements based on current expectations of future events and are subject to risks and uncertainty. Actual results could differ materially from those expressed or implied by such statements. The City therefore cautions against placing reliance on the forward-looking statements included in these monthly financial statements. All forward-looking statements included in these monthly financial statements are made only as of the date hereof and the City does not assume any obligation to update any forward-looking statements made by the City as a result of new information, future events or other factors.

The information and expressions of opinion herein are subject to change without notice and neither the delivery of these monthly financial statements shall, under any circumstances, create any implication that there has been no change in the affairs of the City since the date of these monthly financial statements.

**CITY OF NEW HAVEN MONTHLY REPORT
FISCAL YEAR 2020-2021**

**MONTH ENDING; FEBRUARY 2021
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**CITY OF NEW HAVEN MONTHLY FINANCIAL REPORT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

	<i>FY 2021</i>	<i>FY 2021</i>	<i>Surplus/(Deficit)</i>
	BOA APPROVED	FORCASTED	+/-
EXPENDITURES	\$567,990,073	\$572,772,962	(\$4,782,889)
REVENUE	\$567,990,073	\$556,137,846	(\$11,852,227)
BALANCE SURPLUS / (DEFICIT)			(\$16,635,116)

CITY FUND BALANCE (UNAUDITED) AS OF MONTH ENDING; FEBRUARY 2021

<i>Major Fund</i>	<i>FY 2021 Begining Fund Balance</i>	<i>FY 2020-21 Unaudited Operating Results</i>	<i>FY 2020-21 Un- Audited Year End Fund Balance</i>
<i>General Fund</i>	\$18,157,009	(\$16,635,116)	\$1,521,893
<i>Litigation Fund</i>	\$225,179	\$0	\$225,179
<i>Medical Self Insurance Fund</i>	(\$793,189)	\$862,758	\$69,569
<i>Workers Compensation Fund</i>	\$212,703	\$0	\$212,703
<i>Grand Total</i>	\$17,801,703	(\$15,772,359)	\$2,029,344

CITY OF NEW HAVEN MONTHLY FINANCIAL REPORT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021

SUMMARY- CHANGES FROM PRIOR REPORT

Expenditures Changes

	January-21	February-21	+/-	Comments on
	Surplus / (Deficit)	Surplus / (Deficit)	Savings (Decrease) / Increase	Expenditure/Revenue Changes
Legislative Services	\$50,000	\$50,000	\$0	
Mayor's Office	\$75,000	\$75,000	\$0	
Chief Administrators Office	\$30,000	\$30,000	\$0	
Corporation Counsel	\$30,000	\$30,000	\$0	
Finance Department	\$0	\$0	\$0	
Information and Technology	\$0	\$0	\$0	
Office of Assessment	\$50,000	\$50,000	\$0	
Library	\$0	\$0	\$0	
Park's and Recreation	\$0	\$0	\$0	
City Clerk's Office	\$15,000	\$15,000	\$0	
Registrar of Voters	\$0	\$0	\$0	
Public Safety/911	\$223,892	\$223,892	\$0	
Police Department	(\$2,311,519)	(\$1,911,519)	\$400,000	Better than expected OT projections
Fire Department	(\$2,199,337)	(\$2,199,337)	\$0	
Health Department	\$250,000	\$250,000	\$0	
Fair Rent	\$0	\$0	\$0	
Elderly Services	\$50,000	\$50,000	\$0	
Youth Services	\$0	\$0	\$0	
Services with Disabilities	\$0	\$0	\$0	
Community Services	\$50,000	\$50,000	\$0	
Vacancy Savings	(\$3,146,196)	(\$3,146,196)	\$0	
Various Organizations	\$0	\$0	\$0	
Non-Public Transportation	\$0	\$0	\$0	
FEMA Match	\$0	\$0	\$0	
Contract Reserve	\$700,000	\$700,000	\$0	
Public Works	\$0	\$0	\$0	
Engineering	\$45,000	\$45,000	\$0	
Debt Service	\$0	\$0	\$0	
Master Lease	\$0	\$0	\$0	
Rainy Day Replenishment	\$0	\$0	\$0	
Development Operating Subsidies	\$0	\$0	\$0	
City Plan	\$0	\$0	\$0	
Transportation Traffic and Parking	\$100,272	\$100,272	\$0	
Commission on Equal Opportunity	\$3,000	\$3,000	\$0	
Office of Bld, Inspect& Enforc	\$50,000	\$50,000	\$0	
Economic Development	\$10,915	\$10,915	\$0	
Livable Cities Initiatives	\$15,000	\$15,000	\$0	
Pension(s)	\$100,000	\$100,000	\$0	
Self-Insurance	\$0	\$0	\$0	
Employee Benefits	\$2,006,642	\$1,606,642	(\$400,000)	Adjustment in medical contribution and Litigation Settlement
Education	\$744,662	\$775,411	\$30,749	
REVENUE TOTAL	(\$3,057,669)	(\$3,026,920)	\$30,749	

CITY OF NEW HAVEN MONTHLY FINANCIAL REPORT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021

	January-21	February-21	+/- Savings (Decrease) / Increase	Comments on Expenditure/Revenue Changes
	Surplus / (Deficit)	Surplus / (Deficit)		
City Sources				
PROPERTY TAXES	\$142,361	(\$357,639)	(\$500,000)	
BUILDING PERMITS	\$0	\$0	\$0	
PARKING METERS	(\$3,650,000)	(\$3,650,000)	\$0	
PARKING TAGS	(\$2,500,000)	(\$3,500,000)	(\$1,000,000)	Revenue adjustment per projection
OTHER LIC., PERMITS & FEES	(\$1,100,500)	(\$1,100,500)	\$0	
INVESTMENT INCOME	(\$200,000)	(\$500,000)	(\$300,000)	Revenue adjustment per projection
RENTS & FINES	(\$3,300,000)	(\$4,300,000)	(\$1,000,000)	Revenue adjustment per projection
PAYMENTS IN LIEU OF TAXES	(\$1,000,000)	(\$1,000,000)	\$0	
OTHER TAXES AND ASSESSMENTS	\$476,912	\$476,912	\$0	
MISCELLANEOUS & OTHER REVENUE	(\$500,000)	(\$500,000)	\$0	
CITY SOURCES SUB-TOTAL	(\$11,631,227)	(\$14,431,227)	(\$2,800,000)	
State Sources				
STATE GRANTS FOR EDUCATION	\$0	\$0	\$0	
STATE GRANTS & PILOTS	(\$921,000)	(\$921,000)	\$0	
STATE SOURCES SUB - TOTAL	(\$921,000)	(\$921,000)	\$0	
REVENUE TOTAL	(\$12,552,227)	(\$15,352,227)	(\$2,800,000)	

COVID 19 - City Spending By Agency

Year to Date as of 03/28/21

Covid 19 - City Spending is accounted for as a special revenue fund. The below expenditures are not accounted for in the general fund. FEMA is expected to reimburse the City 75% of eligible cost, with the City matching 25%. In FY 2019-20, The City moved \$1.2M as the local match for FEMA related matters. The City will determine if any additional funds needed for FY 2020-21. Those funds will come from the City general fund (expenditure reserve or storm) account.

City Agency	March to June Overtime	July to Current Overtime	Total	Account Notes
137 - Finance	\$644	\$0	\$644	
160 - Parks, Recreation & Trees	\$13,560	\$0	\$13,560	
200 - Public Safety Comm.	\$6,475	\$3,630	\$10,105	
201 - Police Department	\$455,584	\$456,967	\$912,550	
202 - Fire Department	\$189,799	\$42,487	\$232,286	
301 - Health Department	\$22,437	\$61,395	\$83,832	
308 - CSA	\$0	\$0	\$0	
501 - Public Works	\$17,866	\$0	\$17,866	
502 - Engineering	\$0	\$0	\$0	
504 - Parks and Public Works	\$0	\$45,246	\$45,246	
900 - Education	\$14,139	\$37,446	\$51,585	
903 - Food Services (BOE)	\$8,596	\$13,675	\$22,272	
Total	\$729,099	\$660,846	\$1,389,945	

City Agency	March to June Non-Personnel	July to Current Non-Personnel	Total	Account Notes
111 - Legislative Services	\$1,633	\$719	\$2,353	
131 - Mayor's Office	\$0	\$10,600	\$10,600	
132 - CAO	\$55,003	\$6,056	\$61,059	
133 - Corporation Counsel	\$113	\$0	\$113	
137 - Finance	\$385,651	\$33,813	\$419,465	
139 - Assessors Office	\$0	\$0	\$0	
152 - Library	\$5,739	\$7,713	\$13,452	
160 - Parks, Recreation & Trees	\$86,051	\$0	\$86,051	
161 - City/Town Clerk	\$0	\$0	\$0	
162 - Registrars of Voters	\$17,206	\$0	\$17,206	
200 - Public Safety Comm.	\$993	\$0	\$993	
201 - Police Department	\$31,411	\$30,837	\$62,248	
202 - Fire Department	\$177,896	\$28,673	\$206,569	
301 - Health Department	\$148,052	\$54,626	\$202,678	
302 - Fair Rent Commission	\$0	\$0	\$0	
303 - Elderly Services	\$1,075	\$59	\$1,133	
304 - Youth Services	\$4,474	\$0	\$4,474	
305 - Disability Services	\$3,400	\$1,650	\$5,050	
308 - CSA	\$524,239	\$420,660	\$944,900	
501 - Public Works	\$9,420	\$0	\$9,420	
502 - Engineering	\$64,103	\$76,203	\$140,305	
504 - Parks and Public Works	\$0	\$118,395	\$118,395	
702 - City Plan	\$0	\$0	\$0	
704 - Transportation, Traffic & Parking	\$2,792	\$0	\$2,792	
705 - Commission on Equal Opportunities	\$0	\$0	\$0	
721 - Building Inspection & Enforcement	\$429	\$0	\$429	
724 - Economic Development	\$0	\$0	\$0	
747 - LCI	\$1,203	\$3,242	\$4,446	
900 - Education	\$774,526	\$171,385	\$945,911	
903 - Food Services (BOE)	\$121,803	\$74,185	\$195,988	
Total	\$2,417,212	\$1,038,817	\$3,337,634	

City Category	Grand Total	FEMA Share (75%)	Local (City) Share (25%)
Labor	\$1,389,945	\$1,042,459.02	\$347,486.34
Materials, Supplies, and Contracts	\$3,337,634	\$2,503,225.75	\$834,408.58
Grand Totals	\$4,727,580	\$3,545,685	\$1,181,895

***Actual expenditures figures are subject to change based on FEMA eligibility/guidelines or other City changes**

****FEMA and City Cost share may change based on FEMA eligibility/guidelines or other City changes**

GENERAL FUND SELECTED REVENUE SUMMARY**FISCAL YEAR 2020-2021****MONTH ENDING; FEBRUARY 2021**

A comparison of selected revenue sources, compared to the same period in the prior fiscal year are cited below.

Intergovernmental (State) Revenue Sources (Selected) as of February

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	+/-	%
Education Cost Sharing	\$71,254,762	\$71,254,762	\$71,192,262	\$71,390,924	\$71,254,762	\$71,254,762	\$0	0%
PILOT-College & Hospital	\$41,698,019	\$40,483,204	\$36,335,839	\$36,375,142	\$36,356,794	\$36,356,794	\$0	0%
PILOT-State Property	\$6,993,359	\$6,013,572	\$5,146,251	\$5,146,251	\$5,146,251	\$5,146,251	\$0	0%
PILOT-Rev Sharing IEU	\$0	\$14,584,940	\$14,584,940	\$15,246,372	\$15,246,372	\$15,246,372	\$0	0%
Pequot Funds	\$2,074,772	\$1,931,474	\$1,917,784	\$1,834,451	\$1,834,451	\$1,834,451	\$0	0%

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	+/-	%
Real Estate Con. Tax	\$1,603,060	\$1,258,498	\$2,312,639	\$1,163,290	\$1,679,818	\$1,933,105	\$253,287	15%
City Clerk Fee's	\$230,707	\$256,370	\$253,706	\$228,763	\$260,030	\$219,279	(\$40,751)	-16%
Building Permits	\$6,116,960	\$3,920,510	\$6,486,232	\$3,837,553	\$9,632,141	\$13,614,178	\$3,982,037	41%
Parking Tags	\$3,342,242	\$2,997,459	\$3,120,184	\$2,872,731	\$2,917,145	\$856,141	(\$2,061,004)	-71%
Parking Meters*	\$4,199,278	\$4,107,110	\$4,058,677	\$3,626,470	\$4,343,690	\$2,036,282	(\$2,307,409)	-53%

*** PARKING METER DETAIL**

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	+/-	%
Other	\$1,250	(\$26,286)	\$6,000	\$3,317	\$34,560	(\$14,816)	(\$49,377)	-143%
Meter Bags	\$645,346	\$607,223	\$443,546	\$385,359	\$366,141	\$346,586	(\$19,555)	-5%
Meter Coin Revenue	\$1,509,496	\$1,345,899	\$1,225,704	\$1,083,633	\$975,595	\$358,668	(\$616,927)	-63%
Meter Credit Card Revenue	\$1,318,257	\$1,490,447	\$1,506,011	\$1,379,930	\$1,254,306	\$556,687	(\$697,619)	-56%
Pay by Cell	\$666,042	\$643,846	\$838,267	\$740,485	\$1,686,558	\$769,136	(\$917,422)	-54%
Voucher Revenue	\$58,887	\$45,983	\$39,149	\$33,746	\$26,530	\$20,021	(\$6,509)	100%
	\$4,199,278	\$4,107,110	\$4,058,677	\$3,626,470	\$4,343,690	\$2,036,282	(\$2,307,409)	-53%

**GENERAL FUND REVENUE REPORT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

Account Description	A FY 2020-21 Approved Budget	B FY 2020-21 Recognized as 9/31/2020	C FY 2020-21 Forecasted Thru 6/30/2021	D C - A +/- Variance Positive (Negative)	Comments
Section I. General Property Taxes					
<u>Current Taxes</u>					
Real Estate	\$235,512,431	\$229,018,101	\$235,512,431	\$0	
Personal Property	\$27,880,227	\$27,010,439	\$27,880,227	\$0	
Motor Vehicle	\$16,194,422	\$13,779,750	\$16,194,422	\$0	
Supplemental Motor Vehicle	\$2,030,027	\$2,289,577	\$2,300,000	\$269,973	
Current Interest	\$1,000,000	\$441,506	\$1,000,000	\$0	
Tax Collection Initiatives:	\$1,177,612	\$0	\$0	(\$1,177,612)	
Sub-Total	\$283,794,719	\$272,539,373	\$282,887,080	(\$907,639)	
<u>Delinquent City Taxes</u>					
Real Estate & Personal Property	\$1,650,000	\$1,930,908	\$2,200,000	\$550,000	
Interest & Penalties	\$700,000	\$478,063	\$700,000	\$0	
Sub-Total	\$2,350,000	\$2,408,971	\$2,900,000	\$550,000	
Sec I. Property Taxes Total	\$286,144,719	\$274,948,344	\$285,787,080	(\$357,639)	

**GENERAL FUND REVENUE REPORT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

Account Description	A	B	C	D C - A	Comments
Account Description	FY 2020-21 Approved Budget	FY 2020-21 Recognized as 9/31/2020	FY 2020-21 Forecasted Thru 6/30/2021	+/- Variance Positive (Negative)	Comments
Section II. State Grants					
<u>State Grants for Education</u>					
Education Cost Sharing	\$142,509,525	\$71,254,762	\$142,509,525	\$0	
Special Education Reimbursement	\$0	\$0	\$0	\$0	
State Aid for Constr. & Reconst	\$3,732,020	\$3,732,020	\$3,732,020	\$0	
Health Svc-Non-Public Schools	\$35,000	\$49,036	\$35,000	\$0	
School Transportation	\$0	\$0	\$0	\$0	
Education, Legally Blind	\$0	\$0	\$0	\$0	
Sub-Total	\$146,276,545	\$75,035,818	\$146,276,545	\$0	
<u>City PILOT and State Grants</u>					
PILOT: State Property	\$5,146,251	\$5,146,251	\$5,146,251	\$0	
PILOT: Colleges & Hospitals	\$37,045,385	\$36,356,794	\$36,395,385	(\$650,000)	
Distressed Cities Exemption	\$0	\$0	\$0	\$0	
Tax Relief for the Elderly-Freeze	\$0	\$0	\$0	\$0	
Homeowners Tax Relief-Elderly Citi	\$0	\$0	\$0	\$0	
Tax Abatement	\$0	\$0	\$0	\$0	
Reimb.-Low Income Veterans	\$50,000	\$38,646	\$50,000	\$0	
Reimb. - Disabled	\$10,000	\$9,295	\$10,000	\$0	
Pequot Funds	\$5,503,352	\$1,834,451	\$5,503,352	\$0	
Telecommunications Property Tax	\$625,000	\$0	\$504,000	(\$121,000)	
Town Aid: Roads	\$1,245,504	\$1,254,027	\$1,245,504	\$0	
Agriculture Rents and Taxes	\$0	\$0	\$0	\$0	
Municipal Revenue Sharing/PILOT	\$15,246,372	\$15,246,372	\$15,246,372	\$0	
Motor Vehicle Tax Reduction PILO	\$0	\$0	\$0	\$0	
Grants for Municipal Projects	\$0	\$0	\$0	\$0	
Municipal stabilization grant	\$1,675,450	\$1,675,450	\$1,675,450	\$0	
Grants for Municipal Projects	\$1,805,520	\$0	\$1,805,520	\$0	
Municipal Gaming Revenue	\$0	\$0	\$0	\$0	
Off Track Betting	\$450,000	\$213,345	\$300,000	(\$150,000)	
Sub-Total	\$68,802,834	\$61,774,631	\$67,881,834	(\$921,000)	
Section II State Grants Total	\$215,079,379	\$136,810,449	\$214,158,379	(\$921,000)	

GENERAL FUND REVENUE REPORT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021

Account Description	A	B	C	D C - A	Comments
	FY 2020-21 Approved Budget	FY 2020-21 Recognized as 9/31/2020	FY 2020-21 Forecasted Thru 6/30/2021	+/- Variance Positive (Negative)	
Section III. License, Permits, & Fees					
Other Agencies	\$35,000	\$21,120	\$35,000	\$0	
Maps/Bid Documents	\$2,000	\$183	\$2,000	\$0	
Office of Technology	\$2,000	\$250	\$2,000	\$0	
Parks Lighthouse (Admission & Co	\$70,000	\$43,304	\$70,000	\$0	
Park Dept.-Carousel & Bldng	\$1,000	\$0	\$1,000	\$0	
Park Dept.-Other Fees	\$70,000	\$20,946	\$70,000	\$0	
Town Clerk/City Clerk	\$350,000	\$219,279	\$350,000	\$0	
Police Service	\$100,000	\$86,298	\$100,000	\$0	
Police - Animal Shelter	\$5,000	\$3,255	\$5,000	\$0	
Police-General Fingerprinting	\$50,000	\$0	\$50,000	\$0	
Police - Towing	\$0	\$0	\$0	\$0	
Fire Service	\$80,000	\$20,205	\$80,000	\$0	
Fire Service Emergency Response	\$100,000	\$92,171	\$125,000	\$25,000	
Fire Services-Vacant Building	\$200,000	\$0	\$0	(\$200,000)	
Fire Prevention Services	\$125,000	\$0	\$0	(\$125,000)	
Non Life Fire Hazard Reg. Fees	\$125,000	\$0	\$0	(\$125,000)	
Health Services	\$345,500	\$73,791	\$150,000	(\$195,500)	
School Based Health Clinic Permit	\$0	\$0	\$0	\$0	
Registrar of Vital Stats.	\$630,000	\$306,536	\$500,000	(\$130,000)	
P.W.-Public Space Lic./Permits	\$145,000	\$97,123	\$145,000	\$0	
Public Works Evictions	\$3,500	\$0	\$3,500	\$0	
Public Works Bulk Trash	\$11,000	\$7,608	\$11,000	\$0	
Residential Parking	\$100,000	\$0	\$50,000	(\$50,000)	
Traffic & Parking/Meter Receipts	\$7,150,000	\$2,036,282	\$3,500,000	(\$3,650,000)	
TT&P Permits	\$300,000	\$0	\$0	(\$300,000)	
Building Inspections	\$19,450,000	\$13,614,178	\$19,450,000	\$0	
Permit and License Center OBIE	\$65,000	\$30,085	\$65,000	\$0	
High School Athletics	\$35,000	\$0	\$35,000	\$0	
LCl Ticket Collections	\$50,000	\$63,278	\$50,000	\$0	
Engineer's Cost Recovery	\$7,500	\$1,655	\$7,500	\$0	
Sec. III Lic., Permits, Fees Total	\$29,607,500	\$16,737,547	\$24,857,000	(\$4,750,500)	
Section IV. Interest Income					
Section IV. Interest Income Total	\$700,000	\$81,984	\$200,000	(\$500,000)	
Section V. Rents and Fines					
<u>Received from Rents</u>					
Parks Employee Rents	\$10,800	\$7,088	\$10,800	\$0	
Misc. Comm Dev Rent	\$15,000	\$7,530	\$15,000	\$0	
Coliseum Lots	\$240,000	\$120,000	\$240,000	\$0	
Parking Space Rental	\$3,000	\$1,540	\$3,000	\$0	
Sub-Total	\$268,800	\$136,158	\$268,800	\$0	
<u>Received from Fines</u>					
Superior Court	\$50,000	\$15,971	\$50,000	\$0	
Parking Tags	\$5,000,000	\$856,141	\$1,500,000	(\$3,500,000)	
Parking Tags-Street Sweeping	\$300,000	\$0	\$0	(\$300,000)	
Delinquent Tag Collections	\$500,000	\$0	\$0	(\$500,000)	
Police False Alarm	\$100,000	\$39,240	\$100,000	\$0	
P.W. Public Space Violations	\$8,000	\$1,200	\$8,000	\$0	
Sub-Total	\$5,958,000	\$912,551	\$1,658,000	(\$4,300,000)	
Section V. Rents and Fine Total	\$6,226,800	\$1,048,708	\$1,926,800	(\$4,300,000)	

**GENERAL FUND REVENUE REPORT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

	A	B	C	D C - A	
Account Description	FY 2020-21 Approved Budget	FY 2020-21 Recognized as 9/31/2020	FY 2020-21 Forecasted Thru 6/30/2021	+/- Variance Positive (Negative)	Comments
Section VI. Other Revenues					
<u>Payment in Lieu of Taxes (PILOT)</u>					
So Central Regional Water Auth.	\$1,091,275	\$567,181	\$1,091,275	\$0	
Parking Authority PILOTS	\$45,000	\$0	\$45,000	\$0	
Eastview PILOT	\$29,000	\$0	\$29,000	\$0	
Trinity Housing	\$75,000	\$24,646	\$75,000	\$0	
NHPA : PILOT	\$4,000,000	\$0	\$3,000,000	(\$1,000,000)	
GNHWPCA:PILOT	\$608,400	\$304,200	\$608,400	\$0	
52 Howe Street	\$65,000	\$41,876	\$65,000	\$0	
Ninth Square	\$600,000	\$278,852	\$600,000	\$0	
Farnham Court PILOT	\$30,000	\$32,892	\$30,000	\$0	
Temple Street Arcade	\$0	\$0	\$0	\$0	
Sub-Total	\$6,543,675	\$1,249,646	\$5,543,675	(\$1,000,000)	
<u>Other Taxes and Assessments</u>					
Real Estate Conveyance Tax	\$1,900,000	\$1,933,105	\$2,200,000	\$300,000	
Yale Fire Services	\$3,300,000	\$3,476,912	\$3,476,912	\$176,912	
Air Rights Garage	\$175,000	\$28,000	\$175,000	\$0	
Sub-Total	\$5,375,000	\$5,438,017	\$5,851,912	\$476,912	
<u>Miscellaneous</u>					
Controllers Miscellaneous Revenue	\$750,000	\$640,943	\$750,000	\$0	
Vehicle Registration	\$100,000	\$0	\$0	(\$100,000)	
Personal Property Audit	\$400,000	\$0	\$0	(\$400,000)	
BABS Revenue	\$350,000	\$213,345	\$350,000	\$0	
Personal Motor Vehicle Reimburse	\$13,000	\$3,472	\$13,000	\$0	
Neighborhood Preservation Loan	\$0	\$959	\$0	\$0	
Sub-Total	\$1,613,000	\$858,718	\$1,113,000	(\$500,000)	
<u>Other Revenues</u>					
Liquidation of Grove Street Trust	\$0	\$0	\$0	\$0	
Voluntary Payments	\$0	\$1,800	\$0	\$0	
Yale University Voluntary Payment	\$9,700,000	\$759,744	\$9,700,000	\$0	
Yale New Haven Hospital Voluntary	\$2,800,000	\$0	\$2,800,000	\$0	
Revenue Initiative	\$2,500,000	\$0	\$2,500,000	\$0	
Bond Premium	\$0	\$0	\$0	\$0	
Sale of Fixed Assets	\$1,300,000	\$0	\$1,300,000	\$0	
Police Vehicle Extra Duty	\$400,000	\$118,910	\$400,000	\$0	
Sub-Total	\$16,700,000	\$880,454	\$16,700,000	\$0	
Section VI. Other Revenue Total	\$30,231,675	\$8,426,835	\$29,208,587	(\$1,023,088)	
General Fund Revenue Total	\$567,990,073	\$438,053,867	\$556,137,846	(\$11,852,227)	
Transfers From Other Sources	\$0	\$0	\$0	\$0	
Grand Total of FY 2020-21 GF Revenue	\$567,990,073	\$438,053,867	\$556,137,846	(\$11,852,227)	

**GENERAL FUND REVENUE REPORT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

	A	B	C	D C - A	
Account Description	FY 2020-21 Approved Budget	FY 2020-21 Recognized as 9/31/2020	FY 2020-21 Forecasted Thru 6/30/2021	+/- Variance Positive (Negative)	Comments

City Clerk Document Preservation 1000-20706 - July 2020 to June 2021

Start of Year Balance	Year to Date Revenue	Year to Date Expenditures	Current Balance
91,083	13,480	0	104,563

<u>Vendor</u>	<u>Expenditure Summary</u> Amount Paid	<u>Revenue Summary</u>
		Start of Year 91,083
		<u>Deposits:</u>
		July 1,219
		August 2,049
		September 2,309
		October 1,274
		November 1,613
		December 2,125
		January 1,325
		February 1,566
		March 0
		April 0
		May 0
		June 0

REVENUE SUMMARY ANALYSIS
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021

	{A}	{B}	{C}	{D}	{E}	{F}	{G}	{H}
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	{F-E}	FY 20-21
	Thru 2/29/16	Thru 2/28/17	Thru 2/28/18	Thru 2/28/19	Thru 2/29/20	Thru 2/28/21	Fy 21 Vs 20	Budget
							YTD +/-	
CITY SOURCES								
PROPERTY TAXES	\$244,735,154	\$243,731,371	\$245,754,896	\$273,952,129	\$273,455,998	\$274,948,344	\$1,492,346	\$286,144,719
LICENSES, PERMITS & FEES	\$11,860,852	\$9,369,678	\$11,335,999	\$8,954,618	\$14,541,980	\$16,737,547	\$2,195,567	\$29,607,500
INVESTMENT INCOME	\$75,953	\$182,756	\$542,080	\$1,201,410	\$973,656	\$81,984	(\$891,672)	\$700,000
RENTS & FINES	\$3,559,161	\$3,175,680	\$3,442,503	\$3,120,399	\$3,206,278	\$1,048,708	(\$2,157,570)	\$6,226,800
PAYMENTS IN LIEU OF TAXES	\$1,274,230	\$1,292,070	\$1,452,861	\$493,438	\$1,091,274	\$1,249,646	\$158,372	\$6,543,675
OTHER TAXES AND ASSESSMENTS	\$4,422,583	\$4,042,746	\$5,152,699	\$3,995,290	\$4,952,677	\$5,438,017	\$485,340	\$5,375,000
MISCELLANEOUS & OTHER REVENUE	\$2,497,859	\$2,650,137	\$1,507,620	\$3,253,413	\$1,918,247	\$1,739,172	(\$179,075)	\$18,313,000
CITY SOURCES SUB-TOTAL	\$268,425,792	\$264,444,438	\$269,188,658	\$294,970,697	\$300,140,110	\$301,243,418	\$1,103,308	\$352,910,694
STATE SOURCES								
STATE GRANTS FOR EDUCATION	\$75,875,663	\$40,998,940	\$112,173,977	\$76,268,495	\$71,254,762	\$75,035,818	\$3,781,056	\$146,276,545
STATE GRANTS & PILOTS	\$52,899,831	\$67,176,389	\$61,756,947	\$59,174,601	\$60,594,270	\$61,774,631	\$1,180,361	\$68,802,834
STATE SOURCES SUB-TOTAL	\$128,775,494	\$108,175,329	\$173,930,924	\$135,443,096	\$131,849,032	\$136,810,449	\$4,961,417	\$215,079,379
GRAND TOTAL	\$397,201,286	\$372,619,767	\$443,119,582	\$430,413,793	\$431,989,142	\$438,053,867	\$6,064,725	\$567,990,073

**SUMMARY OF TAX COLLECTIONS
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

SUMMARY OF TAX COLLECTIONS

Collection Date	Fiscal Year 2015-16 Collections 2/26/2016	Fiscal Year 2016-17 Collections 3/3/2017	Fiscal Year 2017-18 Collections 3/2/2018	Fiscal Year 2018-19 Collections 3/1/2019	Fiscal Year 2019-20 Collections 2/28/2020	Fiscal Year 2020-21 Collections 2/26/2021	Fiscal Year 2020-21 Budget	FY 2020-21 % Collected
I. Current Taxes								
Real Estate	\$201,177,489	\$200,805,376	\$204,424,930	\$227,270,173	\$226,021,177	\$229,018,101	\$235,512,431	97%
Personal Property	\$25,922,221	\$25,963,771	\$24,926,330	\$27,351,031	\$27,674,472	\$27,010,439	\$27,880,227	97%
Motor Vehicle	\$13,140,789	\$11,823,231	\$11,290,377	\$13,833,592	\$13,952,404	\$13,779,750	\$16,194,422	85%
Supplemental MV	\$2,080,345	\$2,183,775	\$2,053,916	\$2,534,887	\$2,486,651	\$2,289,577	\$2,030,027	113%
Current Interest	\$503,987	\$537,039	\$471,313	\$535,562	\$525,443	\$441,506	\$1,000,000	44%
Tax Initiative	\$0	\$0	\$0	\$0	\$0	\$0	\$1,177,612	0%
Sub-Total	\$242,824,831	\$241,313,192	\$243,166,866	\$271,525,245	\$270,660,147	\$272,539,373	\$283,794,719	96%
II. Delinquent Collections								
Delinquent Taxes	\$335,833	\$1,887,524	\$2,057,122	\$1,900,867	\$2,204,673	\$1,930,908	\$1,650,000	117%
Delinquent Interest	\$481,251	\$530,655	\$680,197	\$526,017	\$591,178	\$478,063	\$700,000	68%
Sub-Total	\$817,084	\$2,418,179	\$2,737,319	\$2,426,884	\$2,795,851	\$2,408,971	\$2,350,000	103%
Grand Total Collections	\$243,641,915	\$243,731,371	\$245,904,185	\$273,952,129	\$273,455,998	\$274,948,344	\$286,144,719	96%

GENERAL FUND SELECTED EXPENDITURE PROJECTION

FISCAL YEAR 2020-2021

MONTH ENDING; FEBRUARY 2021

A comparison of selected department's gross overtime and expenditures compared to the same period in the prior year are cited below.

Selected Department(s) Gross Overtime

	FY 17-18	FY 18-19	FY 19-20	FY 20-21	+/-	%
Fire gross OT	\$2,634,285	\$2,160,363	\$3,215,504	\$3,554,531	\$339,027	11%
Police gross OT	\$5,096,742	\$5,615,094	\$5,974,032	\$5,165,953	(\$808,079)	-14%
Parks gross OT	\$265,991	\$231,704	\$277,382	\$0	(\$277,382)	-100%
PW gross OT	\$642,896	\$560,478	\$598,821	\$0	(\$598,821)	-100%
Parks/Public Works	\$0	\$0	\$0	\$1,028,535	\$1,028,535	100%
PS Comm OT	\$614,745	\$531,485	\$630,522	\$199,887	(\$430,635)	-68%
	\$9,254,659	\$9,099,124	\$10,696,261	\$9,948,906	\$1,597,137	18%

Selected Department(s) Expense Roll-Up Summary

Finance

	Budget	FY 21 Projected	+/-	Comment
Salary	\$4,215,918	\$4,215,918	\$0	
Overtime	\$1,500	\$1,500	\$0	
Other Personnel Cost	\$650	\$650	\$0	
Utility	\$0	\$0	\$0	
Non-Personnel	\$7,360,277	\$7,360,277	\$0	
Total	\$11,578,345	\$11,578,345	\$0	

PS Communications

	Budget	FY 21 Projected	+/-	Comment
Salary	\$3,165,392	\$2,850,000	\$315,392	
Overtime	\$250,000	\$350,000	(\$100,000)	
Other Personnel Cost	\$48,500	\$40,000	\$8,500	
Utility	\$0	\$0	\$0	
Non-Personnel	\$3,000	\$3,000	\$0	
Total	\$3,466,892	\$3,243,000	\$223,892	

Police

	Budget	FY 21 Projected	+/-	Comment
Salary	\$32,554,116	\$31,233,478	\$1,320,638	
Overtime	\$7,054,888	\$10,287,045	(\$3,232,157)	
Other Personnel Cost	\$350,050	\$350,050	\$0	
Utility	\$0	\$0	\$0	
Non-Personnel	\$3,166,860	\$3,166,860	\$0	
Total	\$43,125,914	\$45,037,433	(\$1,911,519)	

GENERAL FUND SELECTED EXPENDITURE PROJECTION

FISCAL YEAR 2020-2021

MONTH ENDING; FEBRUARY 2021

A comparison of selected department's gross overtime and expenditures compared to the same period in the prior year are cited below.

Selected Department(s) Expense Roll-Up Summary

Fire	Budget	FY 21 Projected	+/-	Comment
Salary	\$27,631,663	\$26,300,000	\$1,331,663	
Overtime	\$2,169,000	\$5,700,000	(\$3,531,000)	
Other Personnel Cost	\$2,643,300	\$2,643,300	\$0	
Utility	\$0	\$0	\$0	
Non-Personnel	\$1,165,295	\$1,165,295	\$0	
Total	\$33,609,258	\$35,808,595	(\$2,199,337)	

Health	Budget	FY 21 Projected	+/-	Comment
Salary	\$3,879,755	\$3,529,755	\$350,000	
Overtime	\$50,000	\$150,000	(\$100,000)	
Other Personnel Cost	\$14,000	\$14,000	\$0	
Utility	\$0	\$0	\$0	
Non-Personnel	\$169,237	\$169,237	\$0	
Total	\$4,112,992	\$3,862,992	\$250,000	

Youth & Recreation	Budget	FY 21 Projected	+/-	Comment
Salary	\$1,057,689	\$1,037,689	\$20,000	
Overtime	\$14,000	\$14,000	\$0	
Other Personnel Cost	\$0	\$0	\$0	
Utility	\$0	\$0	\$0	
Non-Personnel	\$1,220,000	\$1,220,000	\$0	
Total	\$2,291,689	\$2,271,689	\$20,000	

Parks & Public Works	Budget	FY 21 Projected	+/-	Comment
Salary	\$9,663,230	\$9,213,230	\$450,000	
Overtime	\$948,000	\$1,200,000	(\$252,000)	
Other Personnel Cost	\$84,400	\$84,400	\$0	
Utility	\$0	\$0	\$0	
Non-Personnel	\$5,236,100	\$5,136,100	\$100,000	
Total	\$15,931,730	\$15,633,730	\$298,000	

**GENERAL FUND EXPENDITURE REPORT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

	A	B	C	D	E	F	G	H
					C + D	E / B		B - G
	FY 2020-21	FY 2020-21	FY 2020-21	FY 2020-21	FY 2020-21	FY 2020-21	FY 2020-21	+/- Variance
	Approved	Revised	YTD	Committed	Total YTD	% Budget	Forecasted Thru	Positive
City Agency	Budget	Budget	Expenditures	Encumbered	Expenditures	Expended	6/30/2021	(Negative)
Legislative Services	\$989,413	\$989,413	\$456,760	\$15,000	\$471,760	48%	\$939,413	\$50,000
Mayor's Office	\$954,196	\$954,196	\$556,708	\$38,414	\$595,122	62%	\$879,196	\$75,000
Chief Administrators Office	\$1,824,306	\$1,824,306	\$689,338	\$489,398	\$1,178,736	65%	\$1,794,306	\$30,000
Corporation Counsel	\$2,667,409	\$2,667,409	\$1,336,709	\$702,022	\$2,038,731	76%	\$2,637,409	\$30,000
Finance Department	\$11,578,345	\$11,578,345	\$7,261,986	\$1,961,605	\$9,223,591	80%	\$11,578,345	\$0
Information and Technology	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0
Office of Assessment	\$773,453	\$773,453	\$392,192	\$5,482	\$397,674	51%	\$723,453	\$50,000
Central Utilities	\$7,330,072	\$7,330,072	\$3,327,665	\$3,745,621	\$7,073,287	96%	\$7,330,072	\$0
Library	\$4,023,843	\$4,023,843	\$2,352,295	\$432,015	\$2,784,310	69%	\$4,023,843	\$0
Park's and Recreation	\$0	\$0	(\$686)	\$0	(\$686)	0%	\$0	\$0
City Clerk's Office	\$519,980	\$519,980	\$231,562	\$97,453	\$329,015	63%	\$504,980	\$15,000
Registrar of Voters	\$1,059,020	\$1,059,020	\$717,081	\$66,012	\$783,092	74%	\$1,059,020	\$0
Public Safety/911	\$3,466,892	\$3,466,892	\$1,875,060	\$90,878	\$1,965,937	57%	\$3,243,000	\$223,892
Police Department	\$43,125,914	\$43,125,914	\$25,633,471	\$1,772,563	\$27,406,035	64%	\$45,037,433	(\$1,911,519)
Fire Department	\$33,609,258	\$33,609,258	\$22,231,410	\$1,133,332	\$23,364,742	70%	\$35,808,595	(\$2,199,337)
Health Department	\$4,112,992	\$4,112,992	\$2,067,064	\$100,303	\$2,167,366	53%	\$3,862,992	\$250,000
Fair Rent	\$127,034	\$127,034	\$83,374	\$750	\$84,124	66%	\$127,034	\$0
Elderly Services	\$771,606	\$771,606	\$308,660	\$57,328	\$365,988	47%	\$721,606	\$50,000
Youth Services	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0
Services with Disabilities	\$96,804	\$96,804	\$55,332	\$3,769	\$59,101	61%	\$96,804	\$0
Community Services	\$2,583,589	\$2,583,589	\$1,083,277	\$905,925	\$1,989,202	77%	\$2,533,589	\$50,000
Recreation and Youth	\$2,291,689	\$2,291,689	\$1,657,797	\$27,000	\$1,684,797	74%	\$2,271,689	\$20,000
Vacancy Savings	(\$3,146,196)	(\$3,146,196)	\$0	\$0	\$0	0%	\$0	(\$3,146,196)
Various Organizations	\$1,105,295	\$1,105,295	\$449,540	\$365,000	\$814,540	74%	\$1,105,295	\$0
Non-Public Transportation	\$815,000	\$815,000	\$150,203	\$0	\$150,203	18%	\$815,000	\$0
FEMA Clean Up	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0
Contract Reserve	\$3,200,000	\$3,200,000	\$1,696,390	\$0	\$1,696,390	53%	\$2,500,000	\$700,000
Expenditure Reserve	\$4,000,000	\$4,000,000	\$0	\$0	\$0	0%	\$3,500,000	\$500,000
Public Works	\$0	\$0	(\$336)	\$0	(\$336)	0%	\$0	\$0
Engineering	\$3,014,683	\$3,014,683	\$1,444,007	\$1,308,659	\$2,752,666	91%	\$2,969,683	\$45,000
Parks and Public Works	\$15,931,730	\$15,931,730	\$9,470,203	\$1,959,254	\$11,429,456	72%	\$15,633,730	\$298,000
Debt Service	\$56,955,151	\$56,955,151	\$56,933,026	\$0	\$56,933,026	100%	\$59,529,120	(\$2,573,969)
Master Lease	\$128,000	\$128,000	\$128,000	\$0	\$128,000	100%	\$128,000	\$0
Fund Bal. Replenishment	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0
Development Operating Sub.	\$350,000	\$350,000	\$2,743	\$304,155	\$306,898	88%	\$350,000	\$0
City Plan	\$716,127	\$716,127	\$403,384	\$29,736	\$433,119	60%	\$716,127	\$0
Transportation Traffic/Parking	\$3,290,155	\$3,290,155	\$1,501,008	\$415,562	\$1,916,570	58%	\$3,189,883	\$100,272
Commission on Equal Op.	\$217,659	\$217,659	\$134,328	\$3,000	\$137,328	63%	\$214,659	\$3,000
Office of Bld, Inspect& Enforc	\$1,133,959	\$1,133,959	\$643,537	\$8,895	\$652,432	58%	\$1,083,959	\$50,000
Economic Development	\$1,862,444	\$1,862,444	\$1,246,450	\$166,113	\$1,412,563	76%	\$1,851,529	\$10,915
Livable Cities Initiatives	\$839,564	\$839,564	\$533,558	\$28,636	\$562,194	67%	\$824,564	\$15,000
Pension(s)	\$67,260,780	\$67,260,780	\$64,921,341	\$0	\$64,921,341	97%	\$67,160,780	\$100,000
Self-Insurance	\$5,600,000	\$5,600,000	\$3,847,833	\$21,000	\$3,868,833	69%	\$5,600,000	\$0
Employee Benefits	\$93,591,210	\$93,591,210	\$57,202,957	\$551,845	\$57,754,802	62%	\$91,984,568	\$1,606,642
Board of Education	\$189,218,697	\$189,218,697	\$95,954,764	\$45,448,728	\$141,403,493	75%	\$188,443,286	\$775,411
Total Expenditures	\$567,990,073	\$567,990,073	\$368,979,989	\$62,255,453	\$431,235,442	75.92%	\$572,772,962	(\$4,782,889)

**GENERAL FUND EXPENDITURE REPORT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

VARIOUS DEPARTMENTAL BREAKDOWNS

Agency	Approved	Revised	Y-T-D	Y-T-D	Y-T-D	% of	Total Projected	+/-
Name	Budget	Budget	Expenditures	Encumbered	Total Expenditure	Budget Expended	Expenditures	Bud VS Total
<u>Debt Service</u>								
Principal	28,322,660	28,322,660	26,982,892	0	26,982,892	95%	28,322,660	0
Interest	31,484,460	31,484,460	29,898,135	0	29,898,135	95%	31,484,460	0
Tans Interest	0	0	0	0	0	100%	270,000	(270,000)
Contractual Services	0	0	52,000	0	52,000	100%	52,000	(52,000)
Tans Premium	0	0	0	0	0	100%	0	0
FCAF (School Const. Inte	0	0	0	0	0	100%	0	0
Premium & Refunding	(2,851,969)	(2,851,969)	0	0	0	0%	(600,000)	(2,251,969)
Sub-Total	56,955,151	56,955,151	56,933,026	0	56,933,026	100%	59,529,120	(2,573,969)
<u>Operating Subsidies</u>								
Tweed NH Airport	300,000	300,000	0	300,000	300,000	100%	300,000	0
CT Open	0	0	0	0	0	0%	0	0
Regional Comm (AMR)	0	0	0	0	0	0%	0	0
New Haven Works	0	0	0	0	0	0%	0	0
US Census	0	0	0	0	0	0%	0	0
Canal Boathouse	50,000	50,000	2,743	4,155	6,898	100%	50,000	0
Market New Haven	0	0	0	0	0	0%	0	0
Sub-Total	350,000	350,000	2,743	304,155	306,898	88%	350,000	0
<u>Pension</u>								
Fica and Medicare	4,700,000	4,700,000	2,494,767	0	2,494,767	53%	4,600,000	100,000
City & BOE Pensions	22,665,766	22,665,766	22,665,766	0	22,665,766	100%	22,665,766	0
Police and Fire Pension	39,595,014	39,595,014	39,595,014	0	39,595,014	100%	39,595,014	0
State Teachers Subsidy	0	0	0	0	0	0%	0	0
Executive Mgmt. Pension	300,000	300,000	165,794	0	165,794	0%	300,000	0
Sub-Total	67,260,780	67,260,780	64,921,341	0	64,921,341	97%	67,160,780	100,000
<u>Self Insurance</u>								
General Insurance Policie	3,100,000	3,100,000	3,447,833	21,000	3,468,833	112%	3,600,000	(500,000)
General Litigation Fund	2,500,000	2,500,000	400,000	0	400,000	16%	2,000,000	500,000
Sub-Total	5,600,000	5,600,000	3,847,833	21,000	3,868,833	69%	5,600,000	0
<u>Employee Benefits</u>								
Life Insurance	730,000	730,000	0	0	0	0%	730,000	0
Health Insurance	83,668,210	83,668,210	53,238,821	0	53,238,821	64%	82,068,210	1,600,000
Workers Comp Contract	1,000,000	1,000,000	231,289	551,845	783,134	78%	900,000	100,000
Workers Comp Pay.	6,500,000	6,500,000	4,400,207	0	4,400,207	68%	6,700,000	(200,000)
Perfect Attendance	18,000	18,000	20,425	0	20,425	113%	18,000	0
Longevity	690,000	690,000	583,358	0	583,358	85%	583,358	106,642
Unemployment	355,000	355,000	220,549	0	220,549	62%	355,000	0
Reserve Lump Sum	225,000	225,000	(1,491,692)	0	(1,491,692)	-663%	225,000	0
GASB (Opeb)	405,000	405,000	0	0	0	0%	405,000	0
Sub-Total	93,591,210	93,591,210	57,202,957	551,845	57,754,802	62%	91,984,568	1,606,642



NEW HAVEN PUBLIC SCHOOLS

Fiscal Year 2020-21
Education Operating Fund Forecast (General Fund)

Monthly Financial Report (Unaudited) as of March 5, 2021

Account Descriptions	2020/21 Adopted Budget (A)	YTD Actuals (B)	YTD % Expended	Encumbrances (C)	Available (A-B-C)	As of 8/31/20		As of 11/12/20		Current Projection-3/5/21	
						Full-Year Expenditure Forecast as of 8/31/2020 (D)	Full Year Variance (A-D)	Full-Year Expenditure Forecast as of 1/8/21 (E)	Full Year Variance (A-E)	Full-Year Expenditure Forecast as of 3/5/21 (F)	Full Year Variance (A-F)
Salary and Wages											
Teacher Full-Time	\$74,343,383	\$47,806,537	64.31%	\$0	\$26,536,846	74,343,383	\$0	\$73,358,401	\$984,982	\$79,069,715	(\$4,726,332)
Admin & Management Full-Time	\$15,735,850	\$12,128,461	77.08%	\$0	\$3,607,389	15,735,850	\$0	\$19,105,256	(\$3,369,406)	\$18,217,295	(\$2,481,445)
Paraprofessionals	\$3,444,881	\$2,638,484	76.59%	\$0	\$806,397	3,444,881	\$0	\$4,034,496	(\$689,615)	\$4,284,012	(\$839,131)
Support Staff Full-Time	\$12,744,318	\$7,292,833	57.22%	\$0	\$5,451,485	12,744,318	\$0	\$10,773,020	\$1,971,298	\$10,846,067	\$1,898,251
Part Time & Seasonal	\$3,575,995	\$752,391	21.04%	\$24,229	\$2,799,375	3,572,683	\$3,312	\$1,381,499	\$2,194,496	\$1,404,852	\$2,171,143
Substitutes	\$1,550,000	\$469,181	30.27%	\$0	\$1,080,819	1,550,000	\$0	\$1,355,505	\$194,495	\$895,702	\$654,298
Overtime, Benefits, Other	\$3,700,500	\$2,611,348	70.57%	\$14,019	\$1,075,133	3,700,500	\$0	\$3,733,563	(\$33,063)	\$4,820,413	(\$1,119,913)
Total Salaries and Benefits	\$115,094,927	\$73,699,235	64.03%	\$38,248	\$41,357,444	115,091,615	\$3,312	\$113,741,740	\$1,353,187	\$119,538,056	(\$4,443,129)
Supplies and Services											
Instructional Supplies	\$3,285,378	\$1,645,496	50.09%	\$767,828	\$872,054	3,322,702	(\$37,324)	\$3,838,298	(\$552,920)	\$2,648,324	\$637,054
Tuition	\$20,302,634	\$8,926,003	43.96%	\$11,354,618	\$22,013	20,302,634	\$0	\$19,064,113	\$1,238,521	\$19,566,562	\$736,072
Utilities	\$10,532,200	\$4,304,463	40.87%	\$5,714,071	\$513,666	10,532,200	\$0	\$10,210,847	\$321,353	\$8,570,534	\$1,961,666
Transportation	\$22,778,525	\$11,354,797	49.85%	\$12,503,656	(\$1,079,928)	22,788,125	(\$9,600)	\$23,680,568	(\$902,043)	\$21,896,604	\$881,921
Maintenance, Property, Custodial	\$2,349,390	\$979,682	41.70%	\$911,535	\$458,173	2,349,390	\$0	\$1,683,946	\$665,444	\$1,891,217	\$458,173
Other Contractual Services	\$14,875,583	\$8,595,802	57.78%	\$5,536,187	\$743,594	14,831,971	\$43,612	\$14,289,701	\$585,882	\$14,331,989	\$543,594
Total Supplies and Services	\$74,123,710	\$35,806,243	48.31%	\$36,787,895	\$1,529,572	74,127,022	(\$3,312)	\$72,767,473	\$1,356,237	\$68,905,230	\$5,218,480
General Fund Totals	\$189,218,637	\$109,505,478	57.87%	\$36,826,143	\$42,887,016	189,218,637	\$0	\$186,509,213	\$2,709,424	\$188,443,286	\$775,351



NEW HAVEN PUBLIC SCHOOLS

Fiscal Year 2020-21
Education Operating Fund Forecast (General Fund)
Monthly Financial Report (Unaudited) as of March 5, 2021

Key assumptions to the January forecast:

- In-person hybrid model instructing for all students starting April 5.
- We only receive half of the Magnet School Transportation Grant. State is about to issue additional guidance on the issue.
- We annualized the March 5 payroll for the remainder of the year.
- Revenue estimates are still somewhat conservative.

