

**CITY OF NEW HAVEN CIVIL SERVICE
BOARD
MINUTES OF MEETING – February 2020
Regular Meeting**

February 26, 2020

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none"> • Commissioner James Williams • Commissioner Carmen Rodriguez • Commissioner Dennis Daniels • Noelia Marcano, Secretary <p><u>Absent</u></p> <ul style="list-style-type: none"> • Commissioner John Cirello • Commissioner Wendy Mongillo 	<ul style="list-style-type: none"> • Assistant Corporation Counsel Atty. Robert Scott • Chief John Alston – New Haven Fire Department • Tiquentes Graybrown

Meeting opened at 12:32 P.M.

#1 Job Descriptions

Classification Title Change: from Lead Poisoning Inspector to Lead Inspector - Ms. Marcano provided the reason for a title revision for the current job title of Lead Poisoning Inspector, explaining that the title Lead Inspector is more appropriate because the job inspects for the presence of lead, rather than lead poisoning. Commissioner Rodriguez moved to approve the title change. Seconded by Commissioner Daniels. Votes taken; all yes, none opposed; no abstentions. Classification title change to Lead Inspector was approved.

New Classification: Lead Special Mechanic Fire - Ms. Marcano then introduced Chief John Alston from the New Haven Fire Department, who spoke to the Board regarding the reason for a new position and job description for Lead Special Mechanic – Fire. Commissioner Daniels moved to approve the job description. Seconded by Commissioner Rodriguez. Votes taken; all yes, none opposed; no abstentions. New job description for Lead Special Mechanic – Fire was approved.

#2 Eligibility Lists

Ms. Marcano presented results and provided testing and pass/fail data for lists: #20-08 Assistant Building Inspector; #20-09 911 Operator/Dispatcher; #20-10 Assistant City Engineer; #20-11 Public Space Code Enforcement Officer; and #20-12 Office Manager, and answered the few questions the Board had about these lists to the satisfaction of the Board.

Commissioner Rodriguez motioned to approve eligibility list #20-08 Assistant Building Inspector for an initial period of one year. Seconded by Commissioner Daniels. Votes taken; all yes, none opposed; no abstentions. List approved.

Commissioner Rodriguez motioned to approve eligibility list #20-09 911 Operator/Dispatcher for an initial period of one year. Seconded by Commissioner Daniels. Votes taken; all yes, none opposed; no abstentions. List approved.

Commissioner Rodriguez motioned to approve eligibility list #20-10 Assistant City Engineer for an initial period of one year. Seconded by Commissioner Daniels. Votes taken; all yes, none opposed; no abstentions. List approved.

Commissioner Rodriguez motioned to approve eligibility list #20-11 Public Space Code Enforcement Officer for an initial period of one year. Seconded by Commissioner Daniels. Votes taken; all yes, none opposed; no abstentions. List approved.

Commissioner Rodriguez motioned to approve eligibility list #20-12 Office Manager for an initial period of one year. Seconded by Commissioner Daniels. Votes taken; all yes, none opposed; no abstentions. List approved.

#3 List Removals

Ms. Marcano distributed the names and reasons for recommended removal from lists #18-30E2 Parking Enforcement Officer; #19-37C Police Officer; and, for #19-46 Administrative Assistant Bilingual. The Board took a moment to review. Those being removed from each list are the following:

List #18-30E2 Parking Enforcement Officer - Removals

Rank	First Name	Last Name
5	Christopher	Brockenberry
6	Gabriela	Roman

List #19-37C Police Officer - Removals

Rank	First Name	Last Name
27	Nicholas	Abate
103	Samantha	Baronavski
1	Michael	Corso
84	Tavonne	Dangerfield
94	Zachary	DeLucia
20	Carl	Eckner
1	Troyanna	Hie
106	Luis	Hohl
22	Kristen	Hunt
4	Lewis	Johnson, Jr.
3	Martin	Llerena
101	Zachary	Lopez
6	Daniel	Maine
90	Kevin	Neumayer
145	James	Paris
11	Austen	Parks
65	Kevin	Perez
1	Miguel	Pittman, Jr.
141	Carter	Polverari
48	Steven	Ringquist
165	Christopher	Robinson
16	Mathew	Siena
160	Marcello	Signorello

Ms. Marcano informed that there was in fact no removal to present from List #19-45 and that this should not have been listed on the meeting agenda.

List 19-46 Administrative Assistant Bilingual - Removals

Rank	First Name	Last Name
2	Arelys	Fernandez-Troche

Concerning removals from List #20-03 School Security Officer, Ms. Marcano informed the Board that Tiquentes Graybrown, a candidate slated to be removed from said list was present to speak on his own behalf. The Board opted to first vote on the removals already presented by Ms. Marcano before hearing from Mr. Graybrown.

