

CITY OF NEW HAVEN CIVIL SERVICE BOARD
MINUTES OF MEETING – January 2021
Regular Meeting
 January 27, 2021

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none"> • Commissioner John Cirello • Commissioner Carmen Rodriguez <i>(via zoom)</i> • Commissioner Wendy Mongillo • Commissioner James Williams <i>(via zoom)</i> • Commissioner Dennis Daniels <i>(via zoom)</i> • Noelia Marcano, Secretary <p><u>Absent</u></p>	<ul style="list-style-type: none"> • Assistant Corporation Counsel Atty. Robert Scott • From Labor Relations Scott Nabel • Corporation Counsel, Patricia King • Building Official, Jim Turcio • Other members of the public

Meeting opened at 12:44 P.M.

It was suggested by Commissioner Mongillo that items one and two could be tabled until later in the agenda so that the Board could wait for Commissioner Cirello, who was going to be late to the meeting.

Commissioner Mongillo motioned to table the items. Seconded by Commissioner Rodriguez. Votes taken, all yeas, none opposed. Ms. Marcano asked if Attorney Scott agreed with the decision, and he stated that it was advisable. Items one and two tabled until the arrival of Commissioner Cirello. Commissioner Cirello then arrived. The motion to table the items was rescinded by Commissioner Mongillo. Seconded by Commissioner Rodriguez. Votes taken, all yeas, none opposed. The Board proceeded with item one.

#1 Corporation Counsel Update – Executive Session

Commissioner Mongillo motioned to enter executive session, closing the meeting to the public. Seconded by Commissioner Williams. Votes taken; all yes, none opposed. Civil Service Board entered executive session at 12:49 p.m. Commissioner Mongillo motioned to end executive session and re-open the meeting to the public. Seconded by Commissioner Williams. Votes taken, all yes; none opposed. Meeting re-opened to the public at 1:26 p.m.

#2 Disqualification Appeal Labor Relations Staff Attorney– S. Nabel *(continued from last regular meeting)*

The Board acknowledged that Scott Nabel was present, and Commissioner Cirello confirmed after asking several questions that Mr. Nabel now met the requirements for the position, therefore the issue for an appeal is moot, and no decision is needed. The disqualification is rescinded and the applicant will be invited to test.

#3 Temporary Pending Test Requests

Ms. Marcano introduced Building Official Jim Turcio to speak to the Board about the need for a temporary pending test request for Assistant Plumbing Inspector and Assistant Electrical Inspector. Mr. Turcio explained to the Board that they are down several inspectors, and due to that and a heavy workload, they are now falling behind on inspections. Commissioner Mongillo motioned to approve the temporary pending test requests. Seconded by Commissioner Williams. Votes taken; all yeas, none opposed, no abstentions. Temporary pending test requests approved.

#4 Eligibility Lists

Ms. Marcano presented results and provided testing and pass/fail data for list #21-01 Police Officer, and briefly summarized from her report. Commissioner Mongillo moved to approve the eligibility list for an

initial period of one year. Seconded by Commissioner Daniels. Votes taken; all yeas, none opposed, no abstentions. List #21-01 Police Officer approved.

Ms. Marcano then presented results and provided testing and pass/fail data for list #21-02 Lead Special Mechanic Fire. Commissioner Daniels moved to approve the eligibility list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. List #21-02 Lead Special Mechanic approved.

Ms. Marcano presented results and provided testing and pass/fail data for list #21-03 PC Support Technician. Commissioner Mongillo moved to approve the eligibility list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. List #21-03 PC Support Technician approved.

Ms. Marcano presented results and provided testing and pass/fail data for list #21-04 PC Project Leader. Commissioner Mongillo moved to approve the eligibility list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. List #21-04 Project Leader approved.

Ms. Marcano presented results and provided testing and pass/fail data for list #21-05 Facility Asset Manager. Commissioner Daniels moved to approve the eligibility list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. List #21-05 Facility Asset Manager approved.

#5 List Corrections/Extensions/Exhausted

Ms. Marcano explained that there are two lists that will be presented to be extended, two lists to be exhausted, and no corrections. She began by presenting the lists to be exhausted, #20-08 Assistant Building Inspector and #20-11 Public Space Code Enforcement Officer. She explained that both were very short lists that have been used up. No action needed on these items.

Ms. Marcano then went on to present the need for a list extension for a period of one year for list #20-09E 911 Operator/Dispatcher. Commissioner Mongillo motioned to extend list #20-09E 911 Operator/Dispatcher for a period of one year. Seconded by Commissioner Daniels. Votes taken; all yeas, none opposed, no abstentions. Extension to list #20-09E 911 Operator/Dispatcher approved.

Ms. Marcano then presented the need for a list extension for list #20-12 Office Manager for a period of six months, stating that it is a City-wide position, but currently an Office Manager is needed in the Health Department. Commissioner Mongillo motioned to extend list #20-12 Office Manager for a period of six months. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. Extension to list #20-12 Office Manager approved.

#6 List Removals

Ms. Marcano presented the name recommended for removal from list #20-22 Police Officer Lateral, explaining that the individual on the list failed the background process. Commissioner Mongillo motioned to remove the individual from list #20-22 Police Officer Lateral. Motion was seconded by Commissioner Daniels. Votes taken; all yeas, none opposed, no abstentions. Removal approved from list #20-22.

#7 Transfer Requests

Ms. Marcano presented two transfer requests. The first request was from Eve Johnson for placement on the transfer list to be considered for vacancies for her current title of Administrative Assistant in any department. The next request was for Raechelle Johnson for placement on the transfer list to be considered for vacancies for her current title or similar to her current title of Administrative Assistant in any department. Commissioner Daniels motioned to approve the transfer requests for Eve Johnson and Raechelle Johnson.

Seconded by Commissioner Mongillo. Votes taken, all yes; none opposed, no abstentions. Transfer requests approved.

#8 Board Correspondence

None. No action needed.

#9 Temporary Pending Test Report

Acknowledged the item for the record. No action needed.

#10 Meeting Minutes – December 16, 2020

Ms. Marcano presented the meeting minutes for December 16, 2020 regular meeting. The Board took a moment to review. Commissioner Mongillo moved to accept the December 16, 2020 minutes as presented. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. Minutes for December 16, 2020 approved.

#11 Other Business

The next regular meeting scheduled for February 24, 2020 was confirmed for 12:30 p.m.

There being no more business to conduct, Commissioner Mongillo motioned to adjourn; seconded by Commissioner Daniels. All yeas. Meeting adjourned at 1:55 pm.



Noelia Marcano
Secretary

NOTE: For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision, and approval by the Civil Service Board.

Civil Service Board Approval Date: 2/24/21