What's driving the current surplus projection:

- We needed to correct an error in the payroll calculation; note the difference between the November and January forecasts in the salary lines.
- Vacancies still impacting salary expenses for non-instructional full-time positions.
- Substitutes so far look favorable, even with ADA accommodations for certified staff and slight increase in daily rate because of change in minimum wage.
- In general, lower spending with buildings not in use through mid-January
- The projection is likely still conservative.

NEW HAVEN POLICE DEPARTMENT MONTH ENDING; FEBRUARY 2021

Vacancies Count through February 28, 2021

Sworn Position Count through February 28, 2021

Title	FY 2018-19	FY 2019-20	FY 2020-21	Total Positions	Filled	Vacant
Police Chief	0	0	0	1	1	0
Assistant Chiefs	0	1	0	3	3	0
Assistant Chiefs (\$1.00)	0	0	1	1	0	1
Police Captain	2	3	2	3	1	2
Police Captain (\$1.00)	2	1	0	0	0	0
Police Lieutenant	0	6	5	17	12	5
Police Sergeant	9	16	9	45	36	9
Police Detective	11	9	5	54	49	5
Police Officer	52	54	36	266	230	36
Police Officer (\$1.00)	27	3	16	16	0	16
Total	103	93	74	406	332	74

**\$1.00= position in the approved budget as \$1.00 place holders

**\$1.00= position in the approved budget as \$1.00 place holders

OVERALL DEPARTMENT DEMOGRAPHICS

ETHNICITY	ASIAN	BLACK	HISPANIC	INDIAN	WHITE	OTHER	TOTAL
FEMALE	1	28	18	0	41	0	88
MALE	4	56	52	0	183	0	295
TOTAL	5	84	70	0	224	0	383
PERCENTAGE	1%	22%	18%	0%	58%	0%	100%

AGE RANGES	MALE	TOTAL	PCT
18-29	41	55	14%
30-40	141	178	46%
41-50	81	101	26%
>50	32	49	13%
TOTAL	295	383	100%

RESIDENCY COUNT

RESIDENCY COUNT	NEW HAVEN	HAMDEN	EAST HAVEN	WEST HAVEN	BRANFORD	OTHER CITIES/TOWNS
OVERALL DEPT	73	41	21	21	13	214
	19%	11%	5%	5%	3%	56%

NEW HAVEN POLICE DEPARTMENT MONTH ENDING; FEBRUARY 2021

ACTIVE SWORN PERSONNEL DEMOGRAPHICS

<u>EMPLOYEE COUNT</u>	FEMALE	MALE
Police Chief	0	1
Assistant Chiefs	1	2
Police Captain	0	1
Police Lieutenant	2	10
Police Sergeant	4	32
Police Detective	10	39
Police Officer	36	194
TOTAL	53	279
TOTAL PERCENTAGE	16%	84%

<u>AGE RANGES</u>	18-29	30-40	41-50	>50
TITLE				
POLICE CHIEF	0	0	1	0
ASSISTANT POLICE CHIEFS	0	0	2	1
POLICE CAPTAIN	0	0	0	1
POLICE LIEUTENANT	0	5	6	1
POLICE SERGEANT	0	15	19	2
POLICE DETECTIVE	0	33	12	4
POLICE OFFICER	51	115	48	16
TOTAL	51	168	88	25
PERCENTAGE	15%	51%	27%	8%

NEW HAVEN POLICE DEPARTMENT MONTH ENDING; FEBRUARY 2021

THREE YEAR BUDGET HISTORY

FY 2018	Category	Original Budget	Transfers	Revised Budget	Actuals	Available	PCT Budget
	Salaries	\$33,161,697	\$0	\$33,161,697	\$30,385,564	\$2,776,133	92%
	Overtime	\$4,142,684	\$0	\$4,142,684	\$7,054,489	(\$2,911,805)	170%
	Other Personnel	\$474,150	\$0	\$474,150	\$529,500	(\$55,350)	112%
	Utilities	\$590,981	\$0	\$590,981	\$568,897	\$22,084	96%
	Non-Personnel	\$2,644,489	\$0	\$2,644,489	\$2,343,319	\$301,170	89%
	FY 2018 Operating Result Surplus/(Deficit)	\$41,014,001	\$0	\$41,014,001	\$40,892,295	\$121,706	100%
FY 2019	Category	Original Budget	Transfers	Revised Budget	Actuals	Available	PCT Budget
	Salaries	\$33,878,686	\$0	\$33,878,686	\$30,320,113	\$3,558,573	89%
	Overtime	\$4,412,684	\$0	\$4,412,684	\$7,857,091	(\$3,444,407)	178%
	Other Personnel	\$474,150	\$0	\$474,150	\$447,713	\$26,437	94%
	Utilities	\$570,981	\$0	\$570,981	\$569,931	\$1,050	100%
	Non-Personnel	\$2,561,416	\$0	\$2,561,416	\$2,370,663	\$190,753	93%
	FY 2019 Operating Result Surplus/(Deficit)	\$41,897,917	\$0	\$41,897,917	\$41,565,511	\$332,407	99%
FY 2020 [unaudited]	Category	Original Budget	Transfers	Revised Budget	Actuals	Available	PCT Budget
	Salaries	\$32,927,607	\$0	\$32,927,607	\$28,939,939	\$3,987,668	88%
	Overtime	\$5,550,000	\$0	\$5,550,000	\$7,818,771	(\$2,268,771)	141%
	Other Personnel	\$474,150	\$0	\$474,150	\$322,408	\$151,742	68%
	Utilities	\$0	\$0	\$0	\$0	\$0	0%
	Non-Personnel	\$2,580,782	\$0	\$2,580,782	\$1,790,525	\$790,257	69%
	FY 2020 Operating Result Surplus/(Deficit)	\$41,532,539	\$0	\$41,532,539	\$38,871,643	\$2,660,896	94%
FY 2021 [Budget]	Category	Original Budget	Transfers	Revised Budget	Actuals	Available	PCT Budget
	Salaries	\$32,554,116	\$0	\$32,554,116	\$31,233,478	\$1,320,638	96%
	Overtime	\$7,054,888	\$0	\$7,054,888	\$10,287,045	(\$3,232,157)	146%
	Other Personnel	\$350,050	\$0	\$350,050	\$350,050	\$0	100%
	Utilities	\$0	\$0	\$0	\$0	\$0	0%
	Non-Personnel	\$3,166,860	\$0	\$3,166,860	\$3,166,860	\$0	100%
	FY 2021 Operating Result Surplus/(Deficit)	\$43,125,914	\$0	\$43,125,914	\$45,037,433	(\$1,911,519)	104%

NEW HAVEN POLICE DEPARTMENT MONTH ENDING; FEBRUARY 2021

Gross Overtime through February 2021 - Sworn and Non Sworn



NEW HAVEN POLICE DEPARTMENT MONTH ENDING; FEBRUARY 2021

CRIME COMPARISON REPORT		1/1/2021		to		2/28/2021	
<i>This report covers periods:</i>		Year to Date (YTD):					
	2021	2020	2019	2018			
VIOLENT CRIME:							
Murder Victims	7	1	1	4			Change 2020 - 2021 600.0%
Felony Sex. Assault	3	6	6	7			Change 2018 - 2021 -57.1%
Robbery	31	59	35	43			-47.5%
Assault with Firearm Victims	13	7	11	5			160.0%
Agg. Assault (NIBRS)	44	62	76	77			-42.9%
Total:	98	135	129	136			-27.9%
PROPERTY CRIME:							
Burglary	79	85	130	107			Change 2020 - 2021 -7.1%
MV Theft	115	136	104	95			-15.4%
Larceny from Vehicle	85	174	142	106			-51.1%
Other Larceny	380	421	407	379			-9.7%
Total:	659	816	783	687			-19.2%
OTHER CRIME:							
Simple Assault	84	212	305	278			Change 2020 - 2021 -60.4%
Drugs & Narcotics	93	250	220	283			-62.8%
Vandalism	204	412	351	313			-50.5%
Intimidation/Threatening-no force	261	237	163	179			10.1%
Weapons Violation	40	78	77	55			-48.7%
Total:	682	1,189	1,116	1,108			-42.6%
FIREARM DISCHARGE:							
Firearm Discharge	45	27	19	16			Change 2020 - 2021 66.7%
							Change 2018 - 2021 181.3%

NEW HAVEN FIRE DEPARTMENT MONTH ENDING; FEBRUARY 2021

Vacancies Count through February 28, 2021							
Suppression			Non-Suppression				
Title	FY 2018-19	FY 2019-20	FY 2020-21	Title	FY 2018-19	FY 2019-20	FY 2020-21
Fire Chief	0	0	0	Director of Training	0	0	0
Asst Chief Administration	0	0	0	Drillmaster	0	0	1
Asst Chief Operations	0	0	1	Assistant Drillmaster	3	3	3
Deputy Chief	0	0	0	Assistant Drillmaster (\$1.00)	2	2	2
Battalion Chief	0	0	0	Fire Marshal	0	1	1
Captain	0	0	0	Deputy Fire Marshal	0	1	0
Lieutenant	0	1	6	Executive Administrative Assist	0	0	0
Firefighter/EMT	38	16	16	Admin Asst I	0	0	0
Firefighter/EMT (\$1.00)	3	0	0	Admin Asst II	0	0	0
				Fire Inspector/Investigator	1	0	0
				Fire Investigator Supv	0	0	0
				Fire Prop & Equip Tech	0	0	0
				Life Safety Comp Ofcr	0	0	0
				Public Assembly Inspector	0	0	0
				Security Analyst	1	1	1
				Special Mechanic	0	0	0
				Special Mechanic Fire	0	1	1
				Supv Building Facilities	0	0	0
				Supv EMS	0	0	1
Total	41	17	23	Total	7	9	10

****\$1.00= position in the approved budget as \$1.00 place holders**

NEW HAVEN FIRE DEPARTMENT MONTH ENDING; FEBRUARY 2021

OVERALL DEPARTMENT DEMOGRAPHICS

<u>ETHNICITY</u>	ASIAN	BLACK	HISPANIC	INDIAN	WHITE	OTHER	TOTAL
FEMALE	0	9	3	0	6	0	18
MALE	2	69	43	0	179	1	294
TOTAL	2	78	46	0	185	1	312
PERCENTAGE	1%	25%	15%	0%	59%	0%	100%

AGE RANGES

	FEMALE	MALE	TOTAL	PCT
18-29	3	66	69	22%
30-40	4	113	117	38%
41-50	6	71	77	25%
>50	5	44	49	16%
TOTAL	18	294	312	100%

RESIDENCY COUNT

	BRANFORD	EAST HAVEN	HAMDEN	NEW HAVEN	WEST HAVEN	OTHER CITIES/TOWNS
OVERALL DEPT	9	16	29	89	11	158
	3%	5%	9%	29%	4%	51%

NEW HAVEN FIRE DEPARTMENT MONTH ENDING; FEBRUARY 2021

ACTIVE SUPPRESSION PERSONNEL DEMOGRAPHICS

<u>EMPLOYEE COUNT</u>	FEMALE	MALE
Fire Chief	0	1
Asst Chief Administration	0	1
Asst Chief Operations	0	1
Deputy Chief	0	4
Battalion Chief	0	8
Captain	0	25
Lieutenant	0	34
Firefighter	10	210
TOTAL	10	284
TOTAL PERCENTAGE	3%	97%

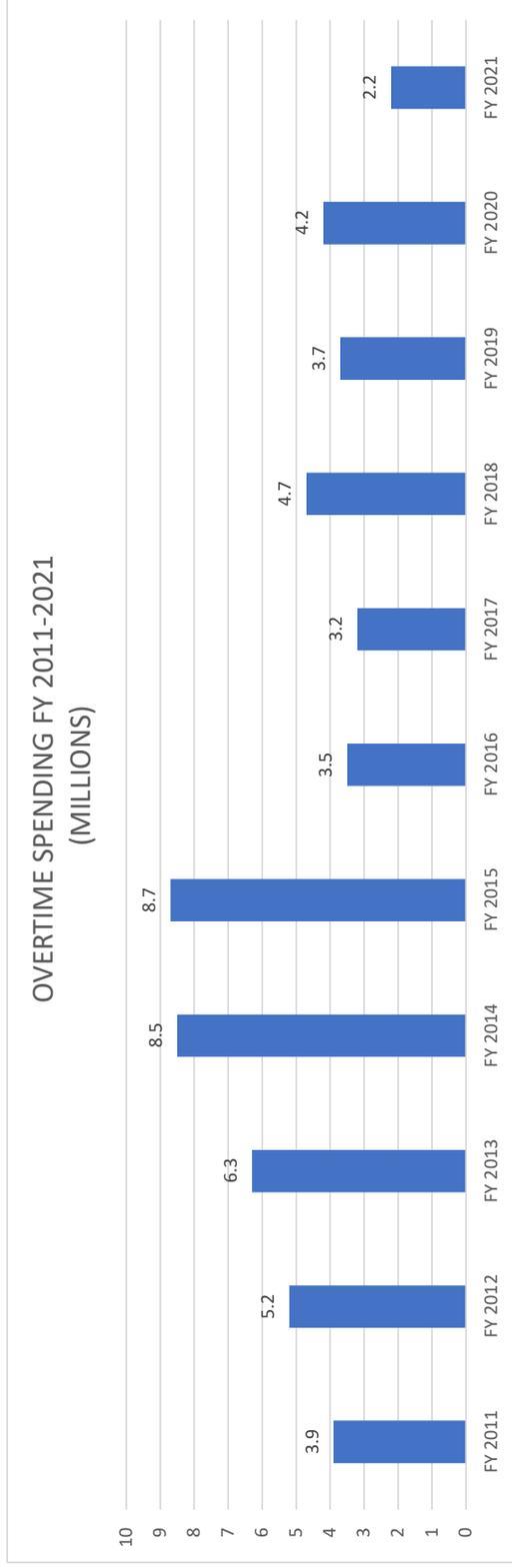
<u>AGE RANGES</u>	18-29	30-40	41-50	>50
<u>TITLE</u>				
Fire Chief	0	0	0	1
Asst Chief Administration	0	1	0	0
Asst Chief Operations	0	0	0	1
Deputy Chief	0	0	3	1
Battalion Chief	0	1	5	2
Captain	1	8	10	6
Lieutenant	6	15	11	2
Firefighter	61	90	40	29
TOTAL	68	115	69	42
PERCENTAGE	23%	39%	23%	14%

NEW HAVEN FIRE DEPARTMENT MONTH ENDING; FEBRUARY 2021

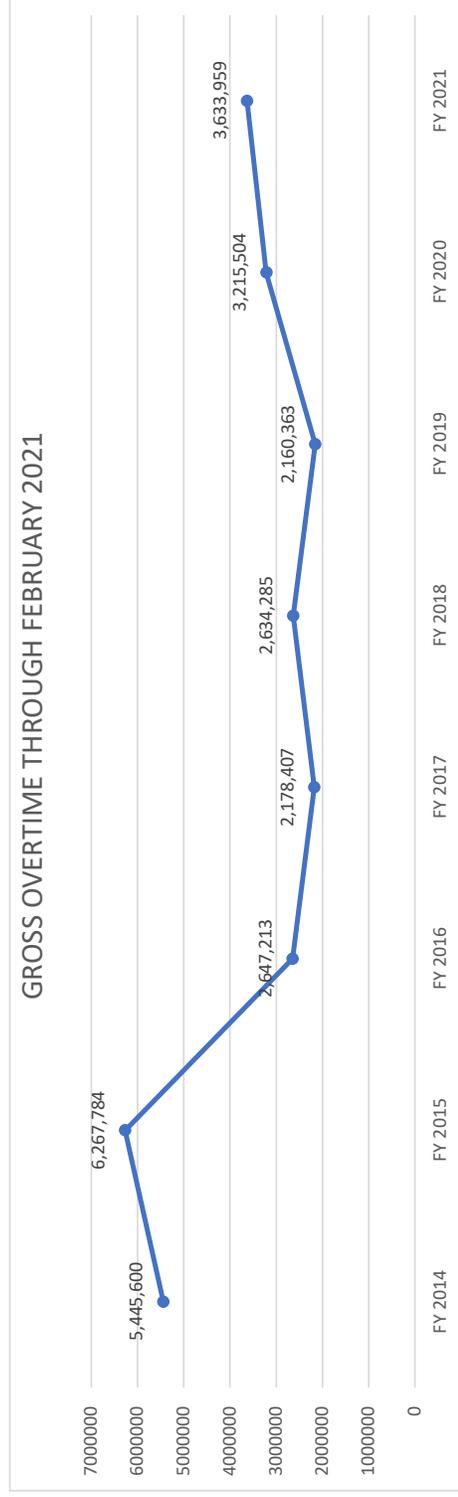
THREE YEAR BUDGET HISTORY

FY 2018	Category	Original Budget	Transfers	Revised Budget	Actuals	Available	PCT Budget
	Salaries	\$24,037,403	\$1,100,000	\$25,137,403	\$25,408,117	(\$270,714)	101%
	Overtime	\$1,869,000	\$2,800,000	\$4,669,000	\$4,673,368	(\$4,368)	100%
	Other Personnel	\$2,655,300	\$0	\$2,655,300	\$2,503,245	\$152,055	94%
	Utilities	\$1,393,400	\$0	\$1,393,400	\$1,603,181	(\$209,781)	115%
	Non-Personnel	\$1,515,695	\$0	\$1,515,695	\$1,120,292	\$395,403	74%
2,018 Total		\$31,470,798	\$3,900,000	\$35,370,798	\$35,308,203	\$62,595	100%
FY 2019	Category	Original Budget	Transfers	Revised Budget	Actuals	Available	PCT Budget
	Salaries	\$25,398,178	\$0	\$25,398,178	\$25,615,519	(\$217,341)	101%
	Overtime	\$2,169,000	\$1,100,000	\$3,269,000	\$3,796,434	(\$527,434)	116%
	Other Personnel	\$2,655,300	\$0	\$2,655,300	\$2,414,498	\$240,802	91%
	Utilities	\$1,503,000	\$0	\$1,503,000	\$1,634,623	(\$131,623)	109%
	Non-Personnel	\$1,505,295	\$0	\$1,505,295	\$1,417,649	\$87,646	94%
2,019 Total		\$33,230,773	\$1,100,000	\$34,330,773	\$34,878,723	(\$547,950)	102%
FY 2020 [unaudited]	Category	Original Budget	Transfers	Revised Budget	Actuals	Available	PCT Budget
	Salaries	\$27,546,852	\$0	\$27,546,852	\$26,801,295	\$745,557	97%
	Overtime	\$2,169,000	\$0	\$2,169,000	\$4,241,162	(\$2,072,162)	196%
	Other Personnel	\$2,643,300	\$0	\$2,643,300	\$2,566,753	\$76,547	97%
	Utilities	\$0	\$0	\$0	\$0	\$0	0%
	Non-Personnel	\$1,338,295	\$0	\$1,338,295	\$1,362,938	(\$24,643)	102%
2,020 Total		\$33,697,447	\$0	\$33,697,447	\$34,972,148	(\$1,274,701)	104%
FY 2021 [budget]	Category	Original Budget	Transfers	Revised Budget	Actuals	Available	PCT Budget
	Salaries	\$27,631,663	\$0	\$27,631,663	\$26,300,000	\$1,331,663	95%
	Overtime	\$2,169,000	\$0	\$2,169,000	\$5,700,000	(\$3,531,000)	263%
	Other Personnel	\$2,643,300	\$0	\$2,643,300	\$2,643,300	\$0	100%
	Utilities	\$0	\$0	\$0	\$0	\$0	0%
	Non-Personnel	\$1,165,295	\$0	\$1,165,295	\$1,165,295	\$0	100%
2,021 Total		\$33,609,258	\$0	\$33,609,258	\$35,808,595	(\$2,199,337)	107%

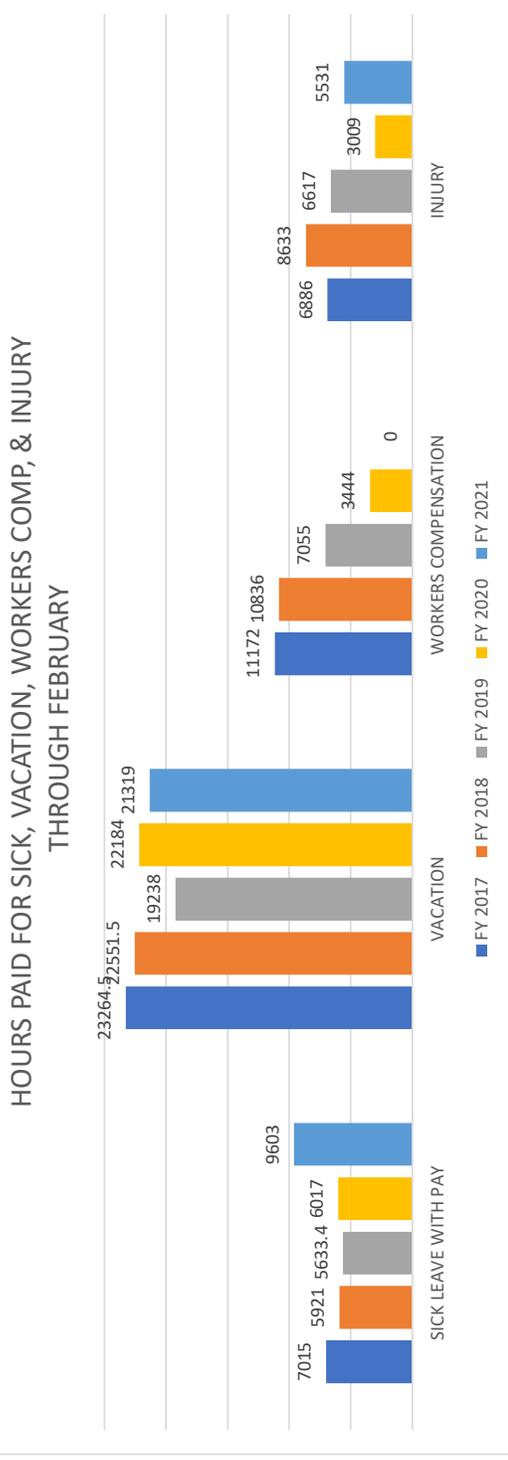
NEW HAVEN FIRE DEPARTMENT MONTH ENDING; FEBRUARY 2021



FY 2014-2019 (Actual), FY 2020 Actual - Unaudited, FY 2021 Budget



NEW HAVEN FIRE DEPARTMENT MONTH ENDING; FEBRUARY 2021



SUMMARY OF GROSS OVERTIME BY DEPARTMENT, BY WEEK
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021

AGENCY	w/e 2/5/2021	w/e 2/12/2021	w/e 2/19/2021	w/e 2/26/2021	Gross Overtime
111 - Legislative Services	\$0	\$258	\$0	\$0	\$258
131 - Mayor's Office	\$0	\$0	\$0	\$0	\$0
132 - Chief Administrative Office	\$259	\$144	\$153	\$1,079	\$1,634
133 - Corporation Counsel	\$0	\$0	\$0	\$0	\$0
137 - Finance	\$0	\$0	\$0	\$0	\$0
138 - Information and Technology	\$0	\$0	\$0	\$0	\$0
139 - Office of Assessment	\$0	\$0	\$0	\$0	\$0
152 - Library	\$0	\$0	\$0	\$0	\$0
160 - Park's and Recreation	\$0	\$0	\$0	\$0	\$0
161 - City Town Clerk	\$0	\$0	\$0	\$0	\$0
162 - Registrar of Voters	\$0	\$0	\$0	\$0	\$0
200 - Public Safety Communication	\$15,446	\$19,004	\$10,251	\$17,151	\$61,853
201 - Police Services	\$190,534	\$179,436	\$174,454	\$178,809	\$723,234
202 - Fire Services	\$84,978	\$137,873	\$72,597	\$84,900	\$380,348
301 - Health Department	\$8,070	\$7,155	\$6,557	\$7,393	\$29,174
309 - Youth and Recreation	\$0	\$0	\$0	\$0	\$0
504 - Parks and Public Works	\$26,520	\$57,226	\$68,564	\$61,966	\$214,275
702 - City Plan	\$0	\$0	\$0	\$0	\$0
704 - Transportation, Traffic and Parking	\$1,024	\$3,391	\$3,844	\$1,960	\$10,220
721 - Office of Bldg., Inspection & Enforcement	\$2,044	\$0	\$257	\$0	\$2,300
747 - Livable Cities Initiative	\$0	\$301	\$301	\$261	\$862
900 - Board of Education	\$41,503	\$33,297	\$42,717	\$41,921	\$159,438
Grand Total	\$370,375	\$438,086	\$379,695	\$395,441	\$1,583,597

**SUMMARY OF OVERTIME BY DEPARTMENT, BY MONTH
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

AGENCY	JULY	AUG.	SEPT	OCT	NOV	DEC	JAN	FEB	GROSS EXPEND.	Reimbursements Year to Date	Net Total	ORIGINAL BUDGET	REVISED BUDGET	BALANCE	PCT Expended
111 - Legislative Services	\$300	\$0	\$482	\$672	\$634	\$278	\$576	\$258	\$3,199	\$0	\$3,199	\$10,000	\$10,000	\$6,801	32%
131 - Mayor's Office	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
132 - Chief Administrative Officer	\$1,414	\$829	\$1,297	\$2,801	\$6,388	\$2,860	\$513	\$1,634	\$19,738	\$0	\$19,738	\$30,000	\$30,000	\$10,263	66%
133 - Corporation Counsel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
137 - Finance	\$0	\$0	\$0	\$0	\$210	\$0	\$0	\$0	\$210	\$0	\$210	\$1,500	\$1,500	\$1,290	14%
138 - Information and Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$100	\$0	0%
139 - Office of Assessment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
152 - Library	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
160 - Park's and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
161 - City Town Clerk	\$617	\$1,958	\$93	\$2,182	\$849	\$0	\$0	\$0	\$5,700	\$0	\$5,700	\$9,000	\$9,000	\$3,300	63%
162 - Registrar of Voters	\$0	\$9,155	\$1,333	\$9,911	\$9,643	\$0	\$0	\$0	\$30,041	\$0	\$30,041	\$30,000	\$30,000	(\$41)	100%
200 - Public Safety Communicational	\$35,238	\$38,130	\$41,107	\$50,549	\$36,587	\$63,899	\$65,641	\$61,853	\$393,003	(\$193,116)	\$199,887	\$250,000	\$250,000	\$50,113	80%
201 - Police Services	\$698,107	\$807,848	\$791,481	\$1,032,345	\$695,544	\$1,000,806	\$727,144	\$723,234	\$6,476,507	(\$1,310,555)	\$5,165,953	\$7,054,888	\$7,054,888	\$1,888,935	73%
202 - Fire Services	\$384,664	\$484,219	\$409,968	\$516,197	\$402,186	\$553,528	\$423,421	\$380,348	\$3,554,531	\$0	\$3,554,531	\$2,169,000	\$2,169,000	(\$1,385,531)	164%
301 - Health Department	\$1,721	\$0	\$1,201	\$678	\$6,232	\$3,962	\$20,496	\$29,174	\$65,464	\$0	\$65,464	\$50,000	\$50,000	(\$15,464)	131%
309 - Youth and Recreation	\$527	\$2,149	\$1,256	\$261	\$0	\$0	\$0	\$0	\$4,192	\$0	\$4,192	\$14,000	\$14,000	\$9,808	30%
504 - Parks and Public Works	\$76,369	\$204,319	\$116,523	\$94,272	\$81,069	\$172,640	\$69,068	\$214,275	\$1,028,535	\$0	\$1,028,535	\$948,000	\$948,000	(\$80,535)	109%
702 - City Plan	\$336	\$227	\$0	\$363	\$200	\$282	\$0	\$0	\$1,408	\$0	\$1,408	\$5,500	\$5,500	\$4,092	26%
704 - Transportation, Traffic and	\$6,315	\$9,265	\$7,466	\$10,358	\$6,552	\$9,296	\$6,015	\$10,220	\$65,486	\$0	\$65,486	\$130,750	\$130,750	\$65,264	50%
721 - Office of Bldg., Inspection	\$657	\$6,091	\$1,520	\$4,519	\$2,863	\$4,738	\$3,082	\$2,300	\$25,770	(\$503)	\$25,267	\$15,000	\$15,000	(\$10,267)	168%
747 - Livable Cities Initiative	\$0	\$301	\$150	\$329	\$0	\$391	\$488	\$862	\$2,521	\$0	\$2,521	\$13,000	\$13,000	\$10,479	19%
900 - Board of Education	\$65,593	\$139,464	\$176,531	\$223,334	\$205,501	\$233,756	\$161,392	\$159,438	\$1,365,010	\$0	\$1,365,010	\$1,230,500	\$1,230,500	(\$134,510)	111%
TOTAL	\$1,271,858	\$1,703,954	\$1,550,406	\$1,948,772	\$1,458,468	\$2,046,435	\$1,477,834	\$1,683,597	\$13,041,315	(\$1,504,173)	\$11,537,141	\$11,961,238	\$11,961,238	\$424,097	96%

SUMMARY OF INVESTMENTS
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021

GENERAL FUND INVESTMENTS							
Fund Type	Date	Term/ Days	Bank	Rate	Type	Principal Amount	Interest Amount
GENERAL	Feb	Daily	CITIZENS	0.12%	MMA	27,555,272.94	3,413.80
GENERAL	Feb	Daily	WEBSTER	0.10%	MMA	5,439,463.06	417.24
CAPITAL	Feb	Daily	DREYFUS	0.03%	MMA	64,883,269.62	1,484.19
GENERAL	Feb	Daily	TD BANK	0.25%	MMA	5,932,027.03	921.59
CWF	Feb	Daily	TD BANK	0.25%	MMA	345,467.26	30.10
GENERAL-TR	Feb	Daily	TD BANK	0.25%	MMA	1,286,649.22	90.99
GENERAL-Cirma	Feb	Daily	TD BANK	0.00%	MMA	83,105.09	0.00
GENERAL-INV	Feb	Daily	TD BANK	0.25%	MMA	22,026,155.32	3,724.08
GENERAL	Feb	Daily	NEW HAVEN BA	0.40%	MMA	257,180.80	78.89
GENERAL	Feb	Daily	SANTANDER	0.10%	MMA	598,296.23	45.89
GENERAL	Feb	Daily	PEOPLES BANK	0.20%	MMA	3,036,332.79	465.81
GENERAL-SC	Feb	Daily	STIF	0.13%	MMA	3,261,234.89	338.12
GENERAL	Feb	Daily	STIF	0.13%	MMA	36,360,375.31	3,972.08
Total General Fund Interest Earned							14,982.78

SPECIAL FUND INVESTMENTS							
Fund Type	Date	Term/ Days	Bank	Rate	Type	Principal Amount	Interest Amount
SPECIAL FUNDS	Feb	Daily	TD BANK	0.25%	MMA	3,301,364.16	515.60
Total Special Fund Interest Earned							515.60

**SUMMARY OF OUTSTANDING DEBT
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

	Bonds Outstanding as of 6/30/20	Principal Retired 7/20-1/31/21	Principal Retired in February 2021	FY2021 G.O. Bonds and QZAB Bonds	Principal Defeased	Outstanding Balance February 28, 2021
General Obligation						
City	441,814,724.74	12,836,744.60	669,684.98			428,308,295.16
Education	210,703,040.85	11,341,020.99	1,480,315.02			197,881,704.84
Outstanding Balance February 28, 2021						626,190,000.00

Includes: General Obligation and Qualified Zone Academy Bond:

CWF bonds are no longer is City's name.

As of 7/1/07, CWF debt became a cost sharing agreement.

**SUMMARY OF PERSONNEL
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021
FULL TIME PERSONNEL**

EFF DATE	FUND	AGENCY	JOB TITLE	LAST NAME	FIRST NAME	SALARY	COMMENTS	RESIDENCY
2/1/2021	GF	Board of Alders, Legislative Services	Administrative Records Coordinator	Arenberg	Sharon	\$44,819.00		New Haven
2/8/2021	GF	HEALTH DEPARTMENT	Senior Sanitarian	Fresilli	Samantha	\$61,006.00		Shelton
2/1/2021	GF	Office of Building Inspection and Enforcement	Assistant Electrical Inspector	Cofrancesco	Anthony	\$63,213.00		East Haven
2/8/2021	GF	Police Dept HEALTH	Police Officer	Delgado	Jazmin	\$75,961.00	Lateral Hire	
2/1/2021	SF	DEPARTMENT	Contact Tracer	Drullard	Nehemias	\$38,606.00		Meriden
2/15/2021	SF	HEALTH DEPARTMENT	Project Manager Health	Markaj	Ermonda	\$65,580.00	Moves from Community Health Worker	Seymour
2/8/2021	SF	Livable Cities Initiative	Administrative Assistant	Rosario	Rosaly	\$43,085.00		New Haven
3/1/2021	SF	Livable Cities Initiative	Administrative Assistant	Wright	Joanne	\$43,085.00		New Haven
2/15/2021	GF	Fire Dept	Lead Special Mechanic Fire	Fitzgerald	Sean	\$69,000.00	Moves from Special Mechanic Fire Return to previous position (moves from Communications Supervisor)	
2/12/2021	GF	PUBLIC SAFETY COMMUNICATIO NS	911 Operator/Dispatcher II	Thompson	Sherri	\$53,169.00		
2/22/2021	SF	Engineering	Project Manager Architect	Kops	Melissa	\$97,120.00		New Haven
3/1/2021	SF	HEALTH DEPARTMENT	Lead Inspector	Ramirez	Jose	\$53,169.00	Moves from Community Health Worker	Milford
3/22/2021	GF	Parks & Public Works	Seasonal Laborer	Rosado	Alex	\$15.85	Seasonal not to exceed 120 days	New Haven
2/22/2021	GF	PUBLIC SAFETY COMMUNICATIO NS	911 Operator/Dispatcher I	Allen	Taylor	\$46,224.00		
2/22/2021	GF	PUBLIC SAFETY COMMUNICATIO NS	911 Operator/Dispatcher I	Espaillet	Ceydi	\$46,224.00		
2/22/2021	SF	HEALTH DEPARTMENT	Contact Tracer	Kyrzanowski	Tyler	\$38,606.00		Hamden
2/22/2021	SF	HEALTH DEPARTMENT	Contact Tracer	Rowe	Kassandra	\$38,606.00		New Haven
2/24/2021	GF	City Plan	Assistant Director of Comprehensive Planning	Hartjen	Anne	\$97,120.00	Moves from Senior Project Manager #410	New Haven
2/1/2021	GF	ECONOMIC DEVELOPMENT	Special Counsel to Economic Development	Ward	John	\$130,428.00	expires 1/31/22	
2/1/2021	GF	Corporation Counsel	Deputy Corporation Counsel	Duprey	Michelle	\$119,426.00	expires 1/31/22	
2/1/2021	GF	Corporation Counsel	Deputy Corporation Counsel	LaMarr	Catherine	\$119,426.00	expires 1/31/22	
2/1/2021	GF	Corporation Counsel	Deputy Corporation Counsel	Williams	Roderick	\$119,426.00	expires 1/31/22	
2/1/2021	GF	Corporation Counsel	Senior Assistant Corporation Counsel	Kramer	Audrey	\$90,478.00	expires 1/31/22	
2/1/2021	GF	Corporation Counsel	Senior Assistant Corporation Counsel	Werner	Stacy	\$90,478.00	expires 1/31/22	
2/1/2021	GF	Corporation Counsel	Senior Assistant Corporation Counsel	Wolak III	Michael	\$99,691.00	expires 1/31/22	
2/1/2021	GF	Corporation Counsel	Assistant Corporation Counsel	Alexiades	Elias	\$84,036.00	expires 1/31/22	
2/1/2021	GF	Corporation Counsel	Assistant Corporation Counsel	Casini	Kevin	\$84,036.00	expires 1/31/22	
2/1/2021	GF	Corporation Counsel	Assistant Corporation Counsel	Church	Victoria	\$79,836.00	expires 1/31/22	
2/1/2021	GF	Corporation Counsel	Assistant Corporation Counsel	Scott	Robert	\$84,036.00	expires 1/31/22	

**SUMMARY OF PERSONNEL
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021
FULL TIME PERSONNEL**

EFF DATE	FUND	AGENCY	JOB TITLE	LAST NAME	FIRST NAME	SALARY	COMMENTS	RESIDENCY
2/28/2021	GF	Fire Dept	Firefighter 1st	Andreucci	Nicholas	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Antrum	Joshua	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Arnold	Darryl	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Augustine	Jalen	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Bascetta	Mark	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Bonilla	Richard	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Bosley	Louis	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Boyle	Terence	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Clarke	Jonathan	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Davidson	Patrick	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Diaz	Hector	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Floyd	Shytanya	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Gonzalez	Alexander	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Gormany	Laquane	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Harrington	Kenneth	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	

**SUMMARY OF PERSONNEL
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021
FULL TIME PERSONNEL**

EFF DATE	FUND	AGENCY	JOB TITLE	LAST NAME	FIRST NAME	SALARY	COMMENTS	RESIDENCY
2/28/2021	GF	Fire Dept	Firefighter 1st	Hilton	James	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Kielar	James	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Levine	Lawrence	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Lewis	Ojay	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Maldonado-Fuentes	Juan	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Martin	Stephen	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	McElyeen	Deron	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	McMillian	Keith	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	McMillian	William	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Nieves	Lisette	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Ortiz	Neftali	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Proto	Michael	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Rankins	Samod	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Roberts	Byron	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Rondon Smith	Richella	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Ross	Troy	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Washington	Taurese	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	Watkins	Matthew	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/28/2021	GF	Fire Dept	Firefighter 1st	White	Jordan	\$80,384.00	Firefighter contractual upgrade from Firefighter 2nd grade 3rd year	
2/1/2021	SF	Corporation Counsel	Assistant Corporation Counsel	Pinto	Michael	\$84,036.00	expires 1/31/22	

**SUMMARY OF PERSONNEL
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

PART-TIME PERSONNEL

EFF DATE	FUND	AGENCY	JOB TITLE	LAST NAME	FIRST NAME	SALARY/HR RATE	COMMENTS	RESIDENCY
2/1/2021	SF	HEALTH DEPARTMENT	Compliance Tracker, Part Time	Smith	Laurel	\$22.00	not to exceed 19 hrs per week	New Haven

**CITY VACANCY REPORT
MONTH ENDING; FEBRUARY 2021**

**NON-SWORN FULL TIME VACANCIES AS
OF 2-28-21**

FTE	Department	Pos. No	Position Title	Budget Salary	Date Vacated	Comment
FT	LEGISLATIVE SERVICES	120	SENIOR LEGISLATIVE ASSISTANT	86,922	3/14/2020	
FT	CAO	100	CHIEF ADMINISTRATIVE OFFICE	125,000	1/8/2021	
FT	CORPORATION COUNSEL	190	ASSISTANT CORPORATION COUNSEL	99,691	2/27/2021	
FT	FINANCE	100	CITY CONTROLLER	129,000	2/28/2020	
PT	FINANCE	PT 14010	PT DATA CONTROL CLERK	17,000	7/17/2017	
FT	FINANCE	160	MANAGEMENT ANALYST II	63,213	9/17/2020	
FT	FINANCE	2170	COLLECTIONS SVC REPRESENTATIVE	49,449	11/16/2020	
FT	FINANCE	20210	PROJECT LEADER	59,408	10/6/2020	
FT	FINANCE	20211	PC SUPPORT TECH	54,908	10/6/2020	
FT	FINANCE	620	PROJECT LEADER	59,408	2/9/2021	
FT	OFFICE OF ASSESSMENT	1002	OFFICE MANAGER	1	5/20/2019	
FT	OFFICE OF ASSESSMENT	1003	TITLE MAINTENANCE CLERK	50,856	1/6/2020	
FT	OFFICE OF ASSESSMENT	1003	ASSESSMENT CONTROL CLERK II	49,695	11/23/2020	
FT	LIBRARY	20002	LIBRARY TECHNICAL ASSISTANT	48,354	7/1/2019	
FT	LIBRARY	2010	SUPERVISING LIBRARIAN	62,424	10/26/2020	
FT	LIBRARY	180	LIBRARIAN II	69,819	10/31/2020	
FT	LIBRARY	420	LIBRARIAN III	59,912	10/31/2020	
FT	CITY CLERK	110	DEPUTTY CITY CLERK	65,580	7/1/2020	
FT	PUBLIC SAFETY COMMUNICATIONS	910	911 OPERATOR DISPATCHER II	53,168	9/21/2020	
FT	PUBLIC SAFETY COMMUNICATIONS	990	911 OPERATOR DISPATCHER II	53,168	9/21/2020	
FT	PUBLIC SAFETY COMMUNICATIONS	260	COMMUNICATIONS SUPERVISOR	70,996	2/12/2021	
FT	PUBLIC SAFETY COMMUNICATIONS	170	911 OPERATOR DISPATCHER II	53,168		
FT	PUBLIC SAFETY COMMUNICATIONS	1040	911 OPERATOR DISPATCHER II	53,168	2/26/2021	
FT	POLICE DEPARTMENT	5630	ACCOUNT CLERK IV	57,551	10/30/2020	
FT	POLICE DEPARTMENT	1010	POLICE RECORDS CLERK	40,343	11/30/2019	
FT	POLICE DEPARTMENT	1270	POLICE RECORDS CLERK	42,173	2/1/2020	
FT	POLICE DEPARTMENT	20003	POLICE MECHANIC	1	7/1/2019	
FT	POLICE DEPARTMENT	20004	BODY WORN CAMERA TECH ASSISTANT	47,957	7/1/2019	
FT	POLICE DEPARTMENT	9810	POLICE RECORDS CLERK	40,343	8/31/2020	
FT	POLICE DEPARTMENT	5400	POLICE RECORDS CLERK	45,375	9/19/2020	
FT	POLICE DEPARTMENT	6350	OFF SET PRINTER	54,908	11/29/2020	
FT	FIRE SERVICES	21001	MANAGEMENT AND POLICY ANALYST	66,227	7/1/2020	
FT	FIRE SERVICES	360	SPECIAL MECHNIC	63,754	2/15/2021	
FT	HEALTH DEPARTMENT	110	DEPUTY DIRECTOR PUBLIC HEALTH	90,000	07/01/20	
FT	HEALTH DEPARTMENT	320	PUBLIC HEALTH NURSE	57,129	8/22/2020	
FT	HEALTH DEPARTMENT	430	CLINIC CHARGE NURSE	75,304	10/14/2020	

