

**CITY OF NEW HAVEN CIVIL SERVICE BOARD
MINUTES OF MEETING – October 14, 2020 Special Meeting**

October 14, 2020

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none"> • Commissioner Wendy Mongillo • Commissioner Dennis Daniels (<i>via Zoom</i>) • Commissioner John Cirello • Commissioner Carmen Rodriguez • Noelia Marcano, Secretary <p><u>Absent</u></p> <ul style="list-style-type: none"> • Commissioner James Williams 	<ul style="list-style-type: none"> • Keith Lawrence (<i>Petitioner #2</i>) • Economic Development Administrator, Michael Piscitelli • Administrative Assistant for Human Resources, Heather O’Grady • Other members of the Public (<i>via Zoom</i>)

Meeting opened at 12:38 P.M.

#1 Eligibility Lists

Ms. Marcano presented results and provided testing and pass/fail data for list #20-25 Building Department Program Coordinator. Commissioner Mongillo moved to approve the eligibility list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. List #20-25 Building Department Program Coordinator approved.

Ms. Marcano presented results and provided testing and pass/fail data for list #20-26 Police Records Clerk. Commissioner Mongillo moved to approve the eligibility list for an initial period of one year. Seconded by Commissioner Daniels. Votes taken; all yeas, none opposed, no abstentions. List #20-26 Police Records Clerk approved.

#2 Petition for Late Exam

Ms. Marcano introduced the item, and informed the Board that Mr. Lawrence was in attendance. Ms. Marcano explained the background of the item, explaining that Mr. Lawrence turned in his Training and Experience examination for the position of Assistant Director of Comprehensive Planning one day after the closing deadline. The Board took a moment to review the petition letter. The Board asked if the other candidates filed on time, to which Ms. Marcano answered that there was one other candidate, who did file on time. With no other Board questions, Mr. Lawrence was asked to speak.

Commissioner Cirello asked for the reason for his late filing, to which Mr. Lawrence explained that it was an oversight on his part. A discussion ensued, while the Board pondered its authority to allow the exam to be accepted late. Commissioner Daniels motioned to accept the late Training and Experience examination from Mr. Lawrence. No second was offered to that motion. Commissioner Mongillo motioned to table the item so that it can be confirmed with Corporation Counsel that the Board has the ability to allow a late exam submission, and to also allow time to research the history of similar events in the past by the Civil Service Board. Seconded by Commissioner Daniels. Votes taken; all yeas, none opposed, no abstentions. Item tabled for two weeks until next Regular Meeting.

There being no further business to discuss, Commissioner Mongillo motioned to adjourn; seconded by Commissioner Rodriguez. Votes taken, all yes; none opposed. Meeting adjourned at 12:59 pm.

Noelia Marcano
Secretary



NOTE: For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision, and approval by the Civil Service Board.

Civil Service Board Approval Date: 10/28/20