Commissioner Williams asked for a motion on the presented removals from list #18-30E2 Parking Enforcement Officer. Commissioner Daniels motioned to remove. Commissioner Rodriguez seconded the motion. Votes taken; All yeas; none opposed; no abstentions; Removals approved.

Commissioner Williams asked for a motion on the presented removals from list #19-37C Police Officer. Commissioner Daniels motioned to remove. Commissioner Rodriguez seconded the motion. All yeas; none opposed; no abstentions; Removals approved.

Commissioner Williams asked for a motion on the presented removals from list #19-46 Administrative Assistant Bilingual. Commissioner Daniels motioned to remove. Commissioner Rodriguez seconded the motion. All yeas; none opposed; no abstentions; Removals approved.

Then the Board invited Mr. Graybrown to join the meeting table so that he could explain why he should not be removed from List #20-03.

Mr. Graybrown explained that the HR staff person who had been corresponding with him by email, and that he had been checking in with throughout the testing process was not the person who sent him the interview notice that he ultimately did not respond to within the deadline prescribed. The last email he received from the HR staff person he had been corresponding with was the email informing him that he was to be removed for not responding to the interview notice. Mr. Graybrown claimed not to have been able to find the email instructing him to respond to be interviewed. After a few questions from the Board that Mr. Graybrown answered to their satisfaction, and a word of caution from the Board to Mr. Brown advising that he check all emails sent by the City going forward when engaged in a testing/hiring process, Commissioner Daniels moved to strike Tiquentes Graybrown's name from the removal roster for list #20-03. Commissioner Rodriguez seconded the motion. All yeas; none opposed; no abstentions;

There being no one else present to speak concerning the removals from List #20-03, Commissioner Rodriguez then moved to remove from] List #20-03 the two other names presented for removal. Motion was seconded by Commissioner Daniels; All yeas; none opposed; no abstentions; Removals approved.

List 20-03 School Security Officer - Removals

Rank	First Name	Last Name
5	Tynequa	Jenkins
7	Javaris	Raper

#4 List Corrections/Extensions/Expiration

Ms. Marcano presented request to extend by 3 months list #19-07AE1 Plumber. Commissioner Daniels motioned to approve the extension. Seconded by Commissioner Rodriguez. Votes taken; all yes, none opposed; no abstentions. List #19-07AE1 was extended to the new expiration date of June 26, 2020.

Ms. Marcano informed the Board that current List #19-49 Lead Poisoning Inspector has been exhausted. No action by the Board was required.

#5 Reinstatement Requests

None this month.

#6 Transfer Requests

Ms. Marcano presented the Transfer Requests from Angela Watley 911 Dispatcher II seeking placement on Transfer List to be considered for vacancies for her current title or vacancies similar to her current title anywhere else in the City; and, from Tyisha Vargas also seeking placement on Transfer List to be considered for vacancies for her current title or vacancies similar to her current title anywhere else in the City.

Commissioner Rodriguez motioned to approve both requests. Motion was seconded by Commissioner Daniels. Votes taken, all yes; none opposed; no abstentions. Transfer Requests approved.

#7 Temporary Pending Test Requests

None this month.

#8 Temporary Pending Test Report

Acknowledged – no action needed.

#9 Corporation Counsel Update

Attorney Scott informed that there was nothing to report this month.

#10 Board Correspondence

None received.

#11 Public Safety Testing Update

Ms. Marcano provided update. No action needed.

#12 Meeting Minutes – January 22, 2020 and January 23, 2020

Ms. Marcano presented the meeting minutes for January 22, 2020 regular meeting, and January 23, 2020 special meeting. Commissioner Rodriguez moved to approve the minutes for the January 22, 2020 meeting as presented. Seconded by Commissioner Daniels. Votes taken, all yes; none opposed; no abstentions. Meeting minutes for January 22, 2020 regular meeting approved. Commissioner Rodriguez motioned to approve the minutes for January 23, 2020 special meeting as presented. Seconded by Commissioner Daniels. Votes taken, all yes; none opposed; no abstentions. Meeting minutes for January 23, 2020 special meeting approved.

#13 Other Business

The next regular meeting was set for March 25, 2020. All commissioners present confirmed availability. Ms. Marcano stated she would advise Commissioners Mongillo and Cirello of the next confirmed meeting date.

There being no more business to conduct, Commissioner Williams asked for a motion to adjourn. Commissioner Daniels motioned to adjourn; seconded by Commissioner Rodriguez. All yeas. Meeting adjourned at 1:24 pm.

Noelia Marcano
Secretary

NOTE: For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision, and approval by the Civil Service Board.

Civil Service Board Approval Date: 3/25/20