**CITY VACANCY REPORT
MONTH ENDING; FEBRUARY 2021**

FTE	Department	Pos. No	Position Title	Budget Salary	Date Vacated	Comment
FT	HEALTH DEPARTMENT	440	PUBLIC HEALTH NURSE	1	11/15/2019	
FT	HEALTH DEPARTMENT	570	PROGRAM DIRECTOR ENVIORMENTAL HEALTH	106,747	7/12/2019	
FT	HEALTH DEPARTMENT	650	LEAD POISON INSPECTOR	55,488	10/19/2020	
FT	HEALTH DEPARTMENT	740	REGISTRAR OF VITAL STATISTICS	72,118	8/21/2020	
FT	HEALTH DEPARTMENT	1130	PUBLIC HEALTH NURSE	55,465	5/1/2020	
FT	HEALTH DEPARTMENT	2010	PUBLIC HEALTH EMERGENCY RESPONSE	62,424	11/19/2020	
FT	HEALTH DEPARTMENT	17002	PUBLIC HEALTH NURSE	52,780	11/6/2020	
FT	HEALTH DEPARTMENT	20013	LEAD POISON INSPECTOR	1	9/16/2019	
FT	HEALTH DEPARTMENT	1190	PUBLIC HEALTH NURSE	56,010	2/23/2021	
FT	HEALTH DEPARTMENT	20014	LEAD POISON INSPECTOR	1	9/16/2019	
FT	HEALTH DEPARTMENT	17007	PUBLIC HEALTH NURSE	52,780	9/20/2020	
FT	HEALTH DEPARTMENT	2000	FISCAL ADMIN ASSISTANT	55,022	1/9/2020	
FT	HEALTH DEPARTMENT	17005	PUBLIC HEALTH NURSE	52,780	1/11/2021	
FT	HEALTH DEPARTMENT	380	PUBLIC HEALTH NURSE	47,804	1/8/2021	
FT	HEALTH DEPARTMENT	220	PUBLIC HEALTH NURSE	47,804	1/5/2021	
FT	HEALTH DEPARTMENT	420	PUBLIC HEALTH NURSE	53,884	1/1/2021	
FT	HEALTH DEPARTMENT	300	PUBLIC HEALTH NURSE	52,780	2/5/2021	
FT	HEALTH DEPARTMENT	16003	PUBLIC HEALTH NURSE	52,780	2/5/2021	
FT	HEALTH DEPARTMENT	1180	PUBLIC HEALTH NURSE	47,804	2/19/2021	
FT	DISABILITY SERVICES	100	DIRECTOR OF DISABILITY SERVICES	91,804	1/4/2021	
FT	COMMUNITY SERVICES	18001	COMMUNITY LIASON FINACIAL EMPLOWERMENT	47,957	11/27/2020	
FT	COMMUNITY SERVICES	20212	SPECIAL PROJECTS DIRECTOR	81,647	10/6/2020	
PT	COMMUNITY SERVICES	PT 260	PT DATA CONTROL CLERK	20,400	12/9/2020	
FT	ENGINEERING	120	CHIEF CIVIL ENGINEER	1	7/1/2020	
FT	ENGINEERING	300	FACILITY ASSET MANAGER	97,476	11/1/2020	
FT	PARKS AND PUBLIC WORKS	100	DIRECTOR OF PARKS AND RECREATION	1	1/30/2020	
FT	PARKS AND PUBLIC WORKS	350	CARETAKER	45,678	5/2/2020	
FT	PARKS AND PUBLIC WORKS	510	EQUIPMENT OPERATOR I-III	60,785	10/19/2020	
FT	PARKS AND PUBLIC WORKS	600	EQUIPMENT OPERATOR I-III	60,785	6/18/2020	
FT	PARKS AND PUBLIC WORKS	620	EQUIPMENT OPERATOR I-III	60,785	5/24/2019	
FT	PARKS AND PUBLIC WORKS	690	EQUIPMENT OPERATOR I-III	60,785	9/19/2019	
FT	PARKS AND PUBLIC WORKS	1000	MAINT WKR SPARE BRIDGE 10	48,683	1/3/2020	
FT	PARKS AND PUBLIC WORKS	1272	PUBLIC SPACE CODE ENFORCEMENT OFFICER	49,449	7/1/2020	
FT	PARKS AND PUBLIC WORKS	1120	MECHANIC A	66,445	8/3/2020	
FT	PARKS AND PUBLIC WORKS	3000	CHIEF OF OPERATIONS	1		
FT	PARKS AND PUBLIC WORKS	4001	ADMINISTRATIVE ASSISTANT	43,085	9/26/2019	
FT	PARKS AND PUBLIC WORKS	20001	TREE TRIMMER II	1	7/1/2019	
FT	PARKS AND PUBLIC WORKS	20215	MANAGEMENT ANALYST IV	54,158	10/6/2020	
FT	PARKS AND PUBLIC WORKS	3160	REFUSE LABORER	55,961	12/31/2020	
FT	PARKS AND PUBLIC WORKS	2150	CARETAKER	48,912	12/31/2020	
FT	PARKS AND PUBLIC WORKS	840	EQUIPMENT OPERATOR I-III	60,785	1/29/2021	
FT	CITY PLAN	1020	DEPUTY DIRECTOR ZONING	92,521	10/30/2020	
FT	CITY PLAN	21000	SENIOR PROJECT MANAGER	84,254	2/26/2021	
FT	TRANSPORTATION, TRAFFIC & PARKING	180	PARKING METER SUPERVISOR	73,276	4/4/2020	
FT	TRANSPORTATION, TRAFFIC & PARKING	1090	PARKING ENFORCEMENT OFFICER	43,544	2/26/2021	
FT	TRANSPORTATION, TRAFFIC & PARKING	1130	PARKING ENFORCEMENT OFFICER	43,544	4/17/2020	
FT	TRANSPORTATION, TRAFFIC & PARKING	2020	PARKING ENFORCEMENT OFFICER	1	9/4/2016	
FT	TRANSPORTATION, TRAFFIC & PARKING	2040	PARKING ENFORCEMENT OFFICER	1	7/6/2018	
FT	TRANSPORTATION, TRAFFIC & PARKING	20000	TRAFFIC MAINTENANCE WORKER II	1	7/1/2019	
PT	TRANSPORTATION, TRAFFIC & PARKING	PT 13010	PT PARKING ENFORCEMENT OFFICER	18,869	12/14/2019	
PT	TRANSPORTATION, TRAFFIC & PARKING	PT 13011	PT PARKING ENFORCEMENT OFFICER	18,869	11/18/2019	
PT	TRANSPORTATION, TRAFFIC & PARKING	PT 16003	PT PARKING ENFORCEMENT OFFICER	18,869	11/18/2019	
FT	COMMISSION ON EQUAL OPPORTUNITY	20000	UTILIZATION MONITOR	1	7/1/2019	
FT	OFFICE OF BUILDING INSPECTION ENFORCEMENT	440	ASSISTANT BUILDING INSPECTOR	63,123	11/23/2020	
FT	OFFICE OF BUILDING INSPECTION ENFORCEMENT	315	ASSISTANT BUILDING PLUMBING INSPECTOR	63,213	7/17/2020	
FT	OFFICE OF BUILDING INSPECTION ENFORCEMENT	320	ASSISTANT BUILDING PLUMBING INSPECTOR	63,213	10/13/2020	
FT	ECONOMIC DEVELOPMENT	100	DEPUTY ECONOMIC DEV. ADMINISTRATOR	117,373	1/1/2020	
FT	LCI	100	EXECUTIVE DIRECTOR	125,426	10/9/2020	

**CITY VACANCY REPORT
MONTH ENDING; FEBRUARY 2021**

<i>Agency</i>	<i>BASE SALARY</i>	<i>FT Count</i>	<i>PT Count</i>
LEGISLATIVE SERVICES	86,922	1.00	0
MAYORS OFFICE	0	0.00	0
CHIEF ADMINISTRATIVE OFFICE	0	0.00	0
FINANCE	557,386	7.00	1
OFFICE OF ASSESSMENT	100,552	3.00	0
LIBRARY	240,509	4.00	0
PARKS AND RECREATION	0	0.00	0
CITY CLERK	65,580	1.00	0
PUBLIC SAFETY COMMUNICATIONS	283,668	5.00	0
POLICE DEPARTMENT	328,651	8.00	0
FIRE SERVICES	129,981	2.00	0
HEALTH DEPARTMENT	1,146,906	22.00	0
FAIR RENT	0	0.00	0
ELDERLY SERVICES	0	0.00	0
COMMUNITY SERVICE ADMINISTRATION	150,004	2.00	1
RECREATION AND YOUTH	0	0.00	0
PUBLIC WORKS	0	0.00	0
ENGINEERING	97,477	2.00	0
PARKS AND PUBLIC WORKS	716,299	16.00	0
TRANSPORTATION, TRAFFIC & PARKING	216,974	6.00	3
COMMISSION ON EQUAL OPPORTUNITY	1	1.00	0
OFFICE OF BUILDING INSPECTION ENFORCEMENT	189,549	3.00	0
ECONOMIC DEVELOPMENT	117,373	1.00	0
<i>TOTAL</i>	4,427,832	84	5

****The grand total is not the estimated savings for the FY . Savings will vary based on the actual date the position was vacated**

**CITY VACANCY REPORT
MONTH ENDING; FEBRUARY 2021**

SWORN VACANCIES AS OF 2-28-21

<u>Police</u>	Total Count	Title	Total Value	Comment
	36	Police Officer	\$2,734,668	
\$1.00 vacant positions	16	Police Officer	\$16	
	5	Police Detective	\$421,100	
	2	Police Captain	\$209,142	
\$1.00 vacant positions	0	Police Captain	\$0	
	5	Police Lieutenant	\$476,280	
	9	Police Sergeant	\$769,185	
	0	Assistant Chief	\$0	
\$1.00 vacant positions	1	Assistant Chief	\$1	
	74	Total Value - Police	\$4,610,392	

****57 Total budgeted vacancies for Police Department (74-17 \$1.00 positions)**

****The grand total is not the estimated savings for the FY . Savings will vary based on the actual date the position was vacated.**

<u>Fire Dept.</u>	Total Count	Title	Total Value	Comment
	16	Firefighter	\$1,286,144	
\$1.00 vacant positions	0	Firefighter	\$0	
	0	Deputy Chief	\$0	
	1	Asst. Chief Operations	\$125,426	
	0	Asst. Chief Administration	\$0	
	1	Fire Inspector	\$81,791	
	0	Fire Captain	\$0	
	1	Drillmaster	\$106,763	
	3	Asst. Drillmaster	\$291,867	
\$1.00 vacant positions	2	Asst. Drillmaster	\$2	
	6	Fire Lieutenant	\$540,276	
	0	Battalion Chief	\$0	
	1	Fire Marshall	\$119,838	
	0	Deputy Fire Marshall	\$0	
	1	Lead Mechanic Fire	\$69,000	
	1	Special Mechanic	\$63,754	
	1	Management & Policy	\$66,227	
	1	Supervisor EMS	\$106,763	
	35	Total Value - Fire	\$2,857,851	

****33 Total budgeted vacancies for Fire Department (35-2 \$1.00 positions)**

****The grand total is not the estimated savings for the FY . Savings will vary based on the actual date the position was vacated.**

**SUMMARY OF TRAVEL
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

Dept	Fund	Funding Source	Estimated Travel Cost	Employee(s) Traveling	Travel Date	Conference Title	Conference Location	Purpose / Description
201-Police	GF	12011010-56677	300.00	Det. Rosa Melendez and Yessenia Agosto	2/26/2021	Investigating Child Homicide and Unexplained Death of Children	Online	Designed for law enforcement homicide and death investigators, coroner/medical examiner investigators (medico-legal death investigators) and those in the child protection field. The instruction will comprehensively examine all aspects of responding to and investigation cases of child homicide and
201-Police	GF	12011010-56677	2985.00 (497.50 each) Course is \$985 BOGO	Robert Hwang, Salvatore Ricci, Robert Maturo, Shayna Kendall, Robert Stratton, Derek Horner	60-day online course	GST Online Instructor Certificate Program	Online	23 techniques and develop your muscle memory in their execution. Then, you will learn the essential Grace teaching methodologies that will prepare you to transfer the skills to other members of your organization.
201-Police	GF	12011010-56677	397.02	Officers N. Motzer, J. Luna and C. Altieri	Feb 2-Feb 23, 2021	Basic Crisis Intervention Team	Virtual	Prepare participants to recognize and respond to various behavioral health conditions including trauma, understand special communication, and de-escalation practices to defuse potentially volatile situations and develop strategies for partnering with mental health mobile crisis teams who can follow up on calls to ensure that the person is offered services.
201-Police	GF	12011010-56677	1590.00	Officers S. Ricci and R. Stratton	February 22-26, 2021	Triple Instructor Certification	Bloomfield Police Dept	An intensive 5-day program to train instructors in Handcuffing, Oleoresin Spray and the Police Baton (Fixed or Expandable). This is a law enforcement instructor course developing integration concepts within the less lethal options used by law enforcement

**SUMMARY OF GRANTS ACCEPTED BY THE CITY
FISCAL YEAR 2020-21
February**

Name of Grant	Granting Agency	Amount	City Department	Date Signed	Description of Grant
2020 Crime Gun Intelligence Center	US Dept of Justice	\$ 700,000	Police	12/11/2020	Funds will support the development of a Crime Gun Intelligence Center at the Police Department to enhance efforts to identify, apprehend and prosecute offender of gun related crimes.
Assistance to Firefighters Grant	FEMA	\$ 27,272	Emergency Management	1/19/2021	This funding will purchase a replacement washer/extractor of a old 2004 unit and purchase a first time drying cabinet to adhere to NFPA 1851
Ryan White	US Dept of Health and Human Services	\$ 1,185,133	Health	1/13/2021	To provide development, organization, coordination and operation of more effective and cost efficient systems for the delivery of service. The federal government classified New Haven and Fairfield county area as one Eligible Metropolitan area (EMA).
State Per Capita Grant	CT Dept of Public Health	\$ 140,831	Health	6/29/2020	Per capita funding is provided to support direct services to your community; the 10 essential public health services outlined in CGS 19a-207a.
Vibrant Communities Initiative	Preservation CT	\$ 27,000	City Plan	2/18/2021	Hiring a team to conduct an economic feasibility study on potential reuse models, guided by a steering committee of community stakeholders. The deliverable of this project is a set of guidelines for the reuse of the Strong School. The study will also yield a set of economic tools that will make it feasible for developers to redevelop the site. A bundle of creative financing methods should make the currently-empty property appealing to potential investors. The result will be an equitable model for redevelopment, taking into account community desires and market possibilities.

Special Fund Expenditure and Revenue Projection Explanation

Please note that expenditure and revenue projections contained in this report are estimates based upon preliminary information received from City Departments and Granting Agencies. Budgets reported for Fiscal Year 2020-2021 may reflect anticipated new awards that have not yet been approved by the funding agency and estimated program income not yet recognized. Funding will become available only after grant agreements have been approved, executed and budget have been entered on the City's financial accounting system, MUNIS.

Deficit Explanation

The Agencies listed below have significant budget variances that we feel warrant an explanation.

- No deficits are projected.

Surplus Explanation

- If a large surplus exists in a special fund, it is usually the result of a multi-year award that is partially complete. Multi year awards are based on the completion of a project or for the operation of a particular program that extends beyond the City's fiscal year. Any remaining balances for multi-year awards will available in the following fiscal year or until the grant period has ended.

SPECIAL FUND EXPENDITURE PROJECTION REPORT
FISCAL YEAR 2020-21
FEBRUARY

Agency	Fund	{1} FY 2020-21 BOA Approved	{2} FY 2019-20 Carryover	{3} FY 2020-21 Adjusted Budget 2/28/2021	{4} Expended Encumbered Year to Date 2/28/2021	{5} FY 2020-21 Projected Expenses 6/30/2021	{6} FY 2020-21 Surplus (Deficit) {3} - {5}
131	MAYORS OFFICE						
	2034 CONTROLLER'S REVOLVING FUND	0	0	0	0	0	0
	2192 LEGISLATIVE/DEVELOPMENT&POLICY	39,750	0	39,750	39,750	39,750	0
	2311 OFFICE OF SUSTAINABILITY	0	0	0	0	0	0
	MAYOR'S OFFICE TOTAL	39,750	0	39,750	39,750	39,750	0
132	CHIEF ADMINISTRATOR'S OFFICE						
	2029 EMERGENCY MANAGEMENT	0	162,746	162,746	53,375	150,000	12,746
	2062 MISC PRIVATE GRANTS	0	6,786	6,786	0	6,786	0
	2063 MISC FEDERAL GRANTS	0	230	230	230	230	0
	2096 MISCELLANEOUS GRANTS	508,987	191,400	700,387	182,634	510,000	190,387
	2133 MISC STATE GRANTS	0	45,835	45,835	0	45,835	0
	2150 HOMELAND SECURITY GRANTS	1,133,773	387,555	1,521,328	98,806	1,000,000	521,328
	2174 ENERGY EFFICIENCY BLOCK GRANT	0	2,532	2,532	0	2,532	0
	2180 PSEG	500	106,819	107,319	0	107,319	0
	2313 TROPICAL STORM ISAIAS	209,986	0	209,986	209,986	209,986	0
	CHIEF ADMINISTRATIVE OFFICE TOTAL	1,853,245	903,902	2,757,147	545,030	2,032,687	724,460
137	DEPARTMENT OF FINANCE						
	2143 CONTROLLERS SPECIAL FUND	280,004	0	280,004	280,004	280,004	0
	2402 COVID19	3,678,984	0	3,678,984	3,678,984	3,678,984	0
	2925 COMMUNITY DEVEL BLOCK GRANT	497,731	49,205	546,936	281,106	546,936	0
	2930 CARES ACT CDBG-CV	223,639	0	223,639	0	167,729	55,910
	DEPARTMENT OF FINANCE TOTAL	4,680,358	49,205	4,729,563	4,240,094	4,673,653	55,910
152	LIBRARY						
	2096 MISCELLANEOUS GRANTS	0	64,115	64,115	44,919	64,115	0
	2133 MISC STATE GRANTS	0	190,035	190,035	0	190,035	0
	LIBRARY TOTAL	0	254,150	254,150	44,919	254,150	0
161	CITY CLERK						
	2133 MISC STATE GRANTS	0	58,017	58,017	58,017	58,017	0
	CITY CLERK TOTAL	0	58,017	58,017	58,017	58,017	0
162	REGISTRAR OF VOTERS						
	2133 MISC STATE GRANTS	0	49,500	49,500	49,500	49,500	0
	2152 DEMOCRACY FUND	0	221,113	221,113	62,000	62,000	159,113
	REGISTRAR OF VOTERS TOTAL	0	270,613	270,613	111,500	111,500	159,113
200	PUBLIC SAFETY COMMUNICATIONS						
	2220 REGIONAL COMMUNICATIONS	723,541	52,325	775,866	651,145	775,866	0
	PUBLIC SAFETY COMMUNICATIONS TOTAL	723,541	52,325	775,866	651,145	775,866	0
201	POLICE SERVICES						
	2062 MISC PRIVATE GRANTS	0	12,908	12,908	6,500	12,908	0
	2085 THE HUMANE COMMISSION	5,000	25,820	30,820	0	20,000	10,820
	2096 MISCELLANEOUS GRANTS	4	866	870	0	870	0
	2134 POLICE APPLICATION FEES	6,965	40,786	47,751	30,000	47,751	0
	2150 HOMELAND SECURITY GRANTS	0	7,347	7,347	0	7,347	0
	2213 ANIMAL SHELTER	4,111	77,838	81,949	22,980	25,000	56,949
	2214 POLICE N.H. REGIONAL PROJECT	300,138	0	300,138	170,746	300,138	0
	2216 POLICE YOUTH ACTIVITIES	0	5,881	5,881	0	5,881	0
	2217 POLICE EQUIPMENT FUND	2,922	25,238	28,161	0	20,000	8,161
	2218 POLICE FORFEITED PROP FUND	9,085	175,643	184,728	130,000	184,728	0
	2224 MISC POLICE DEPT GRANTS	1,000	120,035	121,035	0	121,035	0
	2225 MISC POLICE DEPT FEDERAL GRANT	750,000	601,242	1,351,242	327,094	1,351,242	0
	2227 JUSTICE ASSISTANCE GRANT PROG	144,838	299,943	444,781	201,399	444,781	0
	2281 STATE FORFEITURE FUND	0	3,807	3,807	147	3,807	0
	2309 FIRING RANGE RENTAL FEES	4,000	3,000	7,000	0	7,000	0
	2925 COMMUNITY DEVEL BLOCK GRANT	0	0	0	0	0	0
	POLICE SERVICES TOTAL	1,228,062	1,400,354	2,628,416	888,866	2,552,486	75,930

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202	FIRE SERVICES							
	2063	MISC FEDERAL GRANTS	0	34,500	34,500	0	25,474	9,026
	2096	MISCELLANEOUS GRANTS	0	78,144	78,144	67,000	78,144	0
	2108	FIRE APPLICATION FEES	0	5,721	5,721	5,721	5,721	0
		FIRE SERVICES TOTAL	0	118,365	118,365	72,721	109,339	9,026
301	HEALTH DEPARTMENT							
	2017	COMMUNITY FOUNDATION	0	33,814	33,814	28,283	33,814	0
	2028	STD CONTROL	116,412	1,435	117,847	2,318	117,847	0
	2038	STATE HEALTH SUBSIDY	137,595	53,506	191,101	103,020	191,101	0
	2040	COMMUNICABLE DISEASE CONTROL	352,777	124,863	477,640	140,165	477,640	0
	2048	HEALTH DEPT GRANTS	45,636	45,939	91,575	24,100	91,575	0
	2062	MISC PRIVATE GRANTS	0	4,067	4,067	3,728	4,067	0
	2070	HUD LEAD BASED PAINT	0	5,600,000	5,600,000	100,965	2,500,000	3,100,000
	2084	RYAN WHITE - TITLE I	4,601,823	0	4,601,823	4,317,623	4,601,823	0
	2096	MISCELLANEOUS GRANTS	624,820	108,756	733,576	230,658	733,576	0
	2133	MISC STATE GRANTS	579,737	0	579,737	51,437	579,737	0
	2136	HUD LEAD PAINT REVOLVING FUND	3,243	248,319	251,562	116,318	125,000	126,562
	2138	BIO TERRORISM GRANTS	65,536	59,632	125,168	29,537	125,168	0
	2160	MUNICIPAL ID PRGORAM	0	4,522	4,522	0	0	4,522
	2193	HEALTH MEDICAL BILLING PROGRAM	101,265	27,870	129,136	86,090	129,136	0
	2925	COMMUNITY DEVEL BLOCK GRANT	0	183,345	183,345	9,830	75,000	108,345
		PUBLIC HEALTH TOTAL	6,628,843	6,496,069	13,124,912	5,244,071	9,785,483	3,339,429
303	ELDERLY SERVICES							
	2300	ORAL CANCER AWARENESS AND PREV	0	348	348	0	0	348
	2925	COMMUNITY DEVEL BLOCK GRANT	47,000	9,840	56,840	24,500	47,000	9,840
		ELDERLY SERVICES TOTAL	47,000	10,188	57,188	24,500	47,000	10,188
308	COMMUNITY SERVICES ADMINISTRATION							
	2020	FOOD STAMP EMPLOYMNT & TRAINING	0	46,173	46,173	61	46,173	0
	2062	MISC PRIVATE GRANTS	100,000	80,812	180,812	2,891	180,812	0
	2063	MISC FEDERAL GRANTS	590,000	61,699	651,699	39,281	356,699	295,000
	2065	EMERGENCY SOLUTIONS GRANT HUD	329,995	58,718	388,713	316,675	388,713	0
	2066	INNO. HOMELESS INITIATIVE	0	19,366	19,366	0	19,366	0
	2073	HOUSING OPP FOR PERSONS WITH AIDS	1,105,207	99,262	1,204,469	1,204,469	1,204,469	0
	2095	SAGA SUPPORT SERVICES FUND	0	176,388	176,388	5,830	50,000	126,388
	2096	MISCELLANEOUS GRANTS	0	23,003	23,003	10,000	23,003	0
	2133	MISC STATE GRANTS	0	63,005	63,005	5,526	63,005	0
	2160	MUNICIPAL ID PRGORAM	0	82,733	82,733	0	25,000	57,733
	2173	PRISON REENTRY PROGRAM	0	1,240	1,240	0	0	1,240
	2310	DIXWELL COMMUNITY HOUSE	150,000	0	150,000	0	150,000	0
	2925	COMMUNITY DEVEL BLOCK GRANT	427,818	10,213	438,031	333,634	427,818	10,213
	2930	CARES ACT CDBG-CV	710,361	0	710,361	267,904	710,361	0
	2931	CARES ACT ESG-CV	2,647,229	0	2,647,229	2,281,938	2,647,229	0
	2932	CARES ACT HOPWA-CV	160,839	0	160,839	160,839	160,839	0
		COMMUNITY SERVICES ADMIN TOTAL	6,221,449	722,612	6,944,061	4,629,049	6,453,487	490,574

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309	YOUTH & RECREATION						
	2035 YOUTH SERVICES BUREAU	226,441	3,223	229,664	206,869	229,664	0
	2050 ECONOMIC DEV. REVOLVING FUND	13,348	0	13,348	0	0	13,348
	2100 PARKS SPECIAL RECREATION ACCT	405,215	329,998	735,213	211,838	735,213	0
	2133 MISC STATE GRANTS	275,000	6,197	281,197	69,697	281,197	0
	2153 MAYORS YOUTH INITIATIVE	430,561	351,371	781,932	223,739	781,932	0
	2159 STREET OUTREACH WORKER PROGRAM	200,000	18,846	218,846	210,000	218,846	0
	2304 YOUTH AT WORK	542,410	0	542,410	430,982	542,410	0
	2925 COMMUNITY DEVEL BLOCK GRANT	252,244	2,559	254,803	252,244	254,803	0
	YOUTH & RECREATION	2,345,219	712,195	3,057,414	1,605,369	3,044,066	13,348
502	ENGINEERING						
	2133 MISC STATE GRANTS	0	698,043	698,043	134,525	698,043	0
	2191 UI STREET LIGHT INCENTIVE	0	129,603	129,603	0	129,603	0
	2925 COMMUNITY DEVEL BLOCK GRANT	50,000	41,424	91,424	91,424	91,424	0
	2927 CDBG-DISASTER RECOVERY	0	6,508	6,508	0	6,508	0
	ENGINEERING TOTAL	50,000	875,577	925,577	225,949	925,577	0
504	PARKS AND PUBLIC WORKS						
	2044 LIGHTHOUSE CAROUSEL EVENT FUND	124,212	598,715	722,927	53,657	550,000	172,927
	2100 PARKS SPECIAL RECREATION ACCT	121,358	0	121,358	80,048	121,358	0
	2133 MISC STATE GRANTS	67,411	0	67,411	0	67,411	0
	YOUTH & RECREATION	312,981	598,715	911,696	133,706	738,769	172,927
702	CITY PLAN						
	2062 MISC PRIVATE GRANTS	0	34,138	34,138	0	34,138	0
	2096 MISCELLANEOUS GRANTS	0	0	0	0	0	0
	2110 FARMINGTON CANAL LINE	0	6,919,250	6,919,250	1,021,467	3,500,000	3,419,250
	2133 MISC STATE GRANTS	0	1,255,123	1,255,123	880,335	1,255,123	0
	2140 LONG WHARF PARCELS G AND H	0	46,970	46,970	0	46,970	0
	2179 RT 34 RECONSTRUCTION	0	1,245,770	1,245,770	555,668	1,245,770	0
	2185 BOATHOUSE AT CANAL DOCK	0	673,904	673,904	138,550	673,904	0
	2189 RT 34 DOWNTOWN CROSSING	0	17,158,735	17,158,735	15,051,558	15,051,558	2,107,177
	2925 COMMUNITY DEVEL BLOCK GRANT	105,777	13,292	119,069	31,476	105,777	13,292
	CITY PLAN TOTAL	105,777	27,347,181	27,452,958	17,679,054	21,913,239	5,539,719
704	TRANSPORTATION/TRAFFIC AND PARKING						
	2062 MISC PRIVATE GRANTS	0	15,000	15,000	15,000	15,000	0
	TRANSPORTATION/TRAFFIC AND PARKING	0	15,000	15,000	15,000	15,000	0
705	COMM. ON EQUAL OPPORTUNITIES						
	2042 CEO SCHOOL CONSTRUCTION PROG	10,000	12,289	22,289	1,278	10,000	12,289
	2178 CONSTRUCTION WORKFORCE INIT	0	34,635	34,635	0	0	34,635
	EQUAL OPPORTUNITIES TOTAL	10,000	46,924	56,924	1,278	10,000	46,924
721	BUILDING INSPECTION AND ENFORCEMENT						
	2303 SPECIAL VENDING DISTRICT FEES	210,531	37,930	248,461	87,524	248,461	0
	PERSONS WITH DISABILITIES TOTAL	210,531	37,930	248,461	87,524	248,461	0
724	ECONOMIC DEVELOPMENT						
	2050 ECONOMIC DEV. REVOLVING FUND	0	60,531	60,531	0	60,531	0
	2062 MISC PRIVATE GRANTS	0	60,000	60,000	0	60,000	0
	2064 RIVER STREET MUNICIPAL DEV PRJ	0	72,959	72,959	72,957	72,959	0
	2133 MISC STATE GRANTS	0	138,360	138,360	6,870	138,360	0
	2139 MID-BLOCK PARKING GARAGE	0	1,040,234	1,040,234	649,037	1,040,234	0
	2155 ECONOMIC DEVELOPMENT MISC REV	146,916	336,314	483,230	394,110	400,000	83,230
	2165 YHH HOUSING & ECO DEVELOP	261,991	468,465	730,456	255,053	730,456	0
	2177 SMALL & MINORITY BUSINESS DEV	84,316	0	84,316	4,999	84,316	0
	2181 US EPA BROWNFIELDS CLEAN-UP	200,000	414,626	614,626	103,550	614,626	0
	2189 RT 34 DOWNTOWN CROSSING	0	17,434,917	17,434,917	10,029,287	10,029,287	7,405,630
	2194 SMALL BUSINESS INITIATIVE	0	39,654	39,654	3,370	39,654	0
	2925 COMMUNITY DEVEL BLOCK GRANT	381,760	158,119	539,879	243,099	539,879	0
	2927 CDBG-DISASTER RECOVERY	0	131,282	131,282	0	131,282	0
	2930 CARES ACT CDBG-CV	500,000	0	500,000	0	500,000	0
	ECONOMIC DEVELOPMENT TOTAL	1,574,983	20,355,459	21,930,442	11,762,332	14,441,583	7,488,859

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747	LIVABLE CITY INITIATIVE						
	2024 HOUSING AUTHORITY	356,737	0	356,737	225,763	356,737	0
	2050 ECONOMIC DEV. REVOLVING FUND	0	1,930,184	1,930,184	0	1,930,184	0
	2060 INFILL UDAG LOAN REPAYMENT	49,133	131,148	180,282	21,265	75,000	105,282
	2069 HOME - HUD	1,552,940	2,702,565	4,255,505	1,458,611	2,500,000	1,755,505
	2092 URBAN ACT	0	5,502	5,502	0	5,502	0
	2094 PROPERTY MANAGEMENT	23,864	401,025	424,889	254,622	275,000	149,889
	2148 RESIDENTIAL RENTAL LICENSES	464,319	67,804	532,123	201,448	302,172	229,952
	2151 HOUSING DEVELOPMENT FUND	381,656	1,163,288	1,544,944	585,957	1,000,000	544,944
	2165 YNHH HOUSING & ECO DEVELOP	0	342,353	342,353	342,353	342,353	0
	2170 LCI AFFORDABLE HOUSING CONST	0	92,799	92,799	0	92,799	0
	2182 HUD CHALLENGE GRANT	0	325	325	0	325	0
	2195 DIXWELL Q HOUSE ST BOND FUNDS	0	125,000	125,000	0	125,000	0
	2197 NEIGHBORHOOD COMMUNITY DEVEL	0	2,647,209	2,647,209	1,232,101	2,647,209	0
	2199 NEIGHBORHOOD RENEWAL PROGRAM	0	2,420,000	2,420,000	2,097,000	2,420,000	0
	2305 NEIGHBORHOOD COMM IMPROV FUND	0	645,871	645,871	25,370	645,871	0
	2312 HOUSING INVESTMENT FUND	25,000	0	25,000	0	25,000	0
	2925 COMMUNITY DEVEL BLOCK GRANT	3,431,661	2,657,390	6,089,051	167,406	6,089,051	0
	2927 CDBG-DISASTER RECOVERY	0	1,854,878	1,854,878	1,725,160	1,854,878	0
	2930 CARES ACT CDBG-CV	802,393	0	802,393	71,820	802,393	0
	LIVABLE CITY INITIATIVE TOTAL	7,087,704	17,187,343	24,275,046	8,408,876	21,489,474	2,785,572
	GRAND TOTALS	33,119,443	77,512,121	110,631,565	56,468,749	89,719,586	20,911,979
900	EDUCATION						
	2090 CHILD DEVELOPMENT PROGRAM BOE	1,245,653	0	1,245,653	1,043,630	1,245,653	0
	2500 ED LAW ENFORCEMENT RESIST TRAF	0	0	0	0	0	0
	2501 TITLE 1 FEDERAL	9,332	0	9,332	0	9,332	0
	2502 FORD ED. GRANT	90,000	0	90,000	31,289	90,000	0
	2503 ED ADULT BASIC CASH	2,936,457	0	2,936,457	1,922,139	2,936,457	0
	2504 PRESCHOOL HANDICAPPED	7,213,711	0	7,213,711	4,456,809	7,213,711	0
	2505 VOC. ED. REVOLVING FUND	452,369	0	452,369	339,318	452,369	0
	2508 MODEL LEARN. DISABILITES	210,654	0	210,654	128,244	210,654	0
	2511 INTEGRATED ARTS CURRICULUM	2,787,681	0	2,787,681	813,108	2,787,681	0
	2512 LEE H.S. PARENTING	1,394,318	0	1,394,318	1,195,520	1,394,318	0
	2517 MAGNET SCHOOLS ASSISTANCE	5,544,881	0	5,544,881	2,114,126	5,544,881	0
	2518 STATE BILINGUAL ED	489,755	0	972,821	359,071	972,821	0
	2519 CAREER EXPLORATION	0	0	0	0	0	0
	2521 EDUCATION FOOD SERVICES	14,912,750	0	14,912,750	12,180,951	14,912,750	0
	2523 EXTENDED DAY KINDERGARTEN	8,824,103	0	8,824,103	7,904,919	8,824,103	0
	2528 PRIVATE FOUNDATION GRTS	510,734	0	510,734	359,607	510,734	0
	2531 EDUCATION CHAPTER I	15,483,447	0	15,483,447	4,632,350	15,483,447	0
	2532 EDUCATION HEAD START	6,464,922	0	6,464,922	2,961,333	6,464,922	0
	2534 MEDICAID REIMBURSEMENT	202,599	0	202,599	106,988	202,599	0
	2538 MISC. EDUCATION GRANTS	19,750	0	19,750	0	19,750	0
	2546 SCHOOL IMPROVEMENTS	385,122	0	385,122	288,625	385,122	0
	2547 EDUCATION JOBS FUND	19,820,551	0	19,820,551	8,457,137	19,820,551	0
	2550 CARES SCHOOL EMERGENCY RELIEF	10,226,325	0	10,226,325	6,843,034	10,226,325	0
	2568 ED HEAD START - USDA	248,714	0	248,714	7,909	248,714	0
	2579 84-85 PRIORITY SCHOOLS	5,892,037	0	5,892,037	3,422,755	5,892,037	0
	2580 JOBS FOR CT YOUTH	6,385	0	6,385	0	6,385	0
	2925 COMMUNITY DEVEL BLOCK GRANT	0	8,500	8,500	0	8,500	0
	EDUCATION SUB-TOTAL	105,372,250	8,500	105,863,816	59,568,865	105,863,816	0
	GRAND TOTALS	138,491,693	77,520,621	216,495,380	116,037,614	195,583,402	20,911,979

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2017	COMMUNITY FOUNDATION	0	33,814	33,814	0	33,814	0
2020	FOOD STAMP EMPLOYMNT & TRAINING	0	46,173	46,173	0	46,173	0
2024	HOUSING AUTHORITY	356,737	0	356,737	217,911	356,737	0
2028	STD CONTROL	116,412	1,435	117,847	0	117,847	0
2029	EMERGENCY MANAGEMENT	0	162,746	162,746	0	150,000	12,746
2034	CONTROLLER'S REVOLVING FUND	0	0	0	0	0	0
2035	YOUTH SERVICES BUREAU	226,441	3,223	229,664	58,348	229,664	0
2038	STATE HEALTH SUBSIDY	137,595	53,506	191,101	140,832	191,101	0
2040	COMMUNICABLE DISEASE CONTROL	352,777	124,863	477,640	41,121	477,640	0
2042	CEO SCHOOL CONSTRUCTION PROG	10,000	12,289	22,289	0	10,000	12,289
2044	LIGHTHOUSE CAROUSEL EVENT FUND	124,212	598,715	722,927	5,543	550,000	172,927
2048	HEALTH DEPT GRANTS	45,636	45,939	91,575	0	91,575	0
2050	ECONOMIC DEV. REVOLVING FUND	13,348	1,990,715	2,004,063	0	1,990,715	13,348
2060	INFILL UDAG LOAN REPAYMENT	49,133	131,148	180,282	26,074	75,000	105,282
2062	MISC PRIVATE GRANTS	100,000	213,711	313,711	0	313,711	0
2063	MISC FEDERAL GRANTS	590,000	96,428	686,428	0	382,402	304,026
2064	RIVER STREET MUNICIPAL DEV PRJ	0	72,959	72,959	0	72,959	0
2065	EMERGENCY SOLUTIONS GRANT HUD	329,995	58,718	388,713	0	388,713	0
2066	INNO. HOMELESS INITIATIVE	0	19,366	19,366	0	19,366	0
2069	HOME - HUD	1,552,940	2,702,565	4,255,505	712,313	2,500,000	1,755,505
2070	HUD LEAD BASED PAINT	0	5,600,000	5,600,000	0	2,500,000	3,100,000
2073	HOUSING OPP FOR PERSONS WITH AIDS	1,105,207	99,262	1,204,469	379,976	1,204,469	0
2084	RYAN WHITE - TITLE I	4,601,823	0	4,601,823	3,137,423	4,601,823	0
2085	THE HUMANE COMMISSION	5,000	25,820	30,820	5,000	20,000	10,820
2090	CHILD DEVELOPMENT PROGRAM BOE	1,245,653	0	1,245,653	718,099	1,245,653	0
2092	URBAN ACT	0	5,502	5,502	6	5,502	0
2094	PROPERTY MANAGEMENT	23,864	401,025	424,889	68,123	275,000	149,889
2095	SAGA SUPPORT SERVICES FUND	0	176,388	176,388	200	50,000	126,388
2096	MISCELLANEOUS GRANTS	1,133,810	466,284	1,600,095	156,386	1,409,708	190,387
2100	PARKS SPECIAL RECREATION ACCT	526,573	329,998	856,571	29,562	856,571	0
2108	FIRE APPLICATION FEES	0	5,721	5,721	0	5,721	0
2110	FARMINGTON CANAL LINE	0	6,919,250	6,919,250	0	3,500,000	3,419,250
2133	MISC STATE GRANTS	922,148	2,504,114	3,426,262	893,739	3,426,262	0
2134	POLICE APPLICATION FEES	6,965	40,786	47,751	6,965	47,751	0
2136	HUD LEAD PAINT REVOLVING FUND	3,243	248,319	251,562	0	125,000	126,562
2138	BIO TERRORISM GRANTS	65,536	59,632	125,168	0	125,168	0
2139	MID-BLOCK PARKING GARAGE	0	1,040,234	1,040,234	0	1,040,234	0
2140	LONG WHARF PARCELS G AND H	0	46,970	46,970	0	46,970	0
2143	CONTROLLERS SPECIAL FUND	280,004	0	280,004	216,046	280,004	0
2148	RESIDENTIAL RENTAL LICENSES	464,319	67,804	532,123	177,220	302,172	229,952
2150	HOMELAND SECURITY GRANTS	1,133,773	394,902	1,528,674	0	1,007,347	521,328
2151	HOUSING DEVELOPMENT FUND	381,656	1,163,288	1,544,944	402,536	1,000,000	544,944
2152	DEMOCRACY FUND	0	221,113	221,113	0	62,000	159,113
2153	MAYORS YOUTH INITIATIVE	430,561	351,371	781,932	353,000	781,932	0
2155	ECONOMIC DEVELOPMENT MISC REV	146,916	336,314	483,230	145,916	400,000	83,230
2159	STREET OUTREACH WORKER PROGRAM	200,000	18,846	218,846	200,000	218,846	0
2160	MUNICIPAL ID PRGORAM	0	87,255	87,255	98	25,000	62,255
2161	CHILDREN'S TRUST FUND	0	0	0	0	0	0
2165	YNHH HOUSING & ECO DEVELOP	261,991	810,818	1,072,809	0	1,072,809	0
2170	LCI AFFORDABLE HOUSING CONST	0	92,799	92,799	100,000	92,799	0
2173	PRISON REENTRY PROGRAM	0	1,240	1,240	0	0	1,240
2174	ENERGY EFFICIENCY BLOCK GRANT	0	2,532	2,532	0	2,532	0
2177	SMALL & MINORITY BUSINESS DEV	84,316	0	84,316	0	84,316	0

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FEBRUARY

Fund	Fund Description	{1} FY 2020-21 BOA Approved	{2} FY 2019-20 Carryover	{3} FY 2020-21 Adjusted Budget 2/28/2021	{4} FY 2020-21 Reveune 2/28/2021	{5} FY 2020-21 Projected Revenue 6/30/2021	{6} Variance Projected v. Budget {3} - {5}
2178	CONSTRUCTION WORKFORCE INIT	0	34,635	34,635	0	0	34,635
2179	RT 34 RECONSTRUCTION	0	1,245,770	1,245,770	0	1,245,770	0
2180	PSEG	500	106,819	107,319	122	107,319	0
2181	US EPA BROWNFIELDS CLEAN-UP	200,000	414,626	614,626	0	614,626	0
2182	HUD CHALLENGE GRANT	0	325	325	0	325	0
2185	BOATHOUSE AT CANAL DOCK	0	673,904	673,904	850,661	673,904	0
2189	RT 34 DOWNTOWN CROSSING	0	34,593,651	34,593,651	4,140,391	25,080,845	9,512,806
2191	UI STREET LIGHT INCENTIVE	0	129,603	129,603	0	129,603	0
2192	LEGISLATIVE/DEVELOPMENT&POLICY	39,750	0	39,750	0	39,750	0
2193	HEALTH MEDICAL BILLING PROGRAM	101,265	27,870	129,136	18,668	129,136	0
2194	SMALL BUSINESS INITIATIVE	0	39,654	39,654	0	39,654	0
2195	DIXWELL Q HOUSE ST BOND FUNDS	0	125,000	125,000	0	125,000	0
2197	NEIGHBORHOOD COMMUNITY DEVEL	0	2,647,209	2,647,209	200,000	2,647,209	0
2198	BYRNE CRIMINAL JUSTICE INNOV	0	0	0	0	0	0
2199	NEIGHBORHOOD RENEWAL PROGRAM	0	2,420,000	2,420,000	1,599,500	2,420,000	0
2213	ANIMAL SHELTER	4,111	77,838	81,949	4,961	25,000	56,949
2214	POLICE N.H. REGIONAL PROJECT	300,138	0	300,138	226,045	300,138	0
2216	POLICE YOUTH ACTIVITIES	0	5,881	5,881	0	5,881	0
2217	POLICE EQUIPMENT FUND	2,922	25,238	28,161	2,898	20,000	8,161
2218	POLICE FORFEITED PROP FUND	9,085	175,643	184,728	9,085	184,728	0
2220	REGIONAL COMMUNICATIONS	723,541	52,325	775,866	542,656	775,866	0
2224	MISC POLICE DEPT GRANTS	1,000	120,035	121,035	32,287	121,035	0
2225	MISC POLICE DEPT FEDERAL GRANT	750,000	601,242	1,351,242	0	1,351,242	0
2227	JUSTICE ASSISTANCE GRANT PROG	144,838	299,943	444,781	13	444,781	0
2281	STATE FORFEITURE FUND	0	3,807	3,807	0	3,807	0
2300	ORAL CANCER AWARENESS AND PREV	0	348	348	0	0	348
2301	SECOND CHANCE GRANT	0	0	0	422	0	0
2303	SPECIAL VENDING DISTRICT FEES	210,531	37,930	248,461	102,700	248,461	0
2304	YOUTH AT WORK	542,410	0	542,410	786,782	542,410	0
2305	NEIGHBORHOOD COMM IMPROV FUND	0	645,871	645,871	0	645,871	0
2307	RESERVE FOR LITIGATION	0	0	0	0	0	0
2309	FIRING RANGE RENTAL FEES	4,000	3,000	7,000	4,000	7,000	0
2310	DIXWELL COMMUNITY HOUSE	150,000	0	150,000	150,000	150,000	0
2311	OFFICE OF SUSTAINABILITY	0	0	0	0	0	0
2312	HOUSING INVESTMENT FUND	25,000	0	25,000	0	25,000	0
2313	TROPICAL STORM ISAIAS	209,986	0	209,986	0	209,986	0
2402	COVID19	3,678,984	0	3,678,984	78,168	3,678,984	0
2500	ED LAW ENFORCEMENT RESIST TRAF	0	0	0	0	0	0
2501	TITLE 1 FEDERAL	9,332	0	9,332	14,760	9,332	0
2502	FORD ED. GRANT	90,000	0	90,000	45,000	90,000	0
2503	ED ADULT BASIC CASH	2,936,457	0	2,936,457	1,942,825	2,936,457	0
2504	PRESCHOOL HANDICAPPED	7,213,711	0	7,213,711	327,631	7,213,711	0
2505	VOC. ED. REVOLVING FUND	452,369	0	452,369	0	452,369	0
2508	MODEL LEARN. DISABILITES	210,654	0	210,654	340,181	210,654	0
2511	INTEGRATED ARTS CURRICULUM	2,787,681	0	2,787,681	516,068	2,787,681	0
2512	LEE H.S. PARENTING	1,394,318	0	1,394,318	340,061	1,394,318	0
2517	MAGNET SCHOOLS ASSISTANCE	5,544,881	0	5,544,881	1,691,957	5,544,881	0
2518	STATE BILINGUAL ED	489,755	0	972,821	64,880	972,821	0
2519	CAREER EXPLORATION	0	0	0	132,498	0	0
2521	EDUCATION FOOD SERVICES	14,912,750	0	14,912,750	3,584,393	14,912,750	0
2523	EXTENDED DAY KINDERGARTEN	8,824,103	0	8,824,103	5,487,869	8,824,103	0
2528	PRIVATE FOUNDATION GRTS	510,734	0	510,734	235,661	510,734	0
2531	EDUCATION CHAPTER I	15,483,447	0	15,483,447	3,638,207	15,483,447	0

**SPECIAL FUND REVENUE PROJECTION REPORT
FISCAL YEAR 2020-21
FEBRUARY**

Fund	Fund Description	{1} FY 2020-21 BOA Approved	{2} FY 2019-20 Carryover	{3} FY 2020-21 Adjusted Budget 2/28/2021	{4} FY 2020-21 Reveune 2/28/2021	{5} FY 2020-21 Projected Revenue 6/30/2021	{6} Variance Projected v. Budget {3} - {5}
2532	EDUCATION HEAD START	6,464,922	0	6,464,922	2,771,484	6,464,922	0
2534	MEDICAID REIMBURSEMENT	202,599	0	202,599	11,471	202,599	0
2538	MISC. EDUCATION GRANTS	19,750	0	19,750	0	19,750	0
2546	SCHOOL IMPROVEMENTS	385,122	0	385,122	27,059	385,122	0
2547	EDUCATION JOBS FUND	19,820,551	0	19,820,551	6,803,659	19,820,551	0
2550	CARES SCHOOL EMERGENCY RELIEF	10,226,325	0	10,226,325	5,580,600	10,226,325	0
2568	ED HEAD START - USDA	248,714	0	248,714	70,382	248,714	0
2579	84-85 PRIORITY SCHOOLS	5,892,037	0	5,892,037	1,934,216	5,892,037	0
2580	JOBS FOR CT YOUTH	6,385	0	6,385	0	6,385	0
2925	COMMUNITY DEVEL BLOCK GRANT	5,193,991	3,133,886	8,327,877	821,778	8,186,187	141,690
2927	CDBG-DISASTER RECOVERY	0	1,992,668	1,992,668	283,036	1,992,668	0
2930	CARES ACT CDBG-CV	2,236,393	0	2,236,393	45,124	2,180,483	55,910
2931	CARES ACT ESG-CV	2,647,229	0	2,647,229	0	2,647,229	0
2932	CARES ACT HOPWA-CV	160,839	0	160,839	0	160,839	0
TOTAL		138,491,693	77,520,621	216,495,380	53,652,595	195,583,402	20,911,979

**FY 2020-2021 CAPITAL PROJECT REPORT
MONTH ENDING; FEBRUARY 2021**

The City of New Haven, BOA approved budget for FY 2019-20 includes a Two-Year capital bonding plan. The overall amount approved is \$70,700,000. **Revised Budget is due to re-designations of previous capital funds added to fiscal year 2020 as approved by the Board of Alders.**

<i>AGENCY</i>	<i>PROJECT DESCRIPTION</i>	<i>ORIGINAL BUDGET</i>	<i>REVISED BUDGET</i>	<i>YTD EXPENSES + OPEN PO'S</i>	<i>PROJECTED EXPENDITURES AS OF JUNE 30, 2021</i>
CAO / M&B	ROLLING STOCK	\$6,400,000	\$6,224,062	\$3,156,056	\$6,224,062
OFFICE OF TECHNOLOGY	INFO. TECHNOLOGY SOFTWARE	\$200,000	\$200,000	\$185,153	\$200,000
OFFICE OF TECHNOLOGY	INFORMATION TECHNOLOGY NETWORK	\$200,000	\$200,000	\$55,111	\$200,000
OFFICE OF TECHNOLOGY	INFO. TECHNOLOGY INITIATIVES	\$2,800,000	\$2,500,000	\$1,657,437	\$2,500,000
OFFICE OF TECHNOLOGY	POLICE TECHNOLOGY	\$200,000	\$200,000	\$147,283	\$200,000
OFFICE OF TECHNOLOGY	FIRE TECHNOLOGY	\$200,000	\$200,000	\$179,757	\$200,000
OFFICE OF TECHNOLOGY	IT FACILITY RENOVATION	\$300,000	\$300,000	\$3,000	\$300,000
OFFICE OF TECHNOLOGY	CITY-WIDE DIGITIZATION	\$200,000	\$224,785	\$90,858	\$224,785
OFFICE OF TECHNOLOGY	LIBRARY TECHNOLOGY & COMMUNICA TT&P	\$400,000	\$400,000	\$225,439	\$400,000
OFFICE OF TECHNOLOGY	COMMUNICATIONS & IT EQUIPM	\$400,000	\$400,000	\$4,000	\$400,000
PUBLIC LIBRARY	LIBRARY IMPROVEMENTS	\$1,200,000	\$1,200,000	\$1,009,170	\$1,200,000
PARKS DEPARTMENT	INFRASTRUCTURE IMPROVEMENTS	\$1,400,000	\$1,400,000	\$652,919	\$1,400,000
PARKS DEPARTMENT	GENERAL PARK IMPROVEMENTS	\$950,000	\$950,000	\$279,635	\$950,000
PARKS DEPARTMENT	LIGHTHOUSE PARK MASTER IMPROVE	\$1,700,000	\$1,700,000	\$40,000	\$1,700,000
PARKS DEPARTMENT	TREES	\$1,500,000	\$1,500,000	\$1,426,030	\$1,500,000
PARKS DEPARTMENT	CITY PARK LIGHTING	\$100,000	\$100,000	\$1,000	\$100,000
POLICE SERVICE	POLICE RADIOS	\$1,800,000	\$1,800,000	\$1,279,392	\$1,800,000
POLICE SERVICE	POLICE EQUIPMENT	\$750,000	\$1,102,294	\$646,822	\$1,102,294
POLICE SERVICE	POLICE BODY CAMERAS	\$50,000	\$50,000	\$500	\$50,000
POLICE SERVICE	ANIMAL SHELTER, GARAGE&SUBSTAT	\$150,000	\$150,000	\$6,102	\$150,000
POLICE SERVICE	POLICE GARAGE REPAIR	\$0	\$205,978	\$0	\$205,978

**FY 2020-2021 CAPITAL PROJECT REPORT
MONTH ENDING; FEBRUARY 2021**

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<i>AGENCY</i>	<i>PROJECT DESCRIPTION</i>	<i>ORIGINAL BUDGET</i>	<i>REVISED BUDGET</i>	<i>YTD EXPENSES + OPEN PO'S</i>	<i>PROJECTED EXPENDITURES AS OF JUNE 30, 2021</i>
FIRE SERVICE	FIRE FIGHTER PROTECTIVE EQUIPM	\$450,000	\$450,000	\$450,000	\$450,000
FIRE SERVICE	RESCUE & SAFETY EQUIPMENT	\$275,000	\$275,000	\$161,565	\$275,000
FIRE SERVICE	EMERGENCY MEDICAL EQUIPMENT	\$200,000	\$200,000	\$9,383	\$200,000
FIRE SERVICE	FIRE EQUIPMENT LIFT	\$200,000	\$200,000	\$74,854	\$200,000
PUBLIC WORKS	BRIDGES UPGRADES & REHABILITAT	\$450,000	\$450,000	\$311,397	\$450,000
PUBLIC WORKS	FACILITY REPAIR	\$1,000,000	\$1,000,000	\$59,387	\$1,000,000
PUBLIC WORKS	SIDEWALK CONSTRUCTION & REHABI PAVEMENT	\$500,000	\$500,000	\$226,345	\$500,000
PUBLIC WORKS	MANAGEMENT & INSTRUCT	\$4,000,000	\$4,000,000	\$799,403	\$4,000,000
PUBLIC WORKS	REFUSE & RECYCLING	\$400,000	\$400,000	\$5,500	\$400,000
PUBLIC WORKS	ENVIRONMENT MITIGATION	\$150,000	\$150,000	\$74,625	\$150,000
ENGINEERING	STREET RECONSTRUCTION	\$1,600,000	\$1,600,000	\$576,269	\$1,600,000
ENGINEERING	SIDEWALK RECONSTRUCTION	\$6,450,000	\$6,450,000	\$3,829,458	\$6,450,000
ENGINEERING	BRIDGES	\$1,700,000	\$1,700,000	\$210,654	\$1,700,000
ENGINEERING	STREET LIGHTS	\$125,000	\$125,000	\$61,950	\$125,000
ENGINEERING	FACILITY REHABILITATION/REPAIR	\$1,600,000	\$1,510,861	\$774,132	\$1,510,861
ENGINEERING	GOVERNMENT CENTER	\$500,000	\$500,000	\$177,972	\$500,000
ENGINEERING	GENERAL STORM	\$700,000	\$700,000	\$207,227	\$700,000
ENGINEERING	FLOOD AND EROSION	\$900,000	\$900,000	\$151,450	\$900,000
ENGINEERING	GOFFE STREET ARMORY	\$200,000	\$200,000	\$112,192	\$200,000
CITY PLAN	COASTAL AREA IMPROVEMENTS	\$900,000	\$900,000	\$166,906	\$900,000
CITY PLAN	ON-CALL PLANNING	\$275,000	\$275,000	\$124,471	\$275,000

**FY 2020-2021 CAPITAL PROJECT REPORT
MONTH ENDING; FEBRUARY 2021**

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<i>AGENCY</i>	<i>PROJECT DESCRIPTION</i>	<i>ORIGINAL BUDGET</i>	<i>REVISED BUDGET</i>	<i>YTD EXPENSES + OPEN PO'S</i>	<i>PROJECTED EXPENDITURES AS OF JUNE 30, 2021</i>
CITY PLAN	ROUTE 34 EAST	\$125,000	\$125,000	\$1,250	\$125,000
CITY PLAN	WAY FINDING SIGN SYSTEM	\$50,000	\$50,000	\$24,797	\$50,000
CITY PLAN	FARMINGTON CANAL GREEWAY	\$150,000	\$150,000	\$1,500	\$150,000
TWEED/N H AIRPORT	TWEED NEW HAVEN AIRPORT	\$1,700,000	\$1,700,000	\$862,958	\$1,700,000
TRAFFIC & PARKING	TRAFFIC SIGNAL MAINTENANCE	\$550,000	\$550,000	\$157,648	\$550,000
TRAFFIC & PARKING	PARKING METER MAINTENANCE	\$200,000	\$200,000	\$193,453	\$200,000
TRAFFIC & PARKING	TRAFFIC SIGNAL & PAVEMENT MARK	\$150,000	\$150,000	\$1,500	\$150,000
TRAFFIC & PARKING	TRANSPORTATION ENHANCEMENTS	\$400,000	\$400,000	\$319,730	\$400,000
TRAFFIC & PARKING	PLANNING AND ENGINEERING SERVI	\$300,000	\$300,000	\$106,523	\$300,000
TRAFFIC & PARKING	STREET LIGHT MAINTENANCE	\$250,000	\$250,000	\$49,557	\$250,000
TRAFFIC & PARKING	VISION ZERO PROJECTS	\$100,000	\$100,000	\$16,000	\$100,000
TRAFFIC & PARKING	LOCAL TRANSIT INFRASTRUCTURE I	\$100,000	\$100,000	\$1,000	\$100,000
TRAFFIC & PARKING	SAFE ROUTES TO SCHOOL	\$100,000	\$100,000	\$1,000	\$100,000
BLDG INSPEC & ENFORC	DEMOLITION	\$700,000	\$700,000	\$526,962	\$700,000
ECONOMIC DEVELOPMENT	LAND AND BUILDING BANK	\$700,000	\$700,000	\$258,582	\$700,000
ECONOMIC DEVELOPMENT	COMMERCIAL INDUSTRIAL SITE DEV	\$850,000	\$850,000	\$511,663	\$850,000
ECONOMIC DEVELOPMENT	FACADES	\$600,000	\$600,000	\$6,000	\$600,000
ECONOMIC DEVELOPMENT	PRE CAPITAL FEASIBILTY	\$150,000	\$150,000	\$29,741	\$150,000
ECONOMIC DEVELOPMENT	SMALL BUSINESS PUBLIC MARKET	\$200,000	\$200,000	\$2,000	\$200,000
ECONOMIC DEVELOPMENT	COMMUNITY FOOD SYSTEMS HUB	\$200,000	\$200,000	\$98,617	\$200,000
LIVABLE CTY INITAT	NEIGHBRHD COMMERCIAL PUB.IMPRO	\$675,000	\$675,000	\$560,339	\$675,000

**FY 2020-2021 CAPITAL PROJECT REPORT
MONTH ENDING; FEBRUARY 2021**

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<i>AGENCY</i>	<i>PROJECT DESCRIPTION</i>	<i>ORIGINAL BUDGET</i>	<i>REVISED BUDGET</i>	<i>YTD EXPENSES + OPEN PO'S</i>	<i>PROJECTED EXPENDITURES AS OF JUNE 30, 2021</i>
LIVABLE CTY INITAT	NEIGHBORHOOD HOUSING ASSISTANC	\$1,200,000	\$1,200,000	\$1,051,914	\$1,200,000
LIVABLE CTY INITAT	PROPERTY MANAGEMENT	\$100,000	\$100,000	\$1,000	\$100,000
LIVABLE CTY INITAT	RESIDENTIAL REHABILITATION	\$650,000	\$650,000	\$96,500	\$650,000
LIVABLE CTY INITAT	HOUSING DEVELOPEMENT	\$2,000,000	\$2,100,000	\$1,096,800	\$2,100,000
LIVABLE CTY INITAT	PUBLIC IMPROVEMENT	\$200,000	\$200,000	\$2,000	\$200,000
LIVABLE CTY INITAT	ACQUISITION	\$950,000	\$950,000	\$343,379	\$950,000
LIVABLE CTY INITAT	DOWN PAYMENT AND CLOSING COST	\$100,000	\$100,000	\$100,000	\$100,000
LIVABLE CTY INITAT	EERAP	\$175,000	\$175,000	\$111,003	\$175,000
EDUCATION	GENERAL IMPROVEMENTS	\$3,000,000	\$3,140,806	\$3,063,384	\$3,140,806
EDUCATION	LIFE SAFETY	\$600,000	\$600,000	\$547,100	\$600,000
EDUCATION	HVAC REPAIRS & REPLACEMENTS	\$1,300,000	\$1,300,000	\$1,202,617	\$1,300,000
EDUCATION	ENERGY PERFORMANCE ENHANCEMENT	\$2,400,000	\$2,400,000	\$289,495	\$2,400,000
EDUCATION	INFORMATION,TECHNOLOGY & COMPU	\$2,900,000	\$2,900,000	\$2,119,228	\$2,900,000
EDUCATION	CUSTODIAL EQUIPMENT	\$300,000	\$300,000	\$291,489	\$300,000
EDUCATION	INTERIOR AND EXTERIOR PAINTING	\$350,000	\$350,000	\$127,820	\$350,000
EDUCATION	ASBESTOS ENVIRONMENTAL	\$200,000	\$200,000	\$35,474	\$200,000
EDUCATION	SCHOOL ACCREDITATION	\$100,000	\$100,000	\$1,000	\$100,000
EDUCATION	FLOOR TILE	\$150,000	\$150,000	\$121,691	\$150,000
EDUCATION	CAFETERIA PROGRAM & EQUIPMENT	\$200,000	\$200,000	\$11,353	\$200,000
EDUCATION	PROFESSIONAL SERVICES	\$100,000	\$100,000	\$39,200	\$100,000
EDUCATION	PAVING FENCING & SITE IMPROVEM	\$200,000	\$200,000	\$154,250	\$200,000

**FY 2020-2021 CAPITAL PROJECT REPORT
MONTH ENDING; FEBRUARY 2021**

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<i>AGENCY</i>	<i>PROJECT DESCRIPTION</i>	<i>ORIGINAL BUDGET</i>	<i>REVISED BUDGET</i>	<i>YTD EXPENSES + OPEN PO'S</i>	<i>PROJECTED EXPENDITURES AS OF JUNE 30, 2021</i>
EDUCATION	LT MAINTENANCE STEWARDSHIP	\$1,800,000	\$1,800,000	\$835,268	\$1,800,000
ASSESSORS OFFICE	REVALUATION	\$0	\$0	\$0	\$0
ENGINEERING	CLIMATE CHANGE/SUSTAINABILITY	\$0	\$0	\$0	\$0
GRAND TOTAL		\$70,700,000	\$70,958,786	\$34,983,590	\$70,958,786

**SUMMARY OF BUDGET TRANSFERS
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021**

Department	Transfer No.	Amount	Line: From	Line -Desc	Line: To	Line Desc	Reason	COMMENT
<i>No transfers</i>								

SELF INSURANCE FUND & FOOD SERVICE & OPEB PROJECTION
FISCAL YEAR 2020-2021
MONTH ENDING; FEBRUARY 2021

SELF INFURANCE FUND

	(1) Actual FY 13-14	(2) Actual FY 14-15	(3) Actual FY 15-16	(4) Actual FY 16-17	(5) Actual FY 17-18	(6) Actual FY 18-19	(7) Un-Audited FY 19-20	(8) YTD FY 20-21
EXPENDITURES								
FISCAL YEAR EXPENDITURES	\$3,050,081	\$1,192,561	\$1,733,945	\$2,316,245	\$2,608,586	\$4,054,192	\$3,085,364	\$825,799
RICCI CASE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LEWIS SETTLEMENT	\$0	\$0	\$0	\$0	\$9,500,000	\$0	\$0	\$0
AUDITOR ADJUSTMENT (CASE RESERVE)	(\$710,000)	(\$567,833)	\$10,000	\$1,041,500	\$0	\$0	\$0	\$0
EXPENDITURE TOTALS	\$2,340,081	\$624,728	\$1,743,945	\$3,357,745	\$12,108,586	\$4,054,192	\$3,085,364	\$825,799
REVENUE								
GENERAL FUND 49109	\$2,400,000	\$2,400,000	\$1,750,763	\$2,326,245	\$2,612,000	\$4,291,100	\$3,085,458	\$825,799
BOND PROCEEDS RICCI	\$0	\$6,207,335	\$0	\$0	\$0	\$0	\$0	\$0
BOND PROCEEDS LEWIS 49119	\$0	\$0	\$0	\$0	\$9,500,000	\$0	\$0	\$0
OTHER REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISC - 49119	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$0
TOTAL REVENUE	\$2,400,000	\$8,607,335	\$1,750,763	\$2,326,245	\$12,112,000	\$4,291,100	\$3,085,708	\$825,799
EXPENDITURES VS REVENUES OPERATING RESULT	\$59,919	\$7,982,607	\$6,817	(\$1,031,500)	\$3,414	\$236,908	\$344	\$0
SURPLUS / (DEFICIT)								
TRANSFERS IN/ OUT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
AUDITOR ADJUSTMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NET RESULTS [OPERATING RESULTS + TRANSFERS IN/OU	\$59,919	\$7,982,607	\$6,817	(\$1,031,500)	\$3,414	\$236,908	\$344	\$0

FOOD SERVICE FUND

	(1) Actual FY 13-14	(2) Actual FY 14-15	(3) Actual FY 15-16	(4) Actual FY 16-17	(5) Actual FY 17-18	(6) Actual FY 18-19	(7) Un-Audited FY 19-20	(8) Projected FY 20-21
EXPENDITURES								
EXPENDITURES	\$11,761,659	\$13,943,504	\$15,021,987	\$14,721,178	\$14,477,468	\$15,109,462	\$12,876,182	\$9,498,539
REVENUES	\$11,764,755	\$13,971,959	\$14,999,598	\$14,725,148	\$14,611,801	\$15,133,775	\$12,587,016	\$5,778,393
EXPENDITURES VS REVENUES OPERATING RESULT SURPLUS / (DEFICIT)	\$3,096	\$28,455	(\$22,389)	\$3,970	\$134,334	\$24,313	(\$289,166)	(\$3,720,146)
TRANSFERS IN/ OUT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
AUDITOR ADJUSTMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NET RESULTS [OPERATING RESULTS + TRANSFERS IN/OU	\$3,096	\$28,455	(\$22,389)	\$3,970	\$134,334	\$24,313	(\$289,166)	(\$3,720,146)
Fund Balance	\$1,816,214	\$1,844,669	\$1,822,280	\$1,826,249	\$1,960,583	\$1,984,896	\$1,695,729	(\$1,735,250)

OPEB CONTRIBUTION BY UNION

	(1) Actual Prior to FY 15	(2) Actual FY 14-15	(3) Actual FY 15-16	(4) Actual FY 16-17	(5) Actual FY 17-18	(6) Actual FY 18-19	(7) Un-Audited FY 19-20	(8) YTD FY 20-21
BARGAINING UNIT								
CITY OF NEW HAVEN	\$490,000	\$15,000	\$15,000	\$405,000	\$405,000	\$405,000	\$405,000	\$405,000
POLICE OPEB	\$0	\$207,904	\$261,890	\$342,034	\$348,354	\$326,273	\$323,050	\$225,847
LOCAL 1303-NURSES	\$0	\$0	\$0	\$0	\$4,783	\$15,720	\$27,321	\$13,630
LOCAL 424	\$0	\$0	\$0	\$0	\$6,277	\$19,718	\$31,746	\$20,214
LOCAL 71	\$0	\$0	\$0	\$0	\$4,871	\$16,970	\$28,523	\$17,216
LOCAL 884 CLERICAL	\$0	\$0	\$0	\$0	\$33,672	\$115,266	\$202,221	\$124,703
LOCAL 3144-SUPERVISORY/PROFESSIONAL	\$0	\$0	\$0	\$0	\$796	\$159,780	\$249,315	\$160,883
EXECUTIVE MANAGEMENT	\$0	\$0	\$0	\$0	\$0	\$25,058	\$49,251	\$35,884
LOCAL 1303-CORP COUNSEL	\$0	\$0	\$0	\$0	\$0	\$5,462	\$13,495	\$9,317

**WORKERS' COMPENSATION PROGRAM
MONTH ENDING: FEBRUARY 2021**

	{2}	{3}	{4}	{5}	{6}	{7}	{8}	{9}	{10}	+/-
	Actual	Actual (unaudited)	Projected	FY 21 VS FY 20						
	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	
JULY	\$946,468	\$1,129,736	\$649,824	\$718,014	\$730,569	\$1,142,049	\$899,509	\$860,148	\$688,001	(\$172,147)
AUGUST	\$1,133,002	\$831,654	\$1,014,736	\$970,294	\$1,401,920	\$789,938	\$816,853	\$971,080	\$964,468	(\$6,612)
SEPTEMBER	\$562,313	\$742,218	\$800,874	\$598,974	\$443,281	\$726,793	\$595,347	\$753,053	\$280,960	(\$472,094)
OCTOBER	\$808,580	\$534,472	\$416,831	\$511,307	\$824,325	\$750,642	\$822,304	\$783,058	\$411,170	(\$371,888)
NOVEMBER	\$549,577	\$666,435	\$628,838	\$665,912	\$375,237	\$587,318	\$624,371	\$613,092	\$673,878	\$60,786
DECEMBER	\$941,236	\$864,476	\$823,006	\$567,658	\$783,243	\$879,823	\$1,082,317	\$701,555	\$650,114	(\$51,441)
JANUARY	\$684,292	\$330,809	\$569,009	\$495,286	\$515,823	\$765,260	\$668,137	\$544,292	\$659,940	\$115,648
FEBRUARY	\$716,782	\$591,586	\$561,888	\$677,261	\$636,636	\$810,332	\$604,929	\$573,248	\$471,870	(\$101,378)
MARCH	\$656,975	\$501,841	\$732,305	\$431,458	\$614,304	\$881,966	\$555,170	\$772,729	\$772,729	\$0
APRIL	\$879,552	\$683,577	\$558,549	\$659,015	\$536,820	\$765,735	\$899,599	\$439,076	\$439,076	\$0
MAY	\$709,180	\$583,852	\$620,719	\$784,329	\$719,467	\$670,594	\$628,303	\$441,270	\$441,270	\$0
JUNE	\$714,901	\$692,755	\$740,458	\$689,926	\$561,021	\$541,334	\$863,627	\$934,412	\$934,412	\$0
SUB-TOTAL EXPENSES	\$9,302,858	\$8,153,409	\$8,117,037	\$7,769,434	\$8,142,645	\$9,311,784	\$9,060,465	\$8,387,012	\$7,387,888	(\$999,124)
GENERAL FUND	\$7,970,000	\$6,900,000	\$7,351,872	\$7,000,000	\$7,188,600	\$8,364,250	\$8,094,788	\$7,555,000	\$6,687,888	(\$867,112)
RECOVERY REVENUE 49103	\$251,122	\$585,394	\$233,920	\$134,933	\$301,096	\$392,943	\$480,273	\$192,000	\$200,000	\$8,000
SPECIAL FUND REVENUE 49132	\$495,239	\$492,298	\$533,026	\$562,638	\$608,188	\$557,537	\$520,158	\$493,962	\$500,000	\$6,038
BOE & CAT. CASES 49143	\$560,140	\$158,268	\$12,289	\$11,270	\$11,762	\$4,849	\$0	\$0	\$0	\$0
MISC - 49119	\$22,597	\$27,329	\$14,403	\$132,211	\$32,999	\$0	\$0	\$0	\$0	\$0
SUB - TOTAL REVENUE	\$9,299,098	\$8,163,289	\$8,145,509	\$7,841,052	\$8,142,646	\$9,319,579	\$9,095,219	\$8,240,962	\$7,387,888	
NET RESULT OPERATING RESULT (\$3,760)	\$31,677	\$41,557	\$28,473	\$71,618	\$0	\$7,795	\$34,754	(\$146,051)	\$0	
Fund Balance	\$31,677	\$41,557	\$70,030	\$141,648	\$141,648	\$149,443	\$176,402	\$3,392	\$176,402	

EXPENDITURE COMPARISON BY FISCAL YEAR THROUGH JULY

	{2}	{3}	{4}	{5}	{6}	{7}	{8}	{9}	{10}	+/-
	Actual	Actual	Actual	Actual	Actual	Actual	YTD	YTD	YTD	FY 21 VS FY 20
	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	
JULY	\$946,468	\$1,129,736	\$649,824	\$718,014	\$730,569	\$1,142,049	\$899,509	\$860,148	\$688,001	(172,147)
AUGUST	\$1,133,002	\$831,654	\$1,014,736	\$970,294	\$1,401,920	\$789,938	\$816,853	\$971,080	\$964,468	(6,612)
SEPTEMBER	\$562,313	\$742,218	\$800,874	\$598,974	\$443,281	\$726,793	\$595,347	\$753,053	\$280,960	(472,094)
OCTOBER	\$808,580	\$534,472	\$416,831	\$511,307	\$824,325	\$750,642	\$822,304	\$783,058	\$411,170	(371,888)
NOVEMBER	\$549,577	\$666,435	\$628,838	\$665,912	\$375,237	\$587,318	\$624,371	\$613,092	\$673,878	60,786
DECEMBER	\$941,236	\$864,476	\$823,006	\$567,658	\$783,243	\$879,823	\$1,082,317	\$701,555	\$650,114	(51,441)
JANUARY	\$684,292	\$330,809	\$569,009	\$495,286	\$515,823	\$765,260	\$668,137	\$544,292	\$659,940	115,648
FEBRUARY	\$716,782	\$591,586	\$561,888	\$677,261	\$636,636	\$810,332	\$604,929	\$573,248	\$471,870	(101,378)
TOTAL	\$6,342,250	\$5,691,384	\$5,465,006	\$5,204,707	\$5,711,035	\$6,454,156	\$6,113,766	\$5,799,525	\$4,800,401	(999,124)
										-17%

A=ACTUAL EXPENDITURES & P=PROJECTED EXPENDITURES

**MEDICAL BENEFIT EXPENDITURES
MONTH ENDING; FEBRUARY 2021**

	FY 16-17 EXPENDITURES	FY 17-18 EXPENDITURES	FY 18-19 EXPENDITURES	FY 19-20 EXPENDITURES	FY 20-21 EXPENDITURES	\$ FY21vs20 +/-	% (FY21vs20) +/-
JULY	\$8,201,044	\$10,308,556	\$9,429,533	\$11,307,372	\$7,994,782	(\$3,312,590)	-29.3%
AUGUST	\$9,510,346	\$12,336,346	\$9,781,396	\$8,441,614	\$8,348,410	(\$93,205)	-1.1%
SEPTEMBER	\$8,900,208	\$10,146,679	\$9,895,920	\$9,816,603	\$8,946,441	(\$870,162)	-8.9%
OCTOBER	\$8,813,497	\$8,311,334	\$10,521,272	\$10,127,093	\$9,254,409	(\$872,683)	-8.6%
NOVEMBER	\$8,881,752	\$8,665,701	\$8,335,004	\$9,043,651	\$8,640,393	(\$403,259)	-4.5%
DECEMBER	\$9,198,598	\$10,263,572	\$10,238,038	\$9,046,133	\$9,580,332	\$534,199	5.9%
JANUARY	\$8,081,068	\$9,098,088	\$9,034,024	\$7,879,448	\$5,380,599	(\$2,498,849)	-31.7%
FEBRUARY	\$8,561,789	\$8,965,754	\$8,917,456	\$7,389,496	\$13,006,957	\$5,617,461	76.0%
MARCH	\$9,604,359	\$10,070,762	\$9,485,962	\$10,880,686	\$11,751,142	\$870,456	8.0%
APRIL	\$8,898,002	\$9,867,325	\$9,122,088	\$6,462,887	\$6,979,918	\$517,031	8.0%
MAY	\$9,741,884	\$9,836,260	\$9,883,008	\$7,912,391	\$8,545,382	\$632,991	8.0%
JUNE	\$10,525,226	\$8,859,888	\$8,977,494	\$8,117,040	\$8,766,404	\$649,364	8.0%
SUB TOTAL EXPENDITURES	\$108,917,773	\$116,730,265	\$113,621,196	\$106,424,415	\$107,195,169	\$770,753	1%
Plus: Cafeteria Workers premium to Unite Here	\$1,941,776	\$1,973,451	\$1,937,488	\$1,870,470	\$1,800,000	(\$70,470)	-3.8%
Plus: Health Savings accounts contributions	\$652,513	\$972,281	\$1,471,122	\$1,807,825	\$2,100,000	\$292,175	16.2%
Plus: Prior Year Expenses	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
	\$111,512,061	\$119,675,997	\$117,029,805	\$110,102,710	\$111,095,169	\$992,458	
Plus: Life Insurance	\$1,036,368	\$1,057,156	\$1,074,489	\$1,185,167	\$1,100,000	(\$85,167)	-7.19%
Plus: Mercer Medicare Parts D							0.00%
Plus: Gallagher Inc.	\$98,000	\$98,000	\$98,000	\$99,619	\$98,000	(\$1,619)	-1.63%
Plus: Employee Wellness Program	\$334,734	\$300,000	\$309,000	\$318,300	\$318,300	\$0	0.00%
Plus : Incurred but not reported (IBNR)		\$0	(\$70,300)	\$0	\$0	\$0	0.00%
Plus: McGLADREY RE-ENROLLMENT	\$1,694,800	\$0	\$0	\$0	\$0	\$0	0.00%
Plus: One Time Payment(s)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Plus: Other Contractual Services	\$0	\$0	\$22,839	\$0	\$0	\$0	0.00%
Plus: Other Adjustments	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Plus: Medical Benefits Opt out program - Teachers	\$142,500	\$139,000	\$122,000	\$107,500	\$106,000	(\$1,500)	-1.40%
Plus: Misc Expenses	\$0	\$0	\$0	\$0	\$150,000	\$150,000	100.00%
Plus: Personnel Cost	\$0	\$0	\$11,272	\$68,364	\$80,000	\$11,636	17.0%
PLUS: - Food service	\$0	\$0	\$0	\$0	\$0	\$0	
plus: Other	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES - MEDICAL SELF	\$114,818,463	\$121,270,154	\$118,597,105	\$111,881,661	\$112,947,469	\$1,065,808	0.95%
INSURANCE FUND	7.49%	5.62%	-2.20%	-5.66%	0.95%		

**MEDICAL BENEFIT EXPENDITURES
MONTH ENDING; FEBRUARY 2021
MEDICAL BENEFITS**

REVENUE

	FY 16-17 REVENUE	FY 17-18 REVENUE	FY 18-19 REVENUE	FY 19-20 REVENUE	FY 20-21 REVENUE	\$ +/-	% INCREASE
JULY	\$707,429	(\$307,613)	\$1,044,877	\$696,239	\$871,426	\$175,187	25.2%
AUGUST	\$1,042,932	\$1,377,651	\$1,536,492	\$1,650,650	\$1,156,824	(\$493,826)	-29.9%
SEPTEMBER	\$2,467,095	\$2,570,551	\$2,306,954	\$2,239,504	\$2,537,767	\$298,263	13.3%
OCTOBER	\$2,337,193	\$2,831,457	\$2,715,887	\$2,631,563	\$3,023,880	\$392,317	14.9%
NOVEMBER	\$3,041,584	\$2,175,448	\$3,216,816	\$3,663,323	\$2,298,838	(\$1,364,485)	-37.2%
DECEMBER	\$3,176,658	\$3,158,826	\$2,269,588	\$2,171,487	\$2,951,431	\$779,944	35.9%
JANUARY	\$2,571,151	\$2,290,725	\$2,955,085	\$2,672,033	\$2,089,541	(\$582,492)	-21.8%
FEBRUARY	\$2,552,084	\$2,916,457	\$2,379,587	\$2,680,371	\$2,287,474	(\$392,897)	-14.7%
MARCH	\$3,436,339	\$2,432,704	\$3,261,962	\$2,177,166	\$2,068,307	(\$108,858)	-5.0%
APRIL	\$2,283,799	\$3,199,691	\$2,268,806	\$2,776,129	\$2,637,322	(\$138,806)	-5.0%
MAY	\$2,293,265	\$2,448,047	\$3,580,540	\$3,265,471	\$3,102,198	(\$163,274)	-5.0%
JUNE	\$4,417,387	\$4,396,470	\$4,191,448	\$3,144,220	\$2,987,009	(\$157,211)	-5.0%
TOTAL NON GENERAL FUND REVENUE	\$30,326,916	\$29,490,413	\$31,728,041	\$29,768,153	\$28,012,016	(\$1,756,137)	-5.9%
MEDICARE PT D	\$0	\$0	\$0	\$0	\$0	\$0	
PLUS : GF LIFE INSURANCE CONTRIBUTION	\$730,000	\$730,000	\$730,000	\$730,000	\$730,000	\$730,000	
PLUS MEDICARE PART D	\$0	\$0	\$0	\$0	\$0	\$0	
PLUS: RETENTION SETTLEMENT	\$0	\$0	\$0	\$0	\$0	\$0	
PLUS: PRESCRIPTION REBATE	\$3,263,100	\$3,233,517	\$3,131,316	\$0	\$3,000,000	\$0	
PLUS: STOP LOSS	\$0	\$1,755,460	\$0	\$0	\$0	\$0	
PLUS :INTER-DISTRICT: BOE	\$0	\$0	\$0	\$0	\$0	\$0	
PLUS :TRANSFERS	(\$283,958)	\$753,751	\$0	\$0	\$0	\$0	
OUTSIDE REVENUE SUB-TOTAL	\$34,036,059	\$35,963,141	\$35,589,357	\$30,498,153	\$31,742,016		
GENERAL FUND	\$72,668,210	\$77,438,210	\$84,338,200	\$83,681,253	\$82,068,210		
TOTAL REVENUES - MEDICAL SELF INSURANCE FUND	\$106,704,269	\$113,401,351	\$119,927,557	\$114,179,406	\$113,810,226		
	\$0	\$0	\$0	(\$0)	(\$0)		
PROJECTED OPERATING SURPLUS/(DEFICIT)*	(\$8,114,195)	(\$7,868,803)	\$1,330,452	\$2,297,745	\$862,758		
TRANSFER IN/OUT/REFUNDING SAVINGS	\$0	\$9,000,000	\$0	\$0	\$0		
AUDITOR ADJUSTMENTS	\$7,990,150	\$0	\$0	\$0	\$0		
NET TOTAL OPERATING (INCLUDING TRANSFER)	(\$124,045)	\$1,131,197	\$1,330,452	\$2,297,745	\$862,758		
PREVIOUS YEARS FUND BALANCE	(\$5,428,848)	(\$5,552,583)	(\$4,421,386)	(\$3,090,934)	(\$793,189)		
NEW FUND BALANCE	(\$5,552,892)	(\$4,421,386)	(\$3,090,934)	(\$793,189)	\$69,569		
(NET RESULT + PREVIOUS YEARS FUND BALANCE)							

LARGE CLAIMS OVER \$250,000 - FY 17 to FY 21
MONTH ENDING; FEBRUARY 2021

FY 17 MEDICAL	FY 18 MEDICAL	FY 19 MEDICAL	FY 20 MEDICAL	FY 21 MEDICAL
>\$250K	> \$250k	> \$250k	> \$250k	> \$250k

July-February

\$491,890	\$1,036,266	\$645,426	\$612,473	\$831,219
\$471,189	\$1,030,504	\$583,151	\$677,122	\$519,356
\$426,081	\$790,027	\$527,858	\$596,555	\$493,629
\$424,200	\$742,720	\$472,723	\$563,593	\$473,511
\$364,024	\$671,276	\$450,975	\$265,778	\$436,149
\$369,017	\$588,984	\$282,631	\$471,859	\$411,712
\$333,295	\$438,565	\$384,244	\$460,815	\$338,080
\$317,698	\$349,850	\$357,560	\$400,394	\$335,021
\$313,401	\$341,159	\$357,554	\$443,459	\$330,682
\$303,846	\$346,515	\$290,471	\$390,403	\$330,662
\$296,780	\$341,396	\$348,475	\$335,998	\$316,290
\$284,500	\$328,362	\$333,517	\$334,502	\$296,895
\$268,053	\$313,245	\$322,950	\$329,880	\$291,340
\$279,593	\$306,068	\$314,877	\$287,772	\$272,875
\$265,964	\$298,859	\$299,604	\$282,290	\$264,041
\$258,127	\$277,733	\$293,513	\$266,396	\$258,258
\$254,339	\$285,525	\$290,157	\$269,247	
	\$253,756	\$266,825	\$250,016	
	\$253,824	\$266,042		
	\$256,725			
	\$252,559			

TOTAL	\$5,721,996	\$9,503,916	\$7,088,554	\$7,238,553	\$6,199,720
COUNT	17	21	19	18	16
AVG	\$336,588	\$452,567	\$373,082	\$402,142	\$387,482

CHECK LIST FOR ALDERMANIC SUBMISSIONS

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/ Orders/ Ordinances
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input checked="" type="checkbox"/>	Supporting Documentation
<input type="checkbox"/>	Disk or E-mailed Cover letter & Order
<input type="checkbox"/>	
<input type="checkbox"/>	IN ADDITION IF A GRANT:
<input type="checkbox"/>	Notice of Intent
<input type="checkbox"/>	Grant Summary
<input type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 30, 2021

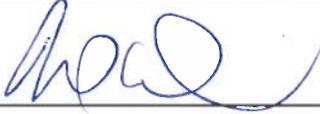
Meeting Submitted For: April 5, 2021

Regular or Suspension Agenda: Regular

Submitted By: Gwendolyn B. Williams

Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

Comments: _____

Coordinator's Signature: 

Controller's Signature (if grant): _____

Mayor's Office Signature: _____

Call 946-7665 with any questions.

****PLEASE NOTE CLEARLY IF UC (UNANIMOUS CONSENT) IS REQUESTED****



Justin Elicker | *Mayor* Gwendolyn B. Williams | *Director*
CITY OF NEW HAVEN YOUTH and RECREATION DEPARTMENT

March 30, 2021

The Honorable Board of Aldermen
City of New Haven
165 Church Street
New Haven, CT 06510

Re: Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

Dear Honorable Members:

Locally known as the Q House, the Dixwell Community Center has deep roots in the Dixwell Community. Built in 1924 at 98 Dixwell Avenue on land donated by Dixwell Congregational Church, this establishment has served local youth and has become a base for neighborhood groups, charities and other civic organizations. It has offered music, drama, and art classes; sponsored trips; and organized sports.

The new building that has been designed and almost completed will house Stetson Library, Elderly Services and Cornell Scott Hill Health Center. It will provide a gym, recording studio, meeting and conference areas, a kitchen and a basketball court with seating to cater to the interests of the community.

Having been selected by a rigorous procurement process by the City of New Haven and the Q House Advisory Board and the Q House Board of Directors, Leadership, Education and Athletics

165 Church Street · New Haven, CT 06510
Phone: 203.946.7582 · Fax: 203.946.5750

in Partnership, Inc (LEAP) has been selected to be the management group for the Dixwell Community Center. LEAP is tasked with overseeing all program development and administration; direct the management of all staff, policy and procedures; directly supervise senior staff; a portion of fundraising for the programming; and establishing relationships with board members, community partners, collaborating organizations, and leaders in local and state government.

We are seeking to enter into a multi-year contract with Leadership, Education and Athletics in Partnership in order to establish fluidity and consistency in services provided. The maximum contract will amount to \$100,000.00 per year for the following fiscal years:

- 1) July 1, 2021 – June 30, 2022 (FY 22)
- 2) July 1, 2022 – June 30, 2023 (FY 23)
- 3) July 1, 2023 – June 30, 2024 (FY 24)

Leadership, Education and Athletics in Partnership is expected to be open through the week and some evenings and weekends. Additionally, LEAP is expected to operate in the Greater New Haven area and spend a significant amount of time immersed in the New Haven Community.

Sincerely,



Gwendolyn B. Williams, LMSW

Director

Youth and Recreations Department

Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

WHEREAS, The Dixwell Community Center (Q House) was built in 1924 and has deep roots in the Dixwell Community becoming a base for neighborhood groups, charities and other civic organizations; and

WHEREAS, the City of New Haven recognizes that youth have limited resources and opportunities that may require services and mentors in order to support growth and reduce the risk for involvement in inappropriate behaviors; and

WHEREAS, Leadership, Education and Athletics in Partnership, Inc. has been selected via City of New Haven procurement process to be the managing organization of operations for the Dixwell Community Center (Q House); and

WHEREAS, the Youth and Recreation Department seeks to enter into a three (3) year multi-year contract with Leadership, Education and Athletics in Partnership, Inc in order to establish fluidity and consistency in services provided;

NOW, THEREFORE, BE IT RESOLVED by the New Haven Board of Aldermen:

1) The Youth and Recreation Department may contract with Leadership, Education and Athletics in Partnership Inc. for three (3) year contract for fiscal years 2021-2022; 2022-2023 and 2023-2024 for management of operations of the Dixwell Community Center (Q House); and

2) That the maximum contractual amount will not exceed \$100,000 per fiscal year; and

3) That the Youth and Recreation Department is authorized to execute an amendment to the agreement if such amendment to the Agreement is appropriate.

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN

TO (list applicable aldermen/women): The Board of Aldermen

DATE: **March 30, 2021**

FROM: Department Youth and Recreation Department
Person Gwendolyn B. Williams Telephone 946-5988

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.

FISCAL IMPACT STATEMENT

DATE: March 30, 2021
 FROM (Dept.): Youth and Recreation Department
 CONTACT: Gwendolyn B. Williams PHONE 946-5988

SUBMISSION ITEM (Title of Legislation):

Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

List Cost: Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

	GENERAL	SPECIAL	BOND	CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE
A. Personnel				
1. Initial start up	0	0	0	
2. One-time	0	0	0	
3. Annual	0	100,000.00	0	23102906
B. Non-personnel				
1. Initial start up	0	0	0	
2. One-time	0	0	0	
3. Annual	0	0	0	

List Revenues: Will this item result in any revenues for the City? If Yes, please list amount and type.

NO
 YES

- 1. One-time
- 2. Annual

Other Comments:



Leadership, Education and Athletics in Partnership, Inc. (LEAP)
New Haven, CT

Q-House Launch and Management Proposal

Submitted By:
Henry Fernandez
Executive Director
LEAP

hfernandez@leapforkids.org

October 13, 2020

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Statement of Proposals

After thoroughly reviewing your RFP and considering your vision for the management of the Q-House, Leadership, Education and Athletics in Partnership, Inc. (LEAP) is excited to present this proposal and demonstrate that we have all the necessary qualifications to ensure the Q-House is a success. LEAP not only has experience in the key areas of program development, building management, human resource, partnership cultivation, and fundraising, we also benefit from deep roots in the New Haven community which we have served for over 28 years. As a candidate that shares your values and conducts similar work on a day-to-day basis, we are uniquely qualified to oversee the Q-House's exciting relaunch and establish for it a strong and lasting foundation.

Board of Directors

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Ed Cleary

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Cynthia Mann

Co-Founder, Past Chair

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Jerome Harris Meyer

Executive Director

Henry Fernandez

LEAP is an education and youth development nonprofit that serves over 1000 young people in New Haven each year. Throughout our work, we address academic and social opportunity gaps by providing youth with access to the rich resources available in New Haven, creating a safe and community-based place for children to learn, explore and grow and for older youth to develop their strengths and talents as leaders. Through our multi-tier mentorship model, where teens and young adults of color are trained and supported in implementing programs for younger children, local youth ages 7 to 24 are able to access free, age-appropriate and culturally reflective enrichment located right in their own neighborhoods. Because of the collaborative approach that we bring to our work and the fundraising base that we have built, we are proud that LEAP's year-round programming serves and employs more young people than any other youth agency in New Haven.

LEAP's related experience begins with our own community center, a multi-purpose, space that has a pool, gym, weight room, dance studio, art room, community garden, teaching kitchen, playing field, library, teen lounge, and more. This space is one that we lease from the Housing Authority of the City of New Haven in a 30-year lease for a nominal fee (\$100 per year). Thus, we have a long history of working with New Haven government entities and local partners to successfully operate community center space.

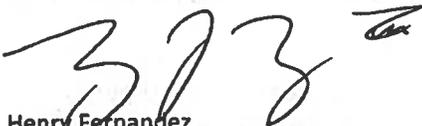
While we are best known for working with young people, we also engage a range of adults in our programs, as both volunteers and as program recipients. For example, at our swimming pool, LEAP has classes for both adults and children. Similarly, hundreds of adults of all ages volunteer at LEAP annually doing everything from reading to young children at our Read-In on the New Haven Green to helping high school students craft effective essays when they apply to college.

Our work functions through countless partnerships with city agencies, nonprofits, locally-owned businesses, elected officials and the New Haven Public Schools. Our programming is made possible because of the unseen teams in our finance and development offices who manage a comprehensive system of financial controls and a robust fundraising strategy which has allowed us to grow our budget this year to \$3.1 million. This allows us to ensure that funds are responsibly managed and that programs are not only sustainable but growing. Our site-based programming will allow for Q-House staff and management to integrate easily into our model. As an organization that employs over 200 part-time staff members each year in addition to our 24-person full-time staff, we have the human resources infrastructure necessary to support this type of growth.

Our focus in managing the relaunch of the Q-House will be on communication and transparency. LEAP has established internal practices in place that have ensured our success in program development and financial management in the past. With the input and support of the Q-House Advisory Board, LEAP plans to immediately prioritize hiring, strategic planning, and budget development for the Q-House while capitalizing on our existing relationships and community presence to raise funds and generate publicity. Designated Q-House positions, such as a director and building manager, will be supported by our experienced and diverse staff, led by Executive Director Henry Fernandez who has an extensive background working in management, communication and strategic thinking capacities.

At the core of our work, LEAP deeply believes in the transformative power of community and has a commitment to empowering individuals to reach their full potential. As an organization, our decisions prioritize the best interests of the people we serve. Our leadership will establish the Q-House as a place by and for the community, where all New Haven residents are welcomed to receive necessary services, explore new opportunities, celebrate culture and legacy, and envision a hopeful future.

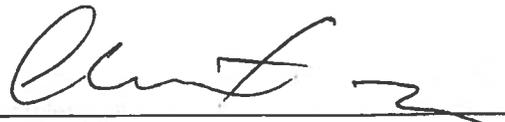
As Executive Director of Leadership, Education and Athletics in Partnership, Inc. (LEAP), I am authorized to bind the organization, and I am proud to submit this proposal on behalf of the organization.


Henry Fernandez
Executive Director

State of Connecticut County
of New Haven

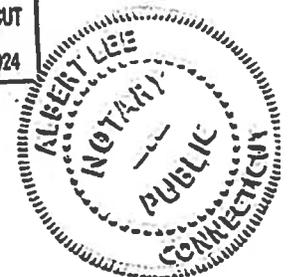
On this the 12 day of October, 2020, before me, Albert Lee, the undersigned officer, personally appeared Henry Fernandez, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand.


Notary Public

Date Commission Expires: 04/30/2024

ALBERT LEE
NOTARY PUBLIC OF CONNECTICUT
Commission # 178958
My Commission Expires 4/30/2024



MANAGEMENT APPROACH

Developing and Implementing the Q-House Mission and Strategy

As a community institution that has served New Haven youth and families for over 28 years, LEAP is the ideal candidate to execute the vision of the Q-House as a “beacon of light for years to come.”

The Q-House is a place with strong cultural significance, and the mission of the new Q-House emphasizes a multi-purpose, multi-generational approach while still retaining its community legacy. LEAP’s proposed management strategy recognizes the Q-House’s long history in the Dixwell community while ensuring that it meets diverse community needs and remains financially sustainable. Over the past several decades, LEAP has operated in a similar role, managing and maintaining a 100-year old, city-owned community center that is a space for LEAP youth to come together and learn. Our community center houses a small library, gym, swimming pool, classrooms, dance studio, teen meeting space, computer learning center, art room, playing field, community garden, teaching kitchen and offices for staff, all of which are used on a regular basis. Although our primary programs involve youth, we conduct holistic programming that engages a variety of areas, from aquatics programs for adults to spearheading weekly convenings of New Haven youth-serving agencies during COVID-19.

Strategic Plan

LEAP is committed to developing a meaningful strategic plan and in fact currently is in a strategic planning process with its board and staff. For the Q-House, we would work closely with the Advisory Board to create short and long term plans that allow for the Q-House to achieve its mission. We will help raise funds for this purpose and integrate it into our development and management goals. Ideally, we would wait to begin this process until LEAP has been able to run the Q-House for enough time such that it can provide insights to the Advisory Board about what works, what opportunities exist, and where there are shortfalls. This will also allow the Advisory Board to come to know LEAP and our operational approach.

We envision an operational model which takes advantage of LEAP's existing management structure and ability to operate at scale. This will mean that LEAP does not need to replicate senior management, finance capacity, human resources, curriculum and program design functions, or our fundraising/development office. We would however expect to immediately hire a Q-House Director and a Building Manager. The Q-House Director will be available at the building every day and will be responsible for programs, staff oversight, and community engagement. The Building Manager will be responsible for the day to day operations of a large physical space from vendors to HVAC management to custodial services to security. We will supplement these positions by using our model of recruiting and training local high school and college students to provide direct services for young people and hiring local community members with expertise in areas like the arts, athletics, chess, wellness, and environmental education.

Leadership Approach

LEAP benefits from a close relationship with our Board of Directors, made up of 14 members who have a variety of areas of expertise and convene on a bi-monthly basis. Our Board of Directors simultaneously serves as LEAP’s advocates, fundraisers, and advisors. In advance of each Board meeting, LEAP senior staff prepare reports on all organizational activities, including updates on programs and our financial

position, which allows the Board to stay informed on our operations and gives them the opportunity to offer feedback and advice. LEAP plans to create a similar relationship with the Q-House Advisory Board on all Q-House-related activities. LEAP will report to the Advisory Board during bi-monthly meetings, with more frequent communication in the beginning as initial decisions are being made. We plan to look to the Advisory Board for input on issues such as budget, programs, and community outreach and publicity.

Volunteer Participation

LEAP believes that volunteers are integral to the work of a community-based nonprofit, and hosts our own volunteers at multiple points in time throughout the year. LEAP is well known and respected in the Greater New Haven community, which allows us to recruit volunteers of all ages (from students to seniors) and backgrounds (from artists to business leaders). We engage with hundreds of volunteers annually. We recruit volunteers from our community partners, New Haven Public School students, our donors, and the community at large, resulting in a diverse array of people who share a love for LEAP and a desire to make a difference. Our experience with volunteers has taught us that they are most effective when their roles are clearly defined. For example, LEAP hosts short-term volunteers for key events such as our annual Read-In on the New Haven Green, where volunteers read books to LEAP children; we also host longer term volunteers who work in our community garden and library and intern with our various departments. LEAP requires a background check for all of our volunteers (or anyone else who comes into contact with children) and trains them on working with young people. These are practices that we plan to bring to the Q-House, and we will work with the Advisory Board and the center's co-occupants to create innovative and useful volunteer positions that engage individuals of all backgrounds.

Program Development and Implementation

LEAP sees the Q-House's co-occupants—the Stetson Library, the Cornell Scott Hill Health Center, and the Dixwell-Newhallville Senior Center—as providing a unique opportunity to offer programs and services that do not exist elsewhere. LEAP has abundant experience working with a variety of partners and hosting flexible programs that can be adapted to different audiences. Furthermore, LEAP has already worked extensively with the New Haven Free Public Library to acquire library cards for all our youth and coordinate weekly visits to neighborhood branches during our summer programs.

Our leadership of the Q-House would ensure clear communication between all parties and full inclusion in decision-making processes through regular meetings with a designated contact person from each co-occupant. At the same time, we would want to capitalize on the synergy between all occupants and ensure that opportunities for collaboration are not missed. For example, LEAP's founding model is intergenerational and multi-tiered: many of our resource providers and employees for our children's program are LEAP alumni themselves, while our aquatics program is based on training young people to be swim instructors and lifeguards who teach both younger children and adults to swim. We see potential for activities between LEAP and the senior center, such as teaching seniors to swim at LEAP's pool or for LEAP teens to conduct service projects at the senior center. We would also work to ensure everyone who participates in any of LEAP's or the Q-House's co-occupants' programs has access to all the services offered by any of our organizations.

In our current operations, LEAP runs few income-generating programs as our focus is to ensure that activities are diverse and accessible to children of all economic backgrounds and low income families in particular. Other than our reduced-cost evening swim program that is open to children and adults, all of

LEAP's programs are entirely free and we are able to do this through an aggressive fundraising strategy that focuses on cultivating relationships with funders and donors. With the Q-House, our aim would be to expand LEAP's overall fundraising efforts to be able to offer an assortment of free and subsidized activities for community members, while taking advantage of the new space to host fundraising events once the pandemic has passed and it is safe to do so while collaborating with our co-occupants and the Advisory Board to raise additional funds.

LEAP will bring significant program development experience to the Q-House. We have an experienced set of staff members who develop programming now and we supplement this with a team of LEAP alumni (including New Haven school teachers) who serve as consultants to develop curriculum for our after school and summer programs. This allows us to develop programming which is supportive of what happens in school, recognizes children's social development needs at different ages, and is culturally sensitive in a city that is diverse. LEAP looks forward to collaborating with the programming committee of the Advisory Board to develop an array of program offerings that cater to the community the Q-House serves. LEAP hopes to gather input from the Board's programming committee on local partners who could provide activities, programs that have been successful at the Q-House in the past, and new activities or resources the community might like to see.

In our model, we regularly survey parents to understand the kinds of programming that they most want and need for their children. During COVID-19 this has allowed us to cater our programming in ways that recognize parents' work schedules, their concerns about mental health, and where their children need academic support. Based on a similar survey of community members about their needs and interests, we would work with local partners to offer a broad variety of enriching programs that would bring people from the broader community together at the Q-House.

Outreach and Communications

Communications with Advisory Board

LEAP has a strong relationship with our Board of Directors, with whom we meet on a bi-monthly basis. During each board meeting, each department manager at LEAP prepares a comprehensive report to the board on the areas they are responsible for, including budget, fundraising, program elements and partnerships. LEAP also regularly reaches out to our Board members to leverage their connections and for them to serve as advocates for us in the community. Our collaborative and supportive relationship with our board has allowed us to expand successfully over the last five years. We would bring a similar approach to our work with the Q-House Advisory Board, from whom we will look to for guidance on program development, potential partnerships, budget and developing an overall strategic plan. Meetings with the Advisory Board will take place bi-monthly, during which LEAP will report on all areas of operation at the Q-House. These regular meetings will also serve as an opportunity to receive valuable input from advisory board members on the Q-House's initial operations.

Publicity

LEAP maintains regular communications with our donors, alumni, and community members. We communicate with over 3000 donors and community members through a quarterly newsletter, regular emails through Constant Contact, and social media on Facebook and Instagram. We communicate with families through regular texting and emails. Through these platforms we share stories about LEAPers, updates on our work, opportunities to get involved, and photos of our programs.

We also maintain a monthly press calendar and often receive coverage in local news sources including the New Haven Independent, New Haven Register, WNHH and WTNH. For example, during the summer of 2020, LEAP's programs were featured in three articles from three different New Haven news sources. We seek to keep LEAP in the news and in the public eye because this allows us to build funding support, increase volunteers, and build public support for our organization. Our executive director has been asked by WTNH to provide segments for parents on how to work with children during COVID and he was asked by the Community Foundation to speak with dozens of donors about the needs of youth agencies during COVID-19. Young people from LEAP joined a radio show on WNHH to talk about activism following the initial Black Lives Matter marches in New Haven. We are hosting in October a virtual meeting with our donors and community partners with former NBA star, former UConn Husky and social justice advocate Caron Butler to talk about his thoughts on criminal justice reform.

The relaunch of the Q-House and the many partners that it will engage provide excellent opportunities for press on which we plan to capitalize. These press opportunities and communications with our large audience will expand the reach of the Q-House and ensure that we serve as many community members as possible, while also introducing the Q-House to local donors, corporate sponsors, and potential volunteers.

Working with Community Groups, Elected Officials, and Collaborating Organizations

LEAP has positive relationships with all members of the New Haven state legislative delegation, whom we work with annually to ensure support for LEAP in the state budget. Many of them volunteer for LEAP, especially during our annual Read-In on the Green that is well-known in the community. We also have positive working relationships with New Haven Board of Alders, who have also been enormously supportive of our organization. LEAP was, in the last few years, presented the New Haven Board of Alders' Black and Hispanic Caucus award for our work with New Haven children.

With our long history in New Haven, LEAP's strong relationships in New Haven have been visible during COVID-19. During the pandemic, we began a weekly convening of a coalition of youth agencies, led by our Executive Director Henry Fernandez, to discuss updates and strategies during the pandemic and raised funds for shared resources, including PPE equipment. LEAP also organized a petition to request government funding for student laptops and worked with City and State government to make it possible for youth summer programs to open safely. During these processes, LEAP leveraged our positive relationships with elected officials and city representatives, many of whom served as guest speakers during the weekly meetings with youth agencies.

In managing the Q-House, we will keep city officials informed and seek their support and input for both needs and opportunities. Historically, LEAP has maintained strong relationships with elected officials, with many volunteering to read with children at LEAP's annual Read-In on the Green and as Guests of Honor at our LEAP Year Event. Our staff have served as a resource for elected officials and other organizations and community leaders on issues related to youth policy. LEAP families and youth staff (college and high school students) regularly advocate on behalf of LEAP to state elected officials, testifying annually in the legislature, making phone calls and sending emails. As such, LEAP has managed to continue receiving state funding during a period of budget cuts. We would continue to use these relationships to benefit the Q-House.

Representing the Q-House

Representing the Q-House on boards, committees, conferences, panel presentations, and other settings would be a role that the Q-House Director would take on, but also be the responsibility of LEAP's Executive Director and senior staff. Our staff members serve on the boards of local organizations like NeighborWorks New Horizons and the Greater New Haven Literacy Coalition, as well as national organizations like America's Voice. Staff also volunteer for a range of nonprofits. Together, our staff has experience in housing policy, public health, international education, economic development, and case management. Staff often attend and are invited to speak at community events hosted by other local organizations to speak on our expertise working with youth, and have a 28-year history of being featured in press, conferences and panels. We are experienced in representing LEAP to a variety of audiences, from funders and professionals to the general public, and even train our youth counselors to learn these skills. In most of our public events, we provide opportunities for our young people from New Haven to talk about their experiences.

Collaborating with Non-Profits, Community Services, Public Education and Government Agencies

As the largest youth organization in the city (in number of children served and youth employed), LEAP brings together a broad cross-section of the New Haven community, ranging from large, citywide departments to small community groups. Some of our larger partners include the New Haven Board of Education, NeighborWorks New Horizons, CT Transit, and Yale-affiliated institutions such as the Gilder Lehrman Center for the Study of Slavery, Resistance and Abolition and the Peabody Museum of Natural History. We work with large city departments to identify community needs and provide school sites for programming, summer counselor housing in the neighborhoods we serve, transportation between sites, and meals for our programs, all donated to LEAP free of charge by these partner institutions.

LEAP's smaller partners consist of dozens of new and long-term organizations and individual volunteers with special expertise in areas such as academics, arts, and athletics. Through these partners, many of which are local, LEAP children hike with the Appalachian Mountain Club, learn about food sustainability with the Garden Club of New Haven, create plays with the Elm Shakespeare Company, and do yoga with Zen Zilla Yoga. LEAP's extensive partnerships enable our students to experience broad enrichment and for those organizations to meet their goals of serving low-income youth from the broader community. Many of these partners have worked with us for years and some have personal connections to LEAP as former students, counselors or staff. See Appendix A for more details on our organizational partnerships.

At LEAP, these partnerships are managed by our Chief of Staff, who often oversees around a dozen partnerships at the same time. At the Q-House, partnerships would be supervised by the Q-House Director with support from our Chief of Staff. Nevertheless, they would follow the same principles that have made our current associations successful. Our partnerships rely on a base of mutual communication and planning to ensure expectations are clear on both sides. For example, to manage our long-term partnership with New Haven Public Schools, we ensure that communication occurs on all levels. Our Site Coordinators, who each operate a site at a New Haven Public School, work closely with the principals of their schools on a day-to-day basis, while our management team meets with principals each semester to ensure that everything is functioning smoothly. Our management team also maintains a relationship with the district on an administrative level to work out permits and permissions. Each of our partnerships begins with a planning conversation during which responsibilities and deliverables are established on both sides, followed by periodic check-ins throughout the duration of the partnership and a survey for program providers and debrief conversation at the end of each program component. For example, LEAP has had a five-year-long relationship with the Peabody Museum of Natural History to

run our annual Outdoor Corps program, where LEAP counselors and staff participate in classes offered by Peabody trained New Haven high school students and take LEAP children on an overnight camping and hiking trip at a nearby state park to educate them in the natural sciences. LEAP and the Peabody worked together to establish goals and a curriculum, share educational spaces, train counselors, find funding, and debrief after the program concludes.

Staff Relations

Personnel Recruitment, Employment and Release Plan

LEAP's current recruitment strategy utilizes a diversity of methods that allow us to reach a large and diverse candidate pool. We post our open positions on leading online job search platforms, targeting those with experience in nonprofit settings, as well as on our website and through conducting significant outreach to community leaders who may have referrals. LEAP also recruits through our multi-tier mentorship pipeline, where LEAP children become Leaders in Training as teens and then counselors. In fact, all of our current full-time site coordinators were former LEAP counselors, and several members of our senior staff and board are as well. Candidates for positions at all levels submit applications and resumes and are interviewed by senior staff in our organization. Once a candidate is accepted, we conduct thorough background checks and they receive training on specific program needs as well as overall management. At the Q-House as in all of our programs, we would use these methods to ensure we hire qualified candidates who reflect our values and vision for the community center.

In terms of employment, LEAP is experienced in navigating a variety of staffing configurations. Each year we employ over 200 part-time staff members who work for us as counselors in addition to our 22-person full-time staff, and have the HR infrastructure to support a large number of employees. Q-House personnel such as a director and building management staff will be hired and specifically assigned to the site, with the exact positions to be determined in conversation with the Advisory Board and Q-House co-occupants. However, all personnel assigned to the Q-House will still operate under LEAP's staffing structure, with access to the same opportunities and obligations of LEAP employees. These include but are not limited to competitive compensation, health and other benefits, regular performance assessments, and inclusion in all-staff planning meetings, events and initiatives. Furthermore, all LEAP staff work in smaller teams or departments that offer a smaller supportive and collaborative environment, and have weekly team meetings and one-on-one meetings with their direct supervisors. Staff receive regular professional development throughout their employment as well.

LEAP follows all Connecticut state laws with regard to release. We conduct exit interviews with staff members who leave our organization for different reasons. When a position is vacated, LEAP pulls from our existing base of job descriptions to advertise the role; if a new position is necessary, we work with relevant staff members to develop a job description that is detailed and accurate.

Acknowledgement of Human Resources Obligations

LEAP acknowledges our obligation to develop job descriptions, hold regular performance evaluations, implement sound human resource practices, train and supervise senior staff, and run staff meetings and staff projects. All of these are items that we practice on a regular basis and are overseen by our executive team and managers. Any Q-House staff hired by LEAP will be included in all of these practices.

Commitment to Developing and Supporting Staff

Each member of our staff team is supported regardless of their seniority, with intensive training for our counselors and site coordinators, and the support of external consultants on program elements for our senior staff. As a result of COVID, LEAP has currently hired a part-time social worker to support staff's mental health and wellbeing needs, and our current budget includes an increase in full time staff by 3 people with specific obligations for staff development and training. Our senior staff has decades of experience both inside LEAP and in related relevant fields outside LEAP. Many members of our senior staff have been with LEAP for years—for example, our Chief of Staff joined LEAP as a junior counselor in 2006 and has been with us ever since—and mentoring and training others is built into their roles.

LEAP has a transparent management structure, and weekly team and one-on-one meetings between supervisors and employees allow for constant flow of feedback. Employees' voices are valued and they are encouraged to pursue new ideas or initiatives to grow as leaders or to help LEAP improve our work. LEAP also has regular staff morale sessions and fosters an inclusive workplace culture that many have described as a family.

Recruiting and Retaining a Reflective and Diverse Staff

LEAP has always participated in inclusive hiring practices and emphasizes the importance of developing leaders who come from the communities that we serve. LEAP is built on two ideas: (1) young people from low-income neighborhoods can be leaders, and (2) we all have a role to play in making our city and state better for children. These two ideas are reflected in LEAP's motto: "Creating A New Haven For Our Children." We recruit staff from a variety of sources, such as websites, neighborhood postings, local universities, and through networks of New Haven leaders. We also place an emphasis on promoting within our organization, especially in promoting our part-time youth counselors who come from the communities we serve into full time positions.

LEAP's staff has always been reflective of the communities that we work in, and we have incredibly diverse employees, volunteers and board members. We understand diversity as both broad in who it encompasses (including diversity in experience, class, and world view) and specific in that we do not shy away from ensuring diversity in race, ethnicity, gender, and LGBTQ status. We achieve this through how we recruit at all levels, how we train our staff and how we hold ourselves accountable. As an organization that focuses on developing young people to become leaders, LEAP has no shortage of young, local talent. Young people of color progress through LEAP and our alumni eventually become school principals, teachers, full-time LEAP staff and board members, both locally and nationally. We recruit college and high school student counselors from the range of colleges and public high schools in New Haven and many of our counselors were formerly LEAP children and/or teens. Our college students hail from a variety of institutions around the state and country and bring with them a diverse set of personal, community and academic experiences to their work with children. Moreover, we also prioritize diversity and inclusion in the types of partners we recruit – LEAP looks to partner with consultants, educators, artists and business owners who are African American and Latino. For example, our curriculum development and job training for our counselors this summer and fall is led by four experienced Black women educators, three of whom are former LEAPers themselves. By elevating diverse voices in positions of leadership and expertise, LEAP ensures that its culture is inclusive, culturally responsive and reflective of its surrounding community. We will bring these hiring practices and priorities to the Q-House. Ultimately, it is important to note that LEAP's staff is predominantly African American and Latino at all levels.

Budget and Finance

Developing and Maintaining Sound Financial Practices

LEAP has a robust system of financial controls, both internal and external. The organization maintains a segregation of duties and adheres to GAAP (Generally Accepted Accounting Procedures). Internal controls are closely monitored on several levels: the Finance Team, which consists of the Director of Finance and Financial Assistant, the Executive Director, the Treasurer of the Board of Directors, and the Finance Committee of the Board of Directors. All internal controls are monitored on a rolling basis. LEAP has an audit by an independent auditing firm. In years when LEAP's funding from the State of Connecticut exceeds \$300,000, it also has a state single audit. LEAP's audits have all been clean.

LEAP is committed to transparency in its finances and its IRS Form 990 and audited financial statements are both available on its website. It has received the Guidestar Platinum Seal of Transparency.

Preparing and Adhering to a Budget

To prepare and adhere to a budget for Q-House operations, LEAP will draw from our experience with the costs of operating programs and maintaining a building. LEAP's current process for planning our budget is collaborative between our Board of Directors, Executive Director and staff. We hold conversations with staff members to discuss changes to the budget. The Executive Director then presents a proposed budget to our board, followed by questions and discussion. Several of LEAP's Board members are also part of our Finance Committee, which includes the head of an accounting firm, a strategic financial advisor to Fortune 500 companies, and a lawyer. Financial statements are reviewed monthly by the Finance Committee of the Board of Directors for adherence to the organization's annual budget. There is a separate accounting of the organization's reserves that is also monitored monthly and as needed. Reports on our expenditures and budget are also given by the Director of Finance at board meetings every two months. The Finance Committee of the board also reviews the financial statements of the organization prior to every board meeting and reports to the full board at the regularly scheduled board meeting.

Similarly, with the Q-House, LEAP will present a proposed budget and our reasoning behind it to the Advisory Board prior to each fiscal year. This will be an opportunity to also discuss the program implications behind the numbers presented and describe how our budget aligns with our programmatic goals. Reporting opportunities during our bi-monthly Advisory Board meetings will explain how we are adhering to the budget throughout the year. Moreover, LEAP has a long history of running balanced budgets and meeting our budget goals in expenditures and fundraising. Our overall organizational budget is audited every year and we make these statements publicly available through our website.

Ensuring Adequate Funds are Available

LEAP's approach to ensuring that adequate funds are available is a combination of managing our budget and consistently pursuing fundraising opportunities. LEAP bases our budget around conversations with staff members and our previous experience in running programs and managing a building to guarantee that our projections are reasonable. When our budget is approved, LEAP's departments – programs, development, and finance – communicate to ensure that all expenses are covered and that funds are spent appropriately. Meanwhile, our development department solicits funding from a diverse portfolio of sources, including individual donors, private foundations, corporate foundations, and events. In an

emergency scenario, LEAP maintains reserves to sustain our programs until we are able to create a long-term solution. This has happened in the past when the state did not pass a budget until some 5 months after the start of their fiscal year, meaning that their resources were not available to youth agencies.

Commitment to Jointly Conducting Official Correspondence

LEAP commits to conducting official correspondence of the organization and executing legal documents jointly with the Q-House Advisory Board and our Board of Directors to the extent that this is legally allowed, organizationally appropriate and programmatically feasible. We make this distinction because there are documents like insurance contracts, employee agreements, vendor agreements, state contracts, auditor agreements, etc. which under state law must be completed by contracting parties who can legally bind an organization. We can work with the Advisory Board to identify those items where it would like input. But we do need to be able to run a nonprofit consistent with best practices, state regulations and contract law.

We operate transparently and honestly with all of our partners, and thus we want to be clear that if you hire us to manage the Q-House, we will do so transparently, but we will also need to do so in a way that maintains our ability to operate within the bounds of best business practices and the law.

Fundraising Strategy

Historically, LEAP has steered away from charging fees for our programs in order to ensure they are accessible to everyone, and especially to low income families. (We do have an evening swim program available to community members for a subsidized fee—though most of our swim programs are free and all of our other programs are free.) We have been able to sustain this ideal through a strong fundraising operation led by a development team of four full-time staff members, made up of a Director of Development, Development Coordinator, Database and Development Associate and Grant Writer. Over the past five years, our budget has grown by 82%, from \$1.7 million to \$3.1 million, allowing us to expand the population we serve, the services we provide and the staff we hire.

Our income is well-balanced, with 73% of our funds coming from individual contributions and events, 15% coming from private and corporate foundations and 12% coming from the government. We have many dedicated donors who have supported LEAP for a number of years and an innovative donor cultivation strategy with a renewed focus on developing relationships with new potential donors. LEAP also has a designated full-time grant writer and a robust grants management system that has brought in over \$700,000 in grant dollars this past fiscal year. Our relationships with funding bodies include private family foundations, community foundations, larger regional and national foundations and several corporations. We conduct continuous grant outreach and have applied to 16 new funding sources this past year. Finally, LEAP has also been successful in its events – in 2020, our primary annual fundraiser, LEAP Year Event, was attended by over 650 community members and raised over \$300,000 for LEAP programming.

Our longtime presence in the community has been an asset in the past for fundraising and advocacy, which we can bring to the Q-House. During COVID-19, a time when many nonprofits have been forced to close their doors, LEAP witnessed tremendous support from small donors, to college students, to established philanthropies. Our community of individual, foundation, and corporate donors increased their giving making it possible to run programs during the summer and continue to employ over 100 New Haven young people, despite increased safety and staffing costs. In addition to raising funds for our

programs, our development team was able to raise over \$100,000 to support community needs. We in turn gave our families funds for groceries, checks to landlords to support families who could not pay rent, and laptops so that children could participate in school and in LEAP's virtual programs.

We plan to work with the co-occupants of the building and the Q-House Advisory Board to continue to build relationships with funders, old and new, interested in seeing the community center thrive. In addition to all our existing efforts, we will expand to create fundraising strategies that specifically focus on the Q-House. There are a number of foundations, corporations and government entities that will be interested in supporting the Q-House and LEAP, as well as the unique collaborative that will be present involving the library, senior center, and health center. We will want to capitalize on that immediately to build strong donor support for programs at the Q-House when the building is the exciting new thing that everyone wants to support and see succeed. This should include a sponsored grand opening event.

In our experience, it is important to bring both donors and government officials to our programs to watch the excitement in action. This helps build their commitment to the programs and tells a much better story than we can tell just in a written grant application. Thus, dozens of donors tour LEAP every year, getting an opportunity to talk to children, teens, our partners and the young people who work for us. Building this personal connection is one of the key reasons why so many elected officials and donors stay connected to and supportive of LEAP for so many years.

RESPONDENT PROFILE, STAFFING PLAN, TEAM RESUMES

a) Organization Description and History

LEAP was founded in 1992 by leading educators, activists and parents in New Haven, who came together to address a shortage of opportunities for low-income young people of color. In our first year, we served around 225 children from Westville Manor, Church Street South, Elm Haven and Newhallville. In 1994, LEAP was formally incorporated as an independent 501(c)(3) nonprofit in Connecticut.

In 2015, the LEAP Board of Directors approached Henry Fernandez, one of LEAP's co-founders and its first Executive Director about returning to the role. Under Henry's leadership LEAP renovated its community center, reopened its pool, restarted its aquatics program and added a teaching community garden, computer learning center and new partnerships across the city. LEAP has grown its budget and number of children served significantly during this period. Our current fiscal year budget is \$3.1 million and we will serve about 1000 young people.

b) LEAP Sites and Personnel

LEAP currently operates out of six sites, five of which are based at New Haven Public Schools. These include Roberto Clemente K-8, King/Robinson K-8, Fair Haven K-8, Clinton Avenue K-8, and Troup K-8. LEAP's sixth site is our community center at 31 Jefferson Street, for which we have just signed our second 30-year lease with the Housing Authority of the City of New Haven (which owns the property) for ten dollars a year.

Each of our school sites has a full-time site coordinator assigned to it as well as an assistant site coordinator and up to 20 college and high school student counselors. The site coordinators report to the Children's Program Manager. Our programs for young teens called Leaders in Training are overseen by our Youth Development Coordinator, who supervises up to 10 college student counselors. Our aquatics programs are run by a full-time Aquatics Coordinator who also supervises up to 10 youth swim instructors and lifeguards. All of our administrative staff, as well as site coordinators outside of program hours, operate out of our community center.

Our community center at 31 Jefferson Street is both our program home and our primary offices. At this location we operate a pool, gymnasium, dance studio, community garden, computer learning center, multiple classrooms, weight room, art studio, small library and dance studio. It also houses our offices for program, development, executive management, and finance staff.

c) LEAP Availability in New Haven

LEAP is located in New Haven full-time, and all staff reside in New Haven or in the Greater New Haven area. We currently operate in the Dixwell and Newhallville neighborhoods and our community center is less than a 10-minute drive from the Q-House.

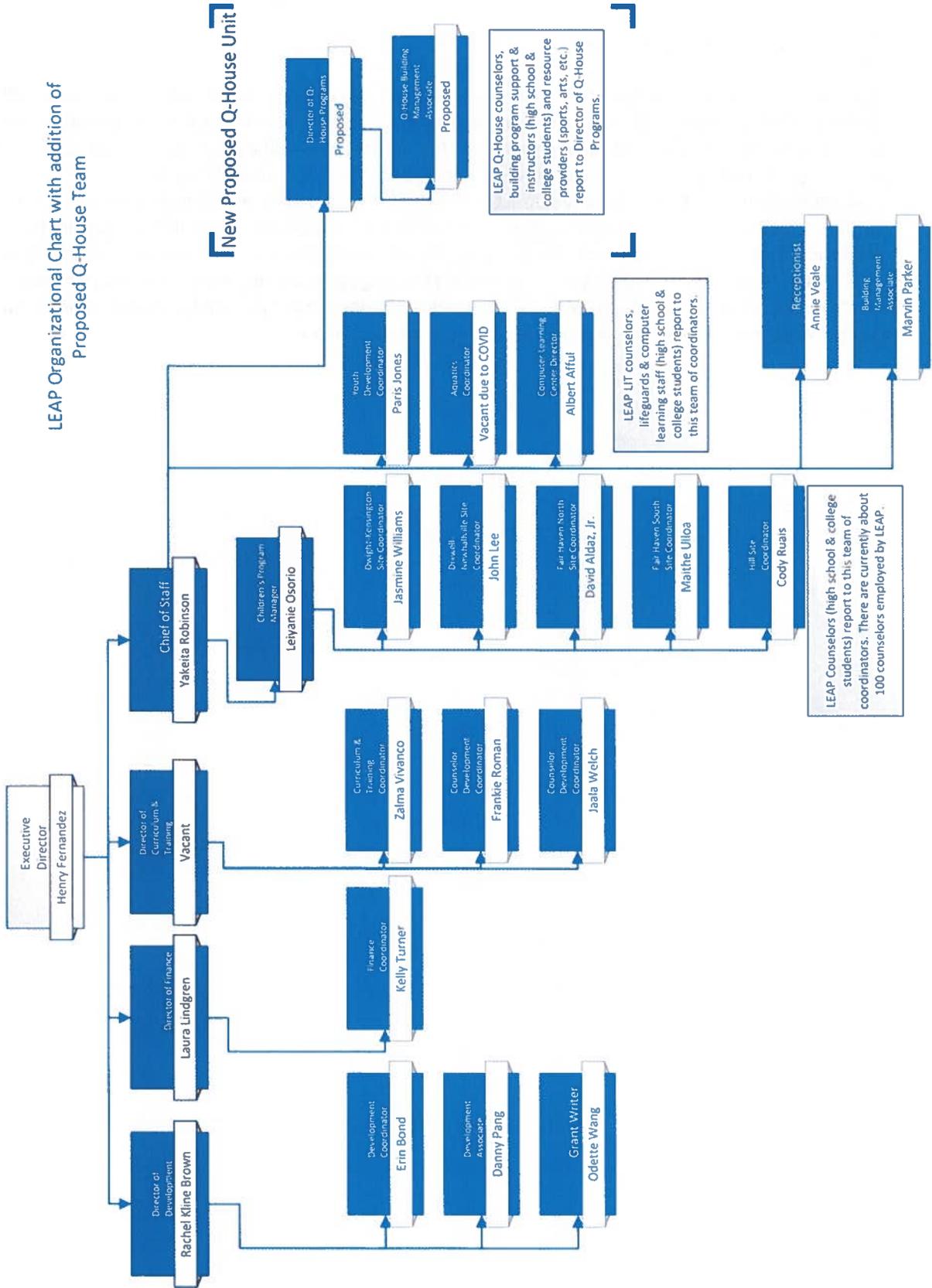
d) Proposed Staffing Team

The primary point of contact for the Q-House Advisory Board and the project lead will be our Executive Director, Henry Fernandez. Henry co-founded LEAP in 1992 and served as Executive Director from its founding year until 1997, returning to the position in 2015. He received a B.A. in Government from

Harvard University and is a graduate of Yale Law School. Prior to attending law school, Henry served as a community organizer and political advocate in various positions, including: the Human Rights Commission, Massachusetts Commission Against Discrimination, Committee to Elect Ken Reeves, and the Rural Organizing and Cultural Center. At Yale Law School, Henry served as a Stupski Public Interest Ventures Fellow, where he researched public education policy. Upon completing law school in 1998, Henry entered local government as the City of New Haven's Economic Development Administrator, overseeing seven city departments as well as directing the city's livable initiative that innovatively combined residential development, code enforcement, and neighborhood services. From 2006 to 2009, Henry pursued a political campaigning career, serving as the Campaign Manager of DeStefano for Connecticut and a member of the Obama-Biden transition team as a Department of Housing and Urban Development Associate. Since 2007, Henry has acted as a Senior Fellow at the Center of American Progress. He is also entering his sixteenth year as CEO of Fernandez Advisors, LLC, a consulting firm providing a range of management, legislative and administrative advocacy, advisory and project oversight services to a national client base. In addition to his role as LEAP's Executive Director, Henry is an active board member of Junta for Progressive Action and the National Hispanic Media Coalition, and is the chair of America's Voice's board.

Other key members of the staffing team include LEAP's Chief of Staff, Yakeita Robinson; Director of Development, Rachel Kline Brown, and Programs Manager, Leiyanie "Lee" Osorio, all of whom report to Henry. Our Chief of Staff manages partnerships and operations overall, our Director of Development oversees fundraising and our Programs Manager oversees the development and implementation of all of our programs. These members of our senior staff will manage the administrative aspects of the Q-House and work with the Advisory Board and designated Q-House staff to ensure its goals are being met. See Appendix B for staff resumes.

LEAP Organizational Chart with addition of Proposed Q-House Team



e) Impact on LEAP's Workload

LEAP has the internal capacity to take on management of the Q-House. If selected as the recipient of this contract, LEAP is prepared to work with our own Board of Directors and the Q-House Advisory Board to expand our staff and budget to accommodate for the new responsibilities that the contract entails. This would include adding Q-House-designated staff, including a Director and building management team, who would report to LEAP's Executive Director and chief of staff. However, we have enough capacity within our existing staff to manage the new staff that would be brought on and to manage the financial and fundraising aspects. Because of this flexibility in our staffing structure, we believe that the Q-House will fit well into our current operations and model as managing its components are in the purview of what we already do on a day-to-day basis. We would consider the Q-House to be an extension of our current work without large changes in the type of work that we do.

QUALIFICATIONS AND RELATED EXPERIENCE

LEAP has been running our education and youth development nonprofit in New Haven for 28 years, currently serving over 1000 youth ages 7 to 24 annually. Our work on a day-to-day basis is multifaceted and involves many of the elements necessary to running the Q-House.

Successful Similar Projects: Building Management

LEAP is experienced in building management, and specifically in management of community services buildings owned by public entities. Our community center building at 31 Jefferson Street in New Haven is owned by the Housing Authority of the City of New Haven (Elm City Communities). The partnership with the Housing Authority has been incredibly positive for both parties, as evidenced by the fact that the Housing Authority and LEAP just signed a new 30 year lease extension this summer. At the Jefferson Street facility, which is over 100 years old, LEAP manages all staffing, maintenance, security, and capital improvements. Since 1998 when LEAP first leased the building from the Housing Authority, we have made over \$750,000 in capital improvements, including installing a new roof, adding new HVAC rooftop units, removing asbestos, replacing windows, renovating classrooms and rebuilding the pool, heating and physical infrastructure. The City, through leadership from the Board of Alders, has graciously contributed about \$250,000 to these costs, while LEAP has raised the rest or gotten services donated from construction unions and companies.

Our team currently includes full-time maintenance and reception staff, which are supplemented by part time staff and contractors for building and grounds management. Our Executive Director has broad experience in building management, having built out the property management functions for the Livable City Initiative (when he was its director) and more broadly for City when he was Economic Development Administrator. In these roles, he negotiated leases, hired contractors, negotiated with construction unions, and led the city's efforts on redevelopment including with Ikea, the Homes at Monterrey, Florence Virtue, and Gateway Community College. In 1997, while at LEAP, he led the effort working with the City and the Housing Authority for LEAP to acquire and renovate the then-vacant property at 31 Jefferson Street, and then led funding and renovations efforts for the building in 2015 when he returned to LEAP.

We understand how to program community space. LEAP's current community center includes a gym, pool, weight room, computer learning center, teaching kitchen, arts and crafts space, teen meeting space, library, community garden, outdoor playing field, work offices and classrooms. LEAP children come to our community center as part of their regular programming to utilize the wide variety of resources. LEAP teens are based out of the community center, and LEAP counselors are trained there. It is a space that is open and welcome to all ages. We are uniquely experienced in managing a large multipurpose space while also running programs at multiple locations.

Successful Similar Projects: Program Development and Implementation

LEAP runs programs at six sites in New Haven, five of which are located at New Haven Public Schools (though currently we are using community spaces like churches because the schools are not open). We work closely with the school district to use these sites free of charge and to identify students who may be in need of our programs. LEAP's youth program addresses a range of needs through our comprehensive offering of activities. During the academic year, LEAP runs afterschool programs where children receive homework help, engage in enrichment activities such as swimming and dance, receive

free meals, and go on field trips. During the summer, LEAP runs an all-day camp with a focus on literacy and enrichment. Our summer camp also includes community service opportunities, overnight outdoor wilderness camping in state parks and natural sciences trips to local parks, and visits to different cities such as Philadelphia and Washington D.C. We have strong components on African American and Latino history working with partners like the Gilder Lehrman Center for the Study of Slavery, Resistance and Abolition.

The New Haven high school and college student counselors who lead these activities are both LEAP employees and program recipients. Thus, in addition to paying New Haven teens and young adults, we provide college access programming, SAT classes, tutoring on various school subjects, and professional development. LEAP provides college tours for high school students, and assistance with the college and scholarship applications processes. LEAP also distributes around \$13,000 in named scholarships each year funded by donors.

Our staff is well-trained and experienced in managing a packed agenda of programs, liaising with multiple partners at once, coordinating logistics for several different sites, and communicating with families and community members. We value transparency and community input in our program planning—our programs staff members have individual relationships with our families and youth, and we frequently survey and interview all of our participants, including our children and their parents as well as our counselors and Leaders in Training to better understand their experiences and needs.

Moreover, in LEAP's Aquatics Program, we offer free swimming classes and sessions year-round to all enrolled children and teens and extend these classes to the New Haven community (including children and adults) for a very low cost. Our reduced-cost swim program for both children and adults runs year-round—classes start every 6 weeks and run for 5 weeks, meeting twice a week for 45 minutes each. In the summer of 2019, 92 children and adults were enrolled in LEAP's evening community swim program. During the full 2018-2019 year, LEAP served 457 children and adults in all of our aquatics programs, and have experience adapting our curriculum and instruction to different ages. (Unfortunately, due to COVID-19 and current state regulations, we are not operating our swimming pool and will not do so again until we can do so safely.)

Strong Leadership and Administration

LEAP has a strong leadership and administrative team. Our Executive Director, Henry Fernandez, is highly qualified to head the relaunch of the Q-House. He serves as the face of our organization and has a strong range of experience in program/staff management, working with Boards of Directors, strategic planning and public communication as well as deep familiarity with the City of New Haven. Henry co-founded LEAP in 1992 and served as its first Executive Director from 1992 to 1998. In 2015, LEAP's Board of Directors approached him about returning to the organization to reorient its work, increase its fundraising capacity and strengthen its community position.

Outside of LEAP, he is a Senior Fellow at the Center for American Progress in Washington, D.C., where his work focuses on civil rights, technology, and immigration. He is also the CEO of consulting firm Fernandez Advisors, LLC, and serves as chair of the board of the national social justice organization America's Voice. He has previously served on numerous boards around the country. In Connecticut, he has served on the boards of Junta for Progressive Action, the Tweed Airport Authority, Connecticut Voices for Children, Market New Haven and the Connecticut Commission on Arts, Culture and Tourism. In the past, he has worked as a community organizer and served as a member of the Obama-Biden

transition team. Henry brings significant communications experience, having served as a commentator for MSNBC, and having been interviewed by media ranging from the New York Times, Wall Street Journal, Fox News and USA Today to all of Connecticut's television news stations as well as the New Haven Register and New Haven Independent. He has built and managed large scale communications and advocacy projects for national organizations including the NAACP, Amnesty International and the Center for Community Change. He is a graduate of Yale Law School and Harvard College.

The Q-House startup would also be supported by our senior management team, including Yakeita Robinson, our Chief of Staff, Leiyanie "Lee" Osorio, our Children's Program Manager, and Rachel Kline Brown, our Director of Development. In addition to a range of supervisory responsibilities, Yakeita (who started at LEAP when she was a teenager and now has a daughter in college who graduated from Amistad High) manages large scale program logistics for LEAP. She manages our relationships with the New Haven Public Schools (handling space requests), the City of New Haven (for summer youth employment programs), resource providers (community members who provide arts, athletics, and other skills enriching programs), and institutional partners like the Peabody Museum of Natural History and Yale Art Gallery. Yakeita is a graduate of Albertus Magnus College who grew up in New Haven and Bridgeport.

Lee Osorio oversees all of our children's programming. She grew up in New Haven and is a graduate of New Haven Public Schools with Bachelor's and Master's Degrees from Albertus Magnus College. Lee first came to LEAP as a student and has served as a counselor and site coordinator, prior to her current role which she has held for several years. Lee oversees our children's programs in all neighborhoods, supervising the site coordinators who in turn manage our close to 100 counselors. She is jointly responsible with our counselor development staff for the recruitment, training and professional development of the young people who work for us.

Rachel Kline Brown has served as LEAP's Director of Development for four years. In this role she and her team have raised the amount donated to LEAP from \$1.7 million to \$3.1 million annually, while bolstering reserves. She has built a strong team of employees and volunteers with specialties in grant writing, donor/database management, direct mail and fundraising events. In addition to her skills as a fundraiser, she brings significant experience in youth programming, having served as a schoolteacher, trainer of teachers, and nonprofit director. She is a graduate of the University of Pennsylvania and the Harvard Graduate School of Education. Her three children attend New Haven Public Schools.

In combination, our staff has strong experience and skills in fundraising and donor relations, interpersonal and communication skills, planning and program design, and working with boards, stakeholders and partners. They know New Haven well and have strong relationships that they will leverage on behalf of the Q-House.

Integrity

LEAP is well-known for its transparency and integrity in its leadership and across its organization. We regularly self-evaluate and make program changes when needed. We encourage feedback from across the organization and are honest about what is working and what needs improvement. Our policy with our board of directors is that we over-communicate to them, letting them know well in advance if we think there will be important or difficult decisions forthcoming. We regularly share our curriculum and training strategies with other New Haven youth agencies and this past summer we raised and regranted funds specifically to support other youth agencies that needed PPE to safely operate their programs. We

do this because it is our belief that New Haven children need a range of opportunities and that New Haven needs more strong youth agencies.

LEAP's central approach is to make decisions based on what is in the best interest of children. We find that this brings a level of ethics and integrity to all decisions that we make. We apply this approach across the board from our hiring decisions to our program design to our budgeting and fundraising.

Strong and Transparent Financial Management Capacity

LEAP is committed to financial transparency with our board, stakeholders, donors, and the broader public. LEAP has been awarded the highest Platinum Seal of Transparency from the nonprofit reporting agency Guidestar for our financial transparency and operations. We make our audited financial statements and IRS Form 990s available on our website for all to view.

We maintain strict financial controls, including separation of duties, an annual audit, and a manual of financial controls. We use GAAP rules and standards. We close and reconcile our books monthly with the Executive Director and the Finance Committee of the Board of Directors reviewing that closing and reconciliation every month. The Finance Committee of the board must approve the opening of any new accounts or significant variances to the budget. All payments are approved in writing first by a manager, then their supervisor and finally by the Executive Director. Our payroll is managed through ADP with each employee having a portal that allows review of their own payroll information.

LEAP completes an annual audit. Our auditors are Marcum LLP Accountants, a national CPA firm with a large New Haven office. When LEAP's revenues from the state exceed \$300,000, LEAP also completes a State Single Audit, which it has done each of the last 5 fiscal years.

LEAP's budget is developed by the Executive Director in consultation with the Director of Finance and the other members of LEAP's executive team. This is presented in draft form first to the Finance Committee of the Board of Directors and then to the full Board at regular meeting of the board. The Executive Director and Director of Finance review the budget with the Board and identify any changes that they may want. At the next regular Board meeting, the Board votes on a final version of the budget for the fiscal year. The Executive Director and the Director of Finance review the prior closed month's financial statements of the organization with the Finance Committee prior to each full board meeting and then present those to the full board as well.

Work Ethic and Commitment to the Q-House

Part of LEAP's culture is a commitment to hard work on behalf of the young people of New Haven. The best recent example of this may be LEAP's ability to operate at scale during COVID-19 this past summer. For 28 years, LEAP has run summer programs indoors in New Haven public schools with groups of 10 children and 2 counselors. In early June we finally received guidance from the State of Connecticut about what would need to be done to run in-person summer camps.

Program size was initially limited to 30 kids by the state, and no group of children could be larger than 8 children. Over the course of 30 days, we completely redesigned our programming. We worked with the state so that we could operate programs for up to 350 children and teens across multiple sites around the city. We purchased tents so that we could operate outside. We scoured the country to find masks (for children and staff) and cleaning supplies. We wrote new rules for how children would enter camp

(with temperature checks, fully masked and following an interview of their parent about any symptoms they or others in their household might have). We trained counselors on safety rules. We worked with the Board of Education to set up our tents in school playfields. We worked out a system for weekly COVID-19 testing of all staff. We created a combination hybrid virtual and in-person program that served hundreds of children and teens and employed 120 college and high school students.

All of this was done by working long days and weekends. A commitment that was demonstrated across our staff. It allowed us over the course of 4 weeks to get a program up and running, one that was heralded by parents and young people in our post-camp surveys.

We will bring that kind of commitment to the Q-House. Our goal is to make the Q-House be a shining example in our city and nationally for what is possible for young people. We want to celebrate the hard work that the Advisory Board has put in over years to make the Q-House dream a reality by producing programs that transform opportunities for young people and creating an anchor for families and people of all ages at the Q-House.

Finally, we are committed to the Q-House for a very personal reason. One of LEAP's co-founders was Regina Winters. Regina was a brilliant architect and deeply committed New Havener who was the original architect for the Q-House before she died far too young. It would be an honor to share the light and joy that we know that she brought to the Q-House vision.

References

Reference #1

Name: Dr. Joseph H. Johnson
Title: Principal
Organization: King/Robinson Interdistrict
Magnet School
Telephone Number: 475.220.2700
Fax Number: 475.220.2777
Address: 150 Fournier St, New Haven, CT 06511
Email Address: joseph.johnson@new-haven.k12.ct.us

Reference #2

Name: John Jessen
Title: City Librarian and Director
Organization: New Haven Free Public Library
Telephone Number: 203.946.8124
Address: 133 Elm St, New Haven, CT 06511
Email Address: jjessen@nhfpl.org

Reference #3

Name: Shefau Dabre-Rufus
Title: Founder & Owner
Organization: Zen Zilla Yoga and Wellness, LLC
Telephone Number: 203.850.7054
Address: 216 Crown St, 4th Floor New Haven, CT 06510
Email Address: shefau.dabre@gmail.com

FINANCIAL INFORMATION

LEAP is classified as a 501(c)3, approved by the IRS as a tax-exempt, charitable organization. We are an independent nonprofit with a budget that has ranged from \$2.1 million to \$3.1 million over the last three years. We employ 22 full-time staff members and 200 part-time staff members, most of whom are high school and college students who serve as youth program counselors. Our Board consists of 14 members and our Executive Director. See Appendix C for our audited financial statements for the past three (3) fiscal years.

NOTICE OF INTENT

NOTIFICATION TO THE BOARD OF ALDERMEN REGARDING PROPOSED GRANT AND CONTRACT APPLICATIONS TO BE MADE BY THE CITY OF NEW HAVEN DURING THE PERIOD:

March 30, 2021

PROGRAM NAME: Dixwell Community Center (Q House)

**(X) NEW () CONTINUATION
(Check One of the Above)**

FUNDING LEVEL AVAILABLE TO PROJECT: \$300,000.00

FUNDING SOURCE: City of New Haven

PURPOSE OF PROGRAM: To enter into a 3 year multi-year contract for the management of the Dixwell Community Center (Q-House)

BRIEF SUMMARY OF CITY'S PROPOSAL:

Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

MATCH REQUIREMENT FROM GENERAL FUND (if any): None

ALLOWABLE INDIRECT COST: None

DEPARTMENT SUBMITTING APPLICATION: Youth and Recreation Department

CONTACT PERSON: Gwendolyn B. Williams

DATE: March 30, 2021

March 19, 2021

To: Board of Alders

From: Donald Hayden, Tax Abatement Committee Staff

William B. Meyer has submitted a petition to the Board of Alders for abatement (deferral of collection) of taxes due on his residence known as 193 Diver Street, Grand List of 2019.

ORDER ABATING (DEFERRING COLLECTION OF) REAL PROPERTY TAXES DUE FROM WILLIAM B. MEYER ON HIS RESIDENCE KNOWN AS 193 DOVER STREET, GRAND LIST OF 2019.

ORDERED by the New Haven Board of Alders, acting pursuant to Section 12-124 of the Connecticut General Statutes, Revision of 1958 as amended, and Section 52 of the Charter of the City of New Haven, that the real property taxes laid for the Grand List of October 1, 2019 (the "Taxes"), on the premises known as 193 Dover Street (the "Property"), which premises are the sole residence of William B. Meyer (the "Taxpayer"), be and hereby are abated (by which it is meant that collection of such Taxes shall be deferred) because said person is poor and unable to pay the same, provided that the following conditions shall be satisfied:

1. The Taxpayer shall execute an agreement with the City, approved by Corporation Counsel as to form and correctness, to pay the Taxes as specified in paragraph 4 hereinafter (the "Agreement"). The Taxes include the tax levied pursuant to law on the Property for the Grand Lists of October 1, 2019 as that tax may be reduced by any tax credits or exemptions administered by the Assessor or Tax Collector pursuant to State law ("the Tax Principal"), plus the \$24.00 lien fee associated with the recording noted in paragraph 3 hereinafter, and any fees the City of New Haven may have incurred in any legal actions in the collection of these real property taxes.
2. The Agreement shall be in the form and manner required for the transfer of an interest in real property. It shall contain a legal description of the Property, shall be recorded in the New Haven Land Records, shall constitute a lien on said Property, and shall remain valid until paid.
3. The Tax Collector, acting pursuant to Chapter 205 of the statutes, shall cause to be recorded in the New Haven Land Records a certificate continuing the municipal tax lien, created by Section 12-172 of the statutes, with respect to the tax levied on the Property for the Grand List of October 1, 2019.
4. The Taxes shall be due and payable in full upon the earliest of the death of the Taxpayer, or when the Taxpayer no longer resides at the Property, or upon the sale or transfer of title to the Property, whether voluntarily or involuntarily or by operation of law. Interest shall accrue at the rate of six percent per annum (one-half percent per month) on the Tax Principal specified in paragraph 1 from the due date of each installment thereof. Any interest which may have accrued in excess of such rate prior to the execution and recording of the Agreement shall be abated (eliminated). The municipal tax lien and the lien created by the Agreement shall be released by the Tax Collector when the Taxes secured thereby have been paid.
5. The Agreement, properly executed by the Taxpayer, shall be returned by the Taxpayer to the Office of Legislative Services for final review by Corporation Counsel, execution by the Mayor, and recording in the New Haven Land Records.

ORDER IMPOSING A LEVY AS MUNICIPAL TAX LEVY IN THE CHAPEL WEST SPECIAL SERVICES DISTRICT, FISCAL YEAR 2021-2022.

WHEREAS: pursuant to Chapter 105A of the Connecticut General Statutes, Revision of 1958 as amended, the New Haven Board of Aldermen established the Chapel West Special Services District by ordinance (incorporated into the Code of General Ordinances of the City of New Haven, Connecticut as Chapter 35) enacted on September 15, 1986; and

WHEREAS: Section 35-4(c) of said ordinances provides in part that when the Board of Commissioners of the District in a timely manner recommends to the Board of Aldermen a levy upon taxable interest in real property within said district, it shall be the obligation of this Board to impose such levy as a municipal levy; and

WHEREAS: the Commissioners have approved an annual budget for the fiscal year commencing July 1, 2021, and have recommended a levy of 2.5 mills upon taxable interests in real property within said district.

NOW, THEREFORE, BE IT ORDERED by the New Haven Board of Aldermen that:

1. It is found and determined that the Commissioners of the Chapel West Special Services District have in a timely fashion recommended to this Board a levy upon taxable interest in real property within said district.
2. A levy of 2.5 mills shall be and hereby is imposed as a levy upon taxable interests in real property in said district.
3. The City shall calculate a proportionate levy on each taxable interest in real property in said district according to the manner of determining such levy as set forth in the budget of said district and in Section 35-4(b) of the ordinances, and each such levy shall be imposed as a levy on the taxable interest in real property to which it pertains, to be billed and disbursed as provided in said ordinance.
4. The City shall collect said proportionate levies and the City Treasurer shall disburse them in accord with Section 35-4(d) of the ordinances.

ORDER IMPOSING A LEVY AS MUNICIPAL TAX LEVY IN THE GRAND AVENUE SPECIAL SERVICES DISTRICT, FISCAL YEAR 2021-2022.

WHEREAS: pursuant to Chapter 105A of the Connecticut General Statutes, Revision of 1958 as amended, the New Haven Board of Alders established the Grand Avenue Special Services District by ordinance (incorporated into the Code of General Ordinances of the City of New Haven, Connecticut as Chapter 37) enacted on February 9, 2009; and

WHEREAS: Section 37-4(c) of said ordinances provides in part that when the Board of Commissioners of the District in a timely manner shall recommend to the Board of Alders a levy upon taxable interest in real property within said district, it shall be the obligation of this Board to impose such levy as a municipal levy; and

WHEREAS: The Commissioners have approved an annual budget for the fiscal year commencing July 1, 2021 and have recommended a levy of 1.25 mills upon taxable interests in real property within said district.

NOW, THEREFORE, BE IT ORDERED by the New Haven Board of Alders that:

1. It is found and determined that the Commissioners of the Grand Avenue Special Services District have in a timely fashion recommended to this Board a levy upon taxable interest in real property within said district.
2. A total levy of 1.25 mills shall be and hereby is imposed as a levy upon taxable interests in real property in said district.
3. The City shall calculate a proportionate levy on each taxable interest in real property in said district according to the manner of determining such levy as set forth in the budget of said district and in Section 37-4(b) of the ordinances, and each such levy shall be imposed as a levy on the taxable interest in real property to which it pertains, to be billed and disbursed as provided in said ordinance.
4. The City shall collect said proportionate levies and the City Treasurer shall disburse them in accord with Section 37-4(d) of the ordinances.

CHECK LIST FOR ALDERMANIC SUBMISSIONS

X	Cover Letter
X	Resolutions/ Orders/ Ordinances
X	Prior Notification Form
X	Fiscal Impact Statement - Should include comprehensive budget
X	Supporting Documentation (if applicable)
X	Disk or E-mailed Cover letter & Order

IN ADDITION IF A GRANT:

	Notice of Intent
	Grant Summary
	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 17, 2021

Meeting Submitted For: April 5, 2021

Regular or Suspension Agenda: Regular

Submitted By: Michael Piscitelli

Title of Legislation:

**ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
 APPROVING AN EASEMENT AGREEMENT BETWEEN THE CITY OF NEW
 HAVEN AND 44 OLIVE STREET GROUND OWNER LLC FOR THE
 CONSTRUCTION AND/OR MAINTENANCE OF CERTAIN LANDSCAPING,
 LIGHTING, BENCHES, AND DECORATIVE CONCRETE IMPROVEMENTS ON
 LAND OWNED BY THE CITY OF NEW HAVEN WHICH BORDERS UNION
 STREET FOR THE OLIVE & WOOSTER PROJECT**

Comments: _____

Coordinator's Signature: MPL

Controller's Signature (if grant): _____

Mayor's Office Signature: _____

Call 946-7670 with any questions.
jrodriguez@newhavenct.gov



Justin Elicker
Mayor

City of New Haven
Office of the Economic Development Administrator
165 Church Street
New Haven, Connecticut 06510



Michael Piscitelli, AICP
*Interim Economic
Development
Administrator*

March 19, 2021

Honorable Tyisha Walker-Myers,
President, New Haven Board of Alders
City of New Haven
165 Church Street
New Haven, CT 06510

Re: ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING AN EASEMENT AGREEMENT BETWEEN THE CITY OF NEW HAVEN AND 44 OLIVE STREET GROUND OWNER LLC FOR THE CONSTRUCTION AND/OR MAINTENANCE OF CERTAIN LANDSCAPING, LIGHTING, BENCHES, AND DECORATIVE CONCRETE IMPROVEMENTS ON LAND OWNED BY THE CITY OF NEW HAVEN WHICH BORDERS UNION STREET FOR THE OLIVE & WOOSTER PROJECT

Dear Honorable President Walker-Myers:

I am submitting for the Board of Alders' consideration an Easement Agreement between the City of New Haven and the Developer, 44 Olive Street Ground Owner LLC., of property known as 44 Olive Street. 44 Olive Street is bounded by Olive Street, Fair Street and Union Street in the Wooster Square neighborhood.

As part of a prior urban renewal plan, there are some very wide sidewalks in excess of 42 feet, particularly along Union Street. As part of the new mixed-use development now under construction, the Developer plans to build and maintain certain streetscape improvements on City land that is located between the western boundary of the Developer's property and Union Street (see map attached as Exhibit A to the proposed Easement Agreement). The proposed streetscape improvements include decorative scored pavement with squares and gray colored bands that will be located between the Union Street curb and the Olive & Wooster. The streetscape improvements also include eight (8) raised planters in this pavement, which will vary in size and shape and will house shade trees and ornamental grasses, and seven (7) wooden backless benches that range in length from 10' to 15'. These streetscape improvements, which have been approved by the City Plan Commission, will provide an amenity to the neighborhood and enhance the view along Union Street. Because the streetscape improvements are not City standard improvements, the City Plan Commission has required the Developer to maintain the improvements and obtain an easement from the City to do so.

Accordingly, we request that the Board of Alders approve the Easement Agreement which is attached to the Proposed Order.



InfoNewHaven.com

203. 946.2366 Phone / 203. 946.2391 Fax

If you have any questions, please do not hesitate to call me at 202-410-7073 or email me at MPiscite@newhavenct.gov.

Thank you for your consideration of this request.

Sincerely,


Michael Piscitelli
Economic Development Administrator

Enclosures

cc: Tajah Anderson, Legislative Liaison
Omri Sachs

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING AN EASEMENT AGREEMENT BETWEEN THE CITY OF NEW HAVEN AND 44 OLIVE STREET GROUND OWNER LLC FOR THE CONSTRUCTION AND/OR MAINTENANCE OF CERTAIN LANDSCAPING, LIGHTING, BENCHES, AND DECORATIVE CONCRETE IMPROVEMENTS ON LAND OWNED BY THE CITY OF NEW HAVEN WHICH BORDERS UNION STREET FOR THE OLIVE & WOOSTER PROJECT

WHEREAS, 44 Olive Street Ground Owner LLC (the “Owner”) is the owner of 2.56 acres of land known as 87 Union Street, 33 Fair Street, 44 Olive Street, and 46 Olive Street, New Haven, CT (collectively, the “44 Olive Street Parcel”), which is in the process of being developed into a 334,108 square foot mixed use building consisting of 299 residential units, residential amenity space, restaurant and retail space, and a 206 parking space garage to be known as Olive & Wooster (the “Project”); and

WHEREAS, the City of New Haven (the “City”) is the owner of a .285 acre parcel of land located between the western border of the 44 Olive Street Parcel and Union Street (the “City Land”); and

WHEREAS, on February 15, 2015, the New Haven City Plan Commission granted Site Plan Approval for the Project, City Plan Commission Report 1502-03, which Site Plan Approval was modified by a New Haven City Plan Commission Administrative Site Plan Review dated August 15, 2018 (the “Site Plan Approval”); and

WHEREAS, the Project includes certain landscaping, benches, and decorative concrete improvements on the City Land, which are not City-standard streetscape improvements (collectively the “Streetscape Improvements”); and

WHEREAS, because the Streetscape Improvements are not City-standard streetscape improvements, the Site Plan Approval requires that the Owner obtain an easement from the City to construct and maintain the Streetscape Improvements; and

WHEREAS, the Streetscape Improvements will provide an amenity to both the neighborhood and the public as well as the Project, because they will create an inviting area for relaxation and rest and will serve as an attractive border to the public right-of-way on Union Street; and

WHEREAS, the Owner and the City have negotiated the terms and conditions for the granting by the City to the Owner of an easement for the construction and maintenance of the Streetscape Improvements and for the construction of the lighting fixtures, which are City-standard fixtures, on the City Land, as set forth in the proposed Easement Agreement, which is attached to this Order as Exhibit A (the “Easement Agreement”) and incorporated by reference herein.

NOW, THEREFORE, BE IT ORDERED, by the Board of Alders of the City of New Haven that the Easement Agreement be approved together with any other documents that are reasonably required to implement the provisions of the Easement Agreement; and

FURTHER, IT IS HEREBY ORDERED, that the Mayor be and hereby is authorized to execute, acknowledge and deliver on behalf of the City of New Haven, the Easement Agreement in a form substantially similar to Exhibit A, and the City-Town Clerk of the City of New Haven be and hereby is authorized and directed to impress and attest the official seal of the City of New Haven on the Easement Agreement and this Order.

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS

TO (list applicable alder): Carmen Rodriquez Ward 8

DATE: **March 17, 2021**

FROM: Economic Development Administrator
Person Michael Piscitelli Telephone 203-946-2867

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders.

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
APPROVING AN EASEMENT AGREEMENT BETWEEN THE CITY OF NEW
HAVEN AND 44 OLIVE STREET GROUND OWNER LLC FOR THE
CONSTRUCTION AND/OR MAINTENANCE OF CERTAIN LANDSCAPING,
LIGHTING, BENCHES, AND DECORATIVE CONCRETE IMPROVEMENTS ON
LAND OWNED BY THE CITY OF NEW HAVEN WHICH BORDERS UNION
STREET FOR THE OLIVE & WOOSTER PROJECT

Check one if this an appointment to a commission

- Democrat
- Republican
- Unaffiliated/Independent/Other _____

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.

**FISCAL IMPACT STATEMENT
TO BE FILED WITH SUBMISSION OF ITEM TO BOARD OF ALDERMEN**

DATE: March 17, 2021

FROM: Michael Piscitelli

SUBMISSION ITEM:

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING AN EASEMENT AGREEMENT BETWEEN THE CITY OF NEW HAVEN AND 44 OLIVE STREET GROUND OWNER LLC FOR THE CONSTRUCTION AND/OR MAINTENANCE OF CERTAIN LANDSCAPING, LIGHTING, BENCHES, AND DECORATIVE CONCRETE IMPROVEMENTS ON LAND OWNED BY THE CITY OF NEW HAVEN WHICH BORDERS UNION STREET FOR THE OLIVE & WOOSTER PROJECT

I. List Cost: Describe in as much detail as possible: both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose. NONE

<u>General</u>	<u>Special</u>	<u>Capital/Bond</u>	<u>Line Item Dept/Act/Obj. Code</u>
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A. Personnel

- 1. Initial start-up
- 2. One-time
- 3. Annual

B. Non-Personnel

- 1. Initial start-up
- 2. One-time [see below]
- 3. Annual

II. List Revenues: Will this item result in any revenues for the City? Please list amount and type.

This Easement Agreement, which requires the Grantee of the easement, 44 Olive Street Ground Owner LLC, to maintain the Streetscape Improvements (benches, pavers and planters, but not the lighting) that it constructs on City land and to remove snow and ice from the Easement Area will save the City money, because the City will not be required to maintain the Streetscape Improvements and the Easement area which it would otherwise be required to do.

EXHIBIT A TO ORDER

EASEMENT AGREEMENT A-21

THIS EASEMENT AGREEMENT (this “Agreement”) is made this ____ day of _____, 2021 effective as of _____ (the “Effective Date”) by the **CITY OF NEW HAVEN**, a municipal corporation organized and existing under the laws of the State of Connecticut with a mailing address of 165 Church Street, New Haven, CT 06510 (the “Grantor”) in favor of **44 OLIVE STREET GROUND OWNER LLC**, a Delaware limited liability company with an address of 1114 Avenue of the Americas, 39th Floor, New York, NY.10036 (the “Grantee”).

RECITALS:

WHEREAS, Grantee is the owner of a certain piece or parcel of land known as 44 Olive Street, New Haven, CT (“Grantee’s Premises”), being more particularly described in **Schedule 1** attached hereto and made a part hereof and shown on a map entitled “Easement Agreement” attached hereto as **Exhibit A** and made a part hereof; and

WHEREAS, Grantee is in the process of redeveloping the Grantee’s Premises into a mixed-use development to be known as Olive & Wooster and has hired a general contractor to construct the improvements thereon (the “Improvements”); and

WHEREAS, Grantor is the owner of a certain parcel of land located between the western border of Grantee’s Premises and the public right-of-way known as Union Street, which parcel of land is more particularly described in **Schedule 2** attached hereto and made a part hereof and depicted as the “Easement Area” on **Exhibit A**; and

WHEREAS, Site Plan Approval was granted by the City of New Haven City Plan Commission to develop Grantee’s Premises into a mixed-use development, which approval, as amended, requires Grantee to construct certain landscaping, lighting, benches, and decorative concrete improvements in the Easement Area as shown on **Exhibit A** and to maintain the landscaping, benches and decorative concrete improvements; and

WHEREAS, Grantor desires to grant Grantee and its successors and assigns a nonexclusive easement to enter the Easement Area for the purpose of constructing the landscaping, lighting, benches, and decorative concrete improvements in the Easement Area and for maintaining the landscaping, benches and decorative concrete improvements.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, Grantor as the owner of the Easement Area

does hereby grant, declare and establish an easement in favor of Grantee and its successors and assigns as follows:

1. Grantor hereby grants to Grantee and its successors and assigns in perpetuity a nonexclusive easement to enter the Easement Area for the purpose of constructing, erecting and/or installing thereon lighting fixtures, as approved by the City of New Haven City Plan Department in New Haven City Plan Commission Administrative Site Plan Review 1502—03A1 dated August 15, 2018 and for the purpose of constructing, erecting and/or installing thereon benches, decorative concrete and landscaping as approved in the City of New Haven City Plan Commission Report 1502-03 dated February 18, 2015.
2. Grantor further grants to Grantee and its successors and assigns in perpetuity a nonexclusive easement to enter the Easement Area for the purpose of maintaining, repairing, reconstructing, and replacing the approved benches, decorative concrete and landscaping and for the purpose of removing snow and ice from the Easement Area, which Grantee shall be responsible for properly doing at its own expense. Grantee agrees to maintain the approved benches, decorative concrete and landscaping in accordance with the provisions of New Haven City Plan Commission Site Plan Review Report 1502-03 recorded in Volume 9255 at Page 273 of the New Haven Land Records as modified by New Haven City Plan Commission Administrative Site Plan Review 1502-03A1 recorded in Volume 9760 at Page 292 of the New Haven Land Records.
3. Grantor, at its own expense, shall be responsible for properly maintaining, repairing, reconstructing, and repairing the light fixtures installed in the Easement Area and for otherwise maintaining the Easement Area as an area open for public use consistent with that of a public sidewalk.
4. The easements created herein shall be permanent and shall run with, be appurtenant to and bind the Grantor's Premises and shall be binding upon and inure to the benefit of and be enforceable by Grantee and its successors and assigns and by Grantor and its successors and assigns.
5. Grantee hereby agrees to defend, indemnify, and hold harmless Grantor and Grantor's officers, agents, servants, and employees, from and against any and all actions, lawsuits, claims, damages, losses, judgments, liens, costs, expenses, and reasonable counsel and consultant fees sustained by any person or entity ("Claims"), to the extent such Claims are caused by the negligent acts, errors, or omissions or the intentional misconduct of Grantee, their respective employees, agents, or subcontractors, directly arising out of, or in any way in connection with, Grantee's activities in the Easement Area pursuant to this Agreement, but Grantee shall have no responsibility for any pre-existing environmental conditions on the Easement Area except that no indemnification shall apply to the extent that any such claims arise out of Grantor's or its agents', officers' contractors', subcontractors', or employees' own negligence or intentional misconduct

6. Grantor hereby agrees to defend, indemnify, and hold harmless Grantee and Grantee's officers, agents, servants, and employees, from and against any and all actions, lawsuits, claims, damages, losses, judgments, liens, costs, expenses, and reasonable counsel and consultant fees sustained by any person or entity ("Claims"), to the extent such Claims are caused by the negligent acts, errors, or omissions or the intentional misconduct of Grantor their respective employees, agents, or subcontractors, directly arising out of, or in any way in connection with, Grantor's activities in the Easement Area pursuant to this Agreement, but Grantor shall have no responsibility for any pre-existing environmental conditions on the Easement Area except that no indemnification shall apply to the extent that any such Claims arise out of Grantee's or its agents' officers' contractors', subcontractors', or employees' own negligence or intentional misconduct..
7. Grantee shall purchase from and maintain, with a company or companies with an A- or greater A.M. Best & Co. rating acceptable to Licensor and lawfully authorized permitted to do business in Connecticut, such insurance as will protect Grantor and Grantee from claims which may arise out of or result from use of the Easement Area by Grantee and/or all those who may use or enter upon the Easement Area under this Agreement for which Grantee may be legally liable, whether such use be by Grantee, subcontractor, or a sub-tier contractor, or by anyone directly employed by either of them, or by the invitees or permittees or any such entity but not by the general public or Grantee's tenants and their respective invitees or permittees.
8. Grantee and Grantor shall not act nor permit any actions by their respective employees, agents or contractors on or at the Easement Area which are or may be contrary to law or which will invalidate or be in conflict with any policy of insurance at any time carried by or for the benefit of Grantee with respect to the Easement Area; the Grantee and Grantor cognizing that the Easement Area shall be open to the public.
9. Without prejudice to the generality of Section 8 above, Grantee shall obtain and maintain Commercial General Liability coverage including:
 - a. a combined Bodily Injury and Property Damage Limit of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the General Aggregate.
 - b. Fire Damage Legal Liability Limit of no less than ~~One Hundred~~ Fifty Thousand Dollars (\$40050,000).
 - c. Medical Payments Liability Limit of not less than Ten Thousand Dollars (\$10,000).

This limit of liability can be provided by a combination of an Umbrella and/or Excess Liability policy(ies).

Coverage must include the following endorsements:

- (i) Blanket Contractual Liability for liability assumed under this Agreement;
- (ii) Severability of Interests; and
- (iii) that the insurance provided is to be primary for Grantor, and all other indemnities named under Section 5 of this Agreement.

10. Grantee and Grantor or their respective general contractors must carry Workers' Compensation insurance as follows:

- (i) Coverage A – Statutory Benefits Liability imposed by the Workers' Compensation and/or Occupational disease statute of the State of Connecticut and any other governmental authority having jurisdiction.
- (ii) Coverage B – Employer's Liability – Limits of not less than One Hundred Thousand Dollars (\$100,000) per accident; One Hundred Thousand Dollars (\$100,000) bodily injury per disease/employee; Five Hundred Thousand Dollars (\$500,000) policy by disease.
- (iii) Thirty (30) day written notice of non-renewal.

11. The insurance required pursuant to these Sections 7-10 shall be written for not less than the limits of liability specified herein or as required by law, whichever coverage is greater. Insurance coverage written on an occurrence basis shall be maintained without interruption throughout from the Effective Date.

12. For all policies required hereunder, Grantee hereby waives (or shall cause to be waived) subrogation against Grantor and all other indemnitees pursuant to Section 5 of this Agreement, and shall name Grantor as Certificate Holder and, except for Worker's Compensation, an additional insured. Further, each such policy shall provide that the insurance company will endeavor to give a minimum of thirty (30) days' written notice to Grantor prior to any modification or cancellation (except for reason of non-payment of premium which shall be ten (10) days' notice) of any such insurance coverage and such notice shall be directed to Grantor in accordance with the notice provisions of the Agreement. Grantee shall furnish Licensor with the insurance policy(ies) and corresponding Certificate(s) of Insurance evidencing that it has complied with the obligations of Sections this Sections 7-12 of this Agreement on an arrival basis, including, but not limited to, requirements for (1) waiver of subrogation, (2) additional insured (with the exception of Worker's Compensation coverage), (3) notice of cancellation, and (4) Certificate Holder information. Certificates of Insurance acceptable to Grantor shall be filed with Grantor prior

to the Effective Date and thereafter upon renewal or replacement of each required policy of insurance.

13. Grantee shall notify Grantor whenever fifty percent (50%) of the aggregate limits required hereunder are eroded during the required coverage period. If the aggregate limit is eroded for the full limit, Grantee agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. Any premium for such shall be paid by Grantee.
14. Unless requested otherwise by Grantor, Grantee and Grantee's insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against Licensor.
15. Any deductible or self-insured retention must be declared to and approved by Grantor. All deductibles or self-insured retentions are the sole responsibility of Grantee to pay and/or to indemnify Grantor.
16. The failure of Grantor or Grantee to enforce or insist upon the performance of any of the covenants and conditions contained in this Agreement shall not be construed as a waiver of any other covenant or condition, or as a waiver of any future right to enforce or insist upon the performance of the covenant or condition in question.
17. Any notices required to be given hereunder shall be deemed duly given if mailed in any post office by first class mail or email addressed to the persons listed below at the following addresses, or such other address as the parties may by written notice provide:

If to Grantor:

City of New Haven
Office of the Economic Development Administrator
165 Church Street
New Haven, CT 06510
Attn: Michael Piscitelli, Economic Development Administrator
MPiscite@newhavenct.gov

If to Grantee:

44 Olive Street Ground Owner LLC
1114 Avenue of the Americas, 39th Floor
New York, NY 10036
Attn: Omri Sachs
omri@adamamericare.com

Each party shall have the right to change the place or person or persons to which notices, requests, demands, and communications hereunder shall be sent or delivered

by delivering a notice to the other parties in the manner required above. Notice shall be deemed to have been given or made upon (i) the next business day after delivery to a regularly scheduled overnight delivery carrier with delivery fees prepaid, if notice is sent by overnight carrier; (ii) receipt if notice is sent by first class mail or email; or (iii) when agreed to by the parties in writing.

18. This Agreement is made under and shall be construed in accordance with the internal laws of the State of Connecticut without regard to its conflicts of law principles. The parties consent and agree that the state courts of Connecticut shall have jurisdiction over any dispute arising under this Agreement. The parties further consent and agree that the federal courts sitting in Connecticut shall also have jurisdiction over any dispute arising under this Agreement.

19. If any term, provision or condition contained in this Agreement shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term, provision or condition to persons or circumstances (other than those in respect of which it is invalid or unenforceable) shall not be affected thereby, and each term, provision and condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

20. Grantor and Grantee agree that the provisions of this Agreement may be modified or amended, in whole or in part, only by written document executed by Grantor and Grantee.

21. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

22. The parties agree, upon the request of any party, the receiving party shall within fourteen (14) days of receipt deliver to the requesting party a recital of factual matters as requested including without limitation indicating that the requesting party is in compliance with all covenants and agreements binding upon the requesting party under this Agreement to the best knowledge of the receiving party, provided such is the case.

IN WITNESS WHEREOF, the parties have executed two (2) counterparts of this Agreement as of the day and year first above written.

WITNESS:

CITY OF NEW HAVEN

BY: _____
Justin Elicker
Its Mayor

Approved as to Form and Correctness:

John R. Ward
Special Counsel to Economic Development

WITNESS:

44 OLIVE STREET GROUND
OWNER LLC

BY: _____
Authorized Signatory

STATE OF)
)
COUNTY OF) ss:

On this _____ day of _____, 20__, before me, the undersigned officer, personally appeared _____, who acknowledged himself/herself to be the _____ and that as such being authorized so to do, executed the foregoing instrument for the purposes contained therein, by signing on behalf of 44 OLIVE STREET GROUND LESSOR LLC, as his/her free act and deed.

Notary Public
Commission expires:

SCHEDULE 1

LANGAN

Technical Excellence
Practical Experience
Client Responsiveness

2 October 2020
140107701

**WRITTEN DESCRIPTION
44 OLIVE STREET
NEW HAVEN, CONNECTICUT**

Beginning at a point in the westerly side of Olive Street, said point being the southeast corner of land now or formerly of Spinnaker Residential LLC and the northeast corner of herein described parcel;

Thence S 07° 52' 48" W along the westerly side of Olive Street a distance of 200.22' to a point;

Thence N 86° 30' 35" W in part bounded southerly by land now or formerly of Fair Properties, LLC and in part along the northerly side of Fair Street a distance of 387.72' to a point;

Thence N 86° 30' 15" W along the northerly side of Fair Street a distance of 18.20' to a point;

Thence N 85° 41' 02" W along the northerly side of Fair Street a distance of 57.80' to a point,

Thence N 22° 50' 42" E bounded westerly by land now or formerly of the City of New Haven a distance of 344.91' to a point;

Thence S 67° 21' 53" E bounded northerly by land now or formerly of Spinnaker Residential LLC a distance of 386.10' to the point of beginning.

Containing approximately 113,046 square feet (2.59518 acres).

SCHEDULE 2



Technical Excellence
Practical Experience
Client Responsiveness

October 1, 2020
140107701

**WRITTEN DESCRIPTION
44 OLIVE STREET – EASEMENT AREA
NEW HAVEN, CONNECTICUT**

Beginning at a point on the southerly line of land now or formerly of Spinnaker Residential LLC, said point being the northwest corner of land now or formerly of 44 Olive Street Ground Owner LLC, also being the northeast corner of herein described easement;

Thence S 22° 50' 42" W bounded easterly by land now or formerly of 44 Olive Street Ground Owner LLC a distance of 344.91' to a point on the northerly right of way line of Fair Street

Thence S 86° 14' 02" E along the northerly right of way line of Fair Street a distance of 173.15' to a point;

Thence S 03° 38' 42" W through the right of way of Fair Street a distance of 4.28' to a point;

Thence N 86° 24' 13" W through the right of way of Fair Street a distance of 200.22' to a point of curvature;

Thence along a curve through the right of way of Fair Street and Union Street curving to the right, with an arc length of 62.45', a radius of 29.40', an included angle of 121° 41' 48" and a chord length of 51.35', bearing N 25° 45' 02" W to a point;

Thence N 35° 05' 51" E through the right of way of Union Street a distance of 6.23' to a point of curvature;

Thence along a curve through the right of way of Union Street curving to the right, with an arc length of 1.88', a radius of 2.40', an included angle of 45° 00' 00" and a chord length of 1.84', bearing N 57° 35' 51" E to a point;

Thence N 80° 05' 51" E through the right of way of Union Street a distance of 8.83' to a point of curvature;

Thence along a curve through the right of way of Union Street curving to the left, with an arc length of 2.83', a radius of 3.60', an included angle of 45° 00' 00" and a chord length of 2.76', bearing N 57° 35' 51" E to a point;

Thence N 34° 36' 33" E through the right of way of Union Street a distance of 60.45' to a point;

Thence N 34° 05' 49" E through the right of way of Union Street a distance of 51.28' to a point;

Thence N 33° 12' 10" E through the right of way of Union Street a distance of 26.89' to a point;

SCHEDULE 2 (CONTINUED)

Page 2 of 2

Thence N 30° 05' 22" E through the right of way of Union Street a distance of 27.28' to a point;

Thence N 26° 20' 20" E through the right of way of Union Street a distance of 27.42' to a point;

Thence N 22° 42' 57" E through the right of way of Union Street a distance of 26.38' to a point of curvature;

Thence along a curve through the right of way of Union Street curving to the left, with an arc length of 2.83', a radius of 3.60', an included angle of 45° 00' 00" and a chord length of 2.76', bearing N 01° 55' 48" W to a point;

Thence N 24° 25' 48" W through the right of way of Union Street a distance of 8.83' to a point of curvature;

Thence along a curve through the right of way of Union Street curving to the right, with an arc length of 1.88', a radius of 2.40', an included angle of 45° 00' 00" and a chord length of 1.84', bearing N 01° 55' 48" W to a point;

Thence N 20° 34' 12" E through the right of way of Union Street a distance of 12.74' to a point of curvature;

Thence along a curve through the right of way of Union Street curving to the right, with an arc length of 1.85', a radius of 2.40', an included angle of 44° 05' 04" and a chord length of 1.80', bearing N 42° 36' 44" E to a point;

Thence N 64° 39' 16" E through the right of way of Union Street a distance of 8.26' to a point of curvature;

Thence along a curve through the right of way of Union Street curving to the left, with an arc length of 2.80', a radius of 3.60', an included angle of 44° 32' 42" and a chord length of 2.73', bearing N 42° 22' 55" E to a point;

Thence N 20° 02' 47" E through the right of way of Union Street a distance of 59.67' to a point;

Thence S 67° 26' 53" E through the right of way of Union Street and along the northerly line of land now or formerly of the City of New Haven a distance of 23.72' to a point of beginning;

Containing approximately 12,425 square feet (0.285 acres).

LANGAN

E 545200



PRESENT ELLA T. GRASSO BLVD
(CT ROUTE 10)

APPROXIMATE HIGHWAY LINE

**CITY OF NEW HAVEN
DEFINED TRAFFIC EASEMENT
AREA = 381± SQ.FT.**

EASEMENT TO INSTALL AND MAINTAIN
TRAFFIC SIGNALIZATION DEVICES AND
APPURTENANCES THERETO ACQUIRED.

REMOVE EXISTING
SPAN POLE

PROPOSED MAST ARM POLE
WITH PEDESTRIAN PUSH
BUTTON AND PEDESTRIAN
SIGNAL

DEFINED EASEMENT
LINE (SEE DETAIL)

PROPOSED PEDESTAL
MOUNT PEDESTRIAN PUSH
BUTTON AND PEDESTRIAN
SIGNAL

PROPOSED
HAND HOLE
SIGNAL BOOM

PROPOSED TRAFFIC
SIGNAL CONDUITS

GRAN CURB
UJ
+5668

GRASS

GRASS

APPROXIMATE HIGHWAY LINE

PRESENT ORANGE AVENUE
(U.S. ROUTE 1)

R.O.W. BASE LINE
N 83° 23'54"E

R.O.W. BASE LINE
P.O.E. STA 1+50
N 169113.49
E 545160.78

R.O.W. BASE LINE
P.O.B. STA 0+00
N 169096.24
E 545011.78

000T(174)

TO MY KNOWLEDGE AND BELIEF THIS MAP IS
SUBSTANTIALLY CORRECT AS NOTED HEREON.

SCALE IN FEET
0 20 40

DATE	REVISION	REQ. BY

VOID WITHOUT LIVE SIGNATURE AND EMBOSSED SEAL

TOWN NO. 92

PROJECT NO. 173-487

SERIAL NO. 04

SHEET 1 OF 1

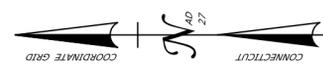
DATE

PLS #18823

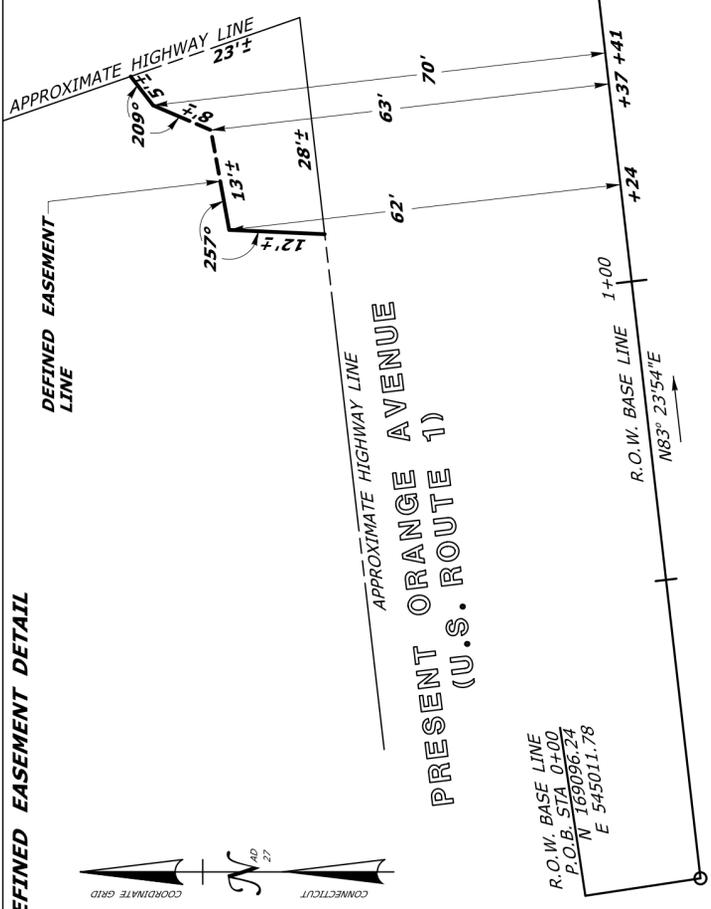
CHRISTINE E. AUBREY, P.L.S.

TITLE MANAGER-SURVEY OPERATIONS

DEFINED EASEMENT DETAIL



PRESENT ELLA T. GRASSO
BLVD (CT ROUTE 10)

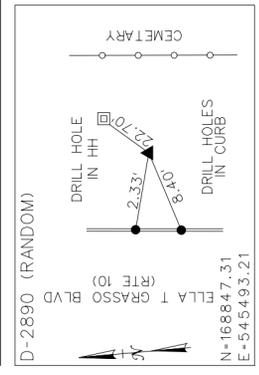
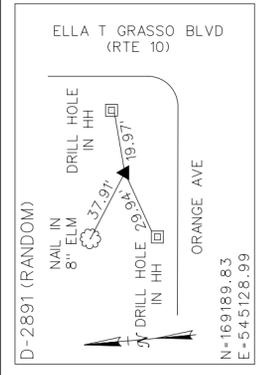


R.O.W. BASE LINE
P.O.B. STA 0+00
N 169096.24
E 545011.78

R.O.W. BASE LINE
N 83° 23'54"E

N 169200

NOT TO SCALE



REFERENCES:

- GENERAL LOCATION SURVEY PROVIDED BY COMINDOT DISTRICT 3, PROJECT NO. 173-487, CADD FILE: SV.D3.173-487-NEW-HAVEN-RTE10.RTE10.GRM.DGN
- COMINDOT CONSTRUCTION PROJECT NO. 173-487, ENTITLED: "U.S. ROUTE 1 (ORANGE AVENUE) AND U.S. ROUTE 1 (COLUMBUS AVE.) AT ROUTE 10 (ELLA T. GRASSO BLVD) AND DAVENPORT AVE." (INT#092-201)
- VOL. 1011, PG. 465 (CERT. TAKING)
- COMINDOT BRC FILE 173-442-1
- COMINDOT BRC FILE 97-32-1
- COMINDOT BRC FILE (92 & 156) 173-158-1

NOTES:

- THIS SURVEY AND MAP HAVE BEEN PREPARED IN ACCORDANCE WITH THE REGULATIONS OF CONNECTICUT STATE AGENCIES, SECTIONS 20-300B-1 THROUGH 20-300B-20, AND THE "MINIMUM STANDARDS OF ACCURACY, CONTENT & CERTIFICATION FOR SURVEYS AND MAPS," AS AMENDED OCTOBER 26, 2018 BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. IT IS A RIGHT OF WAY SURVEY AND IS INTENDED TO DEPICT THE LIMITS OF PROPERTY TRANSACTION FOR THE PROJECT REFERENCED HEREON. THE BASE LINE FROM WHICH THIS PROPERTY TRANSACTION IS REFERENCED CONFORMS TO CLASS A-2 HORIZONTAL ACCURACY.
- THE FEATURES DEPICTED ARE THE RESULT OF THE GENERAL LOCATION SURVEY FOR THE PROJECT OR AS REFERENCED HEREON.
- THE PROPERTY AND STREET LINES DEPICTED CONFORM TO CLASS D ACCURACY. THEY HAVE BEEN COMPILED FROM VARIOUS SOURCES AND ARE NOT TO BE CONSTRUED AS NECESSARILY BEING THE RESULT OF A FIELD SURVEY, NOR DO THEY REPRESENT A PROPERTY/BOUNDARY OPINION.
- PRESENTLY, THE SECTION OF U.S. ROUTE 1 DEPICTED HEREON IS AN UNBOUNDED STATE HIGHWAY.

DRAWN BY	SMP
DATE	09/14/20
CHECKED BY	SAE
DATE	11/04/20

RIGHT OF WAY SURVEY

TOWN OF NEW HAVEN
MAP SHOWING EASEMENT ACQUIRED FROM
CITY OF NEW HAVEN

BY
THE STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
U.S. ROUTE 1 (ORANGE AVENUE) AND U.S. ROUTE 1
(COLUMBUS AVE.) AT ROUTE 10
(ELLA T. GRASSO BLVD) AND DAVENPORT AVE.
SCALE 1" = 20'
NOVEMBER 2020

SCOTT A. HILL, P.E.
CHIEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING THE DISPOSAL OF A PARCEL OF LAND CONSTITUTING A PORTION OF 200 DERBY AVENUE IN THE FORM OF A DEFINED TRAFFIC EASEMENT TO STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of New Haven (the “City”) is the owner of a certain parcel of land consisting of approximately 381 square feet and constituting a portion of 200 Derby Avenue, New Haven, Connecticut (the “City Property”); and

WHEREAS, The State of Connecticut Department of Transportation (“CT DOT”) is currently acquiring property for the Project known as US Route 1 (Orange Avenue) and US Route 1 (Columbus Avenue) at Route 10 (Ella T. Grasso Boulevard) and Davenport Avenue (the “Project”); and

WHEREAS, Pursuant to Connecticut General Statute(s) and as required for the Project, the State of Connecticut’s Commissioner of Transportation finds it necessary to acquire from the City of New Haven (the “City”) the City Property; and

WHEREAS, the CT DOT’s offer of just compensation to the City in exchange for the City Property is \$1,500.00 and this offer is based upon the Estimate of Compensation for the City Property as prepared by CT DOT’s Division of Rights of Way; and

WHEREAS, the acquisition of the City Property enables CT DOT to install and maintain traffic signalization and appurtenances at this intersection including proposed pedestrian ramps and pedestrian push buttons and signals where none currently exist; and

WHEREAS, the importance of installing pedestrian safety improvements at this location is underscored by the fact that there is high incidence of motor-vehicle-related crashes along this section of roadway some of which have resulted in pedestrian fatalities at or within one quarter mile of this location; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor of the City be and hereby is authorized to execute and deliver a deed quit claiming to CT DOT any and all interest of the City

in the City Property, in consideration of the sum of \$1500.00, and to execute and deliver such other documents as may be necessary or desirable in order to complete such conveyance.

CHECK LIST FOR ALDERMANIC SUBMISSIONS

x	Cover Letter
x	Resolutions/ Orders/ Ordinances
X	Prior Notification Form
x	Fiscal Impact Statement - Should include comprehensive budget
x	Supporting Documentation
x	Disk or E-mailed Cover letter & Order

IN ADDITION IF A GRANT:

	Notice of Intent
	Grant Summary
	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: 03/29/2021

Meeting Submitted For: 04/05/2021

Regular or Suspension Agenda: Regular

Submitted By: Michael Piscitelli, Economic
Development

Title of Legislation:

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
APPROVING THE DISPOSAL OF A PARCEL OF LAND CONSTITUTING A
PORTION OF 200 DERBY AVENUE IN THE FORM OF A DEFINED TRAFFIC
EASEMENT TO STATE OF CONNECTICUT DEPARTMENT OF
TRANSPORTATION

Comments: _____

Coordinator's Signature: _____

Controller's Signature (if grant): _____

Mayor's Office Signature: _____

Call 946-7670 with any questions.



Justin Elicker
Mayor

City of New Haven
Office of the Economic Development Administrator
165 Church Street
New Haven, Connecticut 06510



Michael Piscitelli
Economic Development
Administrator

March 25, 2021

The Honorable Tyisha Walker-Myers
President, New Haven Board of Alders
City of New Haven
165 Church Street
New Haven, CT 06510

**Re: RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
APPROVING THE DISPOSAL OF A PARCEL OF LAND CONSTITUTING A
PORTION OF 200 DERBY AVENUE IN THE FORM OF A DEFINED TRAFFIC
EASEMENT TO STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION**

Dear Honorable President Walker-Myers:

The State of Connecticut Department of Transportation (“CT DOT”) is currently acquiring property for the Project known as US Route 1 (Orange Avenue) and US Route 1 (Columbus Avenue) at Route 10 (Ella T. Grasso Boulevard) and Davenport Avenue (the “Project”). Pursuant to Connecticut General Statute(s) and as required for the Project, the Commissioner of Transportation finds it necessary to acquire from the City of New Haven (the “City”) a portion of 200 Derby Avenue measuring approximately 381 square feet (the “City Property”).

CT DOT’s offer of compensation to the City in exchange for the City Property is \$1,500. This offer is based upon the Estimate of Compensation for this parcel as prepared by CT DOT’s Division of Rights of Way. Please see the map dated November 2020 detailing the proposed acquisition attached to the submission.

The acquisition of the City Property enables CT DOT to install and maintain traffic signalization and appurtenances at this intersection including proposed pedestrian ramps and pedestrian push buttons and signals where none currently exist. In the last year alone, four of the twenty pedestrian fatalities involving motor vehicles statewide have occurred at or within a quarter mile of this intersection thereby underscoring the importance of the installation of pedestrian safety improvements as quickly as possible at this location.

It is also worth noting that several of the Alders whose constituents are regular affected by current conditions at this intersection have been working with the City and State of Connecticut to ensure pedestrian safety is enhanced along this section of Ella T. Grasso Boulevard in general.

Finally, as this City Property is part of the current West River Memorial Park footprint, I respectfully request the item be referred to both the Parks Commission and City Plan Department before going before the full Board of Alders for final approval.

Thank you for your timely consideration of this matter, please do not hesitate to contact me with further questions or concerns

Sincerely,



Michael Piscitelli, AICP
Economic Development Administrator

enclosure

cc: David R. Belowsky, Chair Parks Commission
Rebecca Bombero, Deputy CAO
Doug Hausladen, Director, TTP
File



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546
Phone: (860-594-2469)

February 18, 2021

91 7199 9991 7033 6860 8559

CERTIFIED MAIL

City of New Haven
c/o Michael Piscitelli
165 Church St, Floor 4R
New Haven, CT 06510

Dear Mr. Piscitelli:

Subject: File No.: 173-487-004
Owner(s): The City of New Haven
Town: New Haven

The State of Connecticut Department of Transportation (Department) is now acquiring property for the Project known as US Route 1 (Orange Ave) and US Route 1 (Columbus Ave) and Route 10 (Ella T. Grasso Blvd) and Davenport Ave. In connection therewith, we enclose our map dated November 2020 detailing the proposed acquisition.

The State's offer of compensation, as evidenced by the enclosed offer letter, is \$1,500.00. This offer is based upon an Estimate of Compensation prepared by the Division of Rights of Way.

As is standard of real estate acquisitions of this type, the conveyance of "good and sufficient title" is required from the owners of record. Should the Department's title examination of your property reflect encumbrances that prohibit the transfer of adequate title, your assistance will be required. In this regard, a copy of our title reports cover page is enclosed for your review and comment.

If the offer is acceptable, please execute the enclosed acceptance agreement and W-9 form and return them to my attention. You may keep the page marked "duplicate copy" for your records. Oral representations or promises made during the negotiation process are not binding on the Department.

I am available to meet with you to review the offer, the construction plans, and answer any questions you may have. Please contact me at the above telephone number or address no later than March 22, 2021.

Very truly yours,

Justin Ritty
Acquisition/Relocation Section
Division of Rights of Way

Enclosures



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:

(860) 594-2469

OWNER: City of New Haven

PROPERTY FILE NO. 173-487-004

ADDRESS: 200 Derby Ave

TOWN: New Haven

Pursuant to Connecticut General Statute(s) and as required for the project known as US Route 1 (Orange Ave) and US Route 1 (Columbus Ave) and Route 10 (Ella T. Grasso Blvd) and Davenport Ave, the Commissioner of Transportation finds it necessary to acquire from you the following property rights as described on the attached map dated November, 2020.

Compensation payable to you for the proposed acquisition and all legal damages to any remainder is as follows:

Value of Defined Traffic Easement ----- \$1,493.52

Total Compensation \$1,500.00 (RD)

The above represents an offer of just compensation for the property rights as developed by the Division of Rights of Way. Should you wish to accept this offer, please review and execute page two of this offer letter.

If you have any questions regarding this matter, please contact Justin Ruty at the telephone number or address shown above.

Very truly yours,

James, I. Mason
Transportation Principal Property Agent
Connecticut Department of Transportation

Attachment: Taking Map

**STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION**

Property File No.: 173-487-004

Owner Name: City of New Haven

Acceptance Agreement

It is understood that you agree to the State's offer in the amount of \$1,500.00. The following shall apply:

- The above award is in full settlement for all real property rights acquired and constitutes a full and final payment for any and all loss of value caused by this acquisition.
- This acquisition is in accordance with C.G.S. Sec.13a-73(c), 13b-36(a) & 13a-79; as applicable.
- This agreement is subject to final approval(s) in accordance with C.G.S. Sec. 13a-73(h)
- Pending the delivery of good and sufficient title, an Immediate Right of Entry is hereby granted to the State of Connecticut, and/or its agents to proceed with the construction of the subject project.
- Payment(s) will be made by check issued from the Treasurer of the State of Connecticut to the property owner and/or mortgagee (if applicable) at the time of closing.
- The owner agrees to assist in the securing of good and sufficient title and agrees to convey the same by instrument prepared by the Department.

Owner's Legal Signature Date

Owner's Legal Signature Date

James I. Mason, Transportation Principal Property Agent Date

State Properties Review Board Date

FOR INTERNAL USE ONLY

revised: 11/01/17

Invoice Date: _____ Invoice #: _____ CORE P.O. #: _____ CORE Receipt #: _____

Payee: (Name & Address)

Payee's FEIN/SSN:

Invoice Amount:

\$1,500.00

Property Location:

200 Derby Ave, New Haven, CT

Coded By: _____ Reviewed By: _____ Date: _____

FUND	SID	DeptID	Project No.	Activity	Source Type	Account	Parcel No.	Detail Amount
12062	22108	DOT57125	DOT01730487RW	RW0000	RW201	55470	004	\$1,500.00

RECEIVED CHECK NO. _____

DATE _____

IN THE AMOUNT OF \$ _____

IN PAYMENT OF ABOVE.

BY _____

FISCAL IMPACT STATEMENT

DATE: 03/26/2021
FROM (Dept.): Economic Development Administration
CONTACT: Michael Piscitelli **PHONE** 203-946-2867

SUBMISSION ITEM (Title of Legislation):

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING THE DISPOSAL OF A PARCEL OF LAND CONSTITUTING A PORTION OF 200 DERBY AVENUE IN THE FORM OF A DEFINED TRAFFIC EASEMENT TO STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION

List Cost: Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

	GENERAL	SPECIAL	BOND	CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE
A. Personnel				
1. Initial start up	N/A	N/A		
2. One-time	N/A	N/A		
3. Annual	N/A	N/A		
B. Non-personnel				
1. Initial start up	N/A	N/A		
2. One-time	N/A	N/A		
3. Annual	N/A	N/A		

List Revenues: Will this item result in any revenues for the City? If Yes, please list amount and type.

NO	<input type="checkbox"/>
YES	<input checked="" type="checkbox"/>

1. One time:
\$1500.00

2. Annual:

Other Comments: will allow for installation of new traffic signals including pedestrian signals and improvements where none exist.

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS

TO : **Alder Ron Hurt, Ward 3 (directly affected); Alder Evelyn Rodriguez, Ward 4 (directly affected)**

Others: Kampton Singh, Ward 5; Carmen Rodriguez, Ward 6; President Tyisha Walker-Myers, Ward 23

DATE: **March 26, 2021**

FROM: Department **Economic Development**
Person **Michael Piscitelli** Telephone **X 2867**

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING THE DISPOSAL OF A PARCEL OF LAND CONSTITUTING A PORTION OF 200 DERBY AVENUE IN THE FORM OF A DEFINED TRAFFIC EASEMENT TO STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the

Legislative Services Office for the Board of Aldermen agenda.

3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.

CHECK LIST FOR ALDERMANIC SUBMISSIONS

X	Cover Letter
X	Resolutions/ Orders/ Ordinances
X	Prior Notification Form
X	Fiscal Impact Statement - Should include comprehensive budget
X	Supporting Documentation
X	Disk or E-mailed Cover letter & Order

IN ADDITION IF A GRANT:

	Notice of Intent
	Grant Summary
	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 26, 2021

Meeting Submitted For: April 5, 2021

Regular or Suspension Agenda: Regular

Submitted By: Giovanni Zinn, City Engineer

Title of Legislation: *Authorization for the Mayor to Sign Project Authorization Letters (PALs) for Major Corridor Improvement Projects which include Lighthouse Road, South Frontage Road, Quinnipiac Avenue, Valley Street, Whalley Avenue, and Whitney Avenue utilizing Local Transportation Capital Improvement Program (LOTICIP) funding*

Comments: _____

Coordinator's Signature: _____

Controller's Signature (if grant): _____

Mayor's Office Signature: _____

Call 946-7670 with any questions



Justin Elicker
Mayor‡

ENGINEERING DEPARTMENT

City of New Haven
200 Orange Street, Rm 503
New Haven, CT 06510
www.newhavenct.gov‡



Giovanni Zinn, P.E.
City Engineer‡

April 5, 2021

The Honorable Tyisha Walker-Myers, President
 New Haven Board of Alders
 165 Church Street
 New Haven, CT 06510

RE: Authorization for the Mayor to Sign Project Authorization Letters (PALs) for Major Corridor Improvement Projects which include Lighthouse Road, South Frontage Road, Quinnipiac Avenue, Valley Street, Whalley Avenue, and Whitney Avenue utilizing Local Transportation Capital Improvement Program (LOTICIP) funding

Dear President Walker-Myers:

The proposed action before you authorizes the Mayor to sign Project Authorization Letters for the Major Corridor Improvement Projects for approximately \$14.3M from the State of Connecticut Department of Transportation (CTDOT) through the Local Transportation Capital Improvement Program (LOTICIP).

The City has had community input meetings and is designing preliminary plans for the improvements of Lighthouse Road between Townsend Avenue and Park Avenue (\$600k~), South Frontage Road between Howard Avenue and York Street (\$800k~), Quinnipiac Avenue between Townsend Ave and Foxon Blvd (\$2.7M~), Valley Street between Pond Lily Avenue to Blake Street (\$2M~), Whalley Avenue from Ella T. Grasso Boulevard to Broadway (\$5.5M~) and Whitney Avenue from Trumbull Street to the Hamden Town Line (\$2.7M~).

The goal of the Major Corridors initiative is to improve the safety of our main streets throughout New Haven. Examples of work include improving bike/pedestrian safety through the addition of enhanced crosswalks, bike lanes, sidewalks, milling and paving, adjusting intersection geometry, improving drainage and adding green stormwater infrastructure, improved lighting, and other improvements.

The City has received notification from the South Central Regional Council of Governments (SCRCOG) that these projects are eligible for 100% LOTICIP funding. Under LOTICIP, the City is responsible for creating the design, while LOTICIP covers 100% of the construction costs. The City has held community meetings and will continue to engage the public throughout the design phase process. I would like to extend a particular thanks to all the members of the Board who have been instrumental thus far in these projects.

Thank you for your consideration.

Sincerely,

Giovanni Zinn, P.E.
 City Engineer

mf
 Enclosures: BOA Submission Packet

c: Rebecca Bombero, Deputy Chief Administrative Officer

AUTHORIZATION FOR THE MAYOR TO SIGN PROJECT AUTHORIZATION LETTERS (PALS) FOR MAJOR CORRIDOR IMPROVEMENT PROJECTS WHICH INCLUDE LIGHTHOUSE ROAD, SOUTH FRONTAGE ROAD, QUINNIPIAC AVENUE, VALLEY ST, WHALLEY AVENUE, AND WHITNEY AVENUE UTILIZING LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM (LOTICIP) FUNDING

Whereas, Lighthouse Road, South Frontage Road, Quinnipiac Avenue, Valley Street, Whalley Avenue, and Whitney Avenue are classified as a major arterial roads and are in need of improvements. Examples of work include improving bike/pedestrian safety through the addition of enhanced crosswalks, bike lanes, sidewalks, milling and paving, adjusting intersection geometry, improving drainage and adding green stormwater infrastructure, improved lighting, and other improvements.

Whereas, the Major Corridor Improvement Projects will be designed by the City and accepted by the South Central Regional Council of Governments (SCRCOG) as a candidate for the Local Transportation Capital Improvement Program (LOTICIP) at a 100% funding level for construction and inspection services; and,

Whereas: The project will be administered by the City of New Haven and upon approval by the State of Connecticut Department of Transportation of the lowest responsible bidder a grant payment will be made to the City of New Haven for the total amount; and,

Whereas: The Board of Alders previously authorized the Mayor to sign Project Authorization Letters (PALs) under the Master Municipal Agreement by resolution in September 2013 (LM-2013-0206);

NOW, THEREFORE BE IT ORDERED, that the Mayor is Authorized to accept funding under the Local Transportation Capital Improvement Program (LOTICIP), and to sign any associated agreements with the State of Connecticut, Contractors, subsequent amendments, and other documents, any of which may include indemnification provisions and which may have a term of longer than one year, that the Mayor deems necessary or desirable regarding the Major Corridor Improvement Projects

FISCAL IMPACT STATEMENT

DATE: April 5, 2021
FROM (Dept.): Engineering Department
CONTACT: Giovanni Zinn, City Engineer **PHONE** 946-8105

SUBMISSION ITEM (Title of Legislation):

Authorization for the Mayor to Sign Project Authorization Letters (PALs) for Major Corridor Improvement Projects which include Lighthouse Road, South Frontage Road, Quinnipiac Avenue, Valley Street, Whalley Avenue, and Whitney Avenue utilizing Local Transportation Capital Improvement Program (LOTICIP) funding

List Cost: Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

	GENERAL	SPECIAL	BOND	CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE
A. Personnel				
1. Initial start up				
2. One-time				
3. Annual				
B. Non-personnel				
1. Initial start up				
2. One-time		\$14,300,000		* TBD
3. Annual				

List Revenues: Will this item result in any revenues for the City? If Yes, please list amount and type.

NO
 YES

- 1. One-time
- 2. Annual

***Other Comments:** Approximate Costs by location:
 Lighthouse Rd – Townsend Ave to Park Ave (\$600,000)
 South Frontage Rd – Howard Ave to York St (\$800,000)
 Whalley Ave – Ella T Grasso Blvd to Broadway (\$5,500,000)
 Valley St – Pond Lily Ave to Blake St (\$2,000,000)
 Whitney Ave – Trumbull St to New Haven/Hamden Town Line (\$2,700,000)
 Quinnipiac Avenue – Townsend Ave to Foxon Blvd (\$2,700,000)

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN

TO (list applicable aldermen/women):

ALL

DATE: **April 5, 2021**

FROM: Department

Engineering

Person

Giovanni Zinn, P.E.

Telephone

946-8105

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

Authorization for the Mayor to Sign Project Authorization Letters (PALs) for Major Corridor Improvement Projects which include Lighthouse Road, South Frontage Road, Quinnipiac Avenue, Valley Street, Whalley Avenue, and Whitney Avenue utilizing Local Transportation Capital Improvement Program (LOTICIP) funding

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.

CHECK LIST FOR ALDERMANIC SUBMISSIONS

X	Cover Letter
X	Resolutions/ Orders/ Ordinances
X	Prior Notification Form
X	Fiscal Impact Statement - Should include comprehensive budget
X	Supporting Documentation
	Disk or E-mailed Cover letter & Order
	IN ADDITION IF A GRANT:
	Notice of Intent
	Grant Summary
	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 30, 2021

Meeting Submitted For: April 5, 2021

Regular or Suspension Agenda: Regular

Submitted By: Gwendolyn B. Williams

Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

Comments: _____

Coordinator's Signature: 

Controller's Signature (if grant): _____

Mayor's Office Signature: _____

Call 946-7665 with any questions.

****PLEASE NOTE CLEARLY IF UC (UNANIMOUS CONSENT) IS REQUESTED****



Justin Elicker | *Mayor* Gwendolyn B. Williams | *Director*
CITY OF NEW HAVEN YOUTH and RECREATION DEPARTMENT

March 30, 2021

The Honorable Board of Aldermen
City of New Haven
165 Church Street
New Haven, CT 06510

Re: Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

Dear Honorable Members:

Locally known as the Q House, the Dixwell Community Center has deep roots in the Dixwell Community. Built in 1924 at 98 Dixwell Avenue on land donated by Dixwell Congregational Church, this establishment has served local youth and has become a base for neighborhood groups, charities and other civic organizations. It has offered music, drama, and art classes; sponsored trips; and organized sports.

The new building that has been designed and almost completed will house Stetson Library, Elderly Services and Cornell Scott Hill Health Center. It will provide a gym, recording studio, meeting and conference areas, a kitchen and a basketball court with seating to cater to the interests of the community.

Having been selected by a rigorous procurement process by the City of New Haven and the Q House Advisory Board and the Q House Board of Directors, Leadership, Education and Athletics

165 Church Street · New Haven, CT 06510
Phone: 203.946.7582 · Fax: 203.946.5750

in Partnership, Inc (LEAP) has been selected to be the management group for the Dixwell Community Center. LEAP is tasked with overseeing all program development and administration; direct the management of all staff, policy and procedures; directly supervise senior staff; a portion of fundraising for the programming; and establishing relationships with board members, community partners, collaborating organizations, and leaders in local and state government.

We are seeking to enter into a multi-year contract with Leadership, Education and Athletics in Partnership in order to establish fluidity and consistency in services provided. The maximum contract will amount to \$100,000.00 per year for the following fiscal years:

- 1) July 1, 2021 – June 30, 2022 (FY 22)
- 2) July 1, 2022 – June 30, 2023 (FY 23)
- 3) July 1, 2023 – June 30, 2024 (FY 24)

Leadership, Education and Athletics in Partnership is expected to be open through the week and some evenings and weekends. Additionally, LEAP is expected to operate in the Greater New Haven area and spend a significant amount of time immersed in the New Haven Community.

Sincerely,



Gwendolyn B. Williams, LMSW

Director

Youth and Recreations Department

Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

WHEREAS, The Dixwell Community Center (Q House) was built in 1924 and has deep roots in the Dixwell Community becoming a base for neighborhood groups, charities and other civic organizations; and

WHEREAS, the City of New Haven recognizes that youth have limited resources and opportunities that may require services and mentors in order to support growth and reduce the risk for involvement in inappropriate behaviors; and

WHEREAS, Leadership, Education and Athletics in Partnership, Inc. has been selected via City of New Haven procurement process to be the managing organization of operations for the Dixwell Community Center (Q House); and

WHEREAS, the Youth and Recreation Department seeks to enter into a three (3) year multi-year contract with Leadership, Education and Athletics in Partnership, Inc in order to establish fluidity and consistency in services provided;

NOW, THEREFORE, BE IT RESOLVED by the New Haven Board of Aldermen:

- 1) The Youth and Recreation Department may contract with Leadership, Education and Athletics in Partnership Inc. for three (3) year contract for fiscal years 2021-2022; 2022-2023 and 2023-2024 for management of operations of the Dixwell Community Center (Q House); and
- 2) That the maximum contractual amount will not exceed \$100,000 per fiscal year; and
- 3) That the Youth and Recreation Department is authorized to execute an amendment to the agreement if such amendment to the Agreement is appropriate.

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN

TO (list applicable aldermen/women): The Board of Aldermen

DATE: **March 30, 2021**

FROM: Department Youth and Recreation Department
Person Gwendolyn B. Williams Telephone 946-5988

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.

FISCAL IMPACT STATEMENT

DATE: March 30, 2021
FROM (Dept.): Youth and Recreation Department
CONTACT: Gwendolyn B. Williams **PHONE** 946-5988

SUBMISSION ITEM (Title of Legislation):

Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

List Cost: Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

	<u>GENERAL</u>	<u>SPECIAL</u>	<u>BOND</u>	<u>CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE</u>
A. Personnel				
1. Initial start up	0	0	0	
2. One-time	0	0	0	
3. Annual	0	100,000.00	0	23102906
B. Non-personnel				
1. Initial start up	0	0	0	
2. One-time	0	0	0	
3. Annual	0	0	0	

List Revenues: Will this item result in any revenues for the City? If Yes, please list amount and type.

NO
 YES

- 1. One-time
- 2. Annual

Other Comments:



Leadership, Education and Athletics in Partnership, Inc. (LEAP)
New Haven, CT

Q-House Launch and Management Proposal

Submitted By:
Henry Fernandez
Executive Director
LEAP

hfernandez@leapforkids.org

October 13, 2020

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Statement of Proposals

After thoroughly reviewing your RFP and considering your vision for the management of the Q-House, Leadership, Education and Athletics in Partnership, Inc. (LEAP) is excited to present this proposal and demonstrate that we have all the necessary qualifications to ensure the Q-House is a success. LEAP not only has experience in the key areas of program development, building management, human resource, partnership cultivation, and fundraising, we also benefit from deep roots in the New Haven community which we have served for over 28 years. As a candidate that shares your values and conducts similar work on a day-to-day basis, we are uniquely qualified to oversee the Q-House's exciting relaunch and establish for it a strong and lasting foundation.

Board of Directors

Co - Chairs

Ann Baker Pepe
Ed Cleary

Vice Chair

Stephen Wizner

Treasurer

Susan Biel Kerley

Secretary

Cynthia Mann

Co-Founder, Past Chair

Roslyn Milstein Meyer
Anne Tyler Calabresi

Directors

Sharon Brooks
Marcus McFerren
Tai Richardson
Ken Russell
Alexis Smith
Clifton Watson

Emeritus

Honorable William Dyson
Jerome Harris Meyer

Executive Director

Henry Fernandez

LEAP is an education and youth development nonprofit that serves over 1000 young people in New Haven each year. Throughout our work, we address academic and social opportunity gaps by providing youth with access to the rich resources available in New Haven, creating a safe and community-based place for children to learn, explore and grow and for older youth to develop their strengths and talents as leaders. Through our multi-tier mentorship model, where teens and young adults of color are trained and supported in implementing programs for younger children, local youth ages 7 to 24 are able to access free, age-appropriate and culturally reflective enrichment located right in their own neighborhoods. Because of the collaborative approach that we bring to our work and the fundraising base that we have built, we are proud that LEAP's year-round programming serves and employs more young people than any other youth agency in New Haven.

LEAP's related experience begins with our own community center, a multi-purpose, space that has a pool, gym, weight room, dance studio, art room, community garden, teaching kitchen, playing field, library, teen lounge, and more. This space is one that we lease from the Housing Authority of the City of New Haven in a 30-year lease for a nominal fee (\$100 per year). Thus, we have a long history of working with New Haven government entities and local partners to successfully operate community center space.

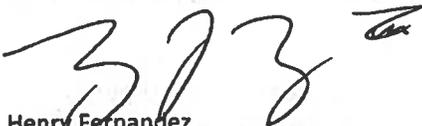
While we are best known for working with young people, we also engage a range of adults in our programs, as both volunteers and as program recipients. For example, at our swimming pool, LEAP has classes for both adults and children. Similarly, hundreds of adults of all ages volunteer at LEAP annually doing everything from reading to young children at our Read-In on the New Haven Green to helping high school students craft effective essays when they apply to college.

Our work functions through countless partnerships with city agencies, nonprofits, locally-owned businesses, elected officials and the New Haven Public Schools. Our programming is made possible because of the unseen teams in our finance and development offices who manage a comprehensive system of financial controls and a robust fundraising strategy which has allowed us to grow our budget this year to \$3.1 million. This allows us to ensure that funds are responsibly managed and that programs are not only sustainable but growing. Our site-based programming will allow for Q-House staff and management to integrate easily into our model. As an organization that employs over 200 part-time staff members each year in addition to our 24-person full-time staff, we have the human resources infrastructure necessary to support this type of growth.

Our focus in managing the relaunch of the Q-House will be on communication and transparency. LEAP has established internal practices in place that have ensured our success in program development and financial management in the past. With the input and support of the Q-House Advisory Board, LEAP plans to immediately prioritize hiring, strategic planning, and budget development for the Q-House while capitalizing on our existing relationships and community presence to raise funds and generate publicity. Designated Q-House positions, such as a director and building manager, will be supported by our experienced and diverse staff, led by Executive Director Henry Fernandez who has an extensive background working in management, communication and strategic thinking capacities.

At the core of our work, LEAP deeply believes in the transformative power of community and has a commitment to empowering individuals to reach their full potential. As an organization, our decisions prioritize the best interests of the people we serve. Our leadership will establish the Q-House as a place by and for the community, where all New Haven residents are welcomed to receive necessary services, explore new opportunities, celebrate culture and legacy, and envision a hopeful future.

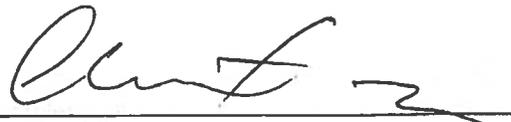
As Executive Director of Leadership, Education and Athletics in Partnership, Inc. (LEAP), I am authorized to bind the organization, and I am proud to submit this proposal on behalf of the organization.


Henry Fernandez
Executive Director

State of Connecticut County
of New Haven

On this the 12 day of October, 2020, before me, Albert Lee, the undersigned officer, personally appeared Henry Fernandez, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand.



Notary Public

Date Commission Expires: 04/30/2024

ALBERT LEE
NOTARY PUBLIC OF CONNECTICUT
Commission # 178958
My Commission Expires 4/30/2024



MANAGEMENT APPROACH

Developing and Implementing the Q-House Mission and Strategy

As a community institution that has served New Haven youth and families for over 28 years, LEAP is the ideal candidate to execute the vision of the Q-House as a “beacon of light for years to come.”

The Q-House is a place with strong cultural significance, and the mission of the new Q-House emphasizes a multi-purpose, multi-generational approach while still retaining its community legacy. LEAP’s proposed management strategy recognizes the Q-House’s long history in the Dixwell community while ensuring that it meets diverse community needs and remains financially sustainable. Over the past several decades, LEAP has operated in a similar role, managing and maintaining a 100-year old, city-owned community center that is a space for LEAP youth to come together and learn. Our community center houses a small library, gym, swimming pool, classrooms, dance studio, teen meeting space, computer learning center, art room, playing field, community garden, teaching kitchen and offices for staff, all of which are used on a regular basis. Although our primary programs involve youth, we conduct holistic programming that engages a variety of areas, from aquatics programs for adults to spearheading weekly convenings of New Haven youth-serving agencies during COVID-19.

Strategic Plan

LEAP is committed to developing a meaningful strategic plan and in fact currently is in a strategic planning process with its board and staff. For the Q-House, we would work closely with the Advisory Board to create short and long term plans that allow for the Q-House to achieve its mission. We will help raise funds for this purpose and integrate it into our development and management goals. Ideally, we would wait to begin this process until LEAP has been able to run the Q-House for enough time such that it can provide insights to the Advisory Board about what works, what opportunities exist, and where there are shortfalls. This will also allow the Advisory Board to come to know LEAP and our operational approach.

We envision an operational model which takes advantage of LEAP's existing management structure and ability to operate at scale. This will mean that LEAP does not need to replicate senior management, finance capacity, human resources, curriculum and program design functions, or our fundraising/development office. We would however expect to immediately hire a Q-House Director and a Building Manager. The Q-House Director will be available at the building every day and will be responsible for programs, staff oversight, and community engagement. The Building Manager will be responsible for the day to day operations of a large physical space from vendors to HVAC management to custodial services to security. We will supplement these positions by using our model of recruiting and training local high school and college students to provide direct services for young people and hiring local community members with expertise in areas like the arts, athletics, chess, wellness, and environmental education.

Leadership Approach

LEAP benefits from a close relationship with our Board of Directors, made up of 14 members who have a variety of areas of expertise and convene on a bi-monthly basis. Our Board of Directors simultaneously serves as LEAP’s advocates, fundraisers, and advisors. In advance of each Board meeting, LEAP senior staff prepare reports on all organizational activities, including updates on programs and our financial

position, which allows the Board to stay informed on our operations and gives them the opportunity to offer feedback and advice. LEAP plans to create a similar relationship with the Q-House Advisory Board on all Q-House-related activities. LEAP will report to the Advisory Board during bi-monthly meetings, with more frequent communication in the beginning as initial decisions are being made. We plan to look to the Advisory Board for input on issues such as budget, programs, and community outreach and publicity.

Volunteer Participation

LEAP believes that volunteers are integral to the work of a community-based nonprofit, and hosts our own volunteers at multiple points in time throughout the year. LEAP is well known and respected in the Greater New Haven community, which allows us to recruit volunteers of all ages (from students to seniors) and backgrounds (from artists to business leaders). We engage with hundreds of volunteers annually. We recruit volunteers from our community partners, New Haven Public School students, our donors, and the community at large, resulting in a diverse array of people who share a love for LEAP and a desire to make a difference. Our experience with volunteers has taught us that they are most effective when their roles are clearly defined. For example, LEAP hosts short-term volunteers for key events such as our annual Read-In on the New Haven Green, where volunteers read books to LEAP children; we also host longer term volunteers who work in our community garden and library and intern with our various departments. LEAP requires a background check for all of our volunteers (or anyone else who comes into contact with children) and trains them on working with young people. These are practices that we plan to bring to the Q-House, and we will work with the Advisory Board and the center's co-occupants to create innovative and useful volunteer positions that engage individuals of all backgrounds.

Program Development and Implementation

LEAP sees the Q-House's co-occupants—the Stetson Library, the Cornell Scott Hill Health Center, and the Dixwell-Newhallville Senior Center—as providing a unique opportunity to offer programs and services that do not exist elsewhere. LEAP has abundant experience working with a variety of partners and hosting flexible programs that can be adapted to different audiences. Furthermore, LEAP has already worked extensively with the New Haven Free Public Library to acquire library cards for all our youth and coordinate weekly visits to neighborhood branches during our summer programs.

Our leadership of the Q-House would ensure clear communication between all parties and full inclusion in decision-making processes through regular meetings with a designated contact person from each co-occupant. At the same time, we would want to capitalize on the synergy between all occupants and ensure that opportunities for collaboration are not missed. For example, LEAP's founding model is intergenerational and multi-tiered: many of our resource providers and employees for our children's program are LEAP alumni themselves, while our aquatics program is based on training young people to be swim instructors and lifeguards who teach both younger children and adults to swim. We see potential for activities between LEAP and the senior center, such as teaching seniors to swim at LEAP's pool or for LEAP teens to conduct service projects at the senior center. We would also work to ensure everyone who participates in any of LEAP's or the Q-House's co-occupants' programs has access to all the services offered by any of our organizations.

In our current operations, LEAP runs few income-generating programs as our focus is to ensure that activities are diverse and accessible to children of all economic backgrounds and low income families in particular. Other than our reduced-cost evening swim program that is open to children and adults, all of

LEAP's programs are entirely free and we are able to do this through an aggressive fundraising strategy that focuses on cultivating relationships with funders and donors. With the Q-House, our aim would be to expand LEAP's overall fundraising efforts to be able to offer an assortment of free and subsidized activities for community members, while taking advantage of the new space to host fundraising events once the pandemic has passed and it is safe to do so while collaborating with our co-occupants and the Advisory Board to raise additional funds.

LEAP will bring significant program development experience to the Q-House. We have an experienced set of staff members who develop programming now and we supplement this with a team of LEAP alumni (including New Haven school teachers) who serve as consultants to develop curriculum for our after school and summer programs. This allows us to develop programming which is supportive of what happens in school, recognizes children's social development needs at different ages, and is culturally sensitive in a city that is diverse. LEAP looks forward to collaborating with the programming committee of the Advisory Board to develop an array of program offerings that cater to the community the Q-House serves. LEAP hopes to gather input from the Board's programming committee on local partners who could provide activities, programs that have been successful at the Q-House in the past, and new activities or resources the community might like to see.

In our model, we regularly survey parents to understand the kinds of programming that they most want and need for their children. During COVID-19 this has allowed us to cater our programming in ways that recognize parents' work schedules, their concerns about mental health, and where their children need academic support. Based on a similar survey of community members about their needs and interests, we would work with local partners to offer a broad variety of enriching programs that would bring people from the broader community together at the Q-House.

Outreach and Communications

Communications with Advisory Board

LEAP has a strong relationship with our Board of Directors, with whom we meet on a bi-monthly basis. During each board meeting, each department manager at LEAP prepares a comprehensive report to the board on the areas they are responsible for, including budget, fundraising, program elements and partnerships. LEAP also regularly reaches out to our Board members to leverage their connections and for them to serve as advocates for us in the community. Our collaborative and supportive relationship with our board has allowed us to expand successfully over the last five years. We would bring a similar approach to our work with the Q-House Advisory Board, from whom we will look to for guidance on program development, potential partnerships, budget and developing an overall strategic plan. Meetings with the Advisory Board will take place bi-monthly, during which LEAP will report on all areas of operation at the Q-House. These regular meetings will also serve as an opportunity to receive valuable input from advisory board members on the Q-House's initial operations.

Publicity

LEAP maintains regular communications with our donors, alumni, and community members. We communicate with over 3000 donors and community members through a quarterly newsletter, regular emails through Constant Contact, and social media on Facebook and Instagram. We communicate with families through regular texting and emails. Through these platforms we share stories about LEAPers, updates on our work, opportunities to get involved, and photos of our programs.

We also maintain a monthly press calendar and often receive coverage in local news sources including the New Haven Independent, New Haven Register, WNHH and WTNH. For example, during the summer of 2020, LEAP's programs were featured in three articles from three different New Haven news sources. We seek to keep LEAP in the news and in the public eye because this allows us to build funding support, increase volunteers, and build public support for our organization. Our executive director has been asked by WTNH to provide segments for parents on how to work with children during COVID and he was asked by the Community Foundation to speak with dozens of donors about the needs of youth agencies during COVID-19. Young people from LEAP joined a radio show on WNHH to talk about activism following the initial Black Lives Matter marches in New Haven. We are hosting in October a virtual meeting with our donors and community partners with former NBA star, former UConn Husky and social justice advocate Caron Butler to talk about his thoughts on criminal justice reform.

The relaunch of the Q-House and the many partners that it will engage provide excellent opportunities for press on which we plan to capitalize. These press opportunities and communications with our large audience will expand the reach of the Q-House and ensure that we serve as many community members as possible, while also introducing the Q-House to local donors, corporate sponsors, and potential volunteers.

Working with Community Groups, Elected Officials, and Collaborating Organizations

LEAP has positive relationships with all members of the New Haven state legislative delegation, whom we work with annually to ensure support for LEAP in the state budget. Many of them volunteer for LEAP, especially during our annual Read-In on the Green that is well-known in the community. We also have positive working relationships with New Haven Board of Alders, who have also been enormously supportive of our organization. LEAP was, in the last few years, presented the New Haven Board of Alders' Black and Hispanic Caucus award for our work with New Haven children.

With our long history in New Haven, LEAP's strong relationships in New Haven have been visible during COVID-19. During the pandemic, we began a weekly convening of a coalition of youth agencies, led by our Executive Director Henry Fernandez, to discuss updates and strategies during the pandemic and raised funds for shared resources, including PPE equipment. LEAP also organized a petition to request government funding for student laptops and worked with City and State government to make it possible for youth summer programs to open safely. During these processes, LEAP leveraged our positive relationships with elected officials and city representatives, many of whom served as guest speakers during the weekly meetings with youth agencies.

In managing the Q-House, we will keep city officials informed and seek their support and input for both needs and opportunities. Historically, LEAP has maintained strong relationships with elected officials, with many volunteering to read with children at LEAP's annual Read-In on the Green and as Guests of Honor at our LEAP Year Event. Our staff have served as a resource for elected officials and other organizations and community leaders on issues related to youth policy. LEAP families and youth staff (college and high school students) regularly advocate on behalf of LEAP to state elected officials, testifying annually in the legislature, making phone calls and sending emails. As such, LEAP has managed to continue receiving state funding during a period of budget cuts. We would continue to use these relationships to benefit the Q-House.

Representing the Q-House

Representing the Q-House on boards, committees, conferences, panel presentations, and other settings would be a role that the Q-House Director would take on, but also be the responsibility of LEAP's Executive Director and senior staff. Our staff members serve on the boards of local organizations like NeighborWorks New Horizons and the Greater New Haven Literacy Coalition, as well as national organizations like America's Voice. Staff also volunteer for a range of nonprofits. Together, our staff has experience in housing policy, public health, international education, economic development, and case management. Staff often attend and are invited to speak at community events hosted by other local organizations to speak on our expertise working with youth, and have a 28-year history of being featured in press, conferences and panels. We are experienced in representing LEAP to a variety of audiences, from funders and professionals to the general public, and even train our youth counselors to learn these skills. In most of our public events, we provide opportunities for our young people from New Haven to talk about their experiences.

Collaborating with Non-Profits, Community Services, Public Education and Government Agencies

As the largest youth organization in the city (in number of children served and youth employed), LEAP brings together a broad cross-section of the New Haven community, ranging from large, citywide departments to small community groups. Some of our larger partners include the New Haven Board of Education, NeighborWorks New Horizons, CT Transit, and Yale-affiliated institutions such as the Gilder Lehrman Center for the Study of Slavery, Resistance and Abolition and the Peabody Museum of Natural History. We work with large city departments to identify community needs and provide school sites for programming, summer counselor housing in the neighborhoods we serve, transportation between sites, and meals for our programs, all donated to LEAP free of charge by these partner institutions.

LEAP's smaller partners consist of dozens of new and long-term organizations and individual volunteers with special expertise in areas such as academics, arts, and athletics. Through these partners, many of which are local, LEAP children hike with the Appalachian Mountain Club, learn about food sustainability with the Garden Club of New Haven, create plays with the Elm Shakespeare Company, and do yoga with Zen Zilla Yoga. LEAP's extensive partnerships enable our students to experience broad enrichment and for those organizations to meet their goals of serving low-income youth from the broader community. Many of these partners have worked with us for years and some have personal connections to LEAP as former students, counselors or staff. See Appendix A for more details on our organizational partnerships.

At LEAP, these partnerships are managed by our Chief of Staff, who often oversees around a dozen partnerships at the same time. At the Q-House, partnerships would be supervised by the Q-House Director with support from our Chief of Staff. Nevertheless, they would follow the same principles that have made our current associations successful. Our partnerships rely on a base of mutual communication and planning to ensure expectations are clear on both sides. For example, to manage our long-term partnership with New Haven Public Schools, we ensure that communication occurs on all levels. Our Site Coordinators, who each operate a site at a New Haven Public School, work closely with the principals of their schools on a day-to-day basis, while our management team meets with principals each semester to ensure that everything is functioning smoothly. Our management team also maintains a relationship with the district on an administrative level to work out permits and permissions. Each of our partnerships begins with a planning conversation during which responsibilities and deliverables are established on both sides, followed by periodic check-ins throughout the duration of the partnership and a survey for program providers and debrief conversation at the end of each program component. For example, LEAP has had a five-year-long relationship with the Peabody Museum of Natural History to

run our annual Outdoor Corps program, where LEAP counselors and staff participate in classes offered by Peabody trained New Haven high school students and take LEAP children on an overnight camping and hiking trip at a nearby state park to educate them in the natural sciences. LEAP and the Peabody worked together to establish goals and a curriculum, share educational spaces, train counselors, find funding, and debrief after the program concludes.

Staff Relations

Personnel Recruitment, Employment and Release Plan

LEAP's current recruitment strategy utilizes a diversity of methods that allow us to reach a large and diverse candidate pool. We post our open positions on leading online job search platforms, targeting those with experience in nonprofit settings, as well as on our website and through conducting significant outreach to community leaders who may have referrals. LEAP also recruits through our multi-tier mentorship pipeline, where LEAP children become Leaders in Training as teens and then counselors. In fact, all of our current full-time site coordinators were former LEAP counselors, and several members of our senior staff and board are as well. Candidates for positions at all levels submit applications and resumes and are interviewed by senior staff in our organization. Once a candidate is accepted, we conduct thorough background checks and they receive training on specific program needs as well as overall management. At the Q-House as in all of our programs, we would use these methods to ensure we hire qualified candidates who reflect our values and vision for the community center.

In terms of employment, LEAP is experienced in navigating a variety of staffing configurations. Each year we employ over 200 part-time staff members who work for us as counselors in addition to our 22-person full-time staff, and have the HR infrastructure to support a large number of employees. Q-House personnel such as a director and building management staff will be hired and specifically assigned to the site, with the exact positions to be determined in conversation with the Advisory Board and Q-House co-occupants. However, all personnel assigned to the Q-House will still operate under LEAP's staffing structure, with access to the same opportunities and obligations of LEAP employees. These include but are not limited to competitive compensation, health and other benefits, regular performance assessments, and inclusion in all-staff planning meetings, events and initiatives. Furthermore, all LEAP staff work in smaller teams or departments that offer a smaller supportive and collaborative environment, and have weekly team meetings and one-on-one meetings with their direct supervisors. Staff receive regular professional development throughout their employment as well.

LEAP follows all Connecticut state laws with regard to release. We conduct exit interviews with staff members who leave our organization for different reasons. When a position is vacated, LEAP pulls from our existing base of job descriptions to advertise the role; if a new position is necessary, we work with relevant staff members to develop a job description that is detailed and accurate.

Acknowledgement of Human Resources Obligations

LEAP acknowledges our obligation to develop job descriptions, hold regular performance evaluations, implement sound human resource practices, train and supervise senior staff, and run staff meetings and staff projects. All of these are items that we practice on a regular basis and are overseen by our executive team and managers. Any Q-House staff hired by LEAP will be included in all of these practices.

Commitment to Developing and Supporting Staff

Each member of our staff team is supported regardless of their seniority, with intensive training for our counselors and site coordinators, and the support of external consultants on program elements for our senior staff. As a result of COVID, LEAP has currently hired a part-time social worker to support staff's mental health and wellbeing needs, and our current budget includes an increase in full time staff by 3 people with specific obligations for staff development and training. Our senior staff has decades of experience both inside LEAP and in related relevant fields outside LEAP. Many members of our senior staff have been with LEAP for years—for example, our Chief of Staff joined LEAP as a junior counselor in 2006 and has been with us ever since—and mentoring and training others is built into their roles.

LEAP has a transparent management structure, and weekly team and one-on-one meetings between supervisors and employees allow for constant flow of feedback. Employees' voices are valued and they are encouraged to pursue new ideas or initiatives to grow as leaders or to help LEAP improve our work. LEAP also has regular staff morale sessions and fosters an inclusive workplace culture that many have described as a family.

Recruiting and Retaining a Reflective and Diverse Staff

LEAP has always participated in inclusive hiring practices and emphasizes the importance of developing leaders who come from the communities that we serve. LEAP is built on two ideas: (1) young people from low-income neighborhoods can be leaders, and (2) we all have a role to play in making our city and state better for children. These two ideas are reflected in LEAP's motto: "Creating A New Haven For Our Children." We recruit staff from a variety of sources, such as websites, neighborhood postings, local universities, and through networks of New Haven leaders. We also place an emphasis on promoting within our organization, especially in promoting our part-time youth counselors who come from the communities we serve into full time positions.

LEAP's staff has always been reflective of the communities that we work in, and we have incredibly diverse employees, volunteers and board members. We understand diversity as both broad in who it encompasses (including diversity in experience, class, and world view) and specific in that we do not shy away from ensuring diversity in race, ethnicity, gender, and LGBTQ status. We achieve this through how we recruit at all levels, how we train our staff and how we hold ourselves accountable. As an organization that focuses on developing young people to become leaders, LEAP has no shortage of young, local talent. Young people of color progress through LEAP and our alumni eventually become school principals, teachers, full-time LEAP staff and board members, both locally and nationally. We recruit college and high school student counselors from the range of colleges and public high schools in New Haven and many of our counselors were formerly LEAP children and/or teens. Our college students hail from a variety of institutions around the state and country and bring with them a diverse set of personal, community and academic experiences to their work with children. Moreover, we also prioritize diversity and inclusion in the types of partners we recruit – LEAP looks to partner with consultants, educators, artists and business owners who are African American and Latino. For example, our curriculum development and job training for our counselors this summer and fall is led by four experienced Black women educators, three of whom are former LEAPers themselves. By elevating diverse voices in positions of leadership and expertise, LEAP ensures that its culture is inclusive, culturally responsive and reflective of its surrounding community. We will bring these hiring practices and priorities to the Q-House. Ultimately, it is important to note that LEAP's staff is predominantly African American and Latino at all levels.

Budget and Finance

Developing and Maintaining Sound Financial Practices

LEAP has a robust system of financial controls, both internal and external. The organization maintains a segregation of duties and adheres to GAAP (Generally Accepted Accounting Procedures). Internal controls are closely monitored on several levels: the Finance Team, which consists of the Director of Finance and Financial Assistant, the Executive Director, the Treasurer of the Board of Directors, and the Finance Committee of the Board of Directors. All internal controls are monitored on a rolling basis. LEAP has an audit by an independent auditing firm. In years when LEAP's funding from the State of Connecticut exceeds \$300,000, it also has a state single audit. LEAP's audits have all been clean.

LEAP is committed to transparency in its finances and its IRS Form 990 and audited financial statements are both available on its website. It has received the Guidestar Platinum Seal of Transparency.

Preparing and Adhering to a Budget

To prepare and adhere to a budget for Q-House operations, LEAP will draw from our experience with the costs of operating programs and maintaining a building. LEAP's current process for planning our budget is collaborative between our Board of Directors, Executive Director and staff. We hold conversations with staff members to discuss changes to the budget. The Executive Director then presents a proposed budget to our board, followed by questions and discussion. Several of LEAP's Board members are also part of our Finance Committee, which includes the head of an accounting firm, a strategic financial advisor to Fortune 500 companies, and a lawyer. Financial statements are reviewed monthly by the Finance Committee of the Board of Directors for adherence to the organization's annual budget. There is a separate accounting of the organization's reserves that is also monitored monthly and as needed. Reports on our expenditures and budget are also given by the Director of Finance at board meetings every two months. The Finance Committee of the board also reviews the financial statements of the organization prior to every board meeting and reports to the full board at the regularly scheduled board meeting.

Similarly, with the Q-House, LEAP will present a proposed budget and our reasoning behind it to the Advisory Board prior to each fiscal year. This will be an opportunity to also discuss the program implications behind the numbers presented and describe how our budget aligns with our programmatic goals. Reporting opportunities during our bi-monthly Advisory Board meetings will explain how we are adhering to the budget throughout the year. Moreover, LEAP has a long history of running balanced budgets and meeting our budget goals in expenditures and fundraising. Our overall organizational budget is audited every year and we make these statements publicly available through our website.

Ensuring Adequate Funds are Available

LEAP's approach to ensuring that adequate funds are available is a combination of managing our budget and consistently pursuing fundraising opportunities. LEAP bases our budget around conversations with staff members and our previous experience in running programs and managing a building to guarantee that our projections are reasonable. When our budget is approved, LEAP's departments – programs, development, and finance – communicate to ensure that all expenses are covered and that funds are spent appropriately. Meanwhile, our development department solicits funding from a diverse portfolio of sources, including individual donors, private foundations, corporate foundations, and events. In an

emergency scenario, LEAP maintains reserves to sustain our programs until we are able to create a long-term solution. This has happened in the past when the state did not pass a budget until some 5 months after the start of their fiscal year, meaning that their resources were not available to youth agencies.

Commitment to Jointly Conducting Official Correspondence

LEAP commits to conducting official correspondence of the organization and executing legal documents jointly with the Q-House Advisory Board and our Board of Directors to the extent that this is legally allowed, organizationally appropriate and programmatically feasible. We make this distinction because there are documents like insurance contracts, employee agreements, vendor agreements, state contracts, auditor agreements, etc. which under state law must be completed by contracting parties who can legally bind an organization. We can work with the Advisory Board to identify those items where it would like input. But we do need to be able to run a nonprofit consistent with best practices, state regulations and contract law.

We operate transparently and honestly with all of our partners, and thus we want to be clear that if you hire us to manage the Q-House, we will do so transparently, but we will also need to do so in a way that maintains our ability to operate within the bounds of best business practices and the law.

Fundraising Strategy

Historically, LEAP has steered away from charging fees for our programs in order to ensure they are accessible to everyone, and especially to low income families. (We do have an evening swim program available to community members for a subsidized fee—though most of our swim programs are free and all of our other programs are free.) We have been able to sustain this ideal through a strong fundraising operation led by a development team of four full-time staff members, made up of a Director of Development, Development Coordinator, Database and Development Associate and Grant Writer. Over the past five years, our budget has grown by 82%, from \$1.7 million to \$3.1 million, allowing us to expand the population we serve, the services we provide and the staff we hire.

Our income is well-balanced, with 73% of our funds coming from individual contributions and events, 15% coming from private and corporate foundations and 12% coming from the government. We have many dedicated donors who have supported LEAP for a number of years and an innovative donor cultivation strategy with a renewed focus on developing relationships with new potential donors. LEAP also has a designated full-time grant writer and a robust grants management system that has brought in over \$700,000 in grant dollars this past fiscal year. Our relationships with funding bodies include private family foundations, community foundations, larger regional and national foundations and several corporations. We conduct continuous grant outreach and have applied to 16 new funding sources this past year. Finally, LEAP has also been successful in its events – in 2020, our primary annual fundraiser, LEAP Year Event, was attended by over 650 community members and raised over \$300,000 for LEAP programming.

Our longtime presence in the community has been an asset in the past for fundraising and advocacy, which we can bring to the Q-House. During COVID-19, a time when many nonprofits have been forced to close their doors, LEAP witnessed tremendous support from small donors, to college students, to established philanthropies. Our community of individual, foundation, and corporate donors increased their giving making it possible to run programs during the summer and continue to employ over 100 New Haven young people, despite increased safety and staffing costs. In addition to raising funds for our

programs, our development team was able to raise over \$100,000 to support community needs. We in turn gave our families funds for groceries, checks to landlords to support families who could not pay rent, and laptops so that children could participate in school and in LEAP's virtual programs.

We plan to work with the co-occupants of the building and the Q-House Advisory Board to continue to build relationships with funders, old and new, interested in seeing the community center thrive. In addition to all our existing efforts, we will expand to create fundraising strategies that specifically focus on the Q-House. There are a number of foundations, corporations and government entities that will be interested in supporting the Q-House and LEAP, as well as the unique collaborative that will be present involving the library, senior center, and health center. We will want to capitalize on that immediately to build strong donor support for programs at the Q-House when the building is the exciting new thing that everyone wants to support and see succeed. This should include a sponsored grand opening event.

In our experience, it is important to bring both donors and government officials to our programs to watch the excitement in action. This helps build their commitment to the programs and tells a much better story than we can tell just in a written grant application. Thus, dozens of donors tour LEAP every year, getting an opportunity to talk to children, teens, our partners and the young people who work for us. Building this personal connection is one of the key reasons why so many elected officials and donors stay connected to and supportive of LEAP for so many years.

RESPONDENT PROFILE, STAFFING PLAN, TEAM RESUMES

a) Organization Description and History

LEAP was founded in 1992 by leading educators, activists and parents in New Haven, who came together to address a shortage of opportunities for low-income young people of color. In our first year, we served around 225 children from Westville Manor, Church Street South, Elm Haven and Newhallville. In 1994, LEAP was formally incorporated as an independent 501(c)(3) nonprofit in Connecticut.

In 2015, the LEAP Board of Directors approached Henry Fernandez, one of LEAP's co-founders and its first Executive Director about returning to the role. Under Henry's leadership LEAP renovated its community center, reopened its pool, restarted its aquatics program and added a teaching community garden, computer learning center and new partnerships across the city. LEAP has grown its budget and number of children served significantly during this period. Our current fiscal year budget is \$3.1 million and we will serve about 1000 young people.

b) LEAP Sites and Personnel

LEAP currently operates out of six sites, five of which are based at New Haven Public Schools. These include Roberto Clemente K-8, King/Robinson K-8, Fair Haven K-8, Clinton Avenue K-8, and Troup K-8. LEAP's sixth site is our community center at 31 Jefferson Street, for which we have just signed our second 30-year lease with the Housing Authority of the City of New Haven (which owns the property) for ten dollars a year.

Each of our school sites has a full-time site coordinator assigned to it as well as an assistant site coordinator and up to 20 college and high school student counselors. The site coordinators report to the Children's Program Manager. Our programs for young teens called Leaders in Training are overseen by our Youth Development Coordinator, who supervises up to 10 college student counselors. Our aquatics programs are run by a full-time Aquatics Coordinator who also supervises up to 10 youth swim instructors and lifeguards. All of our administrative staff, as well as site coordinators outside of program hours, operate out of our community center.

Our community center at 31 Jefferson Street is both our program home and our primary offices. At this location we operate a pool, gymnasium, dance studio, community garden, computer learning center, multiple classrooms, weight room, art studio, small library and dance studio. It also houses our offices for program, development, executive management, and finance staff.

c) LEAP Availability in New Haven

LEAP is located in New Haven full-time, and all staff reside in New Haven or in the Greater New Haven area. We currently operate in the Dixwell and Newhallville neighborhoods and our community center is less than a 10-minute drive from the Q-House.

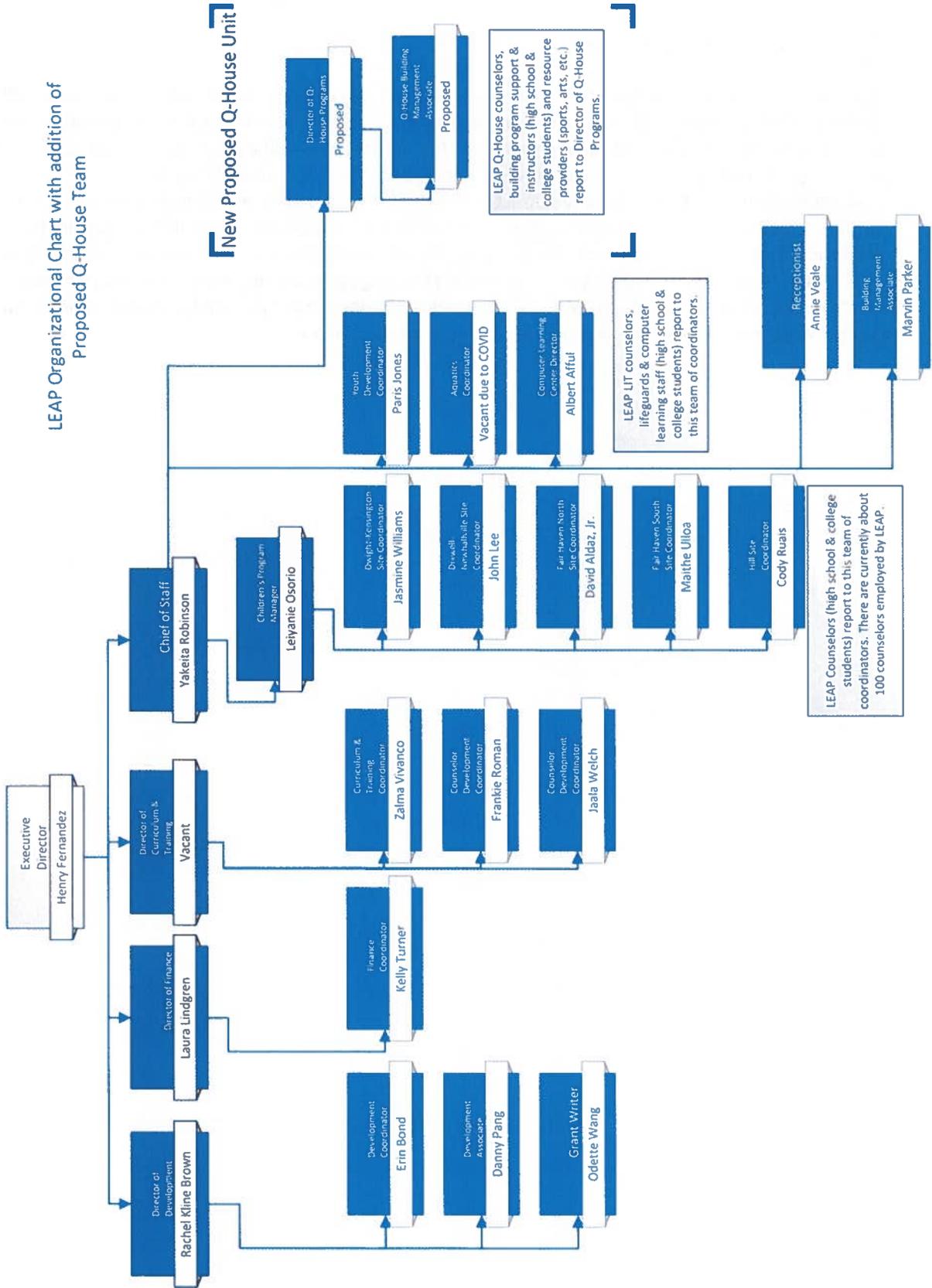
d) Proposed Staffing Team

The primary point of contact for the Q-House Advisory Board and the project lead will be our Executive Director, Henry Fernandez. Henry co-founded LEAP in 1992 and served as Executive Director from its founding year until 1997, returning to the position in 2015. He received a B.A. in Government from

Harvard University and is a graduate of Yale Law School. Prior to attending law school, Henry served as a community organizer and political advocate in various positions, including: the Human Rights Commission, Massachusetts Commission Against Discrimination, Committee to Elect Ken Reeves, and the Rural Organizing and Cultural Center. At Yale Law School, Henry served as a Stupski Public Interest Ventures Fellow, where he researched public education policy. Upon completing law school in 1998, Henry entered local government as the City of New Haven's Economic Development Administrator, overseeing seven city departments as well as directing the city's livable initiative that innovatively combined residential development, code enforcement, and neighborhood services. From 2006 to 2009, Henry pursued a political campaigning career, serving as the Campaign Manager of DeStefano for Connecticut and a member of the Obama-Biden transition team as a Department of Housing and Urban Development Associate. Since 2007, Henry has acted as a Senior Fellow at the Center of American Progress. He is also entering his sixteenth year as CEO of Fernandez Advisors, LLC, a consulting firm providing a range of management, legislative and administrative advocacy, advisory and project oversight services to a national client base. In addition to his role as LEAP's Executive Director, Henry is an active board member of Junta for Progressive Action and the National Hispanic Media Coalition, and is the chair of America's Voice's board.

Other key members of the staffing team include LEAP's Chief of Staff, Yakeita Robinson; Director of Development, Rachel Kline Brown, and Programs Manager, Leiyanie "Lee" Osorio, all of whom report to Henry. Our Chief of Staff manages partnerships and operations overall, our Director of Development oversees fundraising and our Programs Manager oversees the development and implementation of all of our programs. These members of our senior staff will manage the administrative aspects of the Q-House and work with the Advisory Board and designated Q-House staff to ensure its goals are being met. See Appendix B for staff resumes.

LEAP Organizational Chart with addition of Proposed Q-House Team



e) Impact on LEAP's Workload

LEAP has the internal capacity to take on management of the Q-House. If selected as the recipient of this contract, LEAP is prepared to work with our own Board of Directors and the Q-House Advisory Board to expand our staff and budget to accommodate for the new responsibilities that the contract entails. This would include adding Q-House-designated staff, including a Director and building management team, who would report to LEAP's Executive Director and chief of staff. However, we have enough capacity within our existing staff to manage the new staff that would be brought on and to manage the financial and fundraising aspects. Because of this flexibility in our staffing structure, we believe that the Q-House will fit well into our current operations and model as managing its components are in the purview of what we already do on a day-to-day basis. We would consider the Q-House to be an extension of our current work without large changes in the type of work that we do.

QUALIFICATIONS AND RELATED EXPERIENCE

LEAP has been running our education and youth development nonprofit in New Haven for 28 years, currently serving over 1000 youth ages 7 to 24 annually. Our work on a day-to-day basis is multifaceted and involves many of the elements necessary to running the Q-House.

Successful Similar Projects: Building Management

LEAP is experienced in building management, and specifically in management of community services buildings owned by public entities. Our community center building at 31 Jefferson Street in New Haven is owned by the Housing Authority of the City of New Haven (Elm City Communities). The partnership with the Housing Authority has been incredibly positive for both parties, as evidenced by the fact that the Housing Authority and LEAP just signed a new 30 year lease extension this summer. At the Jefferson Street facility, which is over 100 years old, LEAP manages all staffing, maintenance, security, and capital improvements. Since 1998 when LEAP first leased the building from the Housing Authority, we have made over \$750,000 in capital improvements, including installing a new roof, adding new HVAC rooftop units, removing asbestos, replacing windows, renovating classrooms and rebuilding the pool, heating and physical infrastructure. The City, through leadership from the Board of Alders, has graciously contributed about \$250,000 to these costs, while LEAP has raised the rest or gotten services donated from construction unions and companies.

Our team currently includes full-time maintenance and reception staff, which are supplemented by part time staff and contractors for building and grounds management. Our Executive Director has broad experience in building management, having built out the property management functions for the Livable City Initiative (when he was its director) and more broadly for City when he was Economic Development Administrator. In these roles, he negotiated leases, hired contractors, negotiated with construction unions, and led the city's efforts on redevelopment including with Ikea, the Homes at Monterrey, Florence Virtue, and Gateway Community College. In 1997, while at LEAP, he led the effort working with the City and the Housing Authority for LEAP to acquire and renovate the then-vacant property at 31 Jefferson Street, and then led funding and renovations efforts for the building in 2015 when he returned to LEAP.

We understand how to program community space. LEAP's current community center includes a gym, pool, weight room, computer learning center, teaching kitchen, arts and crafts space, teen meeting space, library, community garden, outdoor playing field, work offices and classrooms. LEAP children come to our community center as part of their regular programming to utilize the wide variety of resources. LEAP teens are based out of the community center, and LEAP counselors are trained there. It is a space that is open and welcome to all ages. We are uniquely experienced in managing a large multipurpose space while also running programs at multiple locations.

Successful Similar Projects: Program Development and Implementation

LEAP runs programs at six sites in New Haven, five of which are located at New Haven Public Schools (though currently we are using community spaces like churches because the schools are not open). We work closely with the school district to use these sites free of charge and to identify students who may be in need of our programs. LEAP's youth program addresses a range of needs through our comprehensive offering of activities. During the academic year, LEAP runs afterschool programs where children receive homework help, engage in enrichment activities such as swimming and dance, receive

free meals, and go on field trips. During the summer, LEAP runs an all-day camp with a focus on literacy and enrichment. Our summer camp also includes community service opportunities, overnight outdoor wilderness camping in state parks and natural sciences trips to local parks, and visits to different cities such as Philadelphia and Washington D.C. We have strong components on African American and Latino history working with partners like the Gilder Lehrman Center for the Study of Slavery, Resistance and Abolition.

The New Haven high school and college student counselors who lead these activities are both LEAP employees and program recipients. Thus, in addition to paying New Haven teens and young adults, we provide college access programming, SAT classes, tutoring on various school subjects, and professional development. LEAP provides college tours for high school students, and assistance with the college and scholarship applications processes. LEAP also distributes around \$13,000 in named scholarships each year funded by donors.

Our staff is well-trained and experienced in managing a packed agenda of programs, liaising with multiple partners at once, coordinating logistics for several different sites, and communicating with families and community members. We value transparency and community input in our program planning—our programs staff members have individual relationships with our families and youth, and we frequently survey and interview all of our participants, including our children and their parents as well as our counselors and Leaders in Training to better understand their experiences and needs.

Moreover, in LEAP's Aquatics Program, we offer free swimming classes and sessions year-round to all enrolled children and teens and extend these classes to the New Haven community (including children and adults) for a very low cost. Our reduced-cost swim program for both children and adults runs year-round—classes start every 6 weeks and run for 5 weeks, meeting twice a week for 45 minutes each. In the summer of 2019, 92 children and adults were enrolled in LEAP's evening community swim program. During the full 2018-2019 year, LEAP served 457 children and adults in all of our aquatics programs, and have experience adapting our curriculum and instruction to different ages. (Unfortunately, due to COVID-19 and current state regulations, we are not operating our swimming pool and will not do so again until we can do so safely.)

Strong Leadership and Administration

LEAP has a strong leadership and administrative team. Our Executive Director, Henry Fernandez, is highly qualified to head the relaunch of the Q-House. He serves as the face of our organization and has a strong range of experience in program/staff management, working with Boards of Directors, strategic planning and public communication as well as deep familiarity with the City of New Haven. Henry co-founded LEAP in 1992 and served as its first Executive Director from 1992 to 1998. In 2015, LEAP's Board of Directors approached him about returning to the organization to reorient its work, increase its fundraising capacity and strengthen its community position.

Outside of LEAP, he is a Senior Fellow at the Center for American Progress in Washington, D.C., where his work focuses on civil rights, technology, and immigration. He is also the CEO of consulting firm Fernandez Advisors, LLC, and serves as chair of the board of the national social justice organization America's Voice. He has previously served on numerous boards around the country. In Connecticut, he has served on the boards of Junta for Progressive Action, the Tweed Airport Authority, Connecticut Voices for Children, Market New Haven and the Connecticut Commission on Arts, Culture and Tourism. In the past, he has worked as a community organizer and served as a member of the Obama-Biden

transition team. Henry brings significant communications experience, having served as a commentator for MSNBC, and having been interviewed by media ranging from the New York Times, Wall Street Journal, Fox News and USA Today to all of Connecticut's television news stations as well as the New Haven Register and New Haven Independent. He has built and managed large scale communications and advocacy projects for national organizations including the NAACP, Amnesty International and the Center for Community Change. He is a graduate of Yale Law School and Harvard College.

The Q-House startup would also be supported by our senior management team, including Yakeita Robinson, our Chief of Staff, Leiyanie "Lee" Osorio, our Children's Program Manager, and Rachel Kline Brown, our Director of Development. In addition to a range of supervisory responsibilities, Yakeita (who started at LEAP when she was a teenager and now has a daughter in college who graduated from Amistad High) manages large scale program logistics for LEAP. She manages our relationships with the New Haven Public Schools (handling space requests), the City of New Haven (for summer youth employment programs), resource providers (community members who provide arts, athletics, and other skills enriching programs), and institutional partners like the Peabody Museum of Natural History and Yale Art Gallery. Yakeita is a graduate of Albertus Magnus College who grew up in New Haven and Bridgeport.

Lee Osorio oversees all of our children's programming. She grew up in New Haven and is a graduate of New Haven Public Schools with Bachelor's and Master's Degrees from Albertus Magnus College. Lee first came to LEAP as a student and has served as a counselor and site coordinator, prior to her current role which she has held for several years. Lee oversees our children's programs in all neighborhoods, supervising the site coordinators who in turn manage our close to 100 counselors. She is jointly responsible with our counselor development staff for the recruitment, training and professional development of the young people who work for us.

Rachel Kline Brown has served as LEAP's Director of Development for four years. In this role she and her team have raised the amount donated to LEAP from \$1.7 million to \$3.1 million annually, while bolstering reserves. She has built a strong team of employees and volunteers with specialties in grant writing, donor/database management, direct mail and fundraising events. In addition to her skills as a fundraiser, she brings significant experience in youth programming, having served as a schoolteacher, trainer of teachers, and nonprofit director. She is a graduate of the University of Pennsylvania and the Harvard Graduate School of Education. Her three children attend New Haven Public Schools.

In combination, our staff has strong experience and skills in fundraising and donor relations, interpersonal and communication skills, planning and program design, and working with boards, stakeholders and partners. They know New Haven well and have strong relationships that they will leverage on behalf of the Q-House.

Integrity

LEAP is well-known for its transparency and integrity in its leadership and across its organization. We regularly self-evaluate and make program changes when needed. We encourage feedback from across the organization and are honest about what is working and what needs improvement. Our policy with our board of directors is that we over-communicate to them, letting them know well in advance if we think there will be important or difficult decisions forthcoming. We regularly share our curriculum and training strategies with other New Haven youth agencies and this past summer we raised and regranted funds specifically to support other youth agencies that needed PPE to safely operate their programs. We

do this because it is our belief that New Haven children need a range of opportunities and that New Haven needs more strong youth agencies.

LEAP's central approach is to make decisions based on what is in the best interest of children. We find that this brings a level of ethics and integrity to all decisions that we make. We apply this approach across the board from our hiring decisions to our program design to our budgeting and fundraising.

Strong and Transparent Financial Management Capacity

LEAP is committed to financial transparency with our board, stakeholders, donors, and the broader public. LEAP has been awarded the highest Platinum Seal of Transparency from the nonprofit reporting agency Guidestar for our financial transparency and operations. We make our audited financial statements and IRS Form 990s available on our website for all to view.

We maintain strict financial controls, including separation of duties, an annual audit, and a manual of financial controls. We use GAAP rules and standards. We close and reconcile our books monthly with the Executive Director and the Finance Committee of the Board of Directors reviewing that closing and reconciliation every month. The Finance Committee of the board must approve the opening of any new accounts or significant variances to the budget. All payments are approved in writing first by a manager, then their supervisor and finally by the Executive Director. Our payroll is managed through ADP with each employee having a portal that allows review of their own payroll information.

LEAP completes an annual audit. Our auditors are Marcum LLP Accountants, a national CPA firm with a large New Haven office. When LEAP's revenues from the state exceed \$300,000, LEAP also completes a State Single Audit, which it has done each of the last 5 fiscal years.

LEAP's budget is developed by the Executive Director in consultation with the Director of Finance and the other members of LEAP's executive team. This is presented in draft form first to the Finance Committee of the Board of Directors and then to the full Board at regular meeting of the board. The Executive Director and Director of Finance review the budget with the Board and identify any changes that they may want. At the next regular Board meeting, the Board votes on a final version of the budget for the fiscal year. The Executive Director and the Director of Finance review the prior closed month's financial statements of the organization with the Finance Committee prior to each full board meeting and then present those to the full board as well.

Work Ethic and Commitment to the Q-House

Part of LEAP's culture is a commitment to hard work on behalf of the young people of New Haven. The best recent example of this may be LEAP's ability to operate at scale during COVID-19 this past summer. For 28 years, LEAP has run summer programs indoors in New Haven public schools with groups of 10 children and 2 counselors. In early June we finally received guidance from the State of Connecticut about what would need to be done to run in-person summer camps.

Program size was initially limited to 30 kids by the state, and no group of children could be larger than 8 children. Over the course of 30 days, we completely redesigned our programming. We worked with the state so that we could operate programs for up to 350 children and teens across multiple sites around the city. We purchased tents so that we could operate outside. We scoured the country to find masks (for children and staff) and cleaning supplies. We wrote new rules for how children would enter camp

(with temperature checks, fully masked and following an interview of their parent about any symptoms they or others in their household might have). We trained counselors on safety rules. We worked with the Board of Education to set up our tents in school playfields. We worked out a system for weekly COVID-19 testing of all staff. We created a combination hybrid virtual and in-person program that served hundreds of children and teens and employed 120 college and high school students.

All of this was done by working long days and weekends. A commitment that was demonstrated across our staff. It allowed us over the course of 4 weeks to get a program up and running, one that was heralded by parents and young people in our post-camp surveys.

We will bring that kind of commitment to the Q-House. Our goal is to make the Q-House be a shining example in our city and nationally for what is possible for young people. We want to celebrate the hard work that the Advisory Board has put in over years to make the Q-House dream a reality by producing programs that transform opportunities for young people and creating an anchor for families and people of all ages at the Q-House.

Finally, we are committed to the Q-House for a very personal reason. One of LEAP's co-founders was Regina Winters. Regina was a brilliant architect and deeply committed New Havener who was the original architect for the Q-House before she died far too young. It would be an honor to share the light and joy that we know that she brought to the Q-House vision.

References

Reference #1

Name: Dr. Joseph H. Johnson
Title: Principal
Organization: King/Robinson Interdistrict
Magnet School
Telephone Number: 475.220.2700
Fax Number: 475.220.2777
Address: 150 Fournier St, New Haven, CT 06511
Email Address: joseph.johnson@new-haven.k12.ct.us

Reference #2

Name: John Jessen
Title: City Librarian and Director
Organization: New Haven Free Public Library
Telephone Number: 203.946.8124
Address: 133 Elm St, New Haven, CT 06511
Email Address: jjessen@nhfpl.org

Reference #3

Name: Shefau Dabre-Rufus
Title: Founder & Owner
Organization: Zen Zilla Yoga and Wellness, LLC
Telephone Number: 203.850.7054
Address: 216 Crown St, 4th Floor New Haven, CT 06510
Email Address: shefau.dabre@gmail.com

FINANCIAL INFORMATION

LEAP is classified as a 501(c)3, approved by the IRS as a tax-exempt, charitable organization. We are an independent nonprofit with a budget that has ranged from \$2.1 million to \$3.1 million over the last three years. We employ 22 full-time staff members and 200 part-time staff members, most of whom are high school and college students who serve as youth program counselors. Our Board consists of 14 members and our Executive Director. See Appendix C for our audited financial statements for the past three (3) fiscal years.

NOTICE OF INTENT

NOTIFICATION TO THE BOARD OF ALDERMEN REGARDING PROPOSED GRANT AND CONTRACT APPLICATIONS TO BE MADE BY THE CITY OF NEW HAVEN DURING THE PERIOD:

March 30, 2021

PROGRAM NAME: Dixwell Community Center (Q House)

**(X) NEW () CONTINUATION
(Check One of the Above)**

FUNDING LEVEL AVAILABLE TO PROJECT: \$300,000.00

FUNDING SOURCE: City of New Haven

PURPOSE OF PROGRAM: To enter into a 3 year multi-year contract for the management of the Dixwell Community Center (Q-House)

BRIEF SUMMARY OF CITY'S PROPOSAL:

Resolution of the New Haven Board of Aldermen Authorizing the multi-year contract for Leadership, Education and Athletics in Partnership, Inc. (LEAP) not to Exceed \$100,000.00 to provide management for the Dixwell Community Center (Q-House). LEAP will manage programming and space management for the multi-generational facility in the Dixwell/Newhallville community.

MATCH REQUIREMENT FROM GENERAL FUND (if any): None

ALLOWABLE INDIRECT COST: None

DEPARTMENT SUBMITTING APPLICATION: Youth and Recreation Department

CONTACT PERSON: Gwendolyn B. Williams

DATE: March 30, 2021

CHECKLIST FOR ALDERMANIC SUBMISSIONS

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/ Orders/ Ordinances
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input type="checkbox"/>	Supporting Documentation (if applicable)
<input type="checkbox"/>	Disk or E-mailed Cover letter & Order

IN ADDITION IF A GRANT:

<input checked="" type="checkbox"/>	Notice of Intent
<input checked="" type="checkbox"/>	Grant Summary
<input checked="" type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 30, 2021

Meeting Submitted For: April 5, 2021

Regular or Suspension Agenda: Regular

Submitted By: Director of Food System Policy, Latha Swamy

Title of Legislation:

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO SUBMIT AN
APPLICATION TO THE CONNECTICUT DEPARTMENT OF AGRICULTURE, IN AN
AMOUNT NOT TO EXCEED \$75,000 OVER THREE YEARS, FOR THE FOOD
SYSTEM POLICY DIVISION TO PARTNER WITH COMMUNITY MEMBERS AND
ORGANIZATIONS TO DEVELOP A SERIES OF PLANS AND ACTIVITIES THAT
WILL CREATE AN ENABLING ENVIRONMENT FOR URBAN AGRICULTURE,
SPECIFICALLY FOR SPECIALTY CROP PRODUCTION AND MARKET
OPPORTUNITIES IN NEW HAVEN, SO THAT ALL RESIDENTS WILL EQUITABLY
BENEFIT FROM THE POSITIVE ENVIRONMENTAL, HEALTH, AND
SOCIOECONOMIC OUTCOMES OF URBAN AGRICULTURE.

Comments: _____

Coordinator's Signature: _____

Controller's Signature (if grant): _____

Mayor's Office Signature: _____



City of New Haven
Food System Policy Division

March 30, 2021

The Honorable Tyisha Walker-Myers
President, Board of Alders
City of New Haven
165 Church Street
New Haven, CT 06510

Dear Alder President Walker-Myers,

In accordance with the Order of the Board of Aldermen authorizing the Mayor to apply for and accept all grants on behalf of the City of New Haven, passed on October 17, 1994, I am writing to respectfully advise the Honorable Board of an application by the City of New Haven's Food System Policy Division (FSPD) to the CT Department of Agriculture. The FSPD is applying for up to \$75,000 over a three-year period from the Specialty Crop Block Grant Program (SCBGP).

While New Haven has a vibrant urban agriculture community, like many other cities, limited training and market opportunities have been slow to accommodate its growth. This is especially so for specialty crops, which is defined by the US Department of Agriculture (USDA) as fruits and vegetables, dried fruit, tree nuts, horticulture (including maple syrup and honey), and nursery crops (including floriculture).

The FSPD would like to better use its close community partnerships and in-house expertise to support local food systems and urban growing in each neighborhood. For example, the FSPD would be able to address specialty crop access and competitiveness by engaging with local partners to provide an urban agricultural education workshop series in parallel with and complementary to the FSPD's development of New Haven's first Urban Agriculture Master Plan. Also, in collaboration with local organizational and business stakeholders the FSPD will connect with both emerging and established food entrepreneurs and culinarians to engage them in (hyper)local urban agricultural efforts. Moreover, in order to better support urban growers - especially Black, Brown, low-income, new, beginning, and otherwise socially disadvantaged farmers - to start or further expand their pursuit of urban specialty crop cultivation, the FSPD, in partnership neighborhood residents and other City agencies such as the public library system, will establish community-led, publicly-accessible seed libraries of culturally-relevant crops throughout New Haven.

Complementary to our USDA grant-funded Urban Agriculture Master Planning process, the SCBGP funding will help us reach a substantially larger population through comprehensive educational opportunities, and the collection and introduction of culturally-appropriate seeds and crops to our local food system. Ultimately, the FSPD is committed to creating a just, equitable local food system in New Haven by identifying root causes of food insecurity and overcoming these obstacles with sustainable, high-impact solutions.

Thank you for your time and consideration. Please do not hesitate to contact me if you have any further questions.

Sincerely,

Latha Swamy
Director of Food System Policy
lswamy@newhavenct.gov | (203) 946-5194

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO SUBMIT AN
APPLICATION TO THE CONNECTICUT DEPARTMENT OF AGRICULTURE, IN
AN AMOUNT NOT TO EXCEED \$75,000 OVER THREE YEARS, FOR THE FOOD
SYSTEM POLICY DIVISION TO PARTNER WITH COMMUNITY MEMBERS AND
ORGANIZATIONS TO DEVELOP A SERIES OF PLANS AND ACTIVITIES THAT
WILL CREATE AN ENABLING ENVIRONMENT FOR URBAN AGRICULTURE,
SPECIFICALLY FOR SPECIALTY CROP PRODUCTION AND MARKET
OPPORTUNITIES IN NEW HAVEN, SO THAT ALL RESIDENTS WILL
EQUITABLY BENEFIT FROM THE POSITIVE ENVIRONMENTAL, HEALTH,
AND SOCIOECONOMIC OUTCOMES OF URBAN AGRICULTURE.

WHEREAS, across New Haven, 22% of the City's residents are food insecure, – with not enough food or money to buy food – much higher than the Connecticut rate of 12% and national rate of 13%; and

WHEREAS, in two recent studies in New Haven – DataHaven's Wellbeing Survey and CARE's New Haven Health Survey – food insecurity impacts 1 in 3 adults in the City's lowest income neighborhoods; and

WHEREAS, urban agriculture has the potential to increase food access and food security, improve health, generate income, build skills, enhance community development, and develop connections to broader efforts to address structural causes of inequities; and

WHEREAS, the City of New Haven's Food System Policy Division since its creation has partnered extensively with relevant community organizations regarding urban agriculture and food access initiatives across the City of New Haven.

WHEREAS, the Connecticut Department of Agriculture (CT DoAg) is offering funding through its Specialty Crop Block Grant Program to assist eligible entities for projects that enhance the competitiveness of specialty crops; and

WHEREAS, specialty crops are defined by the US Department of Agriculture (USDA) as Specialty crops are defined by the USDA as fruits and vegetables, dried fruit, tree nuts, horticulture (including maple syrup and honey), and nursery crops (including floriculture); and

WHEREAS, the Food System Policy Division meets the priorities of this competitive grant program through its current work in developing New Haven's first Urban Agriculture Master Plan, which is funded by a separate grant award from the USDA; and

WHEREAS, the Board of Alders supports the Food System Policy Division's efforts to create an enabling environment for urban agriculture in which all residents will equitably benefit from the positive environmental, health and socioeconomic outcomes; and

NOW, THEREFORE BE IT RESOLVED THAT the Board of Alders of the City of New Haven authorizes the Mayor of the City of New Haven to apply for funds offered by the CT Department of Agriculture Specialty Crop Block Grant Program, in an amount not to exceed \$75,000 over three years, and to accept such funds, if offered, and to execute all documents and contracts as necessary.

BE IT FURTHER RESOLVED THAT the Board of Alders of the City of New Haven authorizes the Mayor of the City of New Haven to extend the award and/or approve no cost amendments of the award.

GRANT SUMMARY	
Grant Title:	Specialty Crop Block Grant Program
MUNIS #:	N/A
City Department:	Food System Policy Division
City Contact Person & Phone:	Director of Food System Policy, Latha Swamy 203-946-5194 lswamy@newhavenct.gov
Funding Level:	up to \$75,000 over three years
Funding Period:	January 2022 – March 2024
Funding Source:	CT Department of Agriculture
Funding Source Contact Person & Phone	Administrative Contact (Primary Contact) Name: Haley Rowland Ag Marketing & Inspection Rep I Connecticut Department of Agriculture 450 Columbus Blvd., Hartford, CT 06103 Cell phone: 860-895-3095 Email: haley.rowland@ct.gov
Purpose of Program:	The goals of a project funding by the program must enhance the competitiveness of United States specialty crops in domestic and foreign markets. Specialty crops are defined by the USDA as fruits and vegetables, dried fruit, tree nuts, horticulture (including maple syrup and honey), and nursery crops (including floriculture).
Personnel (salary):	\$13,000
Salary Reserve	N/A
Personnel (Worker's Comp, medicare, FICA):	N/A
Personnel (Med. Benefit):	N/A
Non-Personnel (total):	\$62,000
Non-Personnel (M & U):	N/A
New or Renewal?	New
Limits on spending (e.g., Admin. Cap)?	Questions regarding the allowances of particular items of cost will be directed to the administrative contact person listed in the opportunity announcement.
Reporting requirements:	Will generally include yearly financial status reports.

Fiscal	
Reporting requirements: Programmatic	Will generally include yearly progress reports and final reports.
Due date of first report:	The due date of the first report will be disclosed in the award statement of work.
Audit Requirements:	N/A

FISCAL IMPACT STATEMENT

DATE: March 30, 2021
FROM (Dept.): Food System Policy Division
CONTACT: Director of Food System Policy, Latha Swamy **PHONE** 203-946-5194

SUBMISSION ITEM (Title of Legislation):

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO SUBMIT AN APPLICATION TO THE CONNECTICUT DEPARTMENT OF AGRICULTURE, IN AN AMOUNT NOT TO EXCEED \$75,000 OVER THREE YEARS, FOR THE FOOD SYSTEM POLICY DIVISION TO PARTNER WITH COMMUNITY MEMBERS AND ORGANIZATIONS TO DEVELOP A SERIES OF PLANS AND ACTIVITIES THAT WILL CREATE AN ENABLING ENVIRONMENT FOR URBAN AGRICULTURE, SPECIFICALLY FOR SPECIALTY CROP PRODUCTION AND MARKET OPPORTUNITIES IN NEW HAVEN, SO THAT ALL RESIDENTS WILL EQUITABLY BENEFIT FROM THE POSITIVE ENVIRONMENTAL, HEALTH, AND SOCIOECONOMIC OUTCOMES OF URBAN AGRICULTURE.

List Cost: Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

Please see attached proposed budget for personnel and non-personnel expected fiscal impact based on funding received, pending final approval.

	GENERAL	SPECIAL	BOND	CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE
A. Personnel				
1. Initial start up				
2. One-time				
3. 3 years		\$13,000		
B. Non-personnel				
1. Initial start up				
2. One-time				
3. 3 years		\$62,000		

List Revenues: Will this item result in any revenues for the City? If Yes, please list the amount and type.

NO	<input checked="" type="checkbox"/>
YES	<input type="checkbox"/>

- 1. One-time** **\$75,000**
- 2. Annual**

Other Comments:

EXECUTIVE SUMMARY

CT Department of Agriculture: Specialty Crop Block Grant Program

City of New Haven - Food System Policy Division

DATE: March 30, 2021

Funding request: up to \$75,000 over three years

The Food System Policy Division (FSPD) is applying for funding from the CT Department of Agriculture in order to partner with community members and organizations to develop a series of plans and activities that will create an enabling environment for urban agriculture, specifically for specialty crop production and market opportunities in New Haven, so that all residents will equitably benefit from the positive environmental, health, and socioeconomic outcomes of urban agriculture. The FSPD is requesting \$75,000 to expand knowledge, production, and equitable access to specialty crops grown locally in New Haven with three objectives in mind:

- To enhance specialty crop cultivation knowledge in New Haven through urban agriculture education in order to lay the groundwork for a city-wide Urban Specialty Crop Cultivation Certificate Program.
- To increase access to and competitiveness of locally-grown specialty crops by connecting urban producers to culinary professionals and other small-to-medium enterprises (SMEs).
- To establish and support a network of (community-led) seed libraries throughout New Haven, with special consideration of culturally-appropriate seeds and crops.

This three-pronged approach will demonstrate the effectiveness of a cohesive, hyper-local food system in New Haven that sources directly from urban farmers, supplies local restaurants, independent chefs, and other food- and ag-based businesses, and supports stakeholders engaged in local food systems work.

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN

TO (list applicable aldermen/women): ALL
WARD # _____

DATE: **March 30, 2021**

FROM: Department/Office Food System Policy Division
Person Director Latha Swamy Telephone 946-5194

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen in the near future:

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO SUBMIT AN APPLICATION TO THE CONNECTICUT DEPARTMENT OF AGRICULTURE, IN AN AMOUNT NOT TO EXCEED \$75,000 OVER THREE YEARS, FOR THE FOOD SYSTEM POLICY DIVISION TO PARTNER WITH COMMUNITY MEMBERS AND ORGANIZATIONS TO DEVELOP A SERIES OF PLANS AND ACTIVITIES THAT WILL CREATE AN ENABLING ENVIRONMENT FOR URBAN AGRICULTURE, SPECIFICALLY FOR SPECIALTY CROP PRODUCTION AND MARKET OPPORTUNITIES IN NEW HAVEN, SO THAT ALL RESIDENTS WILL EQUITABLY BENEFIT FROM THE POSITIVE ENVIRONMENTAL, HEALTH, AND SOCIOECONOMIC OUTCOMES OF URBAN AGRICULTURE.

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other _____

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.

CHECKLIST FOR ALDERMANIC SUBMISSIONS

X	Cover Letter
X	Resolutions/ Orders/ Ordinances
X	Prior Notification Form
X	Fiscal Impact Statement - Should include comprehensive budget
	Supporting Documentation (if applicable)
	Disk or E-mailed Cover letter & Order

IN ADDITION IF A GRANT:

X	Notice of Intent
X	Grant Summary
X	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 30, 2021

Meeting Submitted For: April 5, 2021

Regular or Suspension Agenda: Regular

Submitted By: Director of Food System Policy, Latha Swamy

Title of Legislation:

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO SUBMIT A
PROPOSAL TO AND ACCEPT ANY AWARD FROM THE KENDALL FOUNDATION,
IN AN AMOUNT NOT TO EXCEED \$250,000 OVER A PERIOD OF TWO YEARS,
FOR THE FOOD SYSTEM POLICY DIVISION TO IDENTIFY, RESEARCH, AND
DEVELOP A SERIES OF PLANS AND ACTIVITIES THAT WILL CREATE AN
ENABLING ENVIRONMENT FOR FOOD ENTREPRENEURSHIP AND VALUES-
BASED INSTITUTIONAL FOOD PROCUREMENT AND IN WHICH ALL
RESIDENTS WILL EQUITABLY BENEFIT FROM THE POSITIVE
ENVIRONMENTAL, HEALTH, AND SOCIOECONOMIC OUTCOMES OF A JUST
AND SUSTAINABLE FOOD SYSTEM.

Comments: _____

Coordinator's Signature: _____

Controller's Signature (if grant): _____

Mayor's Office Signature: _____



City of New Haven
Food System Policy Division

March 30, 2021

The Honorable Tyisha Walker-Myers
President, Board of Alders
City of New Haven
165 Church Street
New Haven, CT 06510

Dear Alder President Walker-Myers,

In accordance with the Order of the Board of Aldermen authorizing the Mayor to apply for and accept all grants on behalf of the City of New Haven, passed on October 17, 1994, I am writing to respectfully advise the Honorable Board of an application by the City of New Haven's Food System Policy Division (FSPD) to the Kendall Foundation. The FSPD is applying for up to \$250,000 over a two-year period.

The FSPD operates through a food justice framework and across three thematic priorities - health equity, socio-economic justice, and environmental justice. The core of these three themes spotlights our goal of developing and supporting equitable food, farming, and land-use policies. The ideal project or policy would fall at the intersection of these priorities, as many of our current projects do. We strongly focus on addressing root causes and striving for systemic change - i.e. tackling upstream solutions such as economic security and secure land access - for system-wide impact.

Food entrepreneurship plays a unique and vital role in New Haven's food ecosystem. The array of entrepreneurial pathways in New Haven - ranging from chefs, caterers, food truck operators, and bakers, to value-added producers and packaged food and beverage makers - makes New Haven both a launchpad and landing area to grow and settle all types of food-based businesses. By providing entrepreneurs with the right regulatory, information, and financial support, the FSPD can help strengthen the local food system and build community prosperity, in turn creating a more vibrant community. Supporting entrepreneurship across the spectrum can serve as one tool to achieve a wide variety of community impact goals, from job creation to workforce training, healthy food access to nutrition education, farm viability to localizing the food economy, and from neighborhood revitalization to tourism. Food-based entrepreneurship also provides opportunities for historically marginalized populations since it has a low barrier to entry and is directly scalable. Broadly, we envision New Haven as a place where food-based entrepreneurs build their businesses, hospitality students intern, reentering residents train and connect with food-based jobs, urban farmers connect with potential client businesses, existing food-based businesses innovate, and community members improve their health and strengthen their social bonds through food.

Further, we strive to support economic opportunity for all residents and to increase leadership by Black, Indigenous, people of color (BIPOC), and immigrant food entrepreneurs. We are especially keen on assisting food entrepreneurs who have recently launched or are working toward launching a food business (such as a food truck, catering company, or food product line) right here in New Haven.

At an even broader systems-level, public officials have the opportunity and responsibility to leverage their power and expertise to address the current trajectory of chronic disease in the US. Half of the adults in the US have one or more preventable chronic diseases, many of which are diet-related. In New Haven, low-income BIPOC communities endure



City of New Haven

Food System Policy Division

disproportionately worse health outcomes and increased mortality rates because of systemic and structural inequities, including higher rates of chronic disease, especially among food-insecure individuals.

Therefore, it is critical that public officials engage in public health prevention strategies. Food procurement - the processes through which institutions purchase and serve food - offers powerful opportunities for public officials to partner with public institutions to prioritize accessibility to nutritious, sustainable, and fairly-produced food and to generate sustained benefit to population health. The process by which these institutions purchase raw and prepared foods and beverages is a valuable tool to prioritize accessibility to foods that are not only nutritious but also produced in a way that upholds the principles of equity and sustainability throughout the supply chain. We also believe that supporting institutions to communicate their food purchasing values and to develop and market a values-based buying system that includes local and regional foods will stimulate the market and help institutions play their part in setting and meeting regional farm-to-institution and statewide farm-to-school goals. We are currently exploring the Good Food Purchasing program - a national framework, adopted by several cities already, to improve transparency and accountability in public food procurement focused on the values of support for local economies, environmental sustainability, valued workforce, nutritional health, and animal welfare.

Both initiatives – food entrepreneurship and values-based institutional food procurement - are in direct alignment with Recommendation 3 (under Two Years, Environment and Climate Change) in Mayor Elicker's Transition Report - to support and expand policy initiatives and collaborations in food systems.

Potential funding from the Kendall Foundation would provide the FSPD with the unique opportunity to thoroughly identify, research, and develop the policy changes necessary to create an enabling environment for both food entrepreneurs and values-based institutional food procurement, in turn moving us toward health equity, environmental justice, and more vibrant communities. These projects will be performed in collaboration with the communities that have been most impacted most by structural and systemic inequity, to ensure that these changes meet their needs.

Thank you for your time and consideration. Please do not hesitate to contact me if you have any further questions.

Sincerely,

Latha Swamy
Director of Food System Policy
lswamy@newhavenct.gov | (203) 946-5194

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO SUBMIT A
PROPOSAL TO AND ACCEPT ANY AWARD FROM THE KENDALL
FOUNDATION, IN AN AMOUNT NOT TO EXCEED \$250,000 OVER A PERIOD OF
TWO YEARS, FOR THE FOOD SYSTEM POLICY DIVISION TO IDENTIFY,
RESEARCH, AND DEVELOP A SERIES OF PLANS AND ACTIVITIES THAT
WILL CREATE AN ENABLING ENVIRONMENT FOR FOOD
ENTREPRENEURSHIP AND VALUES-BASED INSTITUTIONAL FOOD
PROCUREMENT AND IN WHICH ALL RESIDENTS WILL EQUITABLY BENEFIT
FROM THE POSITIVE ENVIRONMENTAL, HEALTH, AND SOCIOECONOMIC
OUTCOMES OF A JUST AND SUSTAINABLE FOOD SYSTEM.

WHEREAS, pre-COVID, across New Haven, 22% of the City's residents were food insecure, – with not enough food or money to buy food – much higher than the Connecticut rate of 12% and national rate of 13%; and

WHEREAS, in two recent studies in New Haven – DataHaven's Wellbeing Survey and CARE's New Haven Health Survey – food insecurity impacts 1 in 3 adults in the City's lowest-income neighborhoods that are predominantly Black, Indigenous, and people of color (BIPOC); and

WHEREAS, in these neighborhoods, food insecurity was notably higher among those not employed at 41.3% and underemployed (working part-time but wanting full-time employment) at 53.9% compared to 18.9% among those employed with a full-time job; and

WHEREAS, these low-income BIPOC communities also endure disproportionately worse health outcomes and increased mortality rates because of systemic and structural inequities, including higher rates of chronic disease, especially among food-insecure individuals, than New Haven's overall.

WHEREAS, food entrepreneurship, as a low-barrier to entry endeavor, has the potential to increase food access and food security, improve health equity, generate income, build skills, enhance vibrant communities, and develop connections to broader efforts to address structural causes of inequities.

WHEREAS, values-based food procurement - the processes through which institutions purchase and serve food – offers powerful opportunities for public officials to partner with public institutions to prioritize accessibility to nutritious, sustainable, and fairly-produced food and to generate sustained benefit to population health overall.

WHEREAS, the Kendall Foundation invited the Food System Policy Division to apply for funding to assist the Division with projects that support the development of a more equitable ecosystem by promoting better connections from (rural and urban) farms to institutions in New Haven, and more support for emerging food entrepreneurs; and

WHEREAS, the Food System Policy Division meets the Foundation's priorities through the Division's own thematic priorities of health equity, socio-economic justice, and environmental justice and its current research on national best practices regarding values-based food procurement and ways to reduce barriers for food entrepreneurs, as well as through its partnerships with community organizations, residents, and institutions; and

WHEREAS, the Board of Alders supports the Food System Policy Division's efforts to create an enabling environment for food entrepreneurship and values-based institutional food procurement in which all residents will equitably benefit from the positive environmental, health and socioeconomic outcomes; and

NOW, THEREFORE BE IT RESOLVED THAT the Board of Alders of the City of New Haven authorizes the Mayor of the City of New Haven to apply for funds offered by the Kendall Foundation 2021 New England Food System Grant Program, in an amount not to exceed \$250,000 over two years and to accept such funds, if offered, and to execute all documents and contracts, as necessary.

BE IT FURTHER RESOLVED THAT the Board of Alders of the City of New Haven authorizes the Mayor of the City of New Haven to extend the award and/or approve no cost amendments of the award.

GRANT SUMMARY	
Grant Title:	2021 New England Food System Grant Program (by invitation only)
MUNIS #:	N/A
City Department:	Food System Policy Division
City Contact Person & Phone:	Director of Food System Policy, Latha Swamy 203-946-5194 lswamy@newhavenct.gov
Funding Level:	up to \$250,000 over two years
Funding Period:	July 2021 - July 2023
Funding Source:	Kendall Foundation
Funding Source Contact Person & Phone	Administrative Contact (Primary Contact) Name: Kalila Booker-Cassano Program Officer Kendall Foundation Email: kbookercassano@kendall.org
Purpose of Program:	The primary goal of 2021 New England Food System Grant Program is to broadly support regional food systems work in New England.
Personnel (salary):	\$108,316 (\$54,158 for each of the 2 years)
Salary Reserve	\$3,250
Personnel (Worker's Comp, medicare, FICA):	\$9,248
Personnel (Med. Benefit):	\$45,742 (\$22,871 for each of the 2 years)
Non-Personnel (total):	\$39,990
Non-Personnel (M & U):	\$3,904
New or Renewal?	New
Limits on spending (e.g., Admin. Cap)?	Questions regarding the allowances of particular items of cost will be directed to the administrative contact person listed in the opportunity announcement.
Reporting requirements: Fiscal	Will generally include yearly financial status reports.

Reporting requirements: Programmatic	Will generally include yearly progress reports and final reports.
Due date of first report:	The due date of the first report will be disclosed in the award statement of work.
Audit Requirements:	N/A

NOTICE OF INTENT

NOTIFICATION TO THE BOARD OF ALDERS REGARDING PROPOSED GRANT AND CONTRACT APPLICATION TO BE MADE BY THE CITY OF NEW HAVEN DURING THE PERIOD: July 2021 - July 2023

PROGRAM NAME: 2021 New England Food System Grant Program (by invitation only)

NEW CONTINUATION
(Check One of the Above)

FUNDING LEVEL AVAILABLE TO PROJECT: up to \$250,000 over two years

FUNDING SOURCE: Kendall Foundation

PURPOSE OF PROGRAM:

The primary goal of 2021 New England Food System Grant Program is to broadly support regional food systems work in New England.

BRIEF SUMMARY OF CITY'S PROPOSAL:

The Food System Policy Division is applying for funding from the Kendall Foundation in order to partner with community members, organizations, and institutions to identify, research, and develop a series of plans and activities that will create an enabling environment for food entrepreneurship and values-based institutional food procurement, and in which all residents will equitably benefit from the positive environmental, health, and socioeconomic outcomes of a just and sustainable food system. The plans and activities will revolve around ensuring that municipal urban food, farming, and land-use policies are aligned with advancing public health, climate resilience, and equity, as determined by community needs.

MATCH REQUIREMENT FROM GENERAL FUND (if any): N/A

ALLOWABLE INDIRECT COST: Per City policy, indirect costs are allowed up to either an approved rate, or, if there is no approved rate, the de minimis 10% indirect is allowed.

DEPARTMENT SUBMITTING APPLICATION: Food System Policy Division

CONTACT PERSON: Director of Food System Policy, Latha Swamy

Email: lswamy@newhavenct.gov

Phone: (203) 946-5194

DATE: March 30, 2021

FISCAL IMPACT STATEMENT

DATE: March 30, 2021
FROM (Dept.): Food System Policy Division
CONTACT: Director of Food System Policy, Latha Swamy **PHONE** 203-946-5194

SUBMISSION ITEM (Title of Legislation):

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO SUBMIT A PROPOSAL TO AND ACCEPT ANY AWARD FROM THE KENDALL FOUNDATION, IN AN AMOUNT NOT TO EXCEED \$250,000 OVER A PERIOD OF TWO YEARS, FOR THE FOOD SYSTEM POLICY DIVISION TO IDENTIFY, RESEARCH, AND DEVELOP A SERIES OF PLANS AND ACTIVITIES THAT WILL CREATE AN ENABLING ENVIRONMENT FOR FOOD ENTREPRENEURSHIP AND VALUES-BASED INSTITUTIONAL FOOD PROCUREMENT AND IN WHICH ALL RESIDENTS WILL EQUITABLY BENEFIT FROM THE POSITIVE ENVIRONMENTAL, HEALTH, AND SOCIOECONOMIC OUTCOMES OF A JUST AND SUSTAINABLE FOOD SYSTEM.

List Cost: Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

Please see attached proposed budget for personnel and non-personnel expected fiscal impact based on funding received, pending final approval.

	<u>GENERAL</u>	<u>SPECIAL</u>	<u>BOND</u>	<u>CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE</u>
A. Personnel				
1. Initial start up				
2. One-time				
3. 2 years		\$170,460		
B. Non-personnel				
1. Initial start up				
2. One-time				
3. 2 years		\$39,990		

List Revenues: Will this item result in any revenues for the City? If Yes, please list the amount and type.

NO	<input checked="" type="checkbox"/>
YES	<input type="checkbox"/>

- | | |
|--------------------|------------------|
| 1. One-time | \$210,450 |
| 2. Annual | |

Other Comments:

EXECUTIVE SUMMARY

Kendall Foundation: 2021 New England Food System Grant Program

City of New Haven - Food System Policy Division

DATE: March 30, 2021

Funding request: up to \$250,000 over two years

The Food System Policy Division is applying for funding from the Kendall Foundation in order to partner with community members, organizations, and institutions to identify, research, and develop a series of plans and activities that will create an enabling environment for food entrepreneurship and values-based institutional food procurement, and in which all residents will equitably benefit from the positive environmental, health, and socioeconomic outcomes of a just and sustainable food system. The plans and activities will revolve around ensuring that municipal urban food, farming, and land-use policies are aligned with advancing public health, climate resilience, and equity, as determined by community needs. Project include (but are not limited to):

- Researching national and international best practices for values-based institutional food procurement and supportive policies for food entrepreneurs
- Conducting Good Food Purchasing Program baseline assessments at public institutions in New Haven
- Developing equitable food, farming, and land-use policies, processes, and knowledge products related to food entrepreneurship and values-based food procurement, especially those that prioritize vulnerable and disinvested communities

Furthermore, funding from the grant would be used to create a grant-funded staff position to help with project coordination, considering that the Food Systems Policy Division currently has only one City-funded staff position, the Director.

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN

TO (list applicable aldermen/women): ALL
WARD # _____

DATE: **March 30, 2021**

FROM: Department/Office Food System Policy Division
Person Director Latha Swamy Telephone 946-5194

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen in the near future:

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO SUBMIT A PROPOSAL TO AND ACCEPT ANY AWARD FROM THE KENDALL FOUNDATION, IN AN AMOUNT NOT TO EXCEED \$250,000 OVER A PERIOD OF TWO YEARS, FOR THE FOOD SYSTEM POLICY DIVISION TO IDENTIFY, RESEARCH, AND DEVELOP A SERIES OF PLANS AND ACTIVITIES THAT WILL CREATE AN ENABLING ENVIRONMENT FOR FOOD ENTREPRENEURSHIP AND VALUES-BASED INSTITUTIONAL FOOD PROCUREMENT AND IN WHICH ALL RESIDENTS WILL EQUITABLY BENEFIT FROM THE POSITIVE ENVIRONMENTAL, HEALTH, AND SOCIOECONOMIC OUTCOMES OF A JUST AND SUSTAINABLE FOOD SYSTEM.

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other _____